



COMMUNITY DEVELOPMENT FUND

GRANT GUIDELINES 2009/10 Funding Round

PURPOSE

The Community Development Fund is a means for the Shire to support community groups and organisations through small grants up to \$1000 for events, activities and organisational development.

PRIORITIES FOR FUNDING

Priority for the 2009/10 funding round will be given for:

- Initiatives that promote the development of volunteers (such as training and workshops);
- The purchase of small equipment that will assist or enhance the functioning of the group/organisation;
- Events that will assist the group/organisation to attract more members or benefit the wider community;
- Projects where all other potential sources of funding have been exhausted or are not available.

ELIGIBILITY

What groups/organisations are eligible?

Incorporated community-based volunteer and not-for-profit organisations functioning in the Shire of Augusta-Margaret River.

Please note: *organisations not incorporated will need to be sponsored by a not-for-profit organisation that is incorporated to whom funds can be paid and agreements can be made.*

A letter from the sponsoring organisation must be provided with your application confirming they agree to accept the funds on your group's behalf.

Ineligible Projects

The Shire will not fund the following:

- Sporting related equipment or uniforms;
- Contributions towards buildings or related infrastructure;
- Deficit funding for organisations experiencing a shortfall in cash, revenue or anticipated revenue;
- Recurrent salaries and recurrent operational costs;
- Proposals where alternative sources of funding are available;
- More than one request for funding from an organisation in a twelve month period;
- Projects that start before April 2010.

CONDITIONS/REQUIREMENTS OF FUNDING

The group/organisation will be required to:

- Only use the funds for the purposes indicated in their application;
- Return any funds not expended by 30 March 2011 to the Shire;
- Acknowledge the Shire's support (see below);
- Complete an Acquittal Form which includes proof of expenditure one month after the conclusion of the project.

ACKNOWLEDGEMENT

The Shire is to be acknowledged in any advertising, promotion and media publicity related to it's grant funding. Please call 9780 5233 to discuss these requirements.

HOW TO APPLY

An Application Form is enclosed, or can be accessed from the Shire's website (www.amrsc.wa.gov.au) or by telephoning (08) 9780 5233.

All applications must be received by **Friday, 18 December 2009**.

BY POST: PO Box 61
Margaret River WA 6285

HAND DELIVERY: Shire offices - Reception
49 Townview Terrace, Margaret River
9.00am – 4.00pm

or

66 Allnutt Terrace, Augusta
9.00am - noon, 1.00pm - 4.00pm

What happens when your application is received?

Applications will be reviewed by an assessment team at the Shire. Applicants will receive a letter by 30 March 2010 notifying them of the outcome.

For more information or assistance please contact:

Rochelle Booth, Community Development Administration Officer
Phone: 9780 5233
Email: rochellebooth@amrsc.wa.gov.au