

Governance and Corporate Leadership



GL1 Special Meeting Following Annual Elections

24 May 2017

This policy was adopted by Council to set governing principles in place that align the strategic direction of the organisation with Goal 5 – Effective Leadership and Governance

Objectives

To provide continuity in the decision making processes of Council following the expiration of the term of elected members as provided for in the Local Government Act.

Policy

A Special Meeting of Council shall be called for the first Wednesday evening following the annual elections. Prior to the opening of the Special Meeting the newly elected Councillors shall take an Oath or Affirmation of Allegiance and Declaration of Office.

The Order of Business for the Special Meeting shall be:

1. Election of President (and subsequent Declaration)
2. Election of Deputy President (and subsequent Declaration)
3. Attendances, apologies and applications for leave of absence
4. Allocation of seating of Councillors by CEO
5. Appointment of members to Council committees
6. Public question time
7. Closure

The election to determine the President and Deputy President shall be conducted by the CEO by secret ballot in accordance with the Local Government Act.

In accordance with the Standing Orders (Clause 7.2) the CEO is to allot a position at the Council table to each Member; and the allotment is to be determined by the CEO in alphabetical order by ward and surname of each Member from the right hand side of the Presiding Member which is the left hand side of the Chamber. The allotted positions remain unless and until the Council determines otherwise and each Member is to occupy his or her allotted position at each Council meeting.

All elections to decide the appointment of Councillors to other committees shall be by secret ballot if a selection is required. In the event of a tied vote for two or more nominations lots are to be drawn by the CEO to determine the successful Councillor or Councillors.

Application

Responsibility for the implementation of this policy rests with Chief Executive Officer. The policy is to be reviewed every three years.

Document and version control table

Strategic outcome	Corporate Plan 2014-2018 Goal 5 – Effective Leadership and Governance	
Responsible Directorate	CEO	
Authority of original issue	Council	
Date of original issue	Council meeting date 27 August 2009	
Contact officer	CEO EA	
Date of next review	May 2020	
Document No.	N129845	
Version	Date issued	Brief description
1.0	27/8/2009	Initial Issue
2.0	23/1/2013	Full review
3.0	24/5/2017	Full review