

11.4 Corporate and Community Services Attachments

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11.4 Corporate and Community Services

11.4.1 FINANCIAL ACTIVITY STATEMENT REPORT – OCTOBER 2018

Attachment 1 – Monthly Financial Report consisting of:

- a) Notes to and forming part of the Statement of Financial Activity
- b) Financial Reports by Business Units



NOTES TO STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 October 2018

SHIRE OF AUGUSTA MARGARET RIVER
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE PERIOD ENDING 31 October 2018

	2017-18 Last Year Actual \$	2018-19 Approved Budget \$	2018-19 YTD Budget \$	2018-19 YTD Actual \$
REVENUES				
Rates	20,524,980	21,400,660	21,280,660	21,153,300
Operating Grants, Subsidies And Contributions	2,412,186	1,281,929	355,513	608,188
Fees & Charges	9,678,816	9,822,552	5,632,915	5,805,131
Service Charges	4,333	4,333	4,333	4,000
Interest Received	1,009,731	943,421	394,321	457,021
Other Income	190,678	27,700	2,500	17,527
	33,820,724	33,480,595	27,670,242	28,045,167
EXPENSES				
Employee Expenses	(14,258,895)	(14,686,312)	(4,992,704)	(4,892,183)
Materials & Contracts	(7,984,402)	(9,326,709)	(3,854,546)	(3,257,032)
Utilities	(1,031,636)	(1,019,146)	(314,499)	(285,837)
Depreciation	(9,114,195)	(9,146,640)	(3,048,880)	(3,161,887)
Interest Paid	(485,860)	(529,642)	(204,456)	(108,969)
Insurances	(592,577)	(615,473)	(614,473)	(624,848)
Other Expenses	(542,066)	(758,636)	(435,767)	(223,760)
	(34,009,631)	(36,082,558)	(13,465,325)	(12,554,516)
	(188,907)	(2,601,963)	14,204,917	15,490,651
Non-Operating Grants, Subsidies And Contributions	8,374,650	7,664,592	1,930,456	1,042,013
Fair value adjustments to financial assets at fair value through profit or loss	(1,854,317)			
Profit On Sale Of Assets	47,536	2,000	0	53,481
Gain On Investments	0	0	0	0
Loss On Sale Of Assets	(1,598,134)	(149,042)	(52,864)	(11,391)
NET RESULT	4,780,828	4,915,587	16,082,509	16,574,754
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	0
Total Other Comprehensive Income	0	0	0	0
TOTAL COMPREHENSIVE INCOME	4,780,828	4,915,587	16,082,509	16,574,754

SHIRE OF AUGUSTA MARGARET RIVER
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 October 2018

	NOTE	2018-19 Approved Budget \$	2018-19 YTD Actual \$
Cash Flows From Operating Activities			
Receipts			
Rates		18,325,260	13,712,677
Operating Grants, Subsidies and Contributions		1,526,355	608,188
Fees and Charges		8,723,750	3,804,564
Service Charges		4,333	4,000
Interest Earnings		659,427	457,021
Goods and Services Tax		56,964	(704,405)
Other Income		13,000	17,527
		29,309,089	17,899,572
Payments			
Employee Costs		(13,566,610)	(5,075,377)
Materials and Contracts		(7,359,802)	(5,076,003)
Utility Charges		(1,106,864)	(285,837)
Insurance Expenses		(578,087)	(624,848)
Interest expenses		(550,982)	(233,992)
Goods and Services Tax		0	838,962
Other Expenditure		(418,562)	(223,760)
		(23,580,907)	(10,680,855)
Net Cash Provided By (Used In) Operating Activities		5,728,182	7,218,717
Cash Flows from Investing Activities			
Payments for Purchase of Property, Plant & Equipment		(6,542,435)	(2,366,519)
Payments for Construction of Infrastructure		(7,247,267)	(1,766,347)
Advances to Community Groups		0	0
Non Operating Grants, Subsidies and Contributions used for the Development of Assets		5,393,686	1,042,013
Proceeds from Sale of Plant & Equipment		1,160,228	883,881
Proceeds from Disposal of Infrastructure		0	0
Revaluation of Land Held for Resale		0	0
Proceeds from Sale of Investment		0	0
Net Cash Provided By (Used In) Investing Activities		(7,235,788)	(2,206,972)
Cash Flows from Financing Activities			
Repayment of Debentures		(641,677)	(325,007)
Repayment of Bonds		0	0
Advances to Community Groups		(50,000)	
Proceeds from Self Supporting Loans		13,036	7,432
Proceeds from New Debentures		1,081,600	0
Net Cash Provided By (Used In) Financing Activities		402,959	(317,575)
Net Increase (Decrease) in Cash Held		(1,104,647)	4,694,170
Cash at Beginning of Year		14,337,720	34,242,729
Cash and Cash Equivalents at the End of the Period	7	13,233,073	38,936,899

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

1a STATEMENT OF OBJECTIVES

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

Our Vision "Adapt to changing climate, environment and social dynamics and celebrate a sense of place for our local Indigenous culture and our multicultural and creative community."

Our Mission is to protect the natural environment, strengthen our communities, foster local economic prosperity, and responsibly manage the community's infrastructure and assets."

Our core values of Honesty, Commitment, Respect and Courage guide our behaviour and decision making as people and as an organisation and how we strive to lead and serve our community.

Terms used within the Financial Statements and elsewhere within this report to classify income and expenditure are:

GOVERNANCE

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Care of families and children, contributions to education and other welfare.

HOUSING

Operation of staff and rental housing. However, the Shire has no housing of this nature.

COMMUNITY AMENITIES

Rubbish collection and disposal services, recycling, septic tank inspection services, environmental protection initiatives, administration of town planning and regional development services and the operation of other community amenities.

RECREATION AND CULTURE

Provision and maintenance of halls, swimming areas, recreation and sporting areas, reserves, re-broadcasting services, libraries, museums and other cultural activities.

TRANSPORT

Construction and maintenance of streets, roads, bridges, drainage works, footpaths, parking, traffic control, aerodromes and water transport facilities.

ECONOMIC SERVICES

Provision of rural services, tourism and area promotion, building control, saleyards, plant nursery, landcare, water and public utility services.

OTHER PROPERTY & SERVICES

Private works operations, general administration overheads, public works overheads, plant operating costs and any other unclassified items.

**SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018**

1b AMENDMENTS TO ADOPTED BUDGET

Description	Resolution	Meeting Date	COA/Job	Amount
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<u>Pre-Budget Review</u>				
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<u>Post-Budget Review</u>				
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DEFICIT/(SURPLUS)				
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SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

2. ACQUISITION OF ASSETS BY TYPE/BUSINESS UNIT

The following assets have been purchased during 2018-19

Business Unit	Land & Buildings	Plant & Equip't	Furn. & Equip't	Infrast. - Other	Infrast. - Roads	TOTAL
Members of Council						0
Chief Executive Officer			0			0
Director, Corporate & Community						0
Director, Sustainable Development						0
Director, Infrastructure Services			0			0
Finance						0
Records						0
Corporate Services			0			0
Customer Relations		0	0			0
Information Technology			(117,591)			(117,591)
Human Resources		0				0
Community Development	0	0		0		0
Emergency Management	(76,813)	0		(16,526)		(93,339)
Beach Lifeguards		0				0
Rangers	0	0		(450)		(450)
Libraries			0			0
Health		0	0			0
Outside School Hours Care			0	(3,653)		(3,653)
Waste Services	0	0	0	(62,975)		(62,975)
Landcare						0
Town Planning		0				0
Community Buildings	(1,228,702)			0		(1,228,702)
MR Recreation Centre	(4,864)	0	(3,000)			(7,864)
Augusta Recreation Centre	0	0		0		0
Cultural Centre	0	0				0
Gloucester Park	0	0	0	0		0
Parks and Gardens				(725,965)		(725,965)
Asset Services		0		0		0
Construction of Roads					(931,169)	(931,169)
Plant Program		(928,048)				(928,048)
Caravan Parks	0	0		(25,610)		(25,610)
Building Control		0				0
Public Works Overheads			0			0
Maintenance of Roads						0
Plant Operation Costs						0
Other Property and Services	(7,500)					(7,500)
TOTALS	(1,317,879)	(928,048)	(120,591)	(835,178)	(931,169)	(4,132,866)

2. ACQUISITION OF ASSETS BY TYPE/PROGRAM

Program	Land & Buildings	Plant & Equip't	Furn. & Equip't	Infrast. - Other	Infrast. - Roads	TOTAL
Governance	0	0	(117,591)	0	0	(117,591)
General Purpose Funding						0
Law, Order, Public Safety	(76,813)	0	0	(16,976)	0	(93,789)
Health	0	0	0	0	0	0
Education and Welfare	0	0	0	(3,653)	0	(3,653)
Community Amenities	0	0	0	(62,975)	0	(62,975)
Recreation and Culture	(1,233,566)	0	(3,000)	(725,965)	0	(1,962,531)
Transport	0	(928,048)	0	0	(931,169)	(1,859,217)
Economic Services	0	0	0	(25,610)	0	(25,610)
Other Property and Services	(7,500)	0	0	0	0	(7,500)
TOTALS	(1,317,879)	(928,048)	(120,591)	(835,178)	(931,169)	(4,132,866)

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

3. DISPOSAL OF ASSETS BY TYPE/BUSINESS UNIT

The following plant/vehicles were disposed of during 2018-19

Business Unit	Historical Value	Accum. Deprecn.	Written Down	Sale Proceeds	(Profit) / Loss
Members of Council	0	0	0	0	0
CEO	0	0	0	0	0
Director, Corporate & Community	0	0	0	0	0
Director, Sustainable Development	0	0	0	0	0
Director, Infrastructure Services	0	0	0	0	0
Finance	0	0	0	0	0
Records	0	0	0	0	0
Corporate Services	0	0	0	0	0
Customer Relations	0	0	0	0	0
Information Technology	0	0	0	0	0
Human Resources	0	0	0	0	0
Community Development	0	0	0	0	0
Emergency Management	0	0	0	0	0
Beach Lifeguards	0	0	0	0	0
Rangers	0	0	0	0	0
Libraries	0	0	0	0	0
Health	0	0	0	0	0
Outside School Hours Care	0	0	0	0	0
Waste	0	0	0	0	0
Landcare	0	0	0	0	0
Town Planning	0	0	0	0	0
Community Buildings	0	0	0	0	0
MR Recreation Centre	0	0	0	0	0
Augusta Recreation Centre	0	0	0	0	0
Cultural Centre	0	(2,000)	2,000	2,000	0
Gloucester Park	0	0	0	0	0
Parks and Gardens	0	0	0	0	0
Asset Services	0	0	0	0	0
Construction	0	0	0	0	0
Plant Program	0	(139,791)	139,791	156,881	(17,090)
Caravan Parks	0	0	0	0	0
Building Control	0	0	0	0	0
Public Works Overheads	0	0	0	0	0
Maintenance of Roads	0	0	0	0	0
Plant Operation Costs	0	0	0	0	0
Other Property & Services	700,000	0	700,000	725,000	(25,000)
TOTALS	700,000	(141,791)	841,791	883,881	(42,090)

3. DISPOSAL OF ASSETS BY TYPE/PROGRAM

Program	Historical Value	Accum. Deprecn.	Written Down	Sale Proceeds	(Profit) / Loss
Governance	0	0	0	0	0
General Purpose Funding	0	0	0	0	0
Law, Order, Public Safety	0	0	0	0	0
Health	0	0	0	0	0
Education and Welfare	0	0	0	0	0
Housing	0	0	0	0	0
Community Amenities	0	0	0	0	0
Recreation and Culture	0	-2,000	2,000	2,000	0
Transport	0	(139,791)	139,791	156,881	(17,090)
Economic Services	0	0	0	0	0
Other Property and Services	700,000	0	700,000	725,000	(25,000)
TOTALS	700,000	(141,791)	841,791	883,881	(42,090)

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

4a. DEPRECIATION OF ASSETS BY TYPE/BUSINESS UNIT

The following depreciation was expensed during 2018-19

Business Unit	Land & Buildings	Plant & Equip't	Furn. & Equip't	Infrast. - Other	Infrast. - Roads	TOTAL
Members of Council		0				0
Chief Executive Officer			(261)			(261)
Director, Corporate & Community						0
Director, Sustainable Development						0
Director, Infrastructure Services						0
Finance						0
Records		(193)				(193)
Customer Services		(83)				(83)
Customer Relations		(252)				(252)
Information Technology		(6,913)				(6,913)
Human Resources			0			0
Community Development			(1,039)			(1,039)
Emergency Management		(160,939)				(160,939)
Rangers		(903)				(903)
Libraries		(17,983)				(17,983)
Health		(1,343)	0			(1,343)
Outside School Hours Care		(1,078)				(1,078)
Waste Services		(24,889)				(24,889)
Town Planning		0				0
Community Buildings	(229,223)					(229,223)
MR Recreation Centre		(114,438)				(114,438)
Cultural Centre		(63,827)				(63,827)
Augusta Recreation Centre		(13,150)				(13,150)
Gloucester Park		(45,814)				(45,814)
Beach Lifeguards		0				0
Parks and Gardens		(219,751)				(219,751)
Asset Services			(917)			(917)
Landcare			0			0
Construction of Roads						0
Plant Program						0
Caravan Parks		(33,024)				(33,024)
Building Control						0
Public Works Overheads		(13,525)				(13,525)
Maintenance of Roads					(1,962,725)	(1,962,725)
Plant Operation Costs		(249,618)				(249,618)
Other Property and Services						0
TOTALS	(229,223)	(967,722)	(2,216)	0	(1,962,725)	(3,161,887)

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

4c BORROWING COSTS (INTEREST PAID)

	2018-19 Approved Budget \$	2018-19 Amended Budget \$	2018-19 YTD Budget \$	2018-19 YTD Actual \$
Debentures (<i>refer note 5(a)</i>)	(468,642)	(468,642)	(204,456)	(108,045)

4d RENTAL CHARGES

Operating Leases	(346,662)	(346,662)	(137,726)	(151,019)
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4e INTEREST EARNINGS

Investments	200,400	200,400	66,800	86,631
Interest on Reserves	450,000	450,000	150,000	159,773
Supertowns Interest	70,000	70,000	26,000	26,676
Interest on Self Supporting Loans	21	21	21	27
ESL Penalty Interest	2,000	2,000	500	1,269
Non Payment-Penalty Interest	90,000	90,000	30,000	36,234
Deferred Rate Interest	1,000	1,000	1,000	0
Instalment Interest	130,000	130,000	120,000	146,412
	943,421	943,421	394,321	457,021

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

5. DEBENTURE REPAYMENTS

5. DEBENTURE REPAYMENTS				Principal 1-Jul-18	New Loans 2018-19 Annual Budget	Principal Repayments 2018-19 Annual Budget 2018-19 YTD Actual		Principal Outstanding 2018-19 Annual Budget 2018-19 YTD Actual		Interest Repayments 2018-19 Annual Budget 2018-19 YTD Actual		Gvt Gtee Fee 2018-19 Annual Budget 2018-19 YTD Actual	
Loan No.	Purpose	Maturity	Interest Rate	Actual \$	Budget \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$
	Community Amenities												
184	Augusta Town Toilets	2019	5.46%	11,349		11,349	2,780	0	8,569	390	52	68	0
186	MR Memorial Toilet Block	2019	5.97%	23,164		23,164	5,663	0	17,501	871	237	139	0
188	DEC Augusta Water Wheel Toilets	2020	6.12%	19,936		11,132	2,720	8,804	17,216	968	252	120	0
	Recreation & Culture												
164	Aquatic Centre	2020	7.05%	206,755		87,891	43,178	118,864	163,577	12,286	3,773	1,241	0
174	Cowaramup Recreation Centre	2024	6.36%	212,224		31,603	7,715	180,621	204,509	12,754	2,094	1,273	0
183	SSL Augusta Bowling Club	2018	6.37%	1,338		1,338	1,338	0	0	21	19	8	0
185	MR Recreation Centre Solar Power	2019	5.46%	8,827		8,827	2,162	0	6,665	303	41	53	0
187	MR Recreation Centre (stage 1)	2024	6.68%	248,138		34,821	8,490	213,318	239,648	15,715	3,423	1,489	0
189	MR Recreation Centre (stage 2)	2020	6.12%	131,354		73,346	17,921	58,008	113,433	6,377	1,660	788	0
192	Cultural Centre Redevelopment (1)	2033	3.48%	1,100,000		56,900	14,041	1,043,100	1,085,959	37,543	4,785	6,600	0
193	MR Youth Precinct	2027	2.97%	334,850		30,981	7,660	303,869	327,190	9,602	1,405	2,009	0
194	Asbestos Program	2028	3.20%	1,000,000		86,276	42,794	913,724	957,206	30,972	9,324	6,000	1,108
195	Cultural Centre Redevelopment (2)	2033	3.58%		500,000	12,720	0	487,280		8,899	0	2,497	0
	Economic Services												
173	Augusta Rural Transaction Centre	2024	6.36%	169,778		25,283	6,172	144,496	163,606	10,203	1,675	1,019	0
173A	Augusta Rural Transaction Centre	2024	6.39%	154,106		21,792	5,319	132,314	148,787	9,332	2,213	925	0
179	Gnarabup Café	2024	6.39%	176,121		24,905	6,079	151,216	170,044	10,665	2,529	1,057	0
181	Gnarabup Café	2026	6.22%	109,924		10,961	2,677	98,963	107,247	6,585	1,096	660	0
	Governance												
191	Civic & Admin Building long term	2032	5.15%	5,842,640		300,440	148,298	5,542,200	5,694,342	295,156	73,468	35,056	0
				9,750,506	500,000	853,730	325,007	9,396,777	9,425,501	468,642	108,045	61,000	1,108
Self Supporting Loans				1,338	0	1,338	1,338	0	0	21	2,547	8	0
Shire Loans				9,749,168	500,000	852,392	323,669	9,396,777	9,425,501	468,621	105,498	60,992	1,108
				9,750,506	500,000	853,730	325,007	9,396,777	9,425,501	468,642	108,045	61,000	1,108

<p style="text-align: center;">SHIRE OF AUGUSTA MARGARET RIVER NOTES TO STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 October 2018</p>	
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6. RESERVES - Cash Backed

Code	Description	Opening Balance		Transfers To		Interest Recd		Transfers From		Closing Balance	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
6301	Plant Reserve	1,225,169	1,225,169	200,000		19,499	8,188	530,000		914,668	1,233,357
6321	Community Grants Reserve	22,555	22,555	6,000		359	152			28,914	22,707
6331	Emergency Services Reserve	192,150	192,150			3,058	1,284	20,000		175,208	193,434
6340	Developer Contributions Reserve	1,195,380	1,175,089	200,000		19,025	7,853	431,607		982,798	1,182,942
6351	Biodiversity Reserve	55,391	55,391			882	370			56,273	55,761
6541	Augusta Revitalisation Reserve			320,000				280,000		40,000	
6661	Affordable Housing Fund Reserve	61,454	61,454			978	411	45,000		17,432	61,865
6662	Community Loan Reserve	162,924	162,924	11,317		2,593	1,089			176,834	164,013
6663	Cedarvale Reserve	229,943	229,943			3,660	1,537			233,603	231,480
6665	Parking Reserve	154,575	154,575			2,460	1,033			157,035	155,608
6666	Infrastructure Assets Contributions Reserve	1,548,690	1,548,690		36,709	24,648	10,411	283,000		1,290,338	1,595,810
6667	Gloucester Park Reserve		0								0
6668	Staff Leave Reserve	404,880	404,880			6,444	2,706			411,324	407,586
6669	Public Open Space Reserve	89,653	89,653			1,427	599			91,080	90,252
6670	Limesand Pits Reserve	63,634	63,634			1,013	425			64,647	64,059
6671	Cemeteries Reserve	10,774	10,774			171	72			10,945	10,846
6672	Caravan Park Upgrade Reserve	1,123,150	1,123,150	200,000		17,876	7,506	647,490		693,536	1,130,656
6673	Waste Management Reserve	9,281,316	9,281,316	850,000		147,716	62,030			10,279,032	9,343,346
6674	Self Insurance Reserve	268,330	298,330			4,271	1,994			272,601	300,324
6676	Augusta Recreation Reserves Reserve										
6677	Community Facility Reserve	4,876,702	4,622,681			77,615	39,695	4,408,000		546,317	4,662,376
6678	Gravel Pits Reserve	455,933	455,934			7,256	3,047	50,000		413,189	458,981
6679	Recreation Centres Reserve	18,106	18,106	2,500		288	120			20,894	18,226
6681	Old Settlement Reserve	30,436	30,436	33,000		484	204			63,920	30,640
6682	Margaret River CBD Redevelopment Reserve	6,803,128	6,803,128	770,000	725,000	108,275	35,723	2,550,000		5,131,403	7,563,852
6683	Youth Facilities Reserve			2,000						2,000	
6684	Roads Reserve										
Total		28,274,273	28,029,962	2,594,817	761,709	449,998	186,449	9,245,097	0	22,073,991	28,978,120

	2018/19 Reserves Transfers	Transfer To	Transfer From	Description	Related Account
6666	Infrastructure Assets Contributions Reserve	36,709		Limesand royalties 2017-18 as per MRA 70/1302	SW82
6682	Margaret River CBD Redevelopment Reserve	725,000		Proceeds from sale of 95 Bussell Hwy/Churchill Avenue	SW91
		\$ 761,709	\$ -		

**SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018**

6. RESERVES - Cash Backed (continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

- To be used for the purchase of plant, vehicles and equipment.

Community Grants Reserve

- Funds received from the sale of vehicle licence plates, etc are provided as community grants.

Emergency Services Reserve

- To be used to support the provision of emergency services in the Shire.

Developer Contributions Reserve

- Funds received and used in accordance with the Developer Contributions Plan.

Biodiversity Reserve.

- To be used for the funding of Biodiversity Initiatives.

Augusta Revitalisation Reserve

- To be used for funding capital projects in the Augusta town-site.

Affordable Housing Fund

-Expenditure on capital and improvements of infrastructure within the Cowaramup Townsite and the area covered by the West Cowaramup Townsite Strategy as determined by the Shire.

Community Loan Reserve

- Interest free funding for eligible groups involved with sporting and cultural activities.

Cedarvale Reserve

- Funds allocated to meet Council's obligations in respect of the agreement with Cedarvale for the Gnarabup site and future foreshore rehabilitation required at Prevelly and Gnarabup.

Margaret River CBD Reserve

- Development and maintenance of the Margaret River Business District

Parking Reserve

- To be used to fund future car parking requirements.

Infrastructure Asset Reserve

- To be used to fund future road and drainage maintenance and construction requirements.

Gloucester Park Reserve

Staff Leave Reserve

- to be used to fund annual and long service leave requirements.

Public Open Space Reserve

- To be used to fund future public open space requirements.

Limesand Pits Reserve

- Rehabilitation and development of the Boranup, Redgate and any other Shire limesand pits.

Cemeteries Reserve

- To be used for the upgrade of cemeteries.

Caravan Park Upgrade Reserve

- To be used for the upgrading of Caravan Parks.

Waste Management Reserve

- To be used to fund future waste facility and plant requirements.

Self Insurance Reserve

- Used to fund self insurance, workers compensation performance risk, risk management and other related employee and organisational activities.

Augusta Recreation Reserves Reserve

- Funds from the sale of recreation reserves in Augusta are reserved for future recreation works in Augusta.

Community Facility Reserve

- To be used for the construction and major maintenance of buildings.

Gravel Pits Reserve

- Rehabilitation and development of the Shire's gravel and other related resource reserves.

Recreation Centres Reserve

- Income from advertising signs is reserved for future improvements to facilities.

Old Settlement Reserve

- Income from the lease of this site is to be used for the maintenance of the site.

Margaret River CBD Redevelopment Reserve

- To be used for funding capital projects in the Margaret River CBD and town-site.

Youth Facilities Reserve

- To be used to renew and develop youth facilities in the Shire.

Roads Reserve

- To be used for the renewal of rural and urban roads.

The majority of the Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are available.

All of the cash backed reserve amounts are to be supported by money held in financial institutions.

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

7. NET CURRENT ASSETS

2017-18	2018-19	2018-19
Last Year	Approved	YTD
Actual	Budget	Actual
\$	\$	\$

Composition of Estimated Net Current Asset Position

CURRENT ASSETS

Cash - Unrestricted	4,577,022	1,282,033	9,958,779
Cash - Restricted Reserves	28,029,962	11,951,040	28,978,120
Cash - Restricted	1,635,745	0	
Cash and Cash Equivalents	34,242,729	13,233,073	38,936,899
Other Financial Assets	0	0	0
Receivables	2,268,873	635,886	11,607,340
Inventories	671,349	382,811	530,204
	<u>37,182,951</u>	<u>14,251,770</u>	<u>51,074,443</u>

LESS: CURRENT LIABILITIES

Payables and Provisions	(5,875,599)	(4,592,248)	(4,253,966)
	<u>(5,875,599)</u>	<u>(4,592,248)</u>	<u>(4,253,966)</u>

NET CURRENT ASSET POSITION	31,307,352	9,659,522	46,820,477
Less: Cash - Restricted Reserves	(28,029,962)	(11,951,040)	(28,978,120)
Less: Loans - Clubs/Institutions	(12,655)		
Add: Provisions and Current Loan Liability	1,989,741	2,291,518	2,591,952
	<u>5,254,476</u>	<u>0</u>	<u>20,434,309</u>

ESTIMATED SURPLUS/(DEFICIENCY) C/FWD

	<u>5,254,476</u>	<u>0</u>	<u>20,434,309</u>
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SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

8. RATING INFORMATION

RATE TYPE Differential general rate / general rate		Number						Budget	Budget	Budget	Budget					
	Rate in	of		Rate	Interim	Back	Total	Rate	Interim	Back	Total					
	\$	Properties	Value	Revenue	Rates	Rates	Revenue	Revenue	Rate	Rate	Revenue					
			\$	\$	\$	\$	\$	\$	\$	\$	\$					
Rate Code Gross rental valuations																
1 Residential GRV	0.104957	4,892	81,652,710	8,570,025	(451)	(1,097)	8,568,477	8,496,774	150,000	20,000	8,666,774					
2 Residential GRV Vacant	0.201062	279	3,552,570	714,287	3,031	1,283	718,601	720,427	0	0	720,427					
4 Rural Residential GRV	0.100541	645	13,199,732	1,327,114	944	(683)	1,327,375	1,327,854	0	0	1,327,854					
5 Rural Residential GRV Vacant	0.195707	150	1,731,450	338,857	428	422	339,707	340,589	0	0	340,589					
9,10,11 Commercial, Industrial & Tourism	0.124319	1,086	39,046,223	4,854,187	14,063	994	4,869,244	4,828,987	0	0	4,828,987					
Unimproved valuations																
3 UV Rural	0.004590	782	518,657,000	2,380,636	(2,732)	717	2,378,621	2,375,802	0	0	2,375,802					
8 Rural Strate Titled Vineyard	0.004590	0	0	0	0	0	0	0	0	0	0					
13 UV 1 (one non rural use)	0.005737	111	71,555,000	410,511	(1,301)	(7,468)	401,742	418,560	0	0	418,560					
23 UV 2 (two non rural uses)	0.006885	22	13,358,000	91,970	0	0	91,970	91,433	0	0	91,433					
33 UV 3 (over two non rural uses)	0.008032	16	13,431,000	107,878	0	0	107,878	107,878	0	0	107,878					
43 UV Conservation	0.004486	71	59,109,000	265,163	5,560	(135)	270,587	267,608	0	0	267,608					
Sub-Total		8,054	815,292,685	19,060,628	19,540	(5,967)	19,074,201	18,975,912	150,000	20,000	19,145,912					
	Minimum															
Minimum payment	\$															
Gross rental valuations																
Residential GRV	1,302	393	4,132,569	511,686	0	0	511,686	514,290	0	0	514,290					
Residential GRV Vacant	1,302	648	2,847,320	843,696	0	0	843,696	893,172	0	0	893,172					
Rural Residential GRV	1,585	143	2,008,710	226,655	0	0	226,655	228,240	0	0	228,240					
Rural Residential GRV Vacant	1,585	26	177,360	41,210	0	0	41,210	41,210	0	0	41,210					
Commercial, Industrial & Tourism	1,399	203	1,572,843	283,997	0	0	283,997	285,396	0	0	285,396					
Unimproved valuations																
UV Rural	1,461	155	35,810,570	226,455	0	0	226,455	230,838	0	0	230,838					
Rural Strate Titled Vineyard	858	37	2,700,000	31,746	0	0	31,746	31,746	0	0	31,746					
UV 1 (one non rural use)	1,461	6	1,218,000	8,766	0	0	8,766	8,766	0	0	8,766					
UV 2 (two non rural uses)	1,461	0	0	0	0	0	0	0	0	0	0					
UV 3 (over two non rural uses)	1,461	0	0	0	0	0	0	0	0	0	0					
UV Conservation	1,406	15	3,764,000	21,090	0	0	21,090	21,090	0	0	21,090					
Sub-Total		1,626	54,231,372	2,195,301	0	0	2,195,301	2,254,748	0	0	2,254,748					
							9,680	869,524,057	21,255,929	19,540	(5,967)	21,269,502	21,230,660	150,000	20,000	21,400,660
Movement in Excess Rates													(116,201)			
Total amount raised from general rate													21,153,301	21,400,660		
Interest, instalment and other charges													290,870			
Total Rates Revenue													21,444,170			

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 October 2018

9. GRANTS AND CONTRIBUTIONS REVENUE

Account Code	2018-19 Approved Budget	2018-19 YTD Actual	2018-19 Expected	Comments
67 GRANTS OPERATING	1,042,433.00	467,156.50	1,205,833.00	
1CD750 Operating Grant Income MUN	22,500.00	500.00	22,500.00	
1DC750 Grants and Contributions MUN	20,000.00		20,000.00	
1ED750 OSHC Operating Grant MUN	82,500.00	41,250.00	82,500.00	
1EM750 Operating Grants - ESL MUN	32,036.00	10,678.75	32,036.00	
1FP750 Fire Prevention Operating Grant MUN	213,413.00	71,137.50	213,413.00	
1GF750 General Finance Operating Grant MUN	585,484.00	160,883.25	585,484.00	FAG
1GF830 Fuel Tax Credits MUN	60,000.00		60,000.00	See GF83 - Contributions
1LC750 Landcare Operating Grants MUN	25,000.00	17,807.00	25,000.00	
1LI750 Libraries Operating Grants MUN	1,500.00	3,500.00	3,500.00	
1FP730 Fire Prevention Other Operating Grant MUN		161,400.00	161,400.00	Bushfire Mitigation Activity Funding
70 GRANTS CAPITAL	7,457,092.00	712,263.27	7,457,092.00	
1CR750 Construction - Capital Grants MUN	2,114,039.00	712,263.27	2,114,039.00	\$5.3K Grant funds returned to MRWA
1FP760 Fire Prevention Capital Grant MUN	810,578.00		810,578.00	
1GD750 Capital Grant Income MUN	332,207.00		332,207.00	
1HA750 Community Buildings Capital Grant MUN	4,155,268.00		4,155,268.00	
1TY760 Capital Grants and Contributions MUN	45,000.00		45,000.00	
73 CONTRIBUTIONS & REIMBURSEMENTS OPERATING	239,496.00	141,031.04	311,715.55	
1CC740 Contributions and Reimbursements MUN	1,300.00		1,300.00	
1CD770 Community Development Income MUN	5,455.00	5,839.73	5,839.73	
1ED860 OSHC Inclusion Support Programme MUN	15,500.00	2,863.50	15,500.00	
1ED880 Community Support - Sustainability Assistance MUN		1,310.00	1,310.00	
1FI830 Salary Package FBT Contributions MUN	9,741.00		9,741.00	
1FP740 Fire Prevention Operating Contributions (non ESL) MUN	60,000.00	19,865.01	60,000.00	
1FP750 Fire Prevention Operating Grant MUN		318.45	318.45	
1GD740 Parks & Gardens Operating Contributions MUN	4,400.00	3,517.00	4,400.00	
1GF830 Fuel Tax Credits MUN		22,182.76	22,182.76	
1GF860 General Finance Contributions & Reimbursements MUN	21,600.00	16,829.58	21,600.00	
1GP860 Gloucester Park Contributions & Reimbursements MUN	33,000.00	11,046.78	33,000.00	
1IR750 Indoor Recreation Contributions & Reimbursements MUN	23,000.00		23,000.00	
1IT820 Sundry Income MUN		763.64	763.64	
1LC740 Landcare Contributions & Reimbursements MUN		2,540.55	2,540.55	
1MC740 Contributions MUN	500.00	32.02	500.00	
1RA690 Costs of Recovery of Rates MUN	30,000.00	9,202.60	30,000.00	
1RG860 Private Strategic Firebreak Recoveries MUN	15,000.00		15,000.00	
1SW860 Workers Compensation Recovered MUN	20,000.00		20,000.00	
1TY740 Asset Services Contributions & Reimbursements MUN		2,500.00	2,500.00	
1FI720 Finance Insurance claim payouts MUN		1,125.00	1,125.00	
1SW820 Sundry Income MUN		36,708.70	36,708.70	Limesand Royalties 2017-18
1CE860 Governance Contributions & Reimbursements MUN		3,000.00	3,000.00	
1DP820 Sundry Income MUN		1,385.72	1,385.72	
74 CONTRIBUTIONS CAPITAL	207,500.00	329,749.40	342,972.73	
1FP770 Fire Prevention Capital Contributions MUN	7,500.00		7,500.00	
1TP740 Planning & Development Capital Contributions MUN	200,000.00	194,276.67	200,000.00	
1SW950 Proceeds of sale of Land Held for Resale MUN		127,272.73	127,272.73	1 Lot sold
1GD730 Parks & Gardens Capital Contributions MUN		8,200.00	8,200.00	
Grand Total	8,946,521.00	1,650,200.21	9,317,613.28	



BUSINESS UNIT FINANCIAL REPORTS

FOR THE PERIOD ENDING 31 October 2018

REVENUE - General Purpose Funding										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
RA61	60		Rates Levied	20,268,436	21,230,660	(10,361)	21,230,660	21,139,727	0	
RA62	60		Interim Rates Levied	242,166	150,000	36,744	30,000	19,540	(10,460)	Timing: Landgate schedules to be processed in September
RA63	88		ESL Penalty Interest	4,026	2,000	209	500	1,269	0	
RA64	84		Rates Instalment Admin Fee	80,598	80,000	9,752	70,000	86,456	16,456	Timing/Perm: Higher number of properties choosing instalment option from 2017-18
RA65	88		Non-Payment Penalty Interest	110,402	90,000	5,358	30,000	36,234	0	
RA66	87		Deferred Rates Interest	858	1,000	0	1,000	0	0	
RA67	60		Back Rates	14,378	20,000	(5,615)	20,000	(5,967)	(25,967)	Timing: Rating Objections allowed and back rated
RA68	88		Rates Instalment Interest	138,163	130,000	14,437	120,000	146,412	26,412	Perm: Higher number of properties choosing instalment option from 2017-18
RA69	73		Costs of Recovery of Rates	41,065	30,000	442	7,500	9,203	0	
RA70	84		Property Search Fee	33,906	24,000	2,422	8,000	11,246	0	
RA81	84		Fees and Charges (GST free)	411	1,000	51	500	51	0	
RA82	84		Sundry Income	9,040	11,000	0	10,250	0	(10,250)	Timing: ESL Administration Fee from DFES
TOTAL OPERATING INCOME				20,943,450	21,769,660	53,438	21,528,410	21,444,170		
OPERATING EXPENDITURE										
RA01	01		Salaries	(155,784)	(180,518)	(15,366)	(62,487)	(65,043)	0	
RA01	06		Accrued Leave	(14,782)	(11,726)	(902)	(4,059)	(4,059)	0	
RA02	02		Superannuation	(22,229)	(24,336)	(1,699)	(8,424)	(7,768)	0	
RA04	05		Training	(324)	(6,362)	(1,600)	(1,273)	(1,768)	0	
RA05	03		Workers Compensation	(2,293)	(2,002)	(169)	(693)	(676)	0	
RA12	38		Subscriptions/Publications	(165)	(500)	0	(500)	0	0	
RA15	08		Printing & Stationery	(9,770)	(17,000)	(2,029)	(14,000)	(6,952)	0	
RA22	19		Public Relations	(2,243)	(3,000)	(1,818)	(2,750)	(1,913)	0	
RA29	16		Contract Services	(57,756)	(35,000)	(521)	(7,500)	(5,967)	0	
RA50			Special Projects	(188,893)	(37,000)	(1,506)	(5,250)	(3,863)	0	
	23	RAT01	GRV Revaluation	(145,989)	0	0	0	0	0	
	23	RAT02	UV Revaluation/Landgate & Sub Division	(18,362)	(20,000)	0	0	0	0	
	23	RAT03	Landgate Interim Schedules	(23,860)	(16,000)	(1,506)	(5,000)	(3,324)	0	
	23	RAT04	Searches	(683)	(1,000)	0	(250)	(539)	0	
RA55	43		Write-Offs	(5,136)	(2,000)	(79)	(500)	(793)	0	
TOTAL OPERATING EXPENDITURE				(459,373)	(319,444)	(25,688)	(107,436)	(98,801)		
Business Unit Totals										
			Operating Income	20,943,450	21,769,660	53,438	21,528,410	21,444,170	0	
			Operating Expenses	(459,373)	(319,444)	(25,688)	(107,436)	(98,801)	0	
			Capital Income						0	
			Capital Expenditure						0	
TOTAL FOR BUSINESS UNIT				20,484,077	21,450,216	27,750	21,420,974	21,345,369	0	

GENERAL FINANCING - General Purpose Funding										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
GF71	71		Rental Income	50,312	62,833	10,186	18,056	24,141	0	
		WK0030	Cafe - Old Settlement Lease	3,841	0	1,290	0	5,162		
		WK0031	B&B - Old Settlement Lease	6,738	0	1,566	0	6,263		
		WK0656	Other Lease/Rental	6,791	0	7,330	0	12,716		
GF75	67		Operating Grant Income	1,279,041	585,484	0	146,371	160,883	0	
GF81	84		Sundry Income (GST) Free	91	0	0	0	92	0	
GF82	84		Other Income	17,814	2,980	697	1,020	1,545	0	
GF83	73		Fuel Tax Credits	65,146	60,000	5,300	20,000	22,183	0	
GF84	72		Service Fee - Underground Power	4,333	4,333	0	4,333	4,000	0	
GF85	86		Interest on Reserves	389,987	450,000	39,833	150,000	159,773	0	
GF85	88		Interest on Investments	287,580	200,400	36,749	66,800	86,631	19,831	Timing/Perm: Term Deposit balances
GF86	73		Reimbursements	47,673	21,600	3,690	7,200	16,830	0	
GF87	84		Property Recoveries (GST Free)	53,374	35,068	0	7,570	118	0	
GF88	88		Interest Rec'd on Self Supporting Loans	314	21	0	21	27	0	
GF89	88		Interest - WATC OCDF	78,399	70,000	6,736	26,000	26,676	0	
GF42	31		Profit on Sale of Investments	0	0	0	0	0	0	
TOTAL OPERATING INCOME				2,274,065	1,492,719	103,191	447,371	502,898		
OPERATING EXPENDITURE										
GF09	34		Interest on Loans	(429,677)	(468,621)	(85,325)	(204,435)	(108,027)	96,408	Timing: 30 June 18 accrual reversal
GF10	34		Government Guarantee Fee	(55,891)	(61,000)	(1,108)	0	(1,108)	0	
GF21	33		Bank Fees	(73,752)	(75,000)	(17,166)	(29,000)	(32,720)	0	
GF50	34		Interest Paid on Self Supporting Loans	(292)	(21)	0	(21)	(19)	0	
TOTAL OPERATING EXPENDITURE				(559,612)	(604,642)	(103,599)	(233,456)	(141,873)		
CAPITAL INCOME										
6310			Principal loans received	2,450,000	500,000	0	500,000	0	(500,000)	Timing: Cultural Centre loan to be drawn down
			Self Supporting Loans recovered							
6831			Augusta Bowling Club	5,147	0	0	0	1,338	0	
			Interest Free Loans Recovered							
6812			Augusta Golf Club	2,554	2,554	0	2,554	2,554	0	
6814			Community Resource Centre	5,000	5,000	0	2,500	2,500	0	
6815			MR & Districts Agricultural Society		1,040	0	1,040	1,040	0	
6816			Gracetown Tennis Club		723	0	0	0	0	
6817			Augusta Margaret River Districts Football Club		2,000	0	0	0	0	
TOTAL CAPITAL INCOME				2,462,701	511,317	0	506,094	7,432		
CAPITAL EXPENDITURE										
4884			Principal loan repayments	(573,134)	(852,392)	(117,883)	(323,670)	(323,669)	0	
4894			Principal SS loan repayments	(5,147)	(1,338)	0	(1,338)	(1,338)	0	
			Interest Free Loan Advances							
6815			MR & Districts Agricultural Society	(5,200)	0	0	0	0	0	
6816			Gracetown Tennis Club	(3,615)	0	0	0	0	0	
6817			Augusta Margaret River Districts Football Club	(10,000)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(597,096)	(853,730)	(117,883)	(325,008)	(325,007)		
Business Unit Totals										
			Operating Income	2,274,065	1,492,719	103,191	447,371	502,898	55,527	
			Operating Expenses	(559,612)	(604,642)	(103,599)	(233,456)	(141,873)	91,583	
			Capital Income	2,462,701	511,317	0	506,094	7,432	(498,662)	
			Capital Expenditure	(597,096)	(853,730)	(117,883)	(325,008)	(325,007)	0	
TOTAL FOR BUSINESS UNIT				3,580,058	545,664	(118,292)	395,001	43,450	(351,551)	

MEMBERS OF COUNCIL - Governance											
COA	IE	JOB	ET	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME											
MC73	84			Election Nominations	80	0	0	0	0	0	
MC74	73			Contributions	99	500	0	250	32	0	
TOTAL OPERATING INCOME					179	500	0	250	32		
OPERATING EXPENDITURE											
MC11	27			Mobile Telephone	(344)	(360)	(29)	(120)	(117)	0	
MC12	38			Subscriptions/Publications	(500)	(500)	0	(500)	0	0	
MC17	09			Consumables	(213)	(600)	0	(200)	(630)	0	
MC23	05			Conferences & Training	(18,458)	(14,000)	(595)	(3,000)	(1,472)	0	
MC24	37			Functions & Receptions	(11,133)	(13,500)	(518)	(3,000)	(1,774)	0	
MC25	19			Advertising	(183)	(500)	0	0	0	0	
MC35				Election Expenses	(39,930)	0	0	0	0	0	
MC40	98			Vehicle Expenses	(2,041)	(3,960)	(386)	(1,320)	(2,344)	0	
MC43	39			Members Sitting Fees & Allowances	(204,630)	(209,304)	(17,437)	(69,768)	(69,746)	0	
MC44	44			Donations	(9,563)	(21,300)	0	(13,000)	(143)	12,857	Timing: donations not yet requested
MC50				Special Projects	(22,413)	(105,000)	0	(25,000)	(3,000)	22,000	
	16	MC03		Visit from Haining	(9,413)	0	0	0	0	0	
	16	MOC06		Contribution to MRCCI WIFI Project	(3,000)	(10,000)	0	0	(3,000)	0	
	16	MOC12		Contribution to Cowaramup Hall and Reserves Association for Cowaramup Hall works	0	(40,000)	0	0	0	0	
	16	MOC13		Indigenous Consultation	0	(45,000)	0	(15,000)	0	15,000	Timing: not required at this stage
	16	MOC14		CEO Performance Review	0	(10,000)	0	(10,000)	0	0	
MC51	39			Councillor Expenses Reimbursed (Travel, Accommodation, Childcare, etc)	(20,020)	(24,200)	(2,194)	(5,200)	(4,591)	0	
MC98	51			Depreciation	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE					(329,429)	(393,224)	(21,158)	(121,108)	(83,816)		
CAPITAL INCOME											
TOTAL CAPITAL INCOME					0	0	0	0	0		
CAPITAL EXPENDITURE											
TOTAL CAPITAL EXPENDITURE					0	0	0	0	0		
Business Unit Totals											
				Operating Income	179	500	0	250	32	(218)	
				Operating Expenses	(329,429)	(393,224)	(21,158)	(121,108)	(83,816)	37,292	
				Capital Income	0	0	0	0	0	0	
				Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT					(329,249)	(392,724)	(21,158)	(120,858)	(83,784)	37,074	

CEO - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CE74	73		LGCOG Conference Delegate Registrations	45,003	0	0	0	0	0	
CE86	73		Reimbursements	13,500	0	3,000	0	3,000	0	
CE87	84		Fees and Charges	16,724	0	0	0	0	0	
TOTAL OPERATING INCOME				75,226	0	3,000	0	3,000	0	
OPERATING EXPENDITURE										
CE01	01		Salaries	(413,561)	(531,062)	(32,125)	(183,829)	(146,850)	36,979	Timing: Sustainable Economy Officer position to be recruited
CE01	06		Accrued Leave	(49,958)	(45,006)	(3,462)	(15,579)	(15,579)	0	
CE02	02		Superannuation	(48,692)	(60,060)	(3,761)	(20,790)	(17,289)	0	
CE03	17		Consultant	(12,651)	(10,000)	0	0	0	0	
CE04	05		Training	(12,008)	(14,106)	0	(2,821)	(6,674)	0	
CE05	03		Workers Compensation	(6,040)	(5,992)	(507)	(2,074)	(2,028)	0	
CE06	04		Uniforms	(174)	0	(174)	0	(174)	0	
CE07	07		Recruitment	0	(40,000)	(10,950)	0	(11,230)	(11,230)	Timing: commenced earlier than budget profile
CE11	27		Mobile Telephone	(1,981)	(4,320)	(213)	(640)	(2,808)	0	
CE12	38		Subscriptions/Publications	(29,309)	(44,660)	(2,292)	(31,020)	(30,189)	0	
CE14	17		Organisational Development	(11,701)	(14,900)	(335)	(3,900)	(4,199)	0	
CE17	09		Consumables	(84)	(1,000)	(149)	(300)	(342)	0	
CE22	19		Public Relations	(110,066)	(168,500)	(1,005)	(37,000)	(24,904)	12,096	Timing: awaiting invoices
CE24	37		Functions & Refreshments	(2,301)	(6,500)	(200)	(450)	(895)	0	
CE37	24		Legal Expenses	(9,364)	(10,000)	(363)	0	(4,449)	0	
CE40	98		Vehicle Operating Expenses	(246)	0	0	0	(1,089)	0	
CE41	08		Fringe Benefits Tax	(3,946)	(3,480)	(286)	(1,160)	(1,146)	0	
CE50			Special Projects	(284,127)	(396,000)	(2,200)	(129,250)	(46,370)	82,880	
	16	CEO03	Legislative Reviews	(10,800)	(13,500)	0	0	0	0	
	16	CEO11	Iconic Events	(134,973)	(127,500)	0	(55,000)	(40,000)	15,000	Timing: awaiting invoices
	44	CEO13	Regional Economic Development	(19,250)	(50,000)	0	(23,750)	(2,313)	21,438	Timing: of projects
	16	CEO14	Cultural Centre QS and Business Planning	(1,118)	(15,000)	0	0	0	0	
	16	CEO15	Local Events	(51,525)	(73,000)	(2,200)	(41,500)	(2,200)	39,300	Timing: of events
	16	CEO18	Assistance for Economic Projects	0	(20,000)	0	(5,000)	0	0	
	16	CEO21	LGCOG Conference 2018	(38,960)	0	0	0	(1,857)	0	
	16	CEO22	Welcome to Country video	0	(12,000)	0	(4,000)	0	0	
	16	CEO23	Contribution to Regional Airport	0	(25,000)	0	0	0	0	
	16	CEO24	Shire Website refresh	0	(40,000)	0	0	0	0	
CE98	51		Depreciation	(774)	(1,200)	(66)	(400)	(261)	0	
TOTAL OPERATING EXPENDITURE				(996,984)	(1,356,786)	(58,087)	(429,213)	(316,476)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0		0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0		0	0		
Business Unit Totals										
			Operating Income	75,226	0	3,000	0	3,000	3,000	
			Operating Expenses	(996,984)	(1,356,786)	(58,087)	(429,213)	(316,476)	112,737	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(921,757)	(1,356,786)	(55,087)	(429,213)	(313,476)	115,737	

DIRECTOR CORPORATE & COMMUNITY SERVICES - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
DC75	67		Grants and Contributions	0	20,000	0	20,000	0	(20,000)	Timing: contributions totalling \$17k confirmed
DC81	93		Sundry Income	6,480	0	0	0	0	0	
DC82	84		Augusta Museum Takings	7,530	7,500	689	2,500	2,033	0	
TOTAL OPERATING INCOME				14,010	27,500	689	22,500	2,033		
OPERATING EXPENDITURE										
DC01	01		Salaries	(238,095)	(251,408)	(18,837)	(87,026)	(85,354)	0	
DC01	06		Accrued Leave	(29,010)	(21,580)	(1,660)	(7,470)	(7,470)	0	
DC02	02		Superannuation	(26,057)	(27,064)	(2,286)	(9,368)	(9,633)	0	
DC04	05		Training	(7,853)	(9,426)	(82)	(1,885)	(1,657)	0	
DC05	03		Workers Compensation	(3,108)	(2,836)	(240)	(982)	(960)	0	
DC11	27		Mobile Telephone	(755)	(2,280)	(58)	(1,640)	(1,467)	0	
DC12	38		Subscriptions/Publications	(2,148)	(2,320)	0	(700)	(483)	0	
DC17	09		Consumables	(215)	(400)	(65)	(100)	(64)	0	
DC24	37		Refreshments	(64)	(300)	0	(100)	(9)	0	
DC37	24		Legal and Professional Advice	(7,000)	(10,000)	0	(2,500)	0	0	
DC42	44		Donations	(850)	(1,500)	0	(550)	0	0	
DC43	44		Sponsorships	(12,400)	(8,500)	0	(6,500)	(6,092)	0	
DC44	44		Contributions/Donations/Sponsorships	(57,793)	(104,156)	(21,259)	(104,156)	(26,095)	78,061	
	44	DCD02	Augusta Historical Museum	(13,089)	(26,032)	(11,259)	(26,032)	(14,445)	11,587	Timing: Payment to be made Nov
	44	DCD10	South West Academy of Sports	(4,000)	(4,400)	(4,000)	(4,400)	(4,000)	0	
	44	DCD21	Margaret River Historical Society	(9,000)	(9,000)	0	(9,000)	0	0	
	44	DCD23	Gracetown Progress Association	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	0	
	44	DCD25	Augusta Centennial Hall	(5,000)	(5,000)	0	(5,000)	0	0	
	44	DCD26	Cowaramup Hall Reserves & Residents	(11,374)	(11,374)	0	(11,374)	0	11,374	Timing: Payment to be made Nov
	44	DCD28	Karridale Hall Management Committee	(2,720)	(1,500)	0	(1,500)	0	0	
	44	DCD30	Rosa Brook Sporting and Cultural Facilities	(1,500)	(1,500)	0	(1,500)	0	0	
	44	DCD34	Alexandra Bridge Hall & Social Committee	(1,500)	(1,500)	0	(1,500)	0	0	
	44	DCD43	Margaret River Regional Environment Ctr	0	(30,000)	0	(30,000)	0	30,000	Awaiting notification of grant application
	44	DCD44	Augusta Community Resource Centre	0	(6,650)	0	(6,650)	(1,650)	0	
	44	DCD45	Rotary Club of Margaret River	0	(1,200)	0	(1,200)	0	0	
	44	DCD46	Margaret River Community Centre - Little Languages program	0	(1,000)	(1,000)	(1,000)	(1,000)	0	
DC50	44		Special Projects	(25,160)	(57,000)	0	(52,000)	(252)	51,748	
	16	DCC14	Financial Ratios Review	(3,820)	(5,000)	0	0	0	0	
	16	DCC18	Community Infrastructure Report	(14,860)	(15,000)	0	(15,000)	0	15,000	Timing: Project in progress
	16	DCC19	Scott River Economic Study	0	(35,000)	0	(35,000)	(252)	34,748	Timing: Project in progress
	16	DCC21	Every Club Project	0	(2,000)	0	(2,000)	0	0	
TOTAL OPERATING EXPENDITURE				(410,508)	(498,770)	(44,487)	(274,977)	(139,535)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0		0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	14,010	27,500	689	22,500	2,033	(20,467)	
			Operating Expenses	(410,508)	(498,770)	(44,487)	(274,977)	(139,535)	135,442	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(396,498)	(471,270)	(43,798)	(252,477)	(137,502)	114,975	

DIRECTOR SUSTAINABLE DEVELOPMENT - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
DP82	83	Sundry Income	1,000	0	1,386	0	1,386	0	
TOTAL OPERATING INCOME			1,000	0	1,386	0	1,386		
OPERATING EXPENDITURE									
DP01	01	Salaries	(491,575)	(501,072)	(38,235)	(173,448)	(166,090)	0	
DP01	06	Accrued Leave	(51,795)	(44,224)	(3,402)	(15,308)	(15,309)	0	
DP02	02	Superannuation	(55,186)	(55,444)	(4,412)	(19,192)	(20,039)	0	
DP03	17	Consultant	(6,641)	(10,000)	0	(2,000)	0	0	
DP04	05	Training	(7,067)	(14,142)	0	(2,829)	(2,345)	0	
DP05	03	Workers Compensation	(6,592)	(5,668)	(480)	(1,962)	(1,920)	0	
DP06	04	Protective Clothing	0	(300)	0	(100)	0	0	
DP11	27	Mobile Telephone	(1,110)	(4,000)	(76)	(600)	(296)	0	
DP12	38	Subscriptions & Publications	(928)	(4,600)	0	(2,200)	(651)	0	
DP17	09	Consumables	(73)	(600)	0	(200)	0	0	
DP20	15	Equipment Repairs & Maintenance	0	(500)	0	(150)	0	0	
DP22	19	Public Relations	(2,777)	(3,000)	0	(1,100)	0	0	
DP24	37	Refreshments	(192)	(300)	0	(100)	0	0	
DP25	16	Legal Fees	(53,298)	(32,000)	(1,386)	(11,000)	(2,874)	0	
DP26	16	Legal Projects	0	(10,000)	(2,136)	(3,000)	(2,136)	0	
DP58	12	Minor Equipment	0	(500)	0	(200)	0	0	
TOTAL OPERATING EXPENDITURE			(677,279)	(686,350)	(50,127)	(233,389)	(211,660)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	1,000	0	1,386	0	1,386	0	
		Operating Expenses	(677,279)	(686,350)	(50,127)	(233,389)	(211,660)	0	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			(676,279)	(686,350)	(48,741)	(233,389)	(210,275)	0	

DIRECTOR INFRASTRUCTURE SERVICES - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
DI82	84	Sundry Income	0	0	0	0	0	0	
TOTAL OPERATING INCOME			0	0		0	0		
OPERATING EXPENDITURE									
DI01	01	Salaries	(187,424)	(295,450)	(19,455)	(102,271)	(88,153)	14,118	Timing/Perm: Leave taken, Project Manager for Main street project budgeted in DI01 but expenditure goes to STS07 in Construction
DI01	06	Accrued Leave	(21,083)	(22,450)	(1,727)	(7,771)	(7,771)	0	
DI02	02	Superannuation	(19,626)	(32,902)	(2,039)	(11,389)	(8,817)	0	
DI03	16	Consultant	0	(10,000)	0	0	0	0	
DI04	05	Training	(275)	(11,714)	0	(2,343)	(1,773)	0	
DI05	03	Workers Compensation	(2,719)	(3,314)	(280)	(1,147)	(1,120)	0	
DI06	04	Protective Clothing	(149)	(250)	0	(100)	0	0	
DI07	07	Recruitment	(7,717)	0	0	0	0	0	
DI11	27	Mobile Telephone	(2,892)	(2,160)	(58)	(320)	(292)	0	
DI12	38	Subscriptions & Publications	0	(1,400)	0	(480)	0	0	
DI17	09	Consumables	(175)	(300)	0	(100)	0	0	
DI20	15	Equipment Repairs & Maintenance	(106)	(300)	0	(100)	0	0	
DI24	37	Refreshments	(5)	(300)	0	(100)	(27)	0	
DI25	16	Legal Expenses	0	(5,000)	0	0	0	0	
TOTAL OPERATING EXPENDITURE			(242,171)	(385,540)	(23,559)	(126,121)	(107,953)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	0	0	0	0	0	0	
		Operating Expenses	(242,171)	(385,540)	(23,559)	(126,121)	(107,953)	18,168	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			(242,171)	(385,540)	(23,559)	(126,121)	(107,953)	18,168	

FINANCE - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
FI72	73		Finance Insurance claim payouts	2,800	0	0	0	1,125	0	
FI82	93		Discounts & Rebates	60,606	6,200	0	1,000	1,144	0	
FI83	73		Salary Package FBT Contributions	9,741	9,741	0	0	0	0	
TOTAL OPERATING INCOME				73,146	15,941	0	1,000	2,269		
OPERATING EXPENDITURE										
FI01	01		Salaries	(297,046)	(321,516)	(23,649)	(111,294)	(101,915)	0	
FI01	06		Accrued Leave	(36,774)	(27,196)	(2,092)	(9,414)	(9,414)	0	
FI02	02		Superannuation	(34,818)	(37,854)	(2,886)	(13,103)	(12,565)	0	
FI04	05		Training	(13,952)	(16,194)	(1,559)	(3,239)	(3,810)	0	
FI05	03		Workers Compensation	(4,211)	(3,628)	(307)	(1,256)	(1,228)	0	
FI06	04		Uniforms	(300)	0	0	0	0	0	
FI07	38		Recruitment	(756)	0	0	0	(32)	0	
FI13	30		Insurance	(462,033)	(473,593)	(235,314)	(473,593)	(491,092)	0	
FI17	09		Consumables	0	(500)	0	0	0	0	
FI27	16		Insurance claims	(2,800)	0	0	0	(1,125)	0	
FI29	16		Contract Services	(41,517)	(48,500)	(3,950)	(30,500)	(4,110)	26,390	Timing: End of year audit invoice to be received
FI30	16		Special Projects	(11,234)	(3,000)	0	0	0	0	
FI41	08		FBT - Salary Packaging	(9,741)	(9,741)	(1,082)	(4,328)	(4,328)	0	
FI55	16		Procurement	(1,453)	(24,000)	0	0	(45)	0	
FI58	12		Minor Equipment	0	(500)	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(916,635)	(966,222)	(270,839)	(646,727)	(629,665)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	73,146	15,941	0	1,000	2,269	0	
			Operating Expenses	(916,635)	(966,222)	(270,839)	(646,727)	(629,665)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(843,488)	(950,281)	(270,839)	(645,727)	(627,395)	0	

RECORDS - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
RE81	84	Fees and Charges (GST free)	330	0	30	0	120	0	
RE82	84	Sundry Income	590	0	0	0	0	0	
TOTAL OPERATING INCOME			920	0	30	0	120		
OPERATING EXPENDITURE									
RE01	01	Salaries	(136,252)	(150,126)	(10,026)	(51,967)	(49,075)	0	
RE01	06	Accrued Leave	(13,173)	(12,440)	(957)	(4,306)	(4,306)	0	
RE02	02	Superannuation	(18,796)	(21,138)	(1,469)	(7,317)	(6,696)	0	
RE04	05	Training	(1,075)	(1,960)	0	(392)	0	0	
RE05	03	Workers Compensation	(1,942)	(1,690)	(143)	(585)	(572)	0	
RE12	38	Subscriptions & Publications	(995)	(1,015)	0	(1,015)	0	0	
RE14	17	Organisational Development	(189)	0	0	0	0	0	
RE17	09	Consumables	0	(675)	0	0	(724)	0	
RE18	20	Equipment Lease	(3,224)	(3,468)	0	(1,734)	(806)	0	
RE20	15	Equipment Repairs & Maintenance	0	(400)	0	(100)	0	0	
RE29	16	Contract Services	0	(1,000)	(342)	0	(342)	0	
RE98	51	Depreciation	(573)	(720)	(49)	(240)	(193)	0	
TOTAL OPERATING EXPENDITURE			(176,219)	(194,632)	(12,986)	(67,656)	(62,714)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	920	0	30	0	120		
		Operating Expenses	(176,219)	(194,632)	(12,986)	(67,656)	(62,714)		
		Capital Income	0	0	0	0	0		
		Capital Expenditure	0	0	0	0	0		
TOTAL FOR BUSINESS UNIT			(175,298)	(194,632)	(12,956)	(67,656)	(62,594)	0	

CORPORATE SERVICES - Governance

COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
CS82		Sundry Income	2,158	1,500	82	1,500	433	0	
TOTAL OPERATING INCOME			2,158	1,500	82	1,500	433		
OPERATING EXPENDITURE									
CS10	27	Telephone	(30,888)	(31,000)	(2,331)	(10,200)	(10,367)	0	
CS15	13	Stationery	(8,924)	(14,400)	(1,522)	(4,800)	(7,009)	0	
CS15	14	Paper/Printing	(12,841)	(18,600)	0	(6,200)	0	0	
CS16	18	Postage	(51,769)	(60,000)	(3,589)	(16,000)	(16,783)	0	
CS17	09	Consumables - General	(3,190)	(2,400)	(245)	(800)	(826)	0	
CS17	13	Consumables - Coffee	(3,450)	(3,600)	(222)	(1,200)	(761)	0	
CS17	20	Consumables - Hire (Water Disp)	(1,395)	(1,400)	(117)	(460)	(469)	0	
CS20	15	Equipment Repairs & Maintenance	(150)	(1,000)	0	0	0	0	
CS35	25	Utilities - Electricity & Energy	(73,927)	(75,840)	(7,576)	(28,680)	(31,380)	0	
CS35	26	Utilities - Water	(48,166)	(40,400)	(1,197)	(7,200)	(2,302)	0	
CS40	98	Vehicle Operating Costs	(18,232)	(18,000)	(1,169)	(6,000)	(5,400)	0	
CS58	12	Minor Equipment	(67)	(5,000)	0	(800)	0	0	
CS98	51	Depreciation	(869)	(1,200)	(21)	(400)	(83)	0	
TOTAL OPERATING EXPENDITURE			(253,867)	(272,840)	(17,991)	(82,740)	(75,379)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
CS97	55	Furniture & Equipment	0	(10,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE			0	(10,000)	0	0	0		
Business Unit Totals									
		Operating Income	2,158	1,500	82	1,500	433		
		Operating Expenses	(253,867)	(272,840)	(17,991)	(82,740)	(75,379)		
		Capital Income	0	0	0	0	0		
		Capital Expenditure	0	(10,000)	0	0	0		
TOTAL FOR BUSINESS UNIT			(251,709)	(281,340)	(17,909)	(81,240)	(74,946)		

CUSTOMER RELATIONS - Customer Relations										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CR81	84		Fees and Charges (GST free)	11,600	12,000	0	0	400	0	
CR82	90		DoT Commissions	184,632	180,000	11,869	60,000	54,121	0	
CR83	90		Transwa Commissions	1,045	600	70	200	384	0	
CR84	84		Other Fees and Charges	1,559	1,200	269	400	380	0	
TOTAL OPERATING INCOME				198,836	193,800	12,208	60,600	55,285		
OPERATING EXPENDITURE										
CR01	01		Salaries	(396,434)	(423,694)	(27,945)	(146,663)	(136,522)	0	
CR01	06		Accrued Leave	(45,988)	(40,456)	(3,112)	(14,004)	(14,004)	0	
CR02	02		Superannuation	(51,259)	(51,468)	(3,750)	(17,816)	(17,751)	0	
CR04	05		Training	(4,200)	(9,700)	(4,301)	(1,940)	(4,301)	0	
CR05	03		Workers Compensation	(5,614)	(4,834)	(409)	(1,673)	(1,636)	0	
CR06	04		Staff Uniforms	(3,525)	(4,200)	(1,898)	0	(1,898)	0	
CR07	07		Recruitment	(1,321)	0	0	0	(187)	0	
CR11	27		Mobile Telephone	(344)	(1,530)	(29)	(1,290)	(117)	0	
CR12	38		Subscriptions & Publications	(947)	(1,150)	0	(250)	(193)	0	
CR20	09		Equipment Repairs & Maintenance	0	(1,000)	0	0	0	0	
CR49	09		Stock - Special Series number plates	(5,000)	(6,000)	0	0	0	0	
CR58	09		Minor Equipment	(2,492)	(2,700)	0	(600)	(291)	0	
CR98	51		Depreciation	(748)	(1,200)	(64)	(400)	(252)	0	
TOTAL OPERATING EXPENDITURE				(517,871)	(547,932)	(41,507)	(184,636)	(177,150)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
CR97	16		Purchase of Asset	(4,189)	(5,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(4,189)	(5,000)	0	0	0		
Business Unit Totals										
			Operating Income	198,836	193,800	12,208	60,600	55,285	0	
			Operating Expenses	(517,871)	(547,932)	(41,507)	(184,636)	(177,150)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(4,189)	(5,000)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(323,225)	(359,132)	(29,299)	(124,036)	(121,865)	0	

INFORMATION COMMUNICATION TECHNOLOGY - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
IT82	73		Sundry Income	10,024	0	91	0	764	0	
TOTAL OPERATING INCOME				10,024	0	91	0	764		
OPERATING EXPENDITURE										
IT01	01		Salaries	(158,072)	(159,042)	(11,929)	(55,053)	(52,015)	0	
IT01	06		Accrued Leave	(15,915)	(12,688)	(976)	(4,392)	(4,392)	0	
IT02	02		Superannuation	(18,064)	(16,770)	(1,428)	(5,805)	(6,688)	0	
IT04	05		Training	(9,490)	(11,180)	0	(2,236)	0	0	
IT05	03		Workers Compensation	(2,043)	(1,794)	(151)	(621)	(604)	0	
IT06	04		Staff Uniforms	(300)	0	0	0	0	0	
IT10	27		Telephone	(43,965)	(50,680)	(3,628)	(16,760)	(11,927)	0	
IT11	27		Mobile Telephone	(4,309)	(3,984)	(255)	(968)	(1,238)	0	
IT12	38		Subscriptions & Publications	(802)	(1,098)	0	(650)	(680)	0	
IT15	14		Printing & Stationery	(65,423)	(70,800)	(5,071)	(23,800)	(14,707)	0	
IT18	20		Equipment Leasing	(168,874)	(156,708)	(29,354)	(71,810)	(71,676)	0	
IT19	16		Software Licenses	(443,371)	(462,594)	(23,299)	(358,924)	(323,338)	0	
IT20	15		Equipment Repairs & Mtce.	(14,406)	(9,154)	(566)	(2,956)	(1,878)	0	
IT29	16		Contract Services	(6,030)	(34,440)	(980)	(1,500)	(980)	0	
IT40	98		Vehicle Operating Expenses	(6,484)	(5,720)	(506)	(2,040)	(2,161)	0	
IT41	08		Fringe Benefits Tax	(1,235)	(1,200)	(94)	(400)	(375)	0	
IT50	16		Special Projects	(49,343)	(94,687)	0	(34,008)	(2,574)	31,434	Timing: projects delayed
IT58	12		Minor Equipment	(22,880)	(35,500)	0	(22,100)	(242)	21,858	Timing: Not yet required
IT98	51		Depreciation	(25,945)	(30,000)	(1,742)	(10,000)	(6,913)	0	
TOTAL OPERATING EXPENDITURE				(1,056,950)	(1,158,039)	(79,980)	(614,023)	(502,387)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
IT97	55		Furniture & Equipment	0	(138,000)	0	(130,000)	(117,591)	0	
	55	ICT001	Monitor for Council Chambers	0	(8,000)	0	0	0	0	
	55	ICT002	Replacement of Production Servers and Storage with Nutanix System	0	(130,000)	0	(130,000)	(117,591)	0	
TOTAL CAPITAL EXPENDITURE				0	(138,000)	0	(130,000)	(117,591)		
Business Unit Totals										
			Operating Income	10,024	0	91	0	764	0	
			Operating Expenses	(1,056,950)	(1,158,039)	(79,980)	(614,023)	(502,387)	111,636	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(138,000)	0	(130,000)	(117,591)	0	
TOTAL FOR BUSINESS UNIT				(1,046,927)	(1,296,039)	(79,889)	(744,023)	(619,215)	124,808	

HUMAN RESOURCES - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
HR82	93	Sundry Income	39,000	20,000	0	0	0	0	
TOTAL OPERATING INCOME			39,000	20,000	0	0	0		
OPERATING EXPENDITURE									
HR01	01	Salaries	(376,831)	(407,834)	(33,033)	(141,173)	(139,425)	0	
HR01	06	Accrued Leave	(47,343)	(35,892)	(2,761)	(12,424)	(12,424)	0	
HR02	02	Superannuation	(47,070)	(51,260)	(4,733)	(17,744)	(18,721)	0	
HR04	05	Training	(3,642)	(16,234)	(441)	(3,247)	(2,391)	0	
HR05	03	Workers Compensation	(5,163)	(4,616)	(391)	(1,598)	(1,564)	0	
HR06	04	Staff Uniforms	(474)	(800)	0	(800)	(298)	0	
HR07	07	Recruitment Expenses	(3,292)	0	0	0	0	0	
HR08	07	Employee Health Programs	(11,359)	(18,000)	0	(6,333)	(2,470)	0	
HR11	27	Mobile Telephone	(2,951)	(5,380)	(143)	(3,460)	(1,687)	0	
HR12	38	Subscriptions & Publications	(13,545)	(16,840)	0	(14,300)	(12,344)	0	
HR14	37	Organisational Development	(27,725)	(23,000)	(1,323)	(8,000)	(3,997)	0	
HR17	09	Consumables	(4,840)	(1,700)	0	(200)	(17)	0	
HR22	01	Employee Recognition	(11,962)	(12,600)	(648)	(4,200)	(4,603)	0	
HR24	37	Refreshments	(627)	(2,000)	(109)	(400)	(256)	0	
HR26	37	OSH Initiatives	(28,599)	(27,000)	(39)	(10,500)	(325)	10,175	Timing: Awaiting Invoices
HR29	16	Contract Services	0	(12,520)	0	(840)	(585)	0	
HR40	98	Vehicle Operating Expenses	(7,814)	(7,500)	(523)	(2,500)	(2,854)	0	
HR41	08	Fringe Benefits Tax	(3,161)	(2,784)	(233)	(928)	(930)	0	
HR51	01	Workforce Planning	(1,305)	0	0	0	0	0	
HR55	01	Employee Paid Leave Other	(8,474)	(20,000)	(5,602)	(6,667)	(12,995)	0	
TOTAL OPERATING EXPENDITURE			(606,178)	(665,960)	(49,978)	(235,314)	(217,936)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	39,000	20,000	0	0	0	0	
		Operating Expenses	(606,178)	(665,960)	(49,978)	(235,314)	(217,936)	0	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			(567,178)	(645,960)	(49,978)	(235,314)	(217,936)	0	

COMMUNITY PLANNING & DEVELOPMENT - Governance

COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CD71	84		Zone Room Café Lease fees	0	11,250	0	1,250	0	0	
CD72	84		MRYP Hall Hire Income	0	2,112	0	0	0	0	
CD74	73		Contributions	290	0	0	0	0	0	
CD75	67		Grant Income	31,102	22,500	500	5,000	500	0	
	67	CDI107	National Youth Week Grant	0	1,500	0	0	0	0	
	67	CDI144	National Seniors Week - COTA	1,000	1,000	0	1,000	0	0	
	67	CDI147	LDAG Strive Round 1	2,785	3,000	0	3,000	0	0	
	67	CDI148	LDAG Strive Round 4	0	3,000	0	0	0	0	
	67	CDI149	LDAG Strive Round 9	0	3,000	0	0	0	0	
	67	CDI153	LDAG Operating Funds	0	1,000	0	1,000	0	0	
	67	CDI164	Thank a Volunteer 2017	1,000	1,000	500	0	500	0	
	67	CDI168	National Reconciliation Week	0	5,000	0	0	0	0	
	67	CDI169	Yculture - Community Arts WA	4,000	4,000	0	0	0	0	
CD77	73		Community Development Income	1,720	5,455	0	4,100	5,840	0	
CD79	84		Zone Room Hire Income	4,798	2,600	100	1,000	471	0	
TOTAL OPERATING INCOME				37,910	43,917	600	11,350	6,811		
OPERATING EXPENDITURE										
CD01	01		Salaries	(312,460)	(322,660)	(22,339)	(111,690)	(108,207)	0	
CD01	06		Accrued Leave	(30,199)	(26,546)	(2,042)	(9,189)	(9,189)	0	
CD02	02		Superannuation	(34,958)	(34,946)	(2,773)	(12,097)	(12,299)	0	
CD04	05		Training	(7,557)	(8,132)	(615)	(1,626)	(6,506)	0	
CD05	03		Workers Compensation	(4,085)	(3,628)	(307)	(1,256)	(1,228)	0	
CD06	04		Protective Clothing	(110)	(1,000)	0	(250)	(237)	0	
CD07	07		Recruitment	(7,804)	(1,000)	(521)	(500)	(521)	0	
CD11	27		Mobile Telephone	(1,803)	(2,544)	(47)	(848)	(189)	0	
CD12	38		Subscriptions & Publications	(1,667)	(648)	0	(300)	(168)	0	
CD15	13		Printing & Stationery	0	(245)	0	(95)	0	0	
CD17	09		Consumables	(783)	(1,000)	0	(300)	0	0	
CD20	15		Equipment Repairs & Mtce.	(4,261)	(3,000)	0	(1,000)	0	0	
CD24	37		Refreshments	(737)	(720)	0	(240)	0	0	
CD39	16		Integrated Planning	(26,581)	(31,000)	(2,000)	(7,300)	(2,000)	0	
	16	COM115	Community Engagement (incl. media, publications etc.)	(6,665)	(10,000)	(2,000)	(3,300)	(2,000)	0	
	16	COM118	Key Performance Measurement	(5,950)	(14,500)	0	0	0	0	
	16	COM156	Council Strategic Planning Day	(6,660)	(2,500)	0	0	0	0	
	16	COM157	Design of Corporate Documents	0	(4,000)	0	(4,000)	0	0	
CD42	16		Youth	(28,366)	(73,500)	(11,536)	(12,300)	(17,240)	0	
	16	COM106	Events	(8,483)	(6,000)	(1,971)	(2,000)	(2,886)	0	
	16	COM107	National Youth Week Festival	0	(1,500)	0	0	0	0	
	16	COM114	Implementing the Youth Plan	(4,029)	(22,000)	(233)	(7,000)	(5,021)	0	
	16	COM169	Yculture - Community Arts WA	0	(4,000)	0	0	0	0	
	16	COM181	Youth Mental Health Services Partnership	0	(10,000)	(9,333)	(3,300)	(9,333)	0	
	16	COM190	Youth Partnerships	0	(30,000)	0	0	0	0	

COMMUNITY PLANNING & DEVELOPMENT - Governance

COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CD43	16		Capacity Building	(19,999)	(53,917)	(2,121)	(30,817)	(5,300)	25,517	
	16	COM122	Community Facilities Working Group	(9)	(1,000)	0	(600)	0	0	
	16	COM123	Community group and volunteering support (inc. CNG)	(182)	(3,000)	0	(1,000)	0	0	
	16	COM124	National Volunteer Week	(960)	(700)	0	0	0	0	
	16	COM160	Augusta Historical Society Digital Project	0	(12,492)	0	(12,492)	0	12,492	Timing: awaiting Lotterywest grant outcome
	16	COM161	Feasibility Studies (Augusta, Cowaramup, Witchcliffe)	(2,975)	(20,000)	0	(5,000)	0	0	
	16	COM164	Thank a Volunteer	(3,377)	(5,000)	0	0	0	0	
	16	COM173	CLGF Community Development Scholarship - CD Officer	(2,901)	(1,140)	(181)	(1,140)	(181)	0	
	16	COM174	CLGF Community Development Scholarship - Director CCS	(3,882)	(215)	0	(215)	(195)	0	
	16	COM175	CLGF Community Development Scholarship - C&C Planner	(2,371)	(1,670)	0	(1,670)	(484)	0	
	16	COM176	DLGSC - Cowaramup Community Garden Lions Centennial Project Grant	0	(8,700)	(1,940)	(8,700)	(4,440)	0	
CD46	09		MRYP Facilities	(8,472)	(9,000)	(578)	(2,660)	(1,022)	0	
	Var	COM177	Building Maintenance	0	(1,000)	0	0	0	0	
	16	COM178	Building Operations	(3,842)	(8,000)	(578)	(2,660)	(1,022)	0	
CD47	16		Safer Communities	(23,044)	(53,000)	(1,138)	(28,500)	(21,875)	0	
	16	COM126	Community education programs	(772)	(2,000)	0	(500)	(27)	0	
	16	COM129	Emergency Recovery	(1,074)	(1,000)	0	(500)	0	0	
	16	COM131	Homelessness and Crisis Accommodation coordination	(20,000)	(20,000)	0	(20,000)	(20,000)	0	
	16	COM188	Osmington Recovery Expenses	(430)	0	0	0	(30)	0	
	16	COM189	Community Resilience Plan	0	(5,000)	0	0	0	0	
	16	COM191	Osmington Community Recovery	0	(25,000)	(1,138)	(7,500)	(1,818)	0	
CD48	16		Disability Access & Inclusion	(9,415)	(20,000)	(1,200)	(6,300)	(1,200)	0	
	16	COM135	Support to community groups	(470)	(1,000)	0	(300)	0	0	
	16	COM136	Implementing the DAIP	(486)	(18,000)	(1,200)	(6,000)	(1,200)	0	
	16	COM183	Community Events	0	(1,000)	0	0	0	0	
CD49	16		Arts & Culture	(7,260)	(43,000)	(1,638)	(12,000)	(1,983)	10,017	
	16	COM140	Art on Loan Program	(1,250)	(6,000)	0	(6,000)	0	0	
	16	COM168	National Reconciliation Week	0	(6,000)	0	0	0	0	
	16	COM180	Indigenous Engagement	0	(6,000)	0	(2,000)	0	0	
	16	COM184	Review the Creative Blueprint	0	(10,000)	0	(4,000)	0	0	
	16	COM185	Street Art Community Collaboration Project	0	(15,000)	0	0	0	0	
CD50	44		Special Projects	(21,914)	(10,000)	0	(4,000)	(11)	0	
	16	COM147	LDAG Grant Strive Round 1	(750)	(3,000)	0	(3,000)	0	0	
	16	COM148	LDAG Grant Strive Round 4	0	(3,000)	0	0	0	0	
	16	COM149	LDAG Grant Strive Round 9	0	(3,000)	0	0	0	0	
	16	COM153	LDAG Operating Grant	0	(1,000)	0	(1,000)	0	0	
	16	COM179	MRYP Opening 3rd June 2018	(18,387)	0	0	0	(11)	0	

COMMUNITY PLANNING & DEVELOPMENT - Governance

COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CD51	16		Age Friendly	(2,646)	(3,000)	0	(3,000)	0	0	
	16	COM144	National Seniors Week	(1,484)	(1,000)	0	(1,000)	0	0	
	16	COM145	Age Friendly Community Plan	0	(2,000)	0	(2,000)	0	0	
CD52	44		Annual Community Development Grants	(9,739)	(10,000)	(7,636)	(10,000)	(7,636)	0	
CD40	10		Vehicle Operating Expenses	(10,946)	(10,080)	(688)	(3,360)	(3,283)	0	
CD41	08		Fringe Benefits Tax	(2,164)	(2,940)	(244)	(980)	(977)	0	
CD56	09		Minor Equipment	(15,255)	0	0	0	0	0	
CD98	51		Depreciation	(1,854)	(2,400)	(262)	(800)	(1,039)	0	
TOTAL OPERATING EXPENDITURE				(594,080)	(727,906)	(57,686)	(261,408)	(202,110)		
CAPITAL INCOME										
CD70	70		Capital Grants	1,393,126	0	0	0	0	0	
	70	CDI151	Lotterywest grant - MR Youth Precinct	1,393,126	0	0	0	0	0	
	70	CDI152	Building Better Regions Fund grant - MR Youth Precinct	0	0	0	0	0	0	
CD80	74		Capital Contributions	42,197	0	0	0	0	0	
	74	CDI200	MR Lions - Contribution to MR Youth Precinct	40,909	0	0	0	0	0	
	74	CDI201	Community Contributions to MR Youth Precinct	1,288	0	0	0	0	0	
CD91	95		Proceeds from Sale of Assets	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				1,435,323	0	0	0	0		
CAPITAL EXPENDITURE										
CD88	16		Buildings	(6,995)	(62,000)	0	0	0	0	
	16	COM186	MRYP Hall renewal	0	(41,000)	0	0	0	0	
	16	COM187	Zone Room upgrades	0	(21,000)	0	0	0	0	
CD89	16		Infrastructure	(2,475,363)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(2,482,358)	(62,000)	0	0	0		
Business Unit Totals										
			Operating Income	37,910	43,917	600	11,350	6,811	0	
			Operating Expenses	(594,080)	(727,906)	(57,686)	(261,408)	(202,110)	59,298	
			Capital Income	1,435,323	0	0	0	0	0	
			Capital Expenditure	(2,482,358)	(62,000)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,603,204)	(745,989)	(57,086)	(250,058)	(195,299)	54,759	

EMERGENCY MANAGEMENT & FIRE PREVENTION - Law, Order and Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
Emergency Management										
OPERATING INCOME										
EM75	67		Operating Grants - ESL	59,497	32,036	10,679	10,679	10,679	0	
TOTAL OPERATING INCOME				59,497	32,036	10,679	10,679	10,679		
OPERATING EXPENDITURE										
EM10	27		Telephone - SES Landline & Internet	0	0	(432)	0	(1,258)	0	
EM11	27		Mobile Telephone	(1,853)	(1,692)	0	(564)	(273)	0	
EM13	30		Insurance	(1,856)	(1,880)	0	(1,880)	(1,721)	0	
EM20	09		Equipment Repairs & Mtce.	(2,614)	(3,000)	(161)	(1,000)	(512)	0	
EM28	16		Building Maintenance	(5,700)	0	0	0	0	0	
EM29			SES Other Goods & Services	(2,805)	(6,000)	0	(2,000)	(160)	0	
EM35	25		Utilities	0	0	0	0	0	0	
EM40	98		Vehicle Operating Expenses	(16,061)	(20,000)	(217)	(6,300)	(3,846)	0	
EM58	09		Non Capital Equipment	(9,722)	(10,143)	(6,169)	(2,750)	(7,799)	0	
			SES LGGS Scheme Approved Application		(42,715)	(6,977)	(14,494)	(15,570)		
EM90	50		Profit/Loss on Assets	0	0	0	0	0	0	
EM98	51		Depreciation	(31,984)	(36,000)	(2,805)	(12,000)	(11,129)	0	
TOTAL OPERATING EXPENDITURE				(72,596)	(78,715)	(9,782)	(26,494)	(26,699)		
CAPITAL INCOME										
EM74	74		Contributions - Capital	22,705	0	0	0	0		
EM76	70		Capital Grants - ESL	61,260	0	0	0	0	0	
TOTAL CAPITAL INCOME				83,965	0	0	0	0		
CAPITAL EXPENDITURE										
EM93	55		Plant & Equipment	(83,965)	0	0	0	0		
	55	EMC001	Vehicle replacement 86SES	(61,260)	0	0	0	0	0	
	55	EMC003	SES Rescue Trailer 1TPY757	(22,705)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(83,965)	0	0	0	0		
Fire Prevention										
OPERATING INCOME										
FP72	73		Fire Prevention Insurance Claims	1,850	0	0	0	0	0	
FP73	67		Other Grants	152,820	0	0	0	161,400		
	67	FPI029	Bushfire Mitigation Activities Fund Grant	152,820	0	0	0	161,400	161,400	Perm: \$322k Grant approved 50% received. To be offset by expenditure FRE23
FP74	73		Contributions (non ESL)	76,764	60,000	19,865	15,000	19,865	0	
FP75	67		Operating Grants - ESL	330,077	213,413	71,138	71,138	71,456		
	67	FPI012	ESL Operating Grant & Supplementary Grant	326,891	213,413	71,138	71,138	71,138	0	
	73	FPI018	Reimbursement of electricity - Cwp Mens Shed	3,186	0	0	0	318	0	
TOTAL OPERATING INCOME				561,511	273,413	91,003	86,138	252,721		

EMERGENCY MANAGEMENT & FIRE PREVENTION - Law, Order and Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING EXPENDITURE										
			BFB LGGS Scheme Funding							
FP06	04		Protective Clothing	(37,289)	(36,000)	(21,924)	(12,000)	(22,924)	(10,924)	Timing: PPC for new members and replace fair wear and tear.
FP13	30		Insurance	(61,568)	(74,000)	0	(74,000)	(65,355)	0	
FP20	15		Equipment Repairs & Maintenance	(12,744)	(16,000)	0	(5,332)	0	0	
FP28	16		Building Maintenance	(15,346)	(9,000)	0	(3,000)	(668)	0	
FP31			Bush Fire Brigades Other Goods and Services	(19,644)	(17,000)	(4,697)	(5,666)	(6,783)	0	
FP35	25		Utilities	(26,755)	(28,000)	(1,962)	(9,332)	(7,476)	0	
FP40	98		Vehicle Operating Expenses	(78,316)	(55,000)	(8,681)	(18,332)	(27,659)	0	
FP58	12		Non-Capital Equipment	(28,523)	(49,550)	(15,857)	(16,000)	(18,988)	0	
			BFB LGGS Scheme Approved Application		(284,550)	(53,121)	(143,662)	(149,853)		
FP01	01		Salaries	(104,599)	(99,490)	(8,596)	(34,439)	(37,794)	0	
FP01	06		Accrued Leave	(8,718)	(8,372)	(644)	(2,898)	(2,898)	0	
FP02	02		Superannuation	(8,158)	(10,164)	(698)	(3,518)	(3,111)	0	
FP04	05		Training/Conferences	(381)	(5,000)	0	(1,000)	(571)	0	
FP05	03		Workers Compensation	(1,253)	(1,118)	(95)	(387)	(380)	0	
FP07	07		Recruitment	(3,986)	(3,000)	0	(1,000)	(256)	0	
FP11	27		Mobile Telephone	(944)	(3,400)	(1,047)	(2,520)	(1,244)	0	
FP12	38		Subscription	(1,805)	(2,000)	0	0	(660)	0	
FP18	15		CESM Vehicle Leasing	(14,695)	(23,000)	(1,376)	(7,664)	(5,602)	0	
FP19	15		CESM Vehicle Operating Costs	(2,857)	(7,000)	(353)	(2,332)	(936)	0	
FP29	16		Contract Services	(251,571)	(119,550)	(5,647)	(35,894)	(8,232)	27,662	Timing: Burn season commenced
	16	<i>FRE07</i>	<i>Community Fire and Emergency Services Support</i>	<i>(6,406)</i>	<i>(7,200)</i>	<i>(1,818)</i>	<i>(980)</i>	<i>(1,818)</i>	<i>0</i>	
	16	<i>FRE08</i>	<i>Maintain Strategic Firebreaks</i>	<i>(6,449)</i>	<i>(15,000)</i>	<i>0</i>	<i>(5,000)</i>	<i>0</i>	<i>0</i>	
	16	<i>FRE10</i>	<i>Plan & Undertake Hazard Reduction Burns on Council Land</i>	<i>(15,590)</i>	<i>(15,000)</i>	<i>0</i>	<i>(5,000)</i>	<i>0</i>	<i>0</i>	
	16	<i>FRE11</i>	<i>Fire contribution - plant and equipment mobilisation</i>	<i>(19,576)</i>	<i>(10,000)</i>	<i>(13)</i>	<i>(3,332)</i>	<i>(176)</i>	<i>0</i>	
	16	<i>FRE12</i>	<i>Refilling Emergency Water Supplies</i>	<i>(769)</i>	<i>(10,000)</i>	<i>(94)</i>	<i>(3,332)</i>	<i>(438)</i>	<i>0</i>	
	16	<i>FRE13</i>	<i>City of Bunbury SWLGEMA Admin Fee</i>	<i>0</i>	<i>(350)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	<i>FRE14</i>	<i>BFAC/ LEMC Committee Support</i>	<i>(1,644)</i>	<i>(3,000)</i>	<i>0</i>	<i>(750)</i>	<i>(309)</i>	<i>0</i>	
	16	<i>FRE15</i>	<i>Support to fire fighting activities - water and food</i>	<i>(5,871)</i>	<i>(8,000)</i>	<i>(212)</i>	<i>(2,668)</i>	<i>(1,980)</i>	<i>0</i>	
	16	<i>FRE16</i>	<i>Communications</i>	<i>0</i>	<i>(6,000)</i>	<i>0</i>	<i>(1,500)</i>	<i>0</i>	<i>0</i>	
	16	<i>FRE21</i>	<i>Council Emergency Services building driveway and drainage maintenance</i>	<i>0</i>	<i>(25,000)</i>	<i>0</i>	<i>(8,332)</i>	<i>0</i>	<i>0</i>	
	16	<i>FRE22</i>	<i>BFB Stations - Installation of motorised garage doors</i>	<i>0</i>	<i>(20,000)</i>	<i>(2,145)</i>	<i>(5,000)</i>	<i>(2,145)</i>	<i>0</i>	
	16	<i>FRE23</i>	<i>Bushfire Mitigation Activity Fund (MAF) 2018-19</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
FP32	15		Maintenance of Council Emergency Water Supplies	(10,245)	(17,500)	0	(5,836)	(4,579)	0	
FP98	51		Depreciation	(428,127)	(450,000)	(37,757)	(150,000)	(149,810)	0	
			Shire Funded		(749,594)	(56,213)	(247,488)	(216,072)		
TOTAL OPERATING EXPENDITURE				(1,117,524)	(1,034,144)	(109,334)	(391,150)	(365,925)		

EMERGENCY MANAGEMENT & FIRE PREVENTION - Law, Order and Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL INCOME										
FP76	70		Grant Income	647,447	810,578	0	50,978	0	(50,978)	
	70	FPI021	Cowaramup Fire Station Extension	0	50,978	0	50,978	0	(50,978)	Timing: invoice to be issued
	70	FPI030	Rosa Brook 3.4 Fire Appliance	0	567,600	0	0	0	0	
	70	FPI031	Witchcliffe Light Tanker Fire Appliance	0	178,000	0	0	0	0	
	70	FPI032	Wallcliffe BFB Station Extension (DFES)	0	14,000	0	0	0	0	
FP77	74		Capital Contributions	15,000	7,500	0	5,000	0	0	
	74	FPI024	Cowaramup BFB Contribution to Station extension	0	5,000	0	5,000	0	0	
	74	FPI028	Kudardup BFB Contribution to Station extension	0	0	0	0	0	0	
	74	FPI033	Wallcliffe BFB Contribution to Station Extension	0	2,500	0	0	0	0	
TOTAL CAPITAL INCOME				662,447	818,078	0	55,978	0	(50,978)	
CAPITAL EXPENDITURE										
FP88	16		Land & Buildings	(231,387)	(126,500)	0	(110,000)	(76,813)	33,187	
	16	FP021	Cowaramup Fire Station Extension	(1,680)	(110,000)	0	(110,000)	(76,813)	33,187	Timing: Project in progress
	16	FP032	Wallcliffe BFB Station Extension	0	(16,500)	0	0	0	0	
FP89	16		Infrastructure	(34,943)	(20,000)	(16,526)	0	(16,526)	(16,526)	
	16	FP010	Bush Fire Danger Signs	(34,943)	(20,000)	(16,526)	0	(16,526)	(16,526)	Timing: Project completed
FP93	55		Plant & Equipment	(487,297)	(745,600)	0	0	0	0	
	55	FP030	Rosa Brook 3.4 Fire Appliance	0	(567,600)	0	0	0	0	
	55	FP031	Witchcliffe Light Tanker Fire Appliance	0	(178,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(753,627)	(892,100)	(16,526)	(110,000)	(93,339)		
Business Unit Totals										
			Operating Income	621,007	305,449	101,681	96,817	263,400	166,583	
			Operating Expenses	(1,190,120)	(1,112,859)	(119,116)	(417,644)	(392,624)	0	
			Capital Income	746,412	818,078	0	55,978	0	(55,978)	
			Capital Expenditure	(837,592)	(892,100)	(16,526)	(110,000)	(93,339)	16,661	
TOTAL FOR BUSINESS UNIT				(660,292)	(881,432)	(33,961)	(374,849)	(222,564)	152,285	

RANGERS - Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
			Infringements							
RI60	83		Infringement Suspense	152	0	20	0	120	0	
RI61	83		Dog Infringements	14,319	18,000	600	6,000	3,482	0	
RI62	83		Parking Infringements	11,200	14,400	1,000	4,800	3,400	0	
RI63	83		Illegal Camping Infringements	9,100	6,000	125	1,000	350	0	
RI64	83		Bushfire Infringements	17,750	15,000	0	0	250	0	
RI65	83		Litter Infringements	0	1,000	0	0	400	0	
RI66	83		Cat Infringements	0	0	0	0	0	0	
RI67	83		Stock Infringements	0	200	0	0	0	0	
RI68	83		Other Infringement charges	1,441	1,000	100	500	315	0	
			Rangers							
RG79	83		Fines & Penalties	14,916	19,800	1,324	6,600	5,289	0	
	83	INF07	Fines Enforcement Registry	14,916	19,800	1,324	6,600	5,289	0	
RG80	84		Licenses/Permits (GST Free)	54,713	60,000	19,606	20,000	25,861	0	
RG81	84		Fees and Charges (GST free)	5,555	0	481	0	2,183	0	
RG82	84		Sundry Income	3,779	3,000	595	750	2,632	0	
RG86	73		Private Strategic Firebreak Recoveries	2,740	15,000	0	0	0	0	
	73	FRI03	Section 33 Works Recovery	2,740	15,000	0	0	0	0	
RG87	84		Fees & Charges	71,422	58,300	6,254	17,400	24,436		
	84	RFC01	Cowaramup Niche wall	6,242	2,000	322	600	1,455	0	
	84	RFC02	Karridale Cemetery	16,177	15,000	3,418	4,600	3,418	0	
	84	RFC03	Margaret River Cemetery	32,217	25,000	1,895	7,000	15,123	0	
	84	RFC04	Animal Trap Hire	172	1,500	0	600	19	0	
	84	RFC05	Vehicle Control	850	1,200	0	400	100	0	
	84	RFC06	Permits	0	0	0	0	0	0	
	84	RFC07	Animal Control - GST Inc	2,242	3,000	18	1,000	421	0	
	84	RFC08	Animal Control - GST Exempt	12,312	10,000	600	3,200	3,750	0	
	84	RFC15	Fire Control Administration Fee	931	0	0	0	0	0	
	84	RFC16	Vehicle Impound Fees	280	600	0	0	150	0	
TOTAL OPERATING INCOME				207,086	211,700	30,104	57,050	68,717		
OPERATING EXPENDITURE										
RG01	01		Salaries	(398,566)	(370,214)	(24,557)	(128,151)	(118,546)	0	
RG01	06		Accrued Leave	(43,457)	(36,230)	(2,787)	(12,541)	(12,541)	0	
RG02	02		Superannuation	(47,650)	(45,552)	(3,318)	(15,768)	(14,965)	0	
RG04	05		Training & Conferences	(3,394)	(7,372)	(160)	(1,474)	(1,652)	0	
RG05	03		Workers Compensation	(5,276)	(4,226)	(358)	(1,463)	(1,432)	0	
RG06	04		Protective Clothing	(7,441)	(6,000)	0	(3,000)	0	0	
RG07	07		Recruitment	(2,284)	0	0	0	0	0	
RG11	27		Mobile Telephone	(8,922)	(6,000)	(255)	(2,000)	(1,122)	0	
RG16	13		Printing & Stationery	(8,323)	(14,000)	(2,388)	(14,000)	(2,388)	11,612	Timing: Fire pamphlets printed, awaiting invoice
RG17	09		Consumables	(924)	(3,000)	0	(1,000)	(235)	0	
RG20	15		Equipment Repairs & Mtce.	(799)	(2,400)	(434)	(800)	(1,336)	0	
RG24	37		Refreshments & Entertainment	(387)	(1,000)	(29)	(400)	(118)	0	
RG25	19		Advertising	(6,729)	(6,000)	0	(2,500)	(216)	0	

RANGERS - Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
RG29	16		Contract Services	(50,342)	(75,000)	(7,320)	(39,700)	(19,128)	20,573	Timing: of projects
	16	RNG01	Section 33 Works	(3,508)	(15,000)	0	0	0	0	
	16	RNG02	Contract Services Other	(36,978)	0	(3,720)	0	(4,240)	0	
	16	RNG03	Local laws for Cats, Fencing, Camping and Dogs	(4,325)	(10,000)	0	(2,500)	0	0	
	16	RNG05	Dog Exercise Area Review and Implementation	(5,532)	(5,000)	0	(5,000)	0	0	
	16	RNG06	Cemetery Management Plan	0	(15,000)	0	(10,000)	0	0	
	16	RNG08	Abandoned vehicle towing	0	(5,000)	0	(1,600)	0	0	
	16	RNG09	Shire Firebreaks	0	(5,000)	0	(4,000)	0	0	
	16	RNG10	Fire Restriction signage changeovers	0	(5,000)	0	(1,600)	0	0	
	16	RNG11	Short-term Contract Ranger	0	(15,000)	(3,600)	(15,000)	(14,888)	0	
RG37	24		Legal Fees	(4,780)	(8,400)	(853)	(2,800)	(2,120)	0	
RG40	98		Vehicle Operating Expenses	(49,261)	(45,000)	(4,289)	(15,000)	(17,719)	0	
RG48	09		Animal Control Expenses	(2,253)	(7,500)	(203)	(3,750)	(1,224)	0	
RG49	16		Burials Expenditure	(20,825)	(33,150)	(1,731)	(10,500)	(7,616)	0	
	16	CME03	Cowaramup Niche wall	(1,953)	(2,250)	(231)	(750)	(885)	0	
	16	CME04	Karridale Cemetery	(5,588)	(12,150)	(1,500)	(4,050)	(1,500)	0	
	16	CME05	Margaret River Cemetery	(13,285)	(18,750)	0	(5,700)	(5,231)	0	
RG50	16		Projects	0	(15,000)	0	(15,000)	(3,840)		
	16	RNG07	Firebreak Software implementation	0	(15,000)	0	(15,000)	(3,840)	11,160	Timing: Testing of upgraded software in progress
RG58	12		Non-Capital Equipment	(3,346)	(13,000)	0	(3,000)	0	0	
RG98	51		Depreciation	(2,685)	(3,600)	(228)	(1,200)	(903)	0	
TOTAL OPERATING EXPENDITURE				(667,645)	(702,644)	(48,910)	(274,047)	(207,100)		
CAPITAL INCOME										
RG91	95		Proceeds of Sale of Assets	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
RG88	55		Buildings	0	(10,000)	0	(5,000)	0	0	
	55	RG008	Upgrade - Animal Care Facility	0	(10,000)	0	(5,000)	0	0	
RG89	55		Infrastructure	0	(30,000)	0	(15,000)	(450)	14,550	Timing
	55	RG002	Cemetery Infrastructure Works	0	(20,000)	0	(10,000)	0	0	
	55	RG009	Dog Exercise Area Upgrades - Signage and Equipment	0	(10,000)	0	(5,000)	(450)	0	
TOTAL CAPITAL EXPENDITURE				0	(40,000)	0	(20,000)	(450)		
Business Unit Totals										
			Operating Income	207,086	211,700	30,104	57,050	68,717	11,667	
			Operating Expenses	(667,645)	(702,644)	(48,910)	(274,047)	(207,100)	66,947	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(40,000)	0	(20,000)	(450)	19,550	
TOTAL FOR BUSINESS UNIT				(460,559)	(530,944)	(18,806)	(236,997)	(138,833)	98,164	

BEACH LIFEGUARDS Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TOTAL OPERATING INCOME				0	0	0	0	0		
OPERATING EXPENDITURE										
BL01	01		Salaries	(70,718)	(90,569)	0	0	0	0	
BL01	06		Accrued Leave	(3,241)	(2,931)	0	0	0	0	
BL02	02		Superannuation	(7,268)	(9,141)	0	0	(430)	0	
BL03	17		Consultant	0	0	0	0	0	0	
BL04	05		Training	(160)	(3,100)	0	(620)	0	0	
BL05	03		Workers Compensation	(1,115)	(969)	(82)	0	(328)	0	
BL07	07		Recruitment	(729)	(700)	0	0	0	0	
BL11	27		Mobile Phone	(687)	(660)	(58)	(200)	(233)	0	
BL17	09		Consumables	(1,808)	(1,300)	0	0	0	0	
BL20	16		Equipment Repairs and Maintenance	(180)	(1,000)	0	0	0	0	
BL25	16		Advertising	0	(500)	0	0	0	0	
BL28	16		Building Maintenance	(908)	(2,500)	0	0	0	0	
BL40	15		Vehicle Operating Expenses	(346)	(5,350)	0	(100)	(45)	0	
BL50	16		Special Projects	0	(5,000)	0	(5,000)	0	0	
	16	BLS01	Surf Lifesaving WA Report	0	(5,000)	0	(5,000)	0		
BL56	12		Minor Equipment	(850)	(2,500)	0	0	0	0	
BL98	51		Depreciation	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(88,010)	(126,220)	(140)	(5,920)	(1,036)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
BL93	55		Plant & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	0	0	0	0	0	0	
			Operating Expenses	(88,010)	(126,220)	(140)	(5,920)	(1,036)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(88,010)	(126,220)	(140)	(5,920)	(1,036)	0	

LIBRARIES Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
LI75	67		Grants	2,560	1,500	0	1,500	3,500	0	
LI81	84		Fees and Charges (GST free)	8,570	9,000	1,043	3,000	3,453	0	
LI87	84		Fees & Charges	28,782	28,200	2,700	9,400	9,542	0	
TOTAL OPERATING INCOME				39,913	38,700	3,742	13,900	16,494		
OPERATING EXPENDITURE										
LI01	01		Salaries	(562,357)	(580,086)	(42,926)	(200,799)	(192,533)	0	
LI01	06		Accrued Leave	(43,006)	(44,070)	(3,390)	(15,255)	(15,255)	0	
LI02	02		Superannuation	(70,166)	(65,974)	(6,035)	(22,837)	(26,014)	0	
LI04	05		Training	(7,574)	(9,443)	(100)	(2,231)	(236)	0	
LI05	03		Workers Compensation	(7,180)	(6,500)	(550)	(2,250)	(2,200)	0	
LI06	04		Staff Uniforms	(2,720)	(3,500)	0	0	0	0	
LI07	07		Recruitment	(697)	0	0	0	0	0	
LI10	27		Telephone	0	(490)	0	(160)	0	0	
LI11	27		Mobile Telephone	(1,124)	(3,530)	(94)	(1,480)	(388)	0	
LI12	38		Subscriptions & Publications	(23,690)	(24,800)	(1,978)	(7,100)	(6,985)	0	
LI15	14		Printing & Stationery	(14,110)	(14,350)	(681)	(5,375)	(2,366)	0	
LI16	18		Postage	(3,522)	(2,000)	0	0	0	0	
LI17	09		Consumables	(6,384)	(7,400)	(1,425)	(2,440)	(3,132)	0	
LI18	20		Equipment Lease	0	0	0	0	0	0	
LI20	15		Equipment Repairs & Maintenance	(1,645)	(500)	0	0	(108)	0	
LI22	19		Public Relations	(6,705)	(6,900)	(650)	(2,856)	(2,400)	0	
LI24	37		Functions & Refreshments	(1,955)	(2,000)	0	(700)	(97)	0	
LI25	19		Advertising	(1,982)	(3,000)	0	(1,000)	(247)	0	
LI26	16		Building Operations	0	(48,445)	(5,133)	(16,148)	(14,063)	0	
LI28	15		Building Maintenance	(2,232)	(2,876)	(523)	(726)	(731)	0	
LI29	16		Contract Services	(44,681)	0	0	0	0	0	
LI35	25		Electricity Charges	(16,204)	(18,864)	(1,355)	(6,288)	(6,486)	0	
LI49	22		Stock	(63,542)	(66,717)	(3,491)	(21,689)	(16,405)	0	
LI50	17		Special Projects	(11,182)	(11,500)	(1,415)	(11,500)	(5,115)	0	
	16	WK0661	CBC Grant for Childrens Book Week	0	(1,500)	0		(1,500)		
	16	WK0662	Augusta Library relocation back to ACC	0	(8,000)	0		0		
	16	WK0677	Wall Mural for MR Library	0	(2,000)	0		(2,200)		
	16	WK0749	Get Online Week Grant	0	0	(1,275)		(1,275)		
	16	WK0750	Be Connected (Top-up) Grant - Tutoring	0	0	(140)		(140)		
LI51	41		Travelling & Accommodation	(1,204)	(2,496)	0	(832)	0	0	
LI58	12		Non-Capital Equipment	(4,769)	(2,000)	(91)	(1,000)	(91)	0	
LI98	51		Depreciation	(53,448)	(60,000)	(4,532)	(20,000)	(17,983)	0	
TOTAL OPERATING EXPENDITURE				(952,077)	(987,441)	(74,369)	(342,666)	(312,836)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
LI97			Furniture & Equipment	0	(16,000)	0	(16,000)	0	16,000	Timing: Quotes being sought, expected delivery Jan
TOTAL CAPITAL EXPENDITURE				0	(16,000)	0	(16,000)	0		
Business Unit Totals										
			Operating Income	39,913	38,700	3,742	13,900	16,494	0	
			Operating Expenses	(952,077)	(987,441)	(74,369)	(342,666)	(312,836)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(16,000)	0	(16,000)	0	16,000	
TOTAL FOR BUSINESS UNIT				(912,164)	(964,741)	(70,627)	(344,766)	(296,342)	48,424	

ENVIRONMENTAL HEALTH - Health and Administration										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
HI80	84		Food Premises Registrations and Annual Fees (GST free)	62,095	68,700	1,694	62,758	61,327	0	
HI81	84		Fees and Charges (GST free)	48,109	43,875	7,325	17,177	27,906	10,729	Timing: annual fees and new water sampling fee
HI87	84		Health Fees & Charges	600	2,540	200	1,120	200	0	
HI88	84		Event Fees & Charges	11,157	8,800	132	2,400	1,075	0	
TOTAL OPERATING INCOME				121,961	123,915	9,351	83,455	90,508		
OPERATING EXPENDITURE										
HI01	01		Salaries	(341,952)	(399,632)	(31,062)	(138,334)	(123,875)	14,459	Timing/Perm: Vacant EHO position/LSL taken
HI01	06		Accrued Leave	(48,238)	(41,080)	(3,160)	(14,220)	(14,220)	0	
HI02	02		Superannuation	(38,320)	(45,422)	(3,553)	(15,723)	(15,291)	0	
HI04	05		Training	(8,477)	(12,600)	(421)	(2,520)	(1,950)	0	
HI05	03		Workers Compensation	(5,376)	(4,576)	(387)	(1,584)	(1,548)	0	
HI06	04		Protective Clothing	(616)	(1,000)	0	(500)	(196)	0	
HI07	07		Recruitment	(5,007)	0	0	0	(283)	0	
HI11	27		Mobile Telephone	(4,118)	(5,760)	(232)	(2,420)	(1,754)	0	
HI12	38		Subscriptions & Publications	(1,827)	(3,050)	(16)	(1,850)	(1,343)	0	
HI17	09		Consumables	(476)	(2,040)	0	(680)	0	0	
HI20	15		Equipment Repairs & Maintenance	(2,427)	(3,960)	0	(1,320)	0	0	
HI24	37		Refreshments	(252)	(1,500)	0	(500)	(97)	0	
HI25	19		Advertising	(247)	(2,040)	0	(680)	0	0	
HI29	16		Contract Services	(22,540)	(18,000)	0	(9,000)	(3,457)	0	
HI40	98		Vehicle Operating Expenses	(14,165)	(13,000)	(1,125)	(4,600)	(6,441)	0	
HI41	08		Fringe Benefits Tax	(531)	0	0	0	0	0	
HI50			Special Projects	0	(10,000)	0	(6,000)	0	0	
	16	HIS01	Implementation of ROAM	0	(10,000)	0	(6,000)	0	0	
HI58	12		Minor Equipment	(1,291)	(2,040)	0	(680)	0	0	
HI98	51		Depreciation	(3,986)	(4,320)	(339)	(1,440)	(1,343)	0	
TOTAL OPERATING EXPENDITURE				(499,847)	(570,020)	(40,295)	(202,051)	(171,799)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
HI97			Furniture & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	121,961	123,915	9,351	83,455	90,508	0	
			Operating Expenses	(499,847)	(570,020)	(40,295)	(202,051)	(171,799)	30,252	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(377,885)	(446,105)	(30,944)	(118,596)	(81,291)	37,305	

OUTSIDE SCHOOL HOURS CARE - Education and Welfare										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
ED75	67		Grant Income	0	82,500	0	20,625	41,250	20,625	
	67	EDG02	CCCF - Community Support Grant	0	37,500	0	9,375	18,750	0	
	67	EDG03	CCCF - Sustainability Support Grant	0	45,000	0	11,250	22,500	11,250	Timing: Grant paid half yearly
ED81	84		Fees and Charges (GST free)	429,886	353,000	52,057	120,000	157,493	37,493	Perm: School holidays care July & new subsidy arrangements
ED82	84		Sundry Income - Creche (GST free)	10,227	10,800	1,046	3,600	3,336	0	
ED86	73		Inclusion Support Programme	14,354	15,500	1,104	5,250	2,864	0	
ED87	84		Sundry Income	1,061	1,500	0	400	195	0	
ED88	73		Community Support - Sustainability Assistance	1,310	0	0	0	1,310	0	
TOTAL OPERATING INCOME				456,838	463,300	54,208	149,875	206,448		
OPERATING EXPENDITURE										
ED01	01		Salaries	(304,485)	(217,334)	(30,360)	(75,231)	(108,816)	(33,585)	Timing: Care staffing offset by ED81
ED01	06		Accrued Leave	(23,184)	(13,182)	(1,014)	(4,563)	(4,563)	0	
ED02	02		Superannuation	(39,461)	(22,856)	(3,826)	(7,912)	(15,473)	0	
ED03	17		Consultant	(2,300)	0	0	0	0	0	
ED04	05		Training & Conferences	(2,884)	(7,212)	(450)	(1,442)	(596)	0	
ED05	03		Workers Compensation	(2,820)	(2,404)	(203)	(832)	(812)	0	
ED06	04		Staff Uniforms	(779)	(1,300)	0	(750)	0	0	
ED07	07		Recruitment	(1,855)	0	(526)	0	(1,028)	0	
ED11	27		Mobile Telephone	(366)	(480)	(62)	(160)	(1,210)	0	
ED12	38		Subscriptions, Memberships & Licences	0	0	0	0	0	0	
ED17	09		Consumables	(10,514)	(10,250)	(64)	(4,200)	(1,297)	0	
ED20	15		Equipment Repairs & Maintenance	(655)	(5,400)	0	(1,800)	0	0	
ED24	37		Refreshments	(9,668)	(9,500)	(560)	(3,100)	(2,705)	0	
ED25	19		Advertising	(2,884)	(2,750)	0	(750)	0	0	
ED26			Vacation Care Activities	0	(13,500)	(1,608)	(5,000)	(5,629)	0	
ED29	16		Contract Services	(27,930)	(12,000)	0	(4,000)	(3,831)	0	
ED40	10		Vehicle Operating Expenses	(2,960)	(2,700)	(268)	(900)	(1,744)	0	
ED45	15		Building Maintenance	(742)	(5,400)	0	(1,800)	(529)	0	
ED50			Special Projects	0	(100,000)	0	(42,250)	(347)	41,903	
	16	EDS01	Forward Planning for Additional OSHC Facility	0	(17,500)	0	(17,500)	0	17,500	Timing: Scheduled for February
	16	EDS02	CCCF - Community Support Grant	0	(37,500)	0	(11,250)	(347)	10,903	Timing: Scheduled for February
	16	EDS03	CCCF - Sustainability Support Grant	0	(45,000)	0	(13,500)	0	13,500	Timing: Scheduled for February
ED58	09		Minor Equipment	(5,162)	(8,500)	(180)	(1,500)	(526)	0	
ED98	51		Depreciation	(4,661)	(4,200)	(272)	(1,400)	(1,078)	0	
TOTAL OPERATING EXPENDITURE				(443,311)	(438,968)	(39,392)	(157,590)	(150,182)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
ED89	55		Infrastructure Assets	(6,109)	0	0	0	(3,653)	0	
	55	EDU01	Nature Play Active Playground	(6,109)	0	0	0	(3,653)		
ED97	55		Furniture & Equipment	0	(7,500)	0	(7,500)	0	0	
TOTAL CAPITAL EXPENDITURE				(6,109)	0	0	0	(3,653)		
Business Unit Totals										
			Operating Income	456,838	463,300	54,208	149,875	206,448	56,573	
			Operating Expenses	(443,311)	(438,968)	(39,392)	(157,590)	(150,182)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(6,109)	0	0	0	(3,653)	0	
TOTAL FOR BUSINESS UNIT				7,418	24,332	14,815	(7,715)	52,613	60,328	

WASTE SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
WA78	84		Sales - Mulch	4,818	3,000	186	1,000	868	0	
WA79	84		Domestic Recycling Bin Sales	20,061	13,800	2,380	4,600	7,210	0	
WA80	77		Recycling Sales	98,184	60,000	1,480	6,000	74,058	68,058	Perm: Bulk Scrap metal & Battery market price higher than anticipated
WA82	84		Sundry Income	75,981	0	0	0	0	0	
WA86	84		Transfer Station Site Charges	11,069	11,220	952	3,740	3,091	0	
	84	WTC01	Cowaramup Transfer Station	6,140	6,000	590	2,000	1,998	0	
	84	WTC02	Kudardup Transfer Station	3,242	3,600	272	1,200	633	0	
	84	WTC03	Alexandra Bridge Transfer Station	872	900	30	300	252	0	
	84	WTC04	Rosa Brook Transfer Station	814	720	60	240	209	0	
WA88	76		Domestic Collection	1,666,198	1,787,080	3,042	1,771,080	1,842,442	0	
WA89	84		Commercial Disposal	502,734	460,000	22,658	153,333	110,559	(42,775)	Timing/Perm: Quantity lower
WA94	84		Refuse Site Charges	124,467	150,000	13,497	50,000	44,845	0	
	84	WRC01	Davis Road Waste Facility	124,303	150,000	13,497	50,000	44,845		
	84	WRC02	Domestic Rural Waste Passes	164	0	0	0	0		
WA95	77		Kerbside Recycling Charges	416,017	438,940	1,500	432,940	460,964	0	
WA96	75		Waste Facility Maintenance Rate	1,930,343	1,940,000	1,366	1,940,000	1,937,468	0	
WA97	84		Sullage Disposal Fees	40,646	63,000	630	21,000	6,674	(14,326)	Perm: Reduced throughput due to restricted disposal access from service providers
TOTAL OPERATING INCOME				4,890,517	4,927,040	47,692	4,383,693	4,488,178		
OPERATING EXPENDITURE										
WA01	01		Salaries Unallocated	(248,388)	(304,484)	(21,365)	(105,398)	(91,544)	13,854	Timing: Week day opening cancelled at Alex Bridge and Rosa Brook transfer stations
WA01	06		Accrued Leave	(66,808)	(53,106)	(4,084)	(18,383)	(18,378)	0	
WA02	02		Superannuation	(76,104)	(76,196)	(6,059)	(26,376)	(25,971)	0	
WA04	05		Training & Conferences	(31,314)	(5,700)	(194)	(1,140)	(6,382)	0	
WA05	03		Workers Compensation	(8,346)	(7,356)	(622)	(2,546)	(3,071)	0	
WA06	04		Staff Uniforms	(1,121)	(1,500)	0	(500)	(164)	0	
WA07	07		Recruitment	(1,194)	0	(1,199)	0	(1,812)	0	
WA11	27		Mobile Telephone	(344)	(1,860)	(29)	(1,620)	(117)	0	
WA12	38		Subscriptions & Publications	(6,254)	(600)	0	0	0	0	
WA13	42		Licenses	(5,696)	(7,500)	0	(7,500)	(1,218)	0	
WA14	16		Waste Education	(16,841)	(27,600)	0	(9,200)	(1,420)	0	
WA16	16		Printing & Stationery	0	(11,400)	0	(1,000)	(6,284)	0	
WA20	15		Equipment Repairs & Maintenance	(40,118)	(39,600)	(204)	(9,900)	(204)	0	
WA40	98		Vehicle Operating Exps	(14,451)	(14,100)	(1,058)	(4,900)	(7,671)	0	
WA41	8		Fringe Benefits Tax	386	(360)	(32)	(120)	(128)	0	
WA58	12		Minor Equipment	0	(2,000)	0	(664)	0	0	
WA85	52		Loss on Revaluation of Infrastructure Assets	(587,309)	0	0	0	0	0	
WA98	51		Depreciation	(83,563)	(84,000)	(6,273)	(28,000)	(24,889)	0	
WA99	99		Waste Overhead Recovery	398,145	390,806	30,462	135,279	119,304	(15,975)	Timing of works
				(789,320)	(246,556)	(10,657)	(81,968)	(69,948)		

WASTE SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
WA50			Special Projects	(175,151)	(381,040)	(39,702)	(106,180)	(78,160)	28,020	Timing: refer below
	16	WASP01	Environmental Improvement Planning	0	(15,000)	0	(10,000)	0	0	
	16	WASP02	Environmental Monitoring Davis Road	(20,847)	(22,000)	(3,039)	(5,500)	(6,942)	0	
	16	WASP03	Waste site reviews and specialist advice	(99,113)	(290,000)	(36,664)	(80,000)	(71,218)	0	
	16	WASP05	Landfill Closure Management Plan - operational	(1,760)	(20,000)	0	0	0	0	
	16	WASP07	Extend inert waste tipping area	(38,885)	(20,040)	0	(6,680)	0	0	
	16	WASP09	Residential Waste Audit	(11,385)	(2,000)	0	(2,000)	0	0	
	16	WASP10	Commercial Waste Audit	(3,162)	(2,000)	0	(2,000)	0	0	
	16	WASP11	Implementation of Bin Management System	0	(10,000)	0	0	0	0	
WA54			Waste Collection	(698,264)	(802,200)	(50,504)	(267,400)	(210,320)	57,080	Timing: refer below
	16	RUB1	Kerbside Recycling Collection	(276,717)	(318,900)	(19,751)	(106,300)	(78,838)	27,462	Timing/Perm: Participation less than budgeted
	16	RUB2	Domestic Refuse Collection	(421,547)	(483,300)	(30,754)	(161,100)	(131,482)	29,618	Timing/Perm: Participation less than budgeted
WA55			Waste Disposal Facilities	(998,789)	(1,042,000)	(102,846)	(367,826)	(351,142)	0	
	Var	WD01	Davis Road Putrescible Waste Area	(364,078)	(350,000)	(35,373)	(121,163)	(146,394)	(25,231)	Timing: Increased activity due to improved conditions and preparations to new cell 3
	Var	WD02	Davis Road Inert Waste Area	(88,524)	(100,000)	(25,930)	(34,601)	(44,997)	(10,396)	Timing: Improved conditions to work area
	Var	WD03	Davis Road Recycled Waste Area	(113,809)	(100,000)	(3,528)	(34,618)	(18,748)	15,870	Perm: No current market for mixed paper material and plastic recycling impacting on transportation demand Reduced requirement to bale products due to provisions of comingled customer drop-off bins and tougher market compliance
	Var	WD04	Davis Road General	(366,074)	(360,000)	(34,005)	(124,635)	(122,040)	0	
	Var	WD12	Earthworks	(25,853)	(30,000)	0	(10,399)	(533)	0	
	Var	WD13	Team meetings	(4,969)	(6,000)	0	(2,000)	(1,294)	0	
	Var	WD14	Litter Control	(9,581)	(15,000)	(4,010)	(5,191)	(4,010)	0	
	Var	W004	Waste Facility Fence Maintenance	0	(10,000)	0	(3,455)	(49)	0	
	Var	W006	Waste Facility Signage	(1,640)	(10,000)	0	(3,455)	(1,069)	0	
	Var	WD10	Wallis Rd Sullage Disposal Facility	(15,461)	(50,000)	0	(17,309)	(1,009)	16,300	Timing: Seasonal weather impacts and awaiting review of facility sustainability concerns
	Var	W012	Contributions - Charity Stores Passes	(8,800)	(11,000)	0	(11,000)	(11,000)	0	
WA56			Transfer Station Facilities	(282,716)	(340,000)	(20,363)	(117,691)	(86,555)	31,136	Timing: Alex Bridge & Rosa Brook Stn mid week opening days reviewed and cancelled. Commencing Summer season opening days in October
	Var	WD05	Poole Road Transfer Station	(75,302)	(80,000)	(6,096)	(27,708)	(21,483)	0	
	Var	WD06	Alexander Bridge Transfer Station	(64,337)	(80,000)	(3,430)	(27,691)	(17,938)	0	
	Var	WD07	Rosa Brook Transfer Station	(67,601)	(80,000)	(3,532)	(27,691)	(19,586)	0	
	Var	WD08	Cowaramup Transfer Station	(61,945)	(80,000)	(6,468)	(27,691)	(23,372)	0	
	Var	WD09	East Augusta Disposal Site	(13,532)	(20,000)	(835)	(6,910)	(4,176)	0	
TOTAL OPERATING EXPENDITURE				(2,944,241)	(2,811,796)	(224,073)	(941,065)	(796,125)		
CAPITAL INCOME										
WA75	70		Capital Grant Income	(26,450)	0	0	0	0	0	
TOTAL CAPITAL INCOME				(26,450)	0	0	0	0		

WASTE SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL EXPENDITURE										
WA70			Infrastructure Waste Management	(41,134)	(920,000)	(43,675)	(40,000)	(62,975)		
	16	WAS24	Landfill Fencing	0	(150,000)	0	0	0	0	
	16	WAS26	Davis Rd Drainage	(1,284)	(100,000)	0	0	0	0	
	16	WAS27	Cap active landfill area	(4,091)	(25,000)	(15,000)	(25,000)	(30,000)	0	
	16	WAS29	Sealing Davis Rd internal roads	(33,003)	(30,000)	0	(15,000)	0	15,000	Timing: Works to be scheduled
	16	WAS35	Active Cell preparation & progressive rehabilitation	(1,831)	(300,000)	0	0	(1,630)	0	
	16	WAS42	Leachate Pond Project	(925)	(300,000)	(28,675)	0	(31,345)	(31,345)	Timing: Design invoice processed
	16	WAS43	Davis Rd Site Water Bore	0	(15,000)	0	0	0	0	
WA71			Furniture & Equipment	(60,345)	(68,000)	0	(48,000)	0		
	16	WAS38	Hooklift Bins x 5	(36,250)	(50,000)	0	(30,000)	0	30,000	Timing: Awaiting Transfer Station Feasibility Study recommendations
	09	WAS39	2 x 20' Sea Containers for Dome Shelter	(5,545)	0	0	0	0	0	
	09	WAS40	Dome Shelter for BOMAG	(9,150)	0	0	0	0	0	
	09	WAS41	Data Weighing Pads (Pair)	(9,400)	0	0	0	0	0	
	09	WAS44	Point of Sale (POS) System	0	(6,000)	0	(6,000)	0	0	
	09	WAS46	Bin Lifter	0	(12,000)	0	(12,000)	0	12,000	Timing: Investigating options
WA72			Buildings	0	(20,000)	0	(20,000)	0		
	16	WAS45	Transportable Offices for 2 Sites	0	(20,000)	0	(20,000)	0	20,000	Timing: Awaiting Transfer Station Feasibility Study recommendations
WA93			Plant & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(101,479)	(1,008,000)	(43,675)	(108,000)	(62,975)		
Business Unit Totals										
			Operating Income	4,890,517	4,927,040	47,692	4,383,693	4,488,178	0	
			Operating Expenses	(2,944,241)	(2,811,796)	(224,073)	(941,065)	(796,125)	144,940	
			Capital Income	(26,450)	0	0	0	0	0	
			Capital Expenditure	(101,479)	(1,008,000)	(43,675)	(108,000)	(62,975)	45,025	
TOTAL FOR BUSINESS UNIT				1,818,347	1,107,244	(220,056)	3,334,628	3,629,078	0	

TOWN PLANNING - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TP79	83		Fines & Penalties	0	0	0	0	1,000	0	
TP81	84		Fees and Charges (GST free)	264,512	300,000	19,614	100,000	91,897	0	
TP87	84		Fees & Charges (GST Inc)	16,765	18,360	861	6,120	3,214	0	
TOTAL OPERATING INCOME				281,277	318,360	20,475	106,120	96,112		
OPERATING EXPENDITURE										
TP01	01		Salaries	(617,447)	(663,676)	(47,675)	(229,734)	(221,692)	0	
TP01	06		Accrued Leave	(78,264)	(58,046)	(4,465)	(20,093)	(20,093)	0	
TP02	02		Superannuation	(79,401)	(80,314)	(5,885)	(27,801)	(25,947)	0	
TP03	17		Consultant	0	0	0	0	0	0	
TP04	05		Training/Conferences	(15,675)	(20,620)	(14)	(4,124)	(9,141)	0	
TP05	03		Workers Compensation	(9,173)	(7,514)	(635)	(2,601)	(2,540)	0	
TP06	04		Protective Clothing	0	(600)	0	(300)	0	0	
TP07	16		Recruitment	(1,139)	0	0	0	0	0	
TP11	27		Mobile Telephone	(2,183)	(1,400)	(85)	(464)	(342)	0	
TP12	38		Subscriptions & Publications	(1,119)	(1,400)	0	(600)	0	0	
TP15	16		Printing & Stationery	0	(5,000)	0	(2,000)	0	0	
TP24	37		Refreshments	(596)	(1,200)	(565)	(408)	(745)	0	
TP25	16		Advertising	(2,314)	(1,350)	0	(600)	(1,149)	0	
TP29	16		Contract Staff	(4,790)	(10,000)	(1,280)	(5,500)	(3,180)	0	
TP40	10		Vehicle Operating Expenses	(27,583)	(26,112)	(2,106)	(8,704)	(10,337)	0	
TP41	08		Fringe Benefits Tax	(11,759)	(11,340)	(944)	(3,780)	(3,774)	0	
TP50	16		Special Projects	(95,690)	(199,000)	(2,150)	(63,500)	(12,342)	51,158	Timing: refer below
	16	TNP16	Sustainability Initiatives	(69,128)	(63,000)	(1,200)	(21,000)	(8,932)	12,068	Timing: Preparing RFQs delayed due to staff resources
	16	TNP18	Developer Contributions Study	(13,160)	(15,000)	0	0	0	0	
	16	TNP22	Witchcliffe Wastewater Treatment Review	0	(5,000)	0	(5,000)	0	0	
	16	TNP30	Affordable Housing Strategy Site	0	(12,000)	0	0	0	0	
	16	TNP31	LPS/LPS1 Review	(7,493)	(54,000)	(950)	(24,000)	(5,437)	18,563	Timing: Expenses to date less than anticipated, however likely to trend upwards over next 6 months.
	16	TNP32	Review of Holiday House Policy as directed by Council - 11/4/2018	0	(25,000)	0	(6,000)	0	0	
	16	TNP33	Finalise Climate change response plan	0	(25,000)	0	(7,500)	0	0	
	16	TNP34	Preparation of Bushfire Emergency Evacuation Plan Template	(5,909)	0	0	0	2,027	0	
TOTAL OPERATING EXPENDITURE				(947,132)	(1,087,572)	(65,804)	(370,209)	(311,283)		
CAPITAL INCOME										
TP74	74		Grants/Contributions Capital	435,459	200,000	26,110	50,000	194,277	144,277	Timing: Development occurring at a higher rate than anticipated
TOTAL CAPITAL INCOME				435,459	200,000	26,110	50,000	194,277		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	281,277	318,360	20,475	106,120	96,112	0	
			Operating Expenses	(947,132)	(1,087,572)	(65,804)	(370,209)	(311,283)	58,926	
			Capital Income	435,459	200,000	26,110	50,000	194,277	144,277	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(230,397)	(569,212)	(19,219)	(214,089)	(20,895)	193,194	

LANDCARE Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
LC74	73		Contributions	0	0	1,586	0	2,541	0	
LC75	67		Operating Grant Income	1,950	25,000	17,807	0	17,807	17,807	Perm: Unbudgeted grant income for emergency beach numbering signs
		LCG01	State NRM Community Stewardship Grants		25,000	0		0		
		LCG02	DPIRD - Beach Emergency Numbering (BEN) Signs Grant		0	17,807		17,807		
LC82	73		Sundry Income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				1,950	25,000	19,393	0	20,348		
OPERATING EXPENDITURE										
LC01	01		Salaries	(103,847)	(112,776)	(8,075)	(39,038)	(36,694)	0	
LC01	06		Accrued Leave	(13,895)	(10,246)	(838)	(3,547)	(3,771)	0	
LC02	02		Superannuation	(14,199)	(14,624)	(1,115)	(5,062)	(4,976)	0	
LC04	05		Training	(86)	(2,000)	0	(400)	(68)	0	
LC05	03		Workers Compensation	(1,454)	(1,276)	(121)	(442)	(484)	0	
LC06	04		Uniforms	(168)	0	0	0	0	0	
LC11	27		Mobile Telephone	(1,678)	(600)	(47)	(200)	(233)	0	
LC12	38		Subscriptions & Publications	0	0	0	0	0	0	
LC20	09		Equipment Repairs & Maintenance	0	0	0	0	0	0	
LC24	37		Refreshments	(182)	0	0	0	0	0	
LC25	16		Advertising	(62)	0	0	0	(278)	0	
LC29	16		Contract Services	(33,764)	0	0	0	0	0	
LC44	44		Contributions toward operations	(88,000)	(88,000)	(43,000)	(88,000)	(43,000)	45,000	Timing of invoices
LC50	16		Special Projects	(177,552)	(438,676)	(11,707)	(118,676)	(29,784)	88,892	Timing: refer below
	16	LCA18	Community Education/Enviro programs	(1,681)	(1,000)	0	(500)	(135)	0	
	16	LCA22	Management Plans for Reserves	(16,400)	(15,000)	0	(5,000)	0	0	
	16	LCA23	Reserve Management	(11,679)	(60,000)	(11,707)	(25,500)	(14,820)	10,680	Timing of works
	16	LCA36	Coastal Brushing (SWCC)	(2,226)	0	0	0	0	0	
	44	LCA37	EMF Grants - External	(74,122)	(125,676)	0	(50,676)	(9,675)	41,001	Timing: Grant assessment process underway
	16	LCA38	EMF- Internal (Budget)	0	(100,000)	0	(25,000)	0	25,000	Timing: Projects confirmed at SAC meeting 20/09/18
	16	LCA40	Environmental Stewardship and Grants	(7,120)	(12,000)	0	(12,000)	0	12,000	Timing: to commence later than forecast
	16	LCA41	EMF - Woody Weeds removal & workshops	(8,943)	0	0	0	(455)	0	
	16	LCA43	EMF - Landscape Scale Rehabilitation	(16,908)	0	0	0	(2,282)	0	
	16	LCA44	EMF - Rain Garden Rehabilitation	(11,482)	0	0	0	(833)	0	
	16	LCA47	EMF - Sediment Control	(12,935)	0	0	0	0	0	
	16	LCA48	EMF - Local provenance seed collection	(5,000)	0	0	0	0	0	
	16	LCA49	EMF - Reserve management implementation	(9,057)	0	0	0	0	0	
	16	LCA50	Streams and Wetlands Fund	0	(125,000)	0	0	0	0	
	16	LCA51	Works under Bond undertaken by Shire	0	0	0	0	(1,586)	0	
	16	LCA52	Beach Emergency Numbering (BEN) Signs	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(434,887)	(668,198)	(64,904)	(255,365)	(119,289)		

LANDCARE Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL INCOME										
LC76	70		Capital Grant Income	0	0	0	0	0		
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	1,950	25,000	19,393	0	20,348	20,348	
			Operating Expenses	(434,887)	(668,198)	(64,904)	(255,365)	(119,289)	136,076	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(432,937)	(643,198)	(45,511)	(255,365)	(98,941)	156,424	

COMMUNITY BUILDINGS - Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
HA82	84		Sundry Income	3,922	0	214	0	851	0	
TOTAL OPERATING INCOME				16,611	0	214	0	851		
OPERATING EXPENDITURE										
HA01	01		Salaries	(125,801)	(170,016)	(10,573)	(58,852)	(48,435)	10,417	Perm: Recruitment of new employee underway
HA01	06		Accrued Leave	(16,118)	(17,744)	(1,365)	(6,142)	(6,142)	0	
HA02	02		Superannuation	(19,215)	(22,880)	(1,737)	(7,920)	(7,617)	0	
HA03	17		Consultants	(21,272)	(40,000)	(3,552)	(10,000)	(3,552)	0	
HA04	05		Training	(3,210)	(3,520)	(380)	(704)	(1,757)	0	
HA05	03		Workers Compensation	(1,830)	(1,950)	(165)	(675)	(660)	0	
HA06	04		Protective Clothing	(131)	(450)	0	(450)	0	0	
HA11	27		Mobile Telephone	(2,154)	(3,600)	(100)	(1,200)	(389)	0	
HA12	38		Subscriptions & Publications	0	(673)	0	0	(500)	0	
HA17	09		Consumables	(109)	(200)	0	0	0	0	
HA20	15		Equipment Repairs & Maintenance	(53)	(200)	0	0	0	0	
HA25	19		Advertising	0	(500)	(357)	0	(357)	0	
HA27	16		Insurance Claims	(12,688)	0	0	0	0	0	
HA40	08		Vehicle Operating Expenses	(9,437)	(10,800)	(942)	(3,600)	(4,812)	0	
HA41	08		Fringe Benefits Tax	(1,769)	(2,100)	(176)	(700)	(703)	0	
HA28			Community Building Maintenance	(481,103)	(489,273)	(23,894)	(162,846)	(100,909)	61,936	Timing: Reactive maintenance not required
HA29			Community Building Cleaning	(422,579)	(436,479)	(31,229)	(136,928)	(124,039)	0	
HA50	16		Special Projects	(58,835)	(70,000)	0	(45,000)	(45,448)	0	
		CBS109	ACM (asbestos) monitoring and management	(28,835)	(25,000)	0	0	(448)	0	
		CBS141	Community Resource Centre building renewal	(30,000)	(45,000)	0	(45,000)	(45,000)	0	
HA90			Profit (Loss) on disposal of assets	(23,626)	0	0	0	0	0	
HA98			Depreciation	(677,909)	(684,000)	(57,772)	(228,000)	(229,223)	0	
TOTAL OPERATING EXPENDITURE				(1,877,839)	(1,954,385)	(133,404)	(663,017)	(575,705)		
CAPITAL INCOME										
HA74	74		Contributions for Asset Development	0	0	0	0	0	0	
HA75	70		Grants for Development of Assets	2,500,000	4,155,268	0	1,600,000	0	(1,600,000)	
	70	HIG09	Grant for Cultural Centre	2,500,000	3,750,000	0	1,600,000	0	(1,600,000)	Timing: Grant not yet able to be claimed
	70	HIG11	Lotterywest Grant for Cowaramup Hall	0	405,268	0	0	0	0	
TOTAL CAPITAL INCOME				2,500,000	4,155,268	0	1,600,000	0		
CAPITAL EXPENDITURE										
HA88	16		Land and Buildings	(2,232,836)	(10,289,595)	(552,580)	(2,389,213)	(1,228,702)		
	16	CBS95	Cultural Centre Redevelopment	(1,000,404)	(8,463,390)	(501,650)	(1,868,446)	(947,921)	920,525	Timing: construction cash flow revised and varies to version used for budget profile
	16	CBS131	BM 1052 Margaret River Cultural Centre - Power upgrade - include carryover (\$30k) from CBS114	(42,941)	(75,000)	0	0	0	0	
	16	CBS132	BM 4014 Margaret River Rivermouth Toilet Block - Upgrade septic system, relocate leach drains and upgrade male toilets	0	(80,000)	(31,724)	(60,000)	(53,073)	0	
	16	CBS142	Western Pavillion works - replace existing glass with compliant safety glass	(8,592)	0	0	0	0	0	

COMMUNITY BUILDINGS - Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
	16	CBS143	Augusta Recreation Centre asbestos removal & reinstatement	(395,550)	(395,000)	(2,503)	(395,000)	(200,685)	194,315	Perm: Underspend due to adjusted carryover
	16	CBS144	Margaret River Football Club asbestos removal & reinstatement	(327,110)	0	0	0	0	0	
	16	CBS145	Augusta Bowling Club asbestos removal and reinstatement	(117,294)	(42,167)	(16,704)	(42,167)	(16,704)	25,463	Timing: Quotes sought for completion of works
	16	CBS146	Turner Caravan Park asbestos removal and reinstatement	(2,894)	(38,000)	0	0	0	0	
	16	CBS147	Upgrade of Fearn Ave toilet block	(286,120)	0	0	0	0	0	
	16	CBS148	Augusta Cennntennial Hall Foyer and Green Room Carpet replacment	(2,318)	0	0	0	0	0	
	16	CBS149	Rotary Park toilet renewal	(8,480)	0	0	0	0	0	
	16	CBS150	Zone Room commercial grease trap	(11,246)	0	0	0	0	0	
	16	CBS151	Cowaramup Hall - various works, incl. connection to	(29,886)	(830,450)	0	(8,600)	(10,320)	0	
	16	CBS152	Zone Room Kiosk services upgrades	0	0	0	0	0	0	
	16	CBS153	Zone Room painting	0	(5,000)	0	(5,000)	0	0	
	16	CBS154	Cultural Centre Fly Tower works to prevent fretting	0	(110,000)	0	0	0	0	
	16	CBS155	Old Settlement Blacksmith Shed Roof Replacement	0	(10,000)	0	(10,000)	0	0	
	16	CBS156	MR Karate Club floor replacement	0	(35,000)	0	0	0	0	
	16	CBS157	MR CRC Asbestos Removal as per 15 year ACM Removal Plan	0	(24,000)	0	0	0	0	
	16	CBS158	Gnarabup Toilet renewal works	0	(70,000)	0	0	0	0	
	16	CBS159	Asbestos removal and replacement works	0	(111,588)	0	0	0	0	
HA89	16		Infrastructure	(42,168)	(55,000)	0	0	0	0	
	16	CBS140	Fire Hydrant for Aquatic Centre	(42,168)	(55,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(2,275,004)	(10,344,595)	(552,580)	(2,389,213)	(1,228,702)		
Business Unit Totals										
			Operating Income	16,611	0	214	0	851	0	
			Operating Expenses	(1,877,839)	(1,954,385)	(133,404)	(663,017)	(575,705)	87,311	
			Capital Income	2,500,000	4,155,268	0	1,600,000	0	(1,600,000)	
			Capital Expenditure	(2,275,004)	(10,344,595)	(552,580)	(2,389,213)	(1,228,702)	1,160,511	
TOTAL FOR BUSINESS UNIT				(1,636,232)	(8,143,712)	(685,770)	(1,452,230)	(1,803,556)	(351,327)	

MARGARET RIVER RECREATION CENTRE - Recreation and Culture							
DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME							
Operating Grants	25,973	23,000	0	0	0	0	
Insurance Claim Payout	4,386	0	0	0	0	0	
Sundry Income	2,286	2,500	0	2,500	1,818	0	
Sales - Café and Kiosk	118,603	128,900	11,931	42,700	42,793	0	
Fees and Charges	651,262	675,500	66,866	214,000	242,298	28,298	Timing: Dept of Education invoicing
TOTAL OPERATING INCOME	802,510	829,900	78,797	259,200	286,909		
OPERATING EXPENDITURE							
Salaries	(881,222)	(872,520)	(70,637)	(302,026)	(308,413)	0	
Accrued Leave	(113,039)	(67,404)	(5,185)	(23,332)	(23,332)	0	
Superannuation	(96,780)	(99,334)	(7,810)	(34,385)	(34,975)	0	
Consultant	(16,175)	0	0	0	0	0	
Training	(18,579)	(25,012)	(2,102)	(5,002)	(5,677)	0	
Workers Compensation	(11,666)	(9,776)	(827)	(3,384)	(3,308)	0	
Protective Clothing	(3,660)	(6,000)	(1,262)	(3,250)	(3,630)	0	
Recruitment Expenses	(3,165)	0	(251)	0	(2,489)	0	
Telephone	(318)	(504)	0	(168)	(2,255)	0	
Mobile Telephone	(4,118)	(3,560)	(154)	(2,120)	(629)	0	
Subscriptions/Publicatns	(19,475)	(21,354)	(832)	(8,080)	(4,563)	0	
Printing & Stationery	0	(1,200)	0	(400)	0	0	
Consumables	(24,655)	(24,310)	(1,586)	(9,538)	(6,474)	0	
Equipment Lease/rent	(60,087)	(56,000)	(660)	(28,000)	(15,431)	12,569	Timing of quarterly lease payments
Equip Repairs & Maint	(49,757)	(60,050)	(15,348)	(36,250)	(20,015)	16,235	Timing: reactive
Refreshments & Receptions	(479)	(1,000)	0	(500)	0	0	
Advertising	(14,708)	(16,680)	0	(5,560)	(4,403)	0	
Insurance Claims	(4,386)	0	0	0	0	0	
Building Maintenance	(84,309)	(98,542)	(4,638)	(29,814)	(20,635)	0	
Building Operations	0	(63,600)	(3,979)	(22,000)	(12,022)	9,978	Timing: not required to date
Contract Services	(73,868)	(14,880)	(796)	(5,090)	(4,447)	0	
Chemicals	(21,062)	(26,075)	(2,165)	(8,980)	(9,362)	0	
Utilities	(163,321)	(195,900)	(21,632)	(69,800)	(79,687)	0	
Utilities - Water	(35,065)	(38,500)	(5,805)	(12,125)	(10,878)	0	
Vehicle Operating Exps	(7,203)	(6,960)	(438)	(2,320)	(2,392)	0	
Fringe Benefits Tax	(174)	(600)	(58)	(200)	(233)	0	
Café Expenses	(34,205)	(35,000)	(3,933)	(12,000)	(13,469)	0	
Kiosk Stock	(51,122)	(55,500)	(2,338)	(18,500)	(14,273)	0	
Special Projects	(38,087)	(55,500)	(395)	(21,000)	(2,816)	18,184	Timing: Projects to commence Dec
Non-Capital Equipment	(39,098)	(36,033)	(5,860)	(21,983)	(14,397)	0	
Profit (Loss) on Disposal of Assets	(147,505)	0	0	0	0	0	
Depreciation	(351,213)	(373,404)	(28,842)	(124,468)	(114,438)	0	
TOTAL OPERATING EXPENDITURE	(2,368,501)	(2,265,198)	(187,532)	(810,275)	(734,641)		
CAPITAL INCOME							
Grants for Development of Assets	0	0	0	0	0	0	
Proceeds from Disposal of Assets	909	0	0	0	0	0	
TOTAL CAPITAL INCOME	909	0	0	0	0		
CAPITAL EXPENDITURE							
Purchase of Asset	(434,034)	(75,000)	(3,000)	(42,000)	(7,864)	34,136	
- Fitness Centre	0	(7,000)	0	(7,000)	0	0	
- Aquatic Centre	(418,144)	(53,000)	(3,000)	(20,000)	(7,864)	12,136	Timing: RfQ in progress due December
- Indoor Rec Centre	(15,890)	(15,000)	0	(15,000)	0	15,000	Timing: Delayed due to change of scope and requirements. Projects postponed until 2019.
TOTAL CAPITAL EXPENDITURE	(434,034)	(75,000)	(3,000)	(42,000)	(7,864)		
Business Unit Totals							
Operating Income	802,510	829,900	78,797	259,200	286,909	27,709	
Operating Expenses	(2,368,501)	(2,265,198)	(187,532)	(810,275)	(734,641)	0	
Capital Income	909	0	0	0	0	0	
Capital Expenditure	(434,034)	(75,000)	(3,000)	(42,000)	(7,864)	34,136	
TOTAL FOR BUSINESS UNIT	(1,999,116)	(1,510,298)	(111,735)	(593,075)	(455,596)	137,479	

INDOOR SPORTS										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
IR72	73		Insurance Claim Payout	4,386	0	0	0	0	0	
IR75	67		Grants Operating	22,973	23,000	0	0	0	0	
IR81	84		Sundry Income	2,286	2,500	0	2,500	1,818	0	
IR82	84		Sales - Cafe	68,427	68,900	7,164	23,500	27,052	0	
IR83	84		Sales - Kiosk	50,175	60,000	4,766	19,200	15,741	0	
IR87	84		Fees and Charges	121,652	126,000	12,855	38,000	52,429	14,429	Timing: DoE Invoicing
TOTAL OPERATING INCOME				269,901	280,400	24,786	83,200	97,040		
OPERATING EXPENDITURE										
IR01	01		Salaries	(174,178)	(190,216)	(15,027)	(65,844)	(66,447)	0	
IR01	06		Accrued Leave	(12,662)	(13,910)	(1,070)	(4,815)	(4,815)	0	
IR02	02		Superannuation	(22,186)	(23,116)	(1,722)	(8,002)	(7,816)	0	
IR03	16		Consultant	(2,775)	0	0	0	0	0	
IR04	05		Training	(1,612)	(4,520)	0	(904)	(1,580)	0	
IR05	03		Workers Compensation	(2,243)	(2,120)	(179)	(734)	(716)	0	
IR06	04		Protective Clothing	(735)	(2,000)	0	(1,000)	(859)	0	
IR07	07		Recruitment	(1,380)	0	0	0	0	0	
IR10	27		Telephone	(318)	(504)	0	(168)	(2,255)	0	
IR11	27		Mobile Telephone	(4,118)	(3,560)	(154)	(2,120)	(629)	0	
IR12	38		Subscriptions and Publications	(2,570)	(3,100)	0	(500)	0	0	
IR17	09		Consumables	(11,673)	(8,600)	(892)	(2,868)	(3,456)	0	
IR19	16		Software Licences	0	0	0	0	0	0	
IR20	15		Equipment Repairs and Maintenance	(15,746)	(17,050)	(2,226)	(6,850)	(3,276)	0	
IR24	37		Refreshments and Receptions	(479)	(1,000)	0	(500)	0	0	
IR25	19		Advertising	(5,568)	(7,200)	0	(2,400)	(4,403)	0	
IR27	16		Insurance Claim	(4,386)	0	0	0	0	0	
IR28	16		Building Maintenance	(27,576)	(49,620)	(711)	(9,640)	(10,228)	0	
IR29	16		Contract Services	(63,997)	(6,240)	(246)	(2,210)	(947)	0	
IR30	21		Chemicals	(349)	0	0	0	0	0	
IR35	25		Electricity Charges	(12,452)	(11,400)	(646)	(3,800)	(3,027)	0	
IR35	26		Water Charges	(397)	(500)	0	(125)	(335)	0	
IR36	16		Building Operations	0	(61,800)	(3,979)	(21,400)	(11,309)	10,091	Timing/Perm: Cleaning invoices and savings
IR40	98		Vehicle Operating Expenses	(7,203)	(6,960)	(438)	(2,320)	(2,392)	0	
IR41	08		Fringe Benefits Tax	(174)	(600)	(58)	(200)	(233)	0	
IR48	22		Cafe Stock	(34,205)	(35,000)	(3,933)	(12,000)	(13,260)	0	
IR49	22		Kiosk Stock	(51,122)	(55,500)	(2,338)	(18,500)	(14,273)	0	
IR50	16		Special Projects	(36,096)	(43,000)	(395)	(8,500)	(2,816)	0	
	16	IRS01	Kidsport Applications	(35,959)	(23,000)	(395)	(3,500)	(1,340)	0	
	16	IRS02	Trophies and Promotional Items	(136)	0	0	0	0	0	
	16	IRS03	Sports Masterplan	0	(20,000)	0	(5,000)	0	0	
	16	IRS04	Sportscourts Structural Engineering Report	0	0	0	0	(1,476)	0	
IR58	12		Non-Capital Equipment	(11,638)	(13,900)	(257)	(6,700)	(6,841)	0	
IR90			Profit (Loss) on Sale of Assets	27	0	0	0	0	0	
IR98	51		Depreciation	(126,869)	(144,000)	(10,698)	(48,000)	(42,448)	0	

INDOOR SPORTS										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
			Café	(88,328)	(67,554)	(5,447)	(24,623)	(28,552)	0	
IC01	01		Café Salaries	(68,646)	(49,960)	(4,351)	(17,294)	(22,112)	0	
IC01	06		Café Accrued Leave	(3,765)	(2,900)	(223)	(1,004)	(1,004)	0	
IC02	02		Café Superannuation	(10,031)	(6,748)	(696)	(2,336)	(3,394)	0	
IC05	03		Café Workers Compensation	(626)	(546)	(47)	(189)	(188)	0	
IC12	38		Café Licences & Fees	0	0	0	0	(209)	0	
IC17	09		Café Consumables	(5,260)	(7,400)	(130)	(3,800)	(1,646)	0	
TOTAL OPERATING EXPENDITURE				(723,008)	(772,970)	(50,417)	(254,723)	(232,911)		
CAPITAL INCOME										
IR91	95		Proceeds from Sale of Assets	909	0	0	0	0	0	
TOTAL CAPITAL INCOME				909	0	0	0	0		
CAPITAL EXPENDITURE										
IR88	55		Buildings	0	(15,000)	0	(15,000)	0	15,000	Timing: Delayed due to change of scope and requirements. Projects postponed until 2019.
	16	IRC003	Basketball kiosk conversion	0	(5,000)	0	(5,000)	0	0	
	16	IRC004	Upgrade dry change rooms	0	(10,000)	0	(10,000)	0	0	
IR93	55		Plant & Equipment	0	0	0	0	0	0	
IR97	55		Furniture & Equipment	(15,890)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(15,890)	(15,000)	0	(15,000)	0		
Business Unit Totals										
			Operating Income	269,901	280,400	24,786	83,200	97,040	13,840	
			Operating Expenses	(723,008)	(772,970)	(50,417)	(254,723)	(232,911)	0	
			Capital Income	909	0	0	0	0	0	
			Capital Expenditure	(15,890)	(15,000)	0	(15,000)	0	15,000	
TOTAL FOR BUSINESS UNIT				(468,088)	(507,570)	(25,632)	(186,523)	(135,871)	50,652	

AQUATIC CENTRE										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
AC87	81		Fees and Charges	251,519	253,500	27,705	80,000	93,899	13,899	Timing: invoicing spread
AC76	67		Operating Grant Income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				251,519	253,500	27,705	80,000	93,899		
OPERATING EXPENDITURE										
AC01	01		Salaries	(402,349)	(384,630)	(33,358)	(133,141)	(142,877)	0	
AC01	06		Accrued Leave	(74,831)	(32,954)	(2,535)	(11,407)	(11,407)	0	
AC02	02		Superannuation	(43,872)	(41,364)	(3,757)	(14,318)	(16,652)	0	
AC03	17		Consultant	(13,400)	0	0	0	0	0	
AC04	05		Training	(9,500)	(12,826)	(1,171)	(2,565)	(2,473)	0	
AC05	03		Workers Compensation	(5,777)	(4,354)	(368)	(1,507)	(1,472)	0	
AC06	04		Protective Clothing/Uniform	(1,975)	(2,500)	(1,262)	(1,500)	(2,786)	0	
AC07	07		Recruitment	(901)	0	(32)	0	(637)	0	
AC12	38		Subscriptions and Publications	(120)	(855)	0	(480)	0	0	
AC15	13		Printing and Stationary	0	(1,200)	0	(400)	0	0	
AC17	09		Consumables	(5,948)	(6,040)	(519)	(1,980)	(1,125)	0	
AC20	15		Equipment Repairs and Maintenance	(28,405)	(33,000)	(12,798)	(25,000)	(14,904)	10,096	Timing: Reactive. Works on Chlorine & UV completed.
AC25	19		Advertising	(3,513)	(3,000)	0	(1,000)	0	0	
AC27	09		Insurance Claims	0	0	0	0	0	0	
AC28	09		Building Maintenance	(50,303)	(36,000)	(3,927)	(12,000)	(9,967)	0	
AC29	16		Contract Services	(4,389)	0	0	0	0	0	
AC30	21		Chemicals	(20,714)	(26,075)	(2,165)	(8,980)	(9,362)	0	
AC35	25		Utilities - Electricity & Energy	(150,869)	(184,500)	(20,986)	(66,000)	(76,660)	(10,660)	Timing: to be reviewed
AC35	26		Utilities - Water	(34,668)	(38,000)	(5,805)	(12,000)	(10,543)	0	
AC36	16		Building Operations	0	(1,800)	0	(600)	(713)	0	
AC50	16		Special Projects	0	(12,500)	0	(12,500)	0	12,500	Timing: Masterplan due April 19
	16	ACS001	Master plan for LTS/Hydrotherapy pool	0	(7,500)	0	(7,500)	0	0	
	16	ACS002	Roof renovation / repair consultant	0	(5,000)	0	(5,000)	0	0	
AC58	12		Non-Capital Equipment	(4,986)	(5,100)	(376)	(2,000)	(1,175)	0	
AC90	50		Profit/Loss on Disposal of Assets	(147,533)	0	0	0	0	0	
AC98	51		Depreciation	(222,559)	(227,004)	(17,996)	(75,668)	(71,404)	0	
TOTAL OPERATING EXPENDITURE				(1,226,612)	(1,053,702)	(107,055)	(383,046)	(374,157)		
CAPITAL INCOME										
AC75	70		Capital Grant Income	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
AC88	16		Buildings	(8,756)	(33,000)	0	0	(4,864)	0	
	16	ACC006	Replacement Tile floor in eating area	0	(25,000)	0	0	0	0	
	16	ACC007	Additional Beam seating in aquatic centre	0	(8,000)	0	0	(4,864)	0	
AC93	55		Plant & Equipment	(409,388)	0	0	0	0	0	
AC97	55		Furniture & Equipment	0	(20,000)	(3,000)	(20,000)	(3,000)	17,000	
	09	ACC008	Pool Inflatable	0	(13,500)	0	(13,500)	0	13,500	Timing: RfQ in progress due December
	09	ACC009	Replacement Lane Ropes (Asset#60)	0	(6,500)	0	(6,500)	0	0	
	09	ACC010	Chlorine gas emergency shut down system	0	0	(3,000)	0	(3,000)	0	
TOTAL CAPITAL EXPENDITURE				(418,144)	(53,000)	(3,000)	(20,000)	(7,864)		
Business Unit Totals										
			Operating Income	251,519	253,500	27,705	80,000	93,899	13,899	
			Operating Expenses	(1,226,612)	(1,053,702)	(107,055)	(383,046)	(374,157)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(418,144)	(53,000)	(3,000)	(20,000)	(7,864)	12,136	
TOTAL FOR BUSINESS UNIT				(1,393,237)	(853,202)	(82,350)	(323,046)	(288,122)	34,924	

GROUP FITNESS and GYM										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
FC75	67		Operating Grant Income	3,000	0	0	0	0	0	
	67	FCI001	Seniors Recreation Centre Activation	3,000	0	0	0	0	0	
	67	FCI002	International Day of People with Disability	0	0	0	0	0	0	
FC87	84		Fees and Charges	278,091	296,000	26,306	96,000	95,970	0	
TOTAL OPERATING INCOME				281,091	296,000	26,306	96,000	95,970		
OPERATING EXPENDITURE										
FC01	01		Salaries	(236,048)	(247,714)	(17,900)	(85,747)	(76,977)	0	
FC01	06		Accrued Leave	(21,781)	(17,640)	(1,357)	(6,106)	(6,106)	0	
FC02	02		Superannuation	(20,691)	(28,106)	(1,634)	(9,729)	(7,114)	0	
FC04	05		Training	(7,466)	(7,666)	(931)	(1,533)	(1,623)	0	
FC05	03		Workers Compensation	(3,020)	(2,756)	(233)	(954)	(932)	0	
FC06	04		Uniforms	(950)	(1,500)	0	(750)	15	0	
FC07	07		Recruitment	(884)	0	(219)	0	(1,853)	0	
FC12	38		Subscriptions, Publications & Memberships	(16,786)	(17,399)	(832)	(7,100)	(4,563)	0	
FC17	09		Consumables	(1,774)	(2,270)	(46)	(890)	(248)	0	
FC18	20		Equipment lease/rental	(60,087)	(56,000)	(660)	(28,000)	(15,431)	12,569	Timing: of quarterly lease payments
FC19	16		Software Licence	0	0	0	0	0	0	
FC20	15		Equipment Repairs and Maint	(5,606)	(10,000)	(323)	(4,400)	(1,835)	0	
FC25	19		Advertising	(5,627)	(6,480)	0	(2,160)	0	0	
FC28	09		Building Maintenance	(6,430)	(12,922)	0	(8,174)	(440)	0	
FC29	16		Contract Services	(5,483)	(8,640)	(550)	(2,880)	(3,500)	0	
FC36	16		Building Operations	0	0	0	0	0	0	
FC50			Special Projects	(1,991)	0	0	0	0	0	
		FCE001	Seniors Recreation Centre Activation	(1,991)	0	0	0	0	0	
		FCE002	International Day of People with Disability	0	0	0	0	0	0	
FC58	12		Minor Equipment	(22,473)	(17,033)	(5,227)	(13,283)	(6,380)	0	
FC98	51		Depreciation	(1,785)	(2,400)	(148)	(800)	(586)	0	
TOTAL OPERATING EXPENDITURE				(418,882)	(438,526)	(30,060)	(172,506)	(127,573)		
CAPITAL INCOME										
FC76	70		Capital Grant Income	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
FC89	55		Building	0	0	0	0	0	0	
FC93	56		Plant & Equipment	0	0	0	0	0	0	
FC97	56		Furniture & Equipment	0	(7,000)	0	(7,000)	0	0	
		FCC001	Rehab Pulley Machine	0	(7,000)	0	(7,000)	0	0	
TOTAL CAPITAL EXPENDITURE				0	(7,000)	0	(7,000)	0		
Business Unit Totals										
			Operating Income	281,091	296,000	26,306	96,000	95,970	0	
			Operating Expenses	(418,882)	(438,526)	(30,060)	(172,506)	(127,573)	44,933	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(7,000)	0	(7,000)	0	0	
TOTAL FOR BUSINESS UNIT				(137,791)	(149,526)	(3,753)	(83,506)	(31,603)	51,903	

CULTURAL CENTRE										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CC74	73		Contributions and Reimbursements	8,280	1,300	0	0	0	0	
TOTAL OPERATING INCOME				8,280	1,300	0	0	0		
OPERATING EXPENDITURE										
CC20	15		Equipment Repairs & Maintenance	0	(5,000)	0	0	0	0	
CC21	16		Removal and Relocation Expenses	(18,380)	(15,500)	(500)	(2,000)	(6,545)	0	
CC28	16		Building & Grounds Maintenance	(777)	0	0	0	0	0	
CC29	16		Contract Services - Arts Margaret River Management Fee	(244,307)	(246,507)	0	(246,507)	(245,281)	0	
CC35	25		Utilities	(6,579)	(1,300)	0	0	0	0	
CC90			Profit/(Loss) on disposal of asset	(1,277,411)	0	0	0	0	0	
CC98	51		Depreciation	(205,883)	(210,000)	(16,087)	(70,000)	(63,827)	0	
TOTAL OPERATING EXPENDITURE				(1,753,337)	(478,307)	(16,587)	(318,507)	(315,654)		
CAPITAL INCOME										
CC75	70		Capital Grant Income	0	0	0	0	0	0	
CC91	95		Proceeds of Disposal of Assets	0	0	2,000	0	2,000	0	
TOTAL CAPITAL INCOME				0	0	2,000	0	2,000		
CAPITAL EXPENDITURE										
CC88	55		Buildings	0	0	0	0	0	0	
CC93	55		Plant & Equipment	0	0	0	0	0	0	
CC97	16		Furniture & Equipment	0	(70,000)	0	0	0	0	
	16	CCC01	Cultural Centre Kitchen Equipment	0	(20,000)	0	0	0	0	
	16	CCC02	Cultural Centre Furnishings	0	(50,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	(70,000)	0	0	0		
Business Unit Totals										
			Operating Income	8,280	1,300	0	0	0	0	
			Operating Expenses	(1,753,337)	(478,307)	(16,587)	(318,507)	(315,654)	0	
			Capital Income	0	0	2,000	0	2,000	0	
			Capital Expenditure	0	(70,000)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,745,057)	(547,007)	(14,587)	(318,507)	(313,654)	0	

AUGUSTA RECREATION										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
AR87	84		Fees and Charges	29,460	41,500	2,633	14,500	10,945	0	
TOTAL OPERATING INCOME				29,460	41,500	2,633	14,500	10,945		
OPERATING EXPENDITURE										
AR01	01		Salaries	(19,883)	(23,790)	(1,529)	(8,235)	(6,883)	0	
AR01	06		Accrued Leave	(1,040)	(1,130)	(87)	(391)	(391)	0	
AR02	02		Superannuation	(1,988)	(2,458)	(153)	(851)	(535)	0	
AR03	17		Consultant	(5,635)	0	0	0	0	0	
AR05	03		Workers Compensation	(288)	(260)	(22)	(90)	(88)	0	
AR17	09		Consumables	(1,860)	(2,500)	(1,402)	(900)	(1,716)	0	
AR18	15		Equipment Leasing	0	(16,800)	0	(5,600)	0	0	
AR20	15		Equipment Repairs & Maintenance	(5,538)	(6,000)	0	(2,000)	(1,093)	0	
AR25	19		Advertising	(968)	(7,630)	0	(460)	(114)	0	
AR28	16		Building Maintenance	(18,158)	(27,400)	(53)	(20,300)	(2,117)	18,183	Timing: Tiling scheduled
AR29	16		Contract Services	(3,852)	0	0	0	0	0	
AR30	21		Chemicals	(1,838)	(2,450)	(73)	(700)	(142)	0	
AR35	25		Utilities	(8,236)	(8,400)	(918)	(2,800)	(3,403)	0	
AR36	16		Building Operations	0	(7,200)	(4,350)	(2,400)	(5,295)	0	
AR50	16		Special Projects	0	(8,500)	(56)	0	(56)	0	
	16	ARS01	Augusta Civic Park Masterplan	0	(8,500)	(56)	0	(56)	0	
AR58	12		Minor Equipment	(2,865)	(4,600)	0	(3,400)	(3,672)	0	
AR90	50		Loss on Disposal of Assets	(26,040)	0	0	0	0	0	
AR98	51		Depreciation	(46,404)	(48,396)	(3,314)	(16,132)	(13,150)	0	
TOTAL OPERATING EXPENDITURE				(144,593)	(167,514)	(11,958)	(64,259)	(38,653)		
CAPITAL INCOME										
AR75	70		Capital Grants	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
AR88	55		Land and Buildings	(50,840)	(13,500)	0	(13,500)	0	13,500	Timing: RFQs to be prepared
	16	ARB02	Storage Shed for Football & Cricket clubs	0	(8,500)	0	(8,500)	0	0	
	16	ARB03	Repaint Croquet/Tennis Clubrooms and install safety glass doors	0	(5,000)	0	(5,000)	0	0	
AR89	55		Infrastructure	0	(10,000)	0	0	0	0	
	16	ARB04	Tennis Club Fencing	0	(10,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(50,840)	(23,500)	0	(13,500)	0		
Business Unit Totals										
			Operating Income	29,460	41,500	2,633	14,500	10,945	0	
			Operating Expenses	(144,593)	(167,514)	(11,958)	(64,259)	(38,653)	25,606	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(50,840)	(23,500)	0	(13,500)	0	13,500	
				(165,973)	(149,514)	(9,326)	(63,259)	(27,708)	35,551	

GLOUCESTER PARK										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
GP72	73		Insurance claim payout	0	0	0	0	0	0	
GP86	80		Reimbursements	28,535	33,000	1,987	10,500	11,047	0	
GP87	84		Fees and Charges	44,640	41,500	7,731	35,500	26,488	0	
TOTAL OPERATING INCOME				73,174	74,500	9,717	46,000	37,535		
OPERATING EXPENDITURE										
GP03	17		Consultant	(26,120)	0	0	0	0	0	
GP20	15		Equipment Repairs and Maintenance	(19,897)	0	(96)	0	(96)	0	
GP26	16		Building Operations	0	(3,000)	0	(1,000)	0	0	
GP27	09		Insurance Claims	0	0	0	0	0	0	
GP28	15		Building Maintenance	(9,191)	(10,300)	(321)	(2,600)	(486)	0	
GP30	09		Line Marking Paint	(3,797)	(5,000)	0	(2,000)	(689)	0	
GP29	16		Contract Services	(460)	0	0	0	0	0	
GP35	25		Utilities	(33,850)	(42,500)	(2,079)	(14,000)	(11,005)	0	
GP36	16		Infrastructure Maintenance	0	(17,500)	0	(500)	(90)	0	
GP50	16		Special Projects	0	(28,000)	(725)	(13,000)	(2,213)	10,787	Timing of projects
	16	GPP01	Western Pavilion Planning	0	(8,000)	0	(8,000)	(1,275)	0	
	16	GPP02	Masterplan Stage 1 Reporting	0	(20,000)	(725)	(5,000)	(938)	0	
GP58	16		Non-Capital Equipment	(2,600)	0	0	0	0	0	
GP90			Profit (Loss) on Disposal of Assets	(33,288)	0	0	0	0	0	
GP98	51		Depreciation	(127,763)	(128,004)	(11,547)	(42,668)	(45,814)	0	
TOTAL OPERATING EXPENDITURE				(256,965)	(234,304)	(14,767)	(75,768)	(60,392)		
CAPITAL INCOME										
GP74	74		Grants and Contributions	13,030	0	0	0	0	0	
GP91	95		Proceeds on disposal of assets	233,500	0	0	0	0	0	
TOTAL CAPITAL INCOME				246,530	0	0	0	0		
CAPITAL EXPENDITURE										
GP88	16		Land and Buildings	(38,535)	0	0	0	0	0	
GP89	16		Infrastructure	(253,308)	(49,000)	0	(28,000)	0	28,000	
		GPS025	Margaret River Bowling Club greens	(246,530)	0	0	0	0	0	
		GPS027	Cowaramup Oval Cricket Pitch replacement	(4,678)	0	0	0	0	0	
		GPS028	Replacement Fence Western Oval	0	(21,000)	0	0	0	0	
		GPS029	Cowaramup BMX Club Track Upgrade	0	(18,000)	0	(18,000)	0	18,000	Timing: Project to commence Dec/Jan
		GPS031	Player Boxes for Seating LWO	0	(10,000)	0	(10,000)	0	0	
		GPS032	MRYP fence realignment (football oval)	(2,100)	0	0	0	0	0	
		GPS033	Flag pole & Windsock (Aquatic Centre)	0	0	0	0	0	0	
GP93	55		Plant & Equipment	0	0	0	0	0	0	
GP97	16		Furniture & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(291,843)	(49,000)	0	(28,000)	0		
Business Unit Totals										
			Operating Income	73,174	74,500	9,717	46,000	37,535	0	
			Operating Expenses	(256,965)	(234,304)	(14,767)	(75,768)	(60,392)	15,376	
			Capital Income	246,530	0	0	0	0	0	
			Capital Expenditure	(291,843)	(49,000)	0	(28,000)	0	28,000	
TOTAL FOR BUSINESS UNIT				(229,104)	(208,804)	(5,049)	(57,768)	(22,857)	34,911	

PARKS and GARDENS - Recreation and Culture										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
GD72	73		Insurance claim payout	1,475	0	0	0	0	0	
GD74	73		Contributions - Operating	4,360	4,400	3,517	4,400	3,517	0	
	73	GDG06	Other Contributions to Assets	4,360	4,400	0	4,400	0	0	
	73	GDG24	Rotary Club contribution to Rotary Park works	0	0	3,517	0	3,517	0	
GD82	84		Sundry Income	0	0	0	0	0	0	
GD90	94		Profit on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING INCOME				5,835	4,400	3,517	4,400	3,517		
OPERATING EXPENDITURE										
GD52			Reserve Maintenance	(1,624,052)	(1,580,842)	(122,165)	(498,709)	(376,828)	121,881	Timing: refer below
		RGP1	Gloucester Park Surrounds	(98,973)	(66,600)	(10,462)	(22,200)	(28,797)	0	
		RGP2	Western Playing Fields	(50,143)	(57,363)	(4,222)	(19,124)	(10,255)	0	
		RGP3	Nippers Oval	(28,665)	(19,442)	(1,605)	(8,642)	(7,110)	0	
		RGP4	AMR Football/Playground Area	(1,313)	(2,400)	(499)	(800)	(1,117)	0	
		RGP5	Main Oval	(47,005)	(33,163)	(2,351)	(11,838)	(7,463)	0	
		RGP6	Skate Park & Surrounds	(7,021)	(50,001)	(3,383)	(16,668)	(6,149)	10,519	Perm: underspend this year due to new facilities
		RMR01	MR Townsite Area Gardens - Reserves Maintenance	(368,797)	(383,041)	(20,551)	(127,680)	(78,402)	49,278	Timing: Staff diverted to storm damage.
		RMR02	Prevelly/Gnarabup Townsite Gardens - Reserves Maintenance	(66,800)	(49,812)	(3,355)	(16,604)	(14,823)	0	
		RMR03	Street & Reserve Furniture Mntnc - Reserves Maintenance	(15,922)	(4,728)	(1,487)	(1,572)	(4,670)	0	
		RMR04	Gracetown Townsite Area Gardens - Reserves Maintenance	(30,369)	(33,214)	(1,301)	(11,076)	(4,245)	0	
		RMR05	Playground Inspections & Mtce - Reserves Maintenance	(28,330)	(21,408)	(2,064)	(7,132)	(12,391)	0	
		RMR06	Witchcliffe Townsite Area Gardens - Reserves Maintenance	(22,788)	(22,464)	(1,109)	(7,488)	(3,602)	0	
		RMR07	Riverslea Subdivision New Parks Mtce - Reserves Maintenance	(75,003)	(53,640)	(12,523)	(17,884)	(28,700)	(10,816)	Timing: Substantial works already completed.
		RMR08	Cowaramup Townsite Area Gardens - Reserves Maintenance	(148,288)	(104,160)	(13,765)	(34,720)	(31,202)	0	
		RMR09	MR Office Surrounds - Reserves Maintenance	(36,456)	(24,000)	(1,127)	(8,000)	(2,930)	0	
		RMR10	Augusta Townsite Area Gardens - Reserves Maintenance	(202,156)	(213,361)	(20,863)	(71,124)	(61,159)	0	
		RMR12	MR Library Surrounds - Reserves Maintenance	(5,964)	(11,034)	0	(2,208)	(5,663)	0	
		RMR13	Augusta Admin Building Surrounds - Reserves Maintenance	(6,282)	(7,883)	(625)	(2,632)	(1,488)	0	
		RMR14	Other Council Bldgs/Hall Surrounds - Reserves Maintenance	(9,081)	(7,799)	(2,246)	(2,604)	(3,765)	0	
		RMR15	Rails to Trails - Reserve Maintenance	0	(15,000)	0	(5,000)	0	0	
		RMR16	Events Assistance - Reserves Maintenance	(1,934)	(2,519)	0	(840)	(3,053)	0	
		RMR17	Surfer's Point Precinct Maintenance	(92,062)	(75,505)	(1,618)	(25,168)	(7,481)	17,687	Timing:seasonal works
		RMRAU1	Par 3 Golf Course - Reserve Maintenance	(9,220)	(9,647)	(876)	(3,216)	(2,293)	0	
		RMRAU2	Croquet Club - Reserve Maintenance	(4,248)	(4,165)	(485)	(1,384)	(1,065)	0	
		RMRAU3	Augusta Main Oval - Reserve Maintenance	(13,909)	(14,064)	(773)	(4,688)	(3,041)	0	
		RMRAU5	General Grounds - Reserve Maintenance	(8,389)	(12,000)	0	(4,004)	(1,440)	0	
		RES07	Brookfield Subdivision - Reserve Maintenance	(97,910)	(108,001)	(5,962)	(36,000)	(25,337)	10,663	Timing: works ongoing
		RES08	Margaret River Foreshore - Reserve Maintenance	(2,969)	(2,099)	(44)	(700)	(346)	0	

PARKS and GARDENS - Recreation and Culture										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
		RES09	Molloy Island - Reserve Maintenance	0	(500)	0	(500)	0	0	
		RES10	Bioretention Basin Maintenance	(995)	(3,001)	0	(1,004)	(190)	0	
		RES40	Parkwater Subdivision	(34,694)	(19,200)	(2,270)	(6,400)	(6,011)	0	
		RES41	Rapids Landing subdivision	(19,826)	(29,999)	0	(3,936)	(635)	0	
		RES65	Rapids Landing Oval Maintenance	0	0	(2,020)	0	(6,489)	0	
		RES42	Rural Sports Facilities	(4,283)	(5,856)	(3,580)	(1,956)	(3,744)	0	
		RMR20	Oval Top Dressing	(29,402)	(50,428)	0	(1)	0	0	
		RMR21	Reserve on Redgate Subdivision	(8,574)	(10,082)	(999)	(3,364)	(1,472)	0	
		RMR22	Street and Christmas Tree Lights	(16,387)	(12,607)	0	0	0	0	
		RMR23	Lower Western Oval - Reserve Maintenance	(868)	(13,500)	0	(1,500)	0	0	
		RMR24	Cowaramup Oval - Reserves Maintenance	(29,028)	(27,156)	0	(9,052)	(300)	0	
GD54			Cemetery Maintenance	(27,767)	(12,594)	(1,472)	(7,012)	(4,815)	0	
		CEM01	Karridale Cemetery Grounds	(4,090)	(4,153)	0	(1,384)	(631)	0	
		CEM02	Margaret River Cemetery Grounds	(23,678)	(8,441)	(1,472)	(5,628)	(4,185)	0	
GD56			Townsite Road Reserves Mtce.	(295,140)	(293,261)	(54,605)	(112,302)	(117,079)	0	
		TRM1	Verge Maintenance-Townsites	(201,761)	(153,000)	(14,418)	(51,000)	(45,118)	0	
		TRM2	Dangerous Tree Mtce.	(93,107)	(92,461)	(40,187)	(30,824)	(71,960)	(41,136)	Timing of works completed
		TRM3	Street Tree Planting-Townsites	(105)	(43,000)	0	(26,878)	0	26,878	Timing: New stock not yet required.
		TRM4	Weed Removal Townsites	(167)	(4,800)	0	(3,600)	0	0	
GD58			Recycled Water Maintenance	(33,388)	(25,747)	(8,090)	(12,722)	(11,556)	0	
		REW01	Inspection and Testing	(657)	(1,499)	0	(601)	0	0	
		REW02	Repairs and maintenance	(32,731)	(15,158)	(8,090)	(3,031)	(11,556)	0	
		REW03	Vertidrainage	0	0	0	0	0	0	
		REW04	Annual service Charge - Water Corp	0	(9,090)	0	(9,090)	0	0	
GD59			Fire Management Shire Parks/Reserves	(91,342)	(75,000)	(1,269)	(30,002)	(6,921)	23,081	
		RFM01	Fire Management Shire Parks/Reserves	(91,342)	(75,000)	(1,269)	(30,002)	(6,921)	23,081	Timing: works ongoing
GD60			Structures on Reserves	(1,885)	(3,520)	0	(1,760)	0	0	
		EVM01	Margaret River EV Charging Station	(1,090)	(1,260)	0	(630)	0	0	
		EVM02	Augusta EV Charging Station	(585)	(1,260)	0	(630)	0	0	
		ILS1	Illuminated Sign - Cultural Centre	(210)	(1,000)	0	(500)	0	0	
GD61			Natural Areas Maintenance	0	0	(38,414)	0	(122,239)	(122,239)	
		NAM01	Reserve Management Plans	0	0	(199)	0	(1,137)	0	
		NAM02	Planting	0	0	(18,410)	0	(100,389)	(100,389)	Perm: To be adjusted at MidYear Review
		NAM03	Spraying for Weed Control	0	0	0	0	0	0	
		NAM04	Other Weed Control	0	0	(19,805)	0	(20,712)	(20,712)	Perm: To be adjusted at MidYear Review
GD85	52		Loss on Revaluation of Infrastructure Assets	(1,267,006)	0	0	0	0	0	
GD98	51		Depreciation	(590,556)	(564,000)	(55,384)	(188,000)	(219,751)	0	
TOTAL OPERATING EXPENDITURE				(3,932,611)	(2,554,964)	(281,400)	(850,507)	(859,188)		
CAPITAL INCOME										
GD73	74		Contributions to Asset Development	24,000	0	8,200	0	8,200	0	

PARKS and GARDENS - Recreation and Culture										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
	74	GDG26	Contributions to Gracetown Basketball Half-court	0	0	8,200	0	8,200	0	
	74	GDC003	Lions Club contribution for Cemetery works	24,000	0	0	0	0	0	
GD75	70		Capital Grant Income	0	332,207	0	0	0	0	
	70	GDG25	CSRFF Grant for Lower Western Oval	0	332,207	0		0		
TOTAL CAPITAL INCOME				24,000	332,207	8,200	0	8,200		
CAPITAL EXPENDITURE										
GD89			Infrastructure Assets	(796,110)	(2,835,149)	(262,512)	(336,300)	(725,965)		
		RES119	Play equipment replacement annual program	(104,189)	(250,000)	0	(62,500)	(91,177)	(28,677)	Timing: Projects carried over commenced
		RES120	Recycled water reticulation expansion	(19,416)	0	0	0	0	0	
		RES126	Annual Allocation for POS infrastructure renewal	(121,668)	(100,000)	(2,237)	0	(2,237)	0	
		RES127	Annual Allocation for Garden Renewal Planting	(24,792)	0	0	0	(2,460)	0	
		RES128	Annual Allocation for Cemetery Works	(17,404)	(10,000)	0	0	0	0	
		RES129	West Cowaramup POS upgrade	(1,015)	(45,000)	0	0	0	0	
		RES132	Annual Allocation for POS improvement	(58,958)	(50,000)	0	0	0	0	
		RES133	Gloucester Park Improvements	0	0	0	0	0	0	
		RES139	Gloucester Park - Lower Western Oval development	(6,577)	(1,168,999)	(201,918)	(233,800)	(203,254)	30,546	Timing: works delayed by environmental approval
		RES141	Rapids Landing School POS Development	(6,873)	(426,150)	(948)	0	(5,049)	0	
		RES142	Wallcliffe Road road reserve works in front of MRYP	(14,766)	(120,000)	(50,901)	(40,000)	(58,164)	(18,164)	Timing: Project delivered ahead of schedule
		RES143	Rapids Landing School Oval	(320,000)	(320,000)	0	0	(320,000)	(320,000)	Timing: DoE second instalment
		RES144	Margaret River Cemetery Shelter	(100,452)	0	0	0	0	0	
		RES145	Half Court Basketball - Gracetown	0	(25,000)	(3,641)	0	(7,661)	0	
		RES146	HEART Project Landscaping	0	(70,000)	0	0	0	0	
		RES147	JAD Landscaping	0	(250,000)	(2,866)	0	(35,964)	(35,964)	Timing: Works commenced
GD96			P&G Capital Expenditure - Donated Assets	0	0	0	0	0		
TOTAL CAPITAL EXPENDITURE				(796,110)	(2,835,149)	(262,512)	(336,300)	(725,965)		
Business Unit Totals										
			Operating Income	5,835	4,400	3,517	4,400	3,517	0	
			Operating Expenses	(3,932,611)	(2,554,964)	(281,400)	(850,507)	(859,188)	0	
			Capital Income	24,000	332,207	8,200	0	8,200	0	
			Capital Expenditure	(796,110)	(2,835,149)	(262,512)	(336,300)	(725,965)	(389,665)	
TOTAL FOR BUSINESS UNIT				(4,698,886)	(5,053,506)	(532,195)	(1,182,407)	(1,573,436)	(391,029)	

ASSET SERVICES - Transport										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TY74	73		Contributions	1,140	0	0	0	2,500	0	
TY75	67		Operating Grant Income	0	0	0	0	0		
TY82	84		Sundry Income	11,343	1,200	0	400	515	0	
TY81	84		Fees and Charges (GST free)	104,254	90,000	3,186	20,000	41,147	21,147	Timing: Annual Fees invoiced
TY87	84		Fees & Charges (GST Inc)	13,160	14,400	484	4,000	2,605	0	
TOTAL OPERATING INCOME				129,897	105,600	3,669	24,400	46,767		
OPERATING EXPENDITURE										
TY01	01		Salaries	(383,159)	(452,960)	(32,223)	(156,794)	(151,832)	0	
TY01	06		Accrued Leave	(49,425)	(44,160)	(3,397)	(15,286)	(15,286)	0	
TY02	02		Superannuation	(52,293)	(55,458)	(3,986)	(19,197)	(17,798)	0	
TY03	17		Consultant	(6,524)	(25,000)	0	(9,000)	0	0	
TY04	05		Training	(1,028)	(5,220)	(800)	(1,044)	(4,300)	0	
TY05	03		Workers Compensation	(5,564)	(5,174)	(437)	(1,791)	(1,748)	0	
TY06	04		Uniforms	(276)	(500)	(273)	(167)	(407)	0	
TY07	07		Recruitment	0	0	(526)	0	(1,166)	0	
TY11	27		Mobile Telephone	(3,862)	(5,520)	(165)	(640)	(1,077)	0	
TY12	38		Subscriptions & Publications	(2,509)	(2,346)	0	(782)	(685)	0	
TY17	09		Consumables	(65)	(600)	0	(200)	0	0	
TY20	15		Equipment Repairs & Maintenance	(414)	(650)	(359)	(217)	(359)	0	
TY24	37		Refreshments	(15)	(300)	0	(100)	0	0	
TY25	19		Advertising	(247)	(800)	0	(267)	0	0	
TY35	25		Utilities - Street Lighting	(243,906)	(252,000)	(21,043)	(84,000)	(83,120)	0	
TY35	26		Utilities - Dump Point Water Charges	(231)	(600)	(273)	(600)	(273)	0	
TY36	42		Licence fees	(438)	(500)	0	(167)	(41)	0	
TY37	17		Land Administration fees	(2,939)	(4,000)	(617)	(1,333)	(1,326)	0	
TY40	98		Vehicle Operating Expenses	(6,587)	(9,000)	(536)	(3,000)	(5,026)	0	
TY41	08		Fringe Benefits Tax	(1,107)	(1,620)	(135)	(540)	(540)	0	
TY50	16		Special Projects	(143,630)	(262,300)	(250)	(114,100)	(14,722)	99,378	Timing: refer below
	16	TYA12	<i>Licensed surveyor for land administration issues</i>	<i>0</i>	<i>(6,000)</i>	<i>0</i>	<i>(2,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA13	<i>Auditors for grant acquittal</i>	<i>0</i>	<i>(1,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA14	<i>Asset data collection/asset management plan preparation</i>	<i>(120,652)</i>	<i>(75,500)</i>	<i>(250)</i>	<i>(38,100)</i>	<i>(14,722)</i>	<i>23,378</i>	Timing: Project ongoing
	16	TYA34	<i>Annual paths and trails planning</i>	<i>(3,268)</i>	<i>(60,000)</i>	<i>0</i>	<i>(40,000)</i>	<i>0</i>	<i>40,000</i>	Timing: Commencement delayed
	16	TYA39	<i>Drainage Investigation</i>	<i>(5,800)</i>	<i>(15,000)</i>	<i>0</i>	<i>(9,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA45	<i>Aboriginal Heritage Surveys</i>	<i>(4,550)</i>	<i>(30,000)</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA46	<i>Resolution of Land Encroachment Issues</i>	<i>0</i>	<i>(4,800)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA47	<i>Alexandra Bridge Campground Foreshore Plan</i>	<i>0</i>	<i>(15,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA49	<i>Capes Region Boating Strategy update</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA50	<i>Concept Plan for Wallcliffe Road lookout area</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA51	<i>Margaret River Precinct Masterplan</i>	<i>0</i>	<i>(20,000)</i>	<i>0</i>	<i>(5,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA52	<i>Pavement testing of Bussell Hwy (main street)</i>	<i>0</i>	<i>(15,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
TY51	53		Crossover Rebates	(9,405)	(5,100)	(570)	(1,700)	(3,705)	0	
TY98	51		Depreciation	(2,720)	(3,000)	(231)	(1,000)	(917)	0	
TOTAL OPERATING EXPENDITURE				(916,344)	(1,136,808)	(65,822)	(411,924)	(304,328)		

ASSET SERVICES - Transport										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL INCOME										
TY76	70		Capital Grant Income	8,450	45,000	0	0	0		
	70	TYG22	WA Bicycle Network grant for path extension to MREC	0	45,000	0	0	0	0	
TY91	95		Proceeds from Sale of Assets	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				8,450	45,000	0	0	0		
CAPITAL EXPENDITURE										
TY88	16		Land	0	(170,000)	0	0	0		
	16	TIA33	Purchase of land for Margaret River trail	0	(170,000)	0	0	0	0	
TY89	16		Infrastructure Assets	(82,243)	(200,000)	0	(40,000)	0		
	16	TIA24	Bridle Trail implementation	(6,995)	(23,000)	0	0	0	0	
	16	TIA26	Augusta Interpretation Plan implementation	(360)	(50,000)	0	(10,000)	0	0	
	16	TIA27	Trails signage implementation	(858)	(20,000)	0	0	0	0	
	16	TIA32	Gnarabup coastal erosion project	(29,260)	(62,000)	0	(30,000)	0	30,000	Timing: Project delayed
	16	TIA34	Path extension to MREC - contribution to Department of Education	0	(45,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(82,243)	(370,000)	0	(40,000)	0		
Business Unit Totals										
			Operating Income	129,897	105,600	3,669	24,400	46,767	22,367	
			Operating Expenses	(916,344)	(1,136,808)	(65,822)	(411,924)	(304,328)	107,596	
			Capital Income	8,450	45,000	0	0	0	0	
			Capital Expenditure	(82,243)	(370,000)	0	(40,000)	0	40,000	
TOTAL FOR BUSINESS UNIT				(860,239)	(1,356,208)	(62,152)	(427,524)	(257,560)	169,964	

CONSTRUCTION - Transport									
COA	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
TOTAL OPERATING INCOME			0	0	0	0	0		
OPERATING EXPENDITURE									
CR90		Profit (Loss) on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE			0	0	0	0	0		
CAPITAL INCOME									
CR74	74	Restricted Contributions	40,163	0	0	0	0	0	
CR75		Grants	3,198,264	2,114,039	362,740	224,478	712,263	487,785	
	CRG03	Regional Roads Group	1,616,548	1,626,061	285,075	0	405,109	405,109	Timing: grant claims lodged
	CRG05	Main Roads Direct	134,274	141,000	0	141,000	229,489	88,489	Perm: Grant underbudgeted
	CRG06	Roads to Recovery	912,857	0	0	0	0	0	
	CRG09	Other Construction	0	116,000	0	0	0	0	
	CRG13	MRWA Bridge Grant	270,277	0	0	0	0	0	
	CRG14	Lotterywest for Wadandi Track	120,000	50,000	0	0	0	0	
	CRG17	Recreational Boating Facilities Scheme	0	97,500	0	0	0	0	
	CRG21	RBFS Grant for Ellis St Jetty Precinct	83,478	83,478	77,665	83,478	77,665	0	
	CRG22	Contribution for Cowaramup Primary School Carpark - Department of Education	60,830	0	0	0	0	0	
CR76		Construction - Non Cash Contributions (Developer Donated)	0	0	0	0	0	0	
TOTAL CAPITAL INCOME			3,238,427	2,114,039	362,740	224,478	712,263		
CAPITAL EXPENDITURE									
CR89		New Infrastructure	0	0	0	0	0	0	
CR94		Infrastructure Upgrades	(824,326)	(4,088,867)	(164,583)	(341,186)	(415,095)		
		Road Expansion		0	0	0	(41,565)	(41,565)	Perm: Developer contributions utilised to part-fund new intersection
		Drainage Expansion		(142,207)	(9,055)	(61,526)	(23,321)	38,205	Timing: Program still to commence
		Path - Expansion		(970,000)	(2,743)	0	(6,133)	0	
		Carpark Expansion		(176,660)	(6,869)	(121,660)	(130,786)	0	
		Streetscape		(2,550,000)	(77,363)	(30,000)	(142,836)	(112,836)	Timing: Program commenced
		Kerb Expansion		0	0	0	0	0	
		Depot Expansion		(80,000)	(68,553)	(80,000)	(70,160)	0	
		Foreshore Facilities		(170,000)	0	(48,000)	(293)	47,707	Timing: Works continuing
		Airport Upgrading		0	0	0	0	0	

CONSTRUCTION - Transport									
COA	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CR95		Infrastructure Renewals	(4,963,528)	(4,184,707)	(263,509)	(353,667)	(516,074)		
		Bridge Preservation		0	0	0	(21,151)	(21,151)	Perm: overspend
		Road Preservation		(132,615)	(53,836)	0	(90,391)	(90,391)	Timing: Seasonal works
		Road Rehabilitation		(2,837,092)	(58,258)	(195,000)	(166,162)	28,838	Timing: Warner Glen Rd design
		Rural - Gravel Resheeting		(600,000)	(144,894)	(66,667)	(156,237)	(89,570)	Timing: weather delays
		Path - Preservation		(150,000)	0	0	(561)	0	
		Drainage - Preservation		(100,000)	(4,265)	0	(4,265)	0	
		Kerb - Preservation		(75,000)	(336)	0	(11,618)	(11,618)	Timing: Seasonal works
		Foreshore Preservation		(290,000)	(1,920)	(92,000)	(65,687)	26,313	Timing: Awaiting invoices
CR96		Construction - Non Cash Assets (Developer Donated)	0	0	0	0	0		
TOTAL CAPITAL EXPENDITURE			(5,787,854)	(8,273,574)	(428,092)	(694,853)	(931,169)		
Business Unit Totals									
		Operating Income	0	0	0	0	0	0	
		Operating Expenses	0	0	0	0	0	0	
		Capital Income	3,238,427	2,114,039	362,740	224,478	712,263	487,785	
		Capital Expenditure	(5,787,854)	(8,273,574)	(428,092)	(694,853)	(931,169)	(236,316)	
TOTAL FOR BUSINESS UNIT			(2,549,428)	(6,159,535)	(65,352)	(470,375)	(218,906)	251,469	
Variance comments are on the jobs report on the following pages.									

CONSTRUCTION - Transport									
COA	JOB	DESCRIPTION	2018-19 Approved Budget	2018-19 Amended Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
DEVELOPMENT OF ASSETS									
CR89		INFRASTRUCTURE NEW	0	0	0	0	0		
TOTAL CR89			0	0	0	0	0		
CR94		INFRASTRUCTURE UPGRADES	(4,088,867)	(4,088,867)	(164,583)	(341,186)	(415,095)		
	REM07	Burnside Rd/Caves Rd Intersection	0	0	0	0	(41,565)	(41,565)	Perm: Developer contributions used to part-fund new intersection
			0	0	0	0	(41,565)		
		DRAINAGE EXPANSION							
	DEN14	Drainage upgrade & expansion projects	(92,207)	(92,207)	(9,055)	(11,526)	(23,321)	(11,795)	Timing: Awaiting invoices
	DEN18	Wallcliffe Rd Stormwater drainage works (CAC Precinct)	(50,000)	(50,000)	0	(50,000)	0	50,000	Timing: Linked to Cultural Centre project
			(142,207)	(142,207)	(9,055)	(61,526)	(23,321)		
		PATH - EXPANSION							
	PXN002	Rails to Trails Cowaramup to Augusta Stage 1 (Gnarawary to Redgate Rd)	(100,000)	(100,000)	0	0	0	0	
	PXN003	Margaret River Trail Caves Rd to Rivermouth	(150,000)	(150,000)	0	0	(727)	0	
	PXN012	Path Expansion Annual Allocation	(250,000)	(250,000)	(2,543)	0	(5,206)	0	
	PXN013	Flinders Bay to Cape Leeuwin Lighthouse Path - Stage 2	(450,000)	(450,000)	(200)	0	(200)	0	
	PXN016	Darch Trail - Halcyon Drive to Pedestrian Bridge	(20,000)	(20,000)	0	0	0	0	
			(970,000)	(970,000)	(2,743)	0	(6,133)		
		CARPARK EXPANSION							
	CPN13	Disability parking bay upgrades	(10,000)	(10,000)	0	0	(174)	0	
	CPN14	Renew retaining wall - Fearn Ave car park	(20,000)	(20,000)	0	0	0	0	
	CPN15	Cowaramup Primary School Parking	(121,660)	(121,660)	(6,869)	(121,660)	(130,612)	0	
	CPN16	Margaret River Youth Precinct - Eastern Carpark	0	0	0	0	0	0	
	CPN17	Carpark Design & Development - Fearn Ave	(25,000)	(25,000)	0	0	0	0	
			(176,660)	(176,660)	(6,869)	(121,660)	(130,786)		
		STREETSCAPE							
	STS07	Margaret River Main Street Upgrade	(2,550,000)	(2,550,000)	(77,363)	(30,000)	(142,836)	(112,836)	Timing: Design & Tender specs
			(2,550,000)	(2,550,000)	(77,363)	(30,000)	(142,836)		
		KERB EXPANSION							
			0	0	0	0	0		
		DEPOT EXPANSION							
	DEX08	Depot Safety Improvements	(20,000)	(20,000)	(2,972)	(20,000)	(2,972)	17,028	Timing: quotes are being called
	DEX10	Margaret River Depot Asphalt Works	(50,000)	(50,000)	(65,581)	(50,000)	(67,188)	(17,188)	Works completed and invoiced
	DEX11	MR Depot Shade Structure	(10,000)	(10,000)	0	(10,000)	0	0	
			(80,000)	(80,000)	(68,553)	(80,000)	(70,160)		
		FORESHORE FACILITIES							
	FFS16	Ellis Street Boat Ramp Finger Jetty	(144,000)	(144,000)	0	(48,000)	(293)	47,707	Timing: Contract awarded, works commenced
	FFS20	Ellis Street Jetty Precinct - 20 boat trailer parking bays	0	0	0	0	0	0	
	FFS21	Flinders Bay Boatramp Handrails	(26,000)	(26,000)	0	0	0	0	
			(170,000)	(170,000)	0	(48,000)	(293)		
		AIRPORT UPGRADING							
	AUA01	Augusta Airport Crossover Reimbursements	0	0	0	0	0	0	
	MRA03	Margaret River Aerodrome Improvements	0	0	0	0	0	0	
			0	0	0	0	0		
TOTAL CR94			(4,088,867)	(4,088,867)	(164,583)	(341,186)	(415,095)		

CONSTRUCTION - Transport									
COA	JOB	DESCRIPTION	2018-19 Approved Budget	2018-19 Amended Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CR95		INFRASTRUCTURE RENEWALS	(4,184,707)	(4,184,707)	(263,509)	(353,667)	(516,074)		
		BRIDGE PRESERVATION							
	CAR17	Westbay Creek Road Bridge	0	0	0	0	(21,151)	(21,151)	Perm: overspend due to increased scope
			0	0	0	0	(21,151)		
		ROAD PRESERVATION							
	X998	Asphalt overlays	(82,615)	(82,615)	(53,836)	0	(88,817)	(88,817)	Timing: works to be scheduled in summer
	X999	Rural Reseals	(50,000)	(50,000)	0	0	(1,575)	0	
			(132,615)	(132,615)	(53,836)	0	(90,391)		
		ROAD REHABILITATION							
	RRN010	Leeuwin Road reconstruction	(45,000)	(45,000)	(4,137)	(45,000)	(5,917)	39,083	Timing: Design only. Consultant to be appointed.
	RRN030	Warner Glen Road reconstruction	(750,000)	(750,000)	(42,464)	0	(119,233)	(119,233)	Timing: Survey & Design completed
	RRN045	Rosa Brook Road reconstruction	(75,000)	(75,000)	0	0	(589)	0	
	RRN111	Carters Road reconstruction	(90,000)	(90,000)	28,954	0	28,399	28,399	Timing: second seal in warmer conditions
	RRN112	Rosa Glen Road reconstruction	(60,000)	(60,000)	(1,426)	0	(4,933)	0	
	RRN114	Wallcliffe Road Reconstruction works	(600,000)	(600,000)	(5,203)	(150,000)	(6,905)	143,095	Timing: design works underway
	RRN122	Boojidup Road reconstruction	(669,092)	(669,092)	(33,981)	0	(53,318)	(53,318)	Timing: works underway
	RRN522	Surfers Point Road Kerb & Path	(200,000)	(200,000)	0	0	(46)	0	
	RRN399	Ashton Street reconstruction	(168,000)	(168,000)	0	0	(3,570)	0	
	RRN674	Extension of Heppingstone View to Allnutt Terrace	(180,000)	(180,000)	0	0	(49)	0	
			(2,837,092)	(2,837,092)	(58,258)	(195,000)	(166,162)		
		RURAL - GRAVEL RESHEETING							
	T998	Miscellaneous Gravel Resheeting	(450,000)	(450,000)	(144,894)	(50,000)	(156,237)	(106,237)	Timing: weather conditions
	T999	Miscellaneous Gravel Reshouldering	(150,000)	(150,000)	0	(16,667)	0	16,667	Timing: awaiting optimum weather conditions
			(600,000)	(600,000)	(144,894)	(66,667)	(156,237)		
		PATH - PRESERVATION							
	PAP10	Annual Path Renewal Program	(100,000)	(100,000)	0	0	(561)	0	
	PAP11	Annual Pedestrian structure works	(50,000)	(50,000)	0	0	0	0	
			(150,000)	(150,000)	0	0	(561)		
		DRAINAGE - PRESERVATION							
	D020	Drainage renewal projects	(100,000)	(100,000)	(4,265)	0	(4,265)	0	
			(100,000)	(100,000)	(4,265)	0	(4,265)		
		KERB - PRESERVATION							
	KEP01	Staged kerb replacement	(75,000)	(75,000)	(336)	0	(11,618)	(11,618)	Timing: Seasonal works
			(75,000)	(75,000)	(336)	0	(11,618)		
		FORESHORE PRESERVATION							
	FFS17	Foreshore walls Augusta - stage 1	(10,000)	(10,000)	0	0	0	0	
	FFS18	Marine structures preservation	(230,000)	(230,000)	(1,920)	(92,000)	(65,687)	26,313	Timing: Works commenced
	FFS19	Alexandra Bridge campground riverside platform	(40,000)	(40,000)	0	0	0	0	
	FFS22	Gracetown jetty additional fenders	(10,000)	(10,000)	0	0	0	0	
			(290,000)	(290,000)	(1,920)	(92,000)	(65,687)		
		GRAVEL RESERVES							
			0	0	0	0	0		
		AIRPORT PRESERVATION							
			0	0	0	0	0	0	
			0	0	0	0	0		
TOTAL CR95			(4,184,707)	(4,184,707)	(263,509)	(353,667)	(516,074)		
TOTAL DEVELOPMENT OF ASSETS			(8,273,574)	(8,273,574)	(428,092)	(694,853)	(931,169)	0	

MAINTENANCE - Transport										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
MR72	73		Insurance Claim Payout	0	0	0	0	0	0	
MR74	73		Contributions - Operating	0	0	0	0	0	0	
MR82	84		Sundry Income	0	0	0	0	0	0	
MR87	93		Private Works Income	20,893	0	0	0	0	0	
TOTAL OPERATING INCOME				20,893	0	0	0	0		
OPERATING EXPENDITURE										
MR27			Insurance Claim	0	0	0	0	0	0	
MR29			Road Maintenance	(1,007,241)	(1,034,828)	(100,576)	(344,944)	(350,619)	0	
MR30			Roads - Ancillary	(705,618)	(656,117)	(195,234)	(218,704)	(640,694)	(421,990)	Timing/Perm: Works related to storm damage
MR31			Signs	(197,551)	(177,573)	(22,433)	(65,860)	(69,141)	0	
MR33			Carpark	(35,154)	(27,622)	(731)	(9,212)	(5,920)	0	
MR34			Paths	(99,645)	(93,873)	(1,564)	(31,288)	(9,055)	22,233	Timing: Delayed by inclement weather
MR35			Drainage	(320,120)	(330,143)	(26,871)	(186,181)	(274,651)	(88,470)	Timing: Heavy demand over winter
MR36			Bridge	(120,849)	(131,009)	(3,921)	(34,176)	(13,752)	20,424	Timing: Inclement weather
MR37			Airstrip	(14,391)	(24,920)	(5,591)	(8,312)	(12,791)	0	
MR38			Foreshore Facilities	(53,395)	(35,639)	(5,959)	(11,888)	(17,099)	0	
MR39			Waste Collection - Public Space	(265,161)	(246,863)	(11,949)	(82,288)	(60,837)	21,451	Timing: Seasonal works
MR40			Rehabilitation of Resource Pits	(1,310)	(50,000)	0	0	0	0	
MR42			Dump Points	(1,798)	0	0	0	0	0	
MR53			Environmental Incident Cleanup	(2,259)	0	0	0	0	0	
MR54			Private Works	(24,343)	0	0	0	0	0	
MR98			Depreciation	(5,705,914)	(5,700,000)	(494,671)	(1,900,000)	(1,962,725)	0	
TOTAL OPERATING EXPENDITURE				(8,554,748)	(8,508,587)	(869,499)	(2,892,853)	(3,417,283)		
CAPITAL INCOME										
MR74	74		Contributions	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	20,893	0	0	0	0	0	
			Operating Expenses	(8,554,748)	(8,508,587)	(869,499)	(2,892,853)	(3,417,283)	(524,430)	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(8,533,855)	(8,508,587)	(869,499)	(2,892,853)	(3,417,283)	(524,430)	

MAINTENANCE - Transport

COA	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING EXPENDITURE									
MR29		ROADS - MAINTENANCE	(1,007,241)	(1,034,828)	(100,576)	(344,944)	(350,619)	0	
		ROAD MAINTENANCE	(1,007,241)	1,034,828	(100,576)	(344,944)	(350,619)		
MR30		ROADS - ANCILLARY	(705,618)	(656,117)	(195,234)	(218,704)	(640,694)	(421,990)	Timing: refer below
	RMA1	Urban Street Sweeping - Roads Ancillary	(94,603)	(81,936)	(5,988)	(27,312)	(22,286)	0	
	RMA2	Tree Pruning - Roads Ancillary	(218,485)	(239,364)	(46,655)	(79,788)	(95,463)	(15,675)	Timing: works delayed due to weather
	RMA3	Dangerous Tree Removal - Roads Ancillary	(60,197)	(44,462)	0	(14,820)	0	14,820	Timing: works delayed due to weather
	RMA4	Verge Spraying - Roads Ancillary	(25,760)	(25,501)	(7,047)	(8,500)	(9,521)	0	
	RMA5	Storm Damage Cleanup - Roads Ancillary	(306,573)	(264,854)	(112,936)	(88,284)	(443,916)	(355,632)	Timing: Severe weather events. Possibly will require mid year budget review.
	RMA6	Vehicle Accident Cleanup	0	0	0	0	(40)	0	
	RMA7	Survey & Design - Roads Ancillary	0	0	0	0	0	0	
	RMA8	Spraying for Weed Control	0	0	0	0	0	0	
	RMA9	Other Weed Control	0	0	(22,607)	0	(69,467)	(69,467)	Perm: Natural Areas Weed Control. Requires budget review.
MR31		SIGNS	(197,551)	(177,573)	(22,433)	(65,860)	(69,141)	0	
	RCFS	Signs - Community	(9,603)	(10,766)	(125)	(3,592)	(1,761)	0	
	COAS	Signs - Coastal Warning	(9,425)	(10,081)	0	(3,364)	0	0	
	TRFS	Signage - Traffic	(148,914)	(126,725)	(22,307)	(42,240)	(58,549)	(16,309)	Timing/Perm: may be an overspend
	DIRS	Directional Signage	(29,609)	(20,001)	0	(6,664)	(8,832)	0	
	BANS	Banner Poles - Changeover of Banners	0	(10,000)	0	(10,000)	0	0	
MR33		CARPARK	(35,154)	(27,622)	(731)	(9,212)	(5,920)	0	
	CEAU	Augusta Carpark Maintenance	(9,466)	(4,594)	(64)	(1,532)	(2,091)	0	
	CEGP	Gnarabup/Prevelly Carparks	(5,447)	(10,113)	(42)	(3,372)	(215)	0	
	CEMR	Margaret River Carparks	(10,496)	(8,306)	(488)	(2,768)	(3,456)	0	
	CE00	Other Carparks	(9,746)	(4,609)	(137)	(1,540)	(158)	0	
MR34		PATHS	(99,645)	(93,873)	(1,564)	(31,288)	(9,055)	22,233	
	FPMT	Footpath Slab Replacement	(72,486)	(64,770)	(690)	(21,592)	(2,921)	18,671	Timing: works delayed due to weather
	FCBD	CBD Special Area Paths	(4,325)	(7,051)	(172)	(2,348)	(1,017)	0	
	FPGNAR	Gnarabup Foreshore - Path Maintenance	(18,800)	(10,519)	(161)	(3,504)	(2,806)	0	
	FMTRAI	Rails To Trails - Footpath Maintenance	(4,034)	(11,533)	(541)	(3,844)	(2,312)	0	
MR35		DRAINAGE	(320,120)	(330,143)	(26,871)	(186,181)	(274,651)	(88,470)	
	GULL	Gully Eduction	(51,272)	(40,322)	(913)	(13,440)	(10,209)	0	
	DRMU	Urban General - Drainage Maintenance	(80,146)	(107,101)	(2,655)	(35,704)	(25,013)	10,691	Timing: Works ongoing
	DRMR	Rural General - Drainage Maintenance	(188,702)	(182,720)	(23,303)	(137,037)	(239,429)	(102,392)	Perm: Overspend due to weather events

MAINTENANCE - Transport

COA	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
MR36		BRIDGE	(120,849)	(131,009)	(3,921)	(34,176)	(13,752)	20,424	
	CAR1	Misc. Routine Bridge Mtce.	(66,033)	(96,823)	(2,486)	(22,780)	(7,494)	15,286	Timing: Seasonal works
	CAR2	Rails To Trails Bridge Structure Repairs	(4,321)	(9,999)	(835)	(3,332)	(3,354)	0	
	CAR3	Coastal Bridges/Walkways/Platforms	(48,070)	(20,145)	(600)	(6,716)	(2,904)	0	
	CAR4	Bridge Structural Inspections & Testing	(2,425)	(4,042)	0	(1,348)	0	0	
MR37		AIRSTRIP	(14,391)	(24,920)	(5,591)	(8,312)	(12,791)	0	
	AIR1	Margaret River Airstrip	(8,407)	(15,000)	(561)	(5,004)	(3,043)	0	
	AIR2	Augusta Airstrip	(5,983)	(9,920)	(5,030)	(3,308)	(9,748)	0	
MR38		FORESHORE FACILITIES	(53,395)	(35,639)	(5,959)	(11,888)	(17,099)	0	
	BOA1	Ellis St Boat Ramp	(1,080)	(1,014)	0	(340)	0	0	
	BOA2	Ellis Street Jetty	(10,076)	(1,014)	0	(340)	(533)	0	
	BOA3	Flinders Bay Boat Ramp	(7,196)	(1,902)	0	(636)	0	0	
	BOA4	Flinders Bay Swimming Jetty	(739)	(942)	0	(316)	0	0	
	BOA5	Steps/Platforms/Fencing/Retaining Walls	(23,954)	(15,000)	(5,959)	(5,004)	(15,998)	(10,994)	Timing: Works ongoing
	BOA6	Minor Boat Ramps - Various	(177)	(943)	0	(312)	0	0	
	BOA7	Gnarabup Boat Ramp	(8,394)	(10,000)	0	(3,336)	(568)	0	
	BOA8	Gracetown Boat Ramp	(1,335)	(1,840)	0	(612)	0	0	
	BOA9	Turner St Jetty	(89)	(943)	0	(312)	0	0	
	BOA12	East Augusta Jetties	(354)	(2,041)	0	(680)	0	0	
MR39		WASTE COLLECTION PUBLIC SPACE	(265,161)	(246,863)	(11,949)	(82,288)	(60,837)	21,451	
	BINS	Street Bins - Purchase And Replacement	(27,912)	(25,199)	(104)	(8,400)	(1,168)	0	
	WCPS	Waste Collection Public Space	(237,249)	(221,664)	(11,844)	(73,888)	(59,669)	14,219	Timing: Seasonal works
MR40		REHABILITATION OF RESOURCE PITS	(1,310)	(50,000)	0	0	0	0	
	GRAV	Gravel Pits	(1,310)	(50,000)	0	0	0	0	
MR42		DUMP POINTS	(1,798)	0	0	0	0	0	
	DMP1	Dump Point 1 - Margaret River	(1,798)	0	0	0	0	0	
MR53		ENVIRONMENTAL INCIDENT CLEANUP	(2,259)	0	0	0	0	0	
	WP168	Hamelin Bay Whale Beaching	(2,259)	0	0	0	0	0	
		Maintenance	(2,824,490)	(2,808,587)	(374,829)	(992,853)	(1,454,558)		

PLANT PROGRAM - Transport										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
RP90	94		Profit on Disposal of Assets	47,511	2,000	11,931	0	28,481	28,481	Timing: Items to be auctioned
TOTAL OPERATING INCOME				47,511	2,000	11,931	0	28,481		
OPERATING EXPENDITURE										
RP58	12		Non Capital Equipment	(20,341)	(20,000)	0	(5,000)	(16,352)	(11,352)	
RP50	50		Loss On Disposal Of Assets	(31,973)	(149,042)	(4,011)	(52,864)	(11,391)	41,473	Timing: Items to be auctioned
TOTAL OPERATING EXPENDITURE				(52,314)	(169,042)	(4,011)	(57,864)	(27,743)		
CAPITAL INCOME										
RP91	95		Proceeds from Sale of Assets	283,851	197,182	76,052	131,000	156,881	25,881	Timing: Items to be auctioned
TOTAL CAPITAL INCOME				283,851	197,182	76,052	131,000	156,881		
CAPITAL EXPENDITURE										
RP93			Plant & Equipment	(1,769,315)	(1,459,090)	(353,204)	(646,090)	(928,048)		
			Heavy Replacements	(891,259)	(763,090)	0	(320,090)	(265,755)		
	55	RPP113	Light Truck (replacement for AU14863)	0	(81,073)	0	(81,073)	(81,073)	0	
	55	RPP132	Replace Multipac mult tyred roller with tow behind free roller	0	(69,442)	0	(69,442)	(68,422)	0	
	55	RPP133	Replace Charterhouse Turf Tidy	0	(36,155)	0	(36,155)	(34,490)	0	
	55	RPP134	Replace Dog Trailer	0	(81,770)	0	(81,770)	(81,770)	0	
	55	RPP139	Replace 9 tonne tag along pig trailer	0	(51,650)	0	(51,650)	0	51,650	Timing: Delivery in November
	55	RPP154	Replace P100722 Howard Procut Mower	0	(10,000)	0	0	0	0	
	55	RPP155	Replace P100724 Howard Procut Mower	0	(10,000)	0	0	0	0	
	55	RPP156	Replace P121206 3 Gang Reel Mower	0	(25,000)	0	0	0	0	
	55	RPP157	Replace P16658 Boxtop Tandem Trailer	0	(6,000)	0	0	0	0	
	55	RPP158	Replace P1TJH772 Tandem Axle Tipping Semi Trailer	0	(65,000)	0	0	0	0	
	55	RPP159	Replace P28764 Single Cab Truck Tray	0	(55,000)	0	0	0	0	
	55	RPP160	Replace P30194 Toro Mower Groundmaster 360	0	(50,000)	0	0	0	0	
	55	RPP161	Replace P28765 Crew Cab Tip Truck	0	(90,000)	0	0	0	0	
	55	RPP162	Replace P17085 Tilt Trailer	0	(12,000)	0	0	0	0	
	55	RPP163	Replace P27698 9T Tip Truck	0	(120,000)	0	0	0	0	

PLANT PROGRAM - Transport										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
			Light Replacements	(375,047)	(243,000)	(724)	(243,000)	(234,919)		
	55	RPP165	Replace P29046 4WD Utility	0	(38,000)	0	(38,000)	(34,529)	0	
	55	RPP166	Replace P29047 4WD Utility	0	(38,000)	0	(38,000)	(34,529)	0	
	55	RPP167	Replace 29048 4WD Utility	0	(38,000)	0	(38,000)	(38,356)	0	
	55	RPP168	Replace P29096 4WD Crewcab	0	(38,000)	0	(38,000)	(34,529)	0	
	55	RPP169	Replace P29112 4WD Crewcab	0	(38,000)	(724)	(38,000)	(35,329)	0	
	55	RPP170	Replace P29215 AWD Wagon	0	(28,000)	0	(28,000)	(32,844)	0	
	55	RPP171	Replace P29216 Sedan	0	(25,000)	0	(25,000)	(24,804)	0	
	55	RPP174	Replace P31367 Ranger vehicle written off	0	0	0	0	0	0	
			New Capital	(488,809)	(433,000)	(352,480)	(83,000)	(427,374)		
	55	RPP164	Ford Ranger Utility	0	(38,000)	0	(38,000)	(31,708)	0	
	55	RPP172	Grader (Replacement of leased Grader)	0	(350,000)	(352,480)	0	(352,480)	(352,480)	Timing: Grader delivered ahead of schedule
	55	RPP173	Vehicle or Single Cab Utility for Works	0	(45,000)	0	(45,000)	(43,187)	0	
			Minor Capital Items	(14,200)	(20,000)	0	0	0		
	55	RPPM	Asset Purchases over \$5,000	(14,200)	(20,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(1,769,315)	(1,459,090)	(353,204)	(646,090)	(928,048)		
Business Unit Totals										
			Operating Income	47,511	2,000	11,931	0	28,481	28,481	
			Operating Expenses	(52,314)	(169,042)	(4,011)	(57,864)	(27,743)	30,121	
			Capital Income	283,851	197,182	76,052	131,000	156,881	25,881	
			Capital Expenditure	(1,769,315)	(1,459,090)	(353,204)	(646,090)	(928,048)	(281,958)	
TOTAL FOR BUSINESS UNIT				(1,490,267)	(1,428,950)	(269,231)	(572,954)	(770,430)	(197,476)	

CARAVAN PARKS - Economic Services Turner Caravan Park, Flinders Bay Caravan Park, Alexandra Bridge Campground										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TU71	71		Turner Caravan Park Income	1,343,228	1,414,356	58,702	188,500	193,881	0	
TU82	84		Turner Caravan Park Sundry Income	14,887	16,320	962	2,500	2,132	0	
FB71	71		Flinders Bay Caravan Park Income	624,150	681,360	28,060	67,000	57,442	0	
FB82	84		Flinders Bay Caravan Park Sundry Income	6,208	7,038	424	450	474	0	
AB71	71		Alexandra Bridge Income	57,543	57,120	4,807	8,200	8,322	0	
TOTAL OPERATING INCOME				2,046,017	2,176,194	92,954	266,650	262,250		
OPERATING EXPENDITURE - ALL PARKS										
TU01	01		Salaries	(575,311)	(627,096)	(40,411)	(217,072)	(140,250)	76,823	Timing: Seasonal fluctuation
TU01	06		Accrued Leave	(36,147)	(42,666)	(3,282)	(14,769)	(14,769)	0	
TU02	02		Superannuation	(67,668)	(70,810)	(5,255)	(24,511)	(20,432)	0	
TU04	05		Training & Conferences	(2,528)	(4,252)	(2,000)	(850)	(2,000)	0	
TU05	03		Workers Compensation	(7,693)	(6,980)	(590)	(2,416)	(2,360)	0	
TU06	04		Protective Clothing & Uniforms	(5,378)	(3,366)	0	(2,000)	(432)	0	
TU07	07		Recruitment	(2,149)	0	(32)	0	(32)	0	
TU10	27		Telephone	(4,871)	(4,824)	(123)	(1,608)	(599)	0	
TU15	09		Printing & Stationery - all parks - allocate costs and removed IE 14 after journal	(162)	(2,300)	(179)	(1,500)	(884)	0	
TU17	09		Consumables	(36,796)	(41,208)	(6,732)	(7,208)	(8,770)	0	
TU20	16		Equipment Repairs & Maintenance	(26,367)	(27,815)	(3,694)	(6,820)	(5,725)	0	
TU21	16		Commissions Paid - online booking agencies	0	0	(48)	0	(285)	0	
TU25	16		Advertising - all parks	(9,079)	(16,779)	0	(6,000)	(4,010)	0	
TU26	16		Building Operations - all parks	0	(8,000)	(646)	(2,100)	(2,053)	0	
TU28	16		Building Maintenance - all parks	(23,663)	(21,000)	(1,156)	(5,500)	(10,864)	0	
TU29	16		Contract Services	(5,331)	0	0	0	0	0	
TU35	25		Utilities - Electricity & Gas	(101,024)	(105,660)	(5,920)	(16,280)	(16,694)	0	
TU35	26		Utilities - Water Charges	(133,670)	(113,950)	(474)	(30,950)	(10,133)	20,817	Perm: New discount being applied
TU36	16		Landscaping Maintenance	(34,737)	(34,800)	(4,280)	(28,900)	(12,189)	16,711	Timing: Seasonal fluctuation
TU37	16		Legal	0	(5,000)	0	(2,500)	0	0	
TU40	10		Vehicle/Plant Operating Expenses - allocate costs to date	(25,588)	(21,000)	(3,158)	(5,000)	(9,492)	0	
TU50	16		Infrastructure Maintenance	(44,103)	(42,000)	(4,249)	(28,000)	(21,519)	0	
TU55	16		Waste Services	(34,518)	(41,200)	(1,358)	(5,000)	(3,007)	0	
TU58	09		Non-Capital Equipment	(59,512)	(37,350)	(2,843)	(14,350)	(3,860)	10,490	Timing: seasonal dependency
TU98	51		Depreciation	(98,160)	(108,000)	(8,323)	(36,000)	(33,024)	0	
TOTAL OPERATING EXPENDITURE				(1,392,722)	(1,386,056)	(94,753)	(459,334)	(323,383)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		

CARAVAN PARKS - Economic Services Turner Caravan Park, Flinders Bay Caravan Park, Alexandra Bridge Campground										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL EXPENDITURE										
TU88	16		Buildings	(657,055)	(540,000)	0	(20,000)	0		
	16	TCP63	Second stage of Chalets - TCP	0	(500,000)	0	0	0	0	
	16	TCP64	Detailed buildings design/certification - TCP	0	(40,000)	0	(20,000)	0	20,000	Waiting for Council adoption of Masterplan
TU89	16		Infrastructure	(228,859)	(409,490)	0	(129,490)	(25,610)	103,880	Timing: In Progress
	16	TCP46	Internal Road Upgrades - TCP	(29,646)	(50,000)	0	0	0	0	
	16	TCP58	Western Power Upgrade - TCP	(39,078)	(109,490)	0	(109,490)	0	109,490	Timing: Awaiting invoice
	16	TCP61	Internal power infrastructure - TCP	(35,225)	(50,000)	0	0	(6,600)	0	
	16	TCP62	Water and Sewerage Infrastructure - TCP	(2,779)	(50,000)	0	0	0	0	
	16	FBA031	Utility services renewal (standpipes, electrical services) - FBCP	(60,097)	0	0	0	(19,010)	(19,010)	Perm: Completion of 2017-18 project
	16	ABR12	Water Supply upgrade - ABCG	0	(20,000)	0	(10,000)	0	0	
	16	TCP65	Drainage upgrades - TCP	0	(50,000)	0	0	0	0	
	16	TCP66	Detailed Design and Engineering TCP	0	(80,000)	0	(10,000)	0	0	
TOTAL CAPITAL EXPENDITURE				(885,915)	(949,490)	0	(149,490)	(25,610)		
Business Unit Totals										
			Operating Income	2,046,017	2,176,194	92,954	266,650	262,250	0	
			Operating Expenses	(1,392,722)	(1,386,056)	(94,753)	(459,334)	(323,383)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(885,915)	(949,490)	0	(149,490)	(25,610)	0	
TOTAL FOR BUSINESS UNIT				(232,620)	(159,352)	(1,799)	(342,174)	(86,743)	255,431	

BUILDING CONTROL - Economic Services									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
BU81	84	Fees and Charges (GST free)	258,939	239,500	23,538	76,500	73,857	0	
BU82	84	Sundry Income	1,460	0	133	0	391	0	
BU88	84	Swimming Pool Inspection Fee	0	8,700	0	8,700	0	0	
TOTAL OPERATING INCOME			260,398	248,200	23,670	85,200	74,247		
OPERATING EXPENDITURE									
BU01	01	Salaries	(112,170)	(116,846)	(8,590)	(40,447)	(41,572)	0	
BU01	06	Accrued Leave	(16,053)	(11,168)	(859)	(3,866)	(3,866)	0	
BU02	02	Superannuation	(14,188)	(12,974)	(1,009)	(4,491)	(5,165)	0	
BU03	17	Consultant	(3,810)	(20,000)	(3,450)	(10,000)	(3,450)	0	
BU04	05	Training & Conferences	(1,227)	(2,806)	(955)	(561)	(1,602)	0	
BU05	03	Workers Compensation	(1,742)	(1,326)	(113)	(459)	(452)	0	
BU06	04	Protective Clothing	0	(408)	0	(204)	0	0	
BU11	27	Mobile Telephone	(1,547)	(1,224)	(47)	(408)	(189)	0	
BU12	38	Subscriptions & Publications	(3,568)	(2,748)	0	(916)	(500)	0	
BU40	10	Vehicle Operating Expenses	(4,728)	(4,920)	(394)	(1,640)	(2,590)	0	
BU41	08	Fringe Benefits Tax	(1,493)	(1,200)	(102)	(400)	(406)	0	
BU60	16	Swimming Pool Inspections	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE			(160,526)	(175,620)	(15,519)	(63,392)	(59,793)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	260,398	248,200	23,670	85,200	74,247	(10,953)	
		Operating Expenses	(160,526)	(175,620)	(15,519)	(63,392)	(59,793)	0	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			99,872	72,580	8,152	21,808	14,454	0	

PUBLIC WORKS OVERHEADS - Other Property and Services										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
WO82	73		Sundry Income	328	0	0	0	0	0	
TOTAL OPERATING INCOME				328	0	0	0	0		
OPERATING EXPENDITURE										
WO01	01		Salaries	(631,937)	(621,116)	(52,098)	(215,002)	(211,740)	0	
WS01	01		Salaries-Survey & Design	(130,939)	(66,300)	(10,049)	(22,950)	(48,304)	(25,354)	Perm/Timing: Coordinator hours not allocated to jobs.
WO01	06		Accrued Leave	(75,523)	(60,020)	(4,617)	(20,776)	(20,776)	0	
WO02	02		Superannuation	(80,811)	(75,164)	(6,568)	(26,018)	(29,356)	0	
WO04	05		Training	(44,365)	(49,874)	0	(9,975)	(7,566)	0	
WO05	03		Workers Compensation	(42,242)	(35,722)	(3,021)	(12,365)	(12,084)	0	
WO06	04		Protective Clothing	(31,061)	(25,000)	(2,933)	(9,000)	(6,828)	0	
WO07	07		Recruitment	(3,784)	0	0	0	0	0	
WO11	27		Mobile Telephone	(18,825)	(17,400)	(989)	(4,800)	(4,776)	0	
WO17	09		Consumables	(30,067)	(24,000)	(1,580)	(7,500)	(6,370)	0	
WO20	15		Equipment Repairs & Maintenance	(622)	(4,000)	(110)	(2,000)	(3,316)	0	
WO24	37		Refreshments	0	0	(148)	0	(378)	0	
WO25	19		Advertising	(1,120)	(4,000)	0	(1,000)	(1,633)	0	
WO29	16		Contract Services	0	(12,500)	0	(2,500)	0	0	
WO35	25		Utilities	(18,398)	(20,000)	(3,379)	(6,700)	(6,905)	0	
WO36	06		Grounds Maintenance	(93,624)	(42,000)	(1,743)	(14,000)	(10,639)	0	
WO40	98		Vehicle Operating Expenses	(179,873)	(165,000)	(17,765)	(65,000)	(73,848)	0	
WO41	08		Fringe Benefits Tax	(23,838)	(21,180)	(1,764)	(7,060)	(7,056)	0	
WO58	12		Non-capital equipment	0	0	(880)	0	(1,888)	0	
WO59	01		Unallocated Works Payroll	(262,193)	(230,110)	(12,674)	(79,655)	(67,743)	11,912	Timing of projects
WO59	06		Accrued Leave	(310,084)	(260,140)	(20,012)	(90,048)	(90,633)	0	
WO60	02		Other - Superannuation	(287,785)	(308,282)	(22,957)	(106,713)	(103,291)	0	
WO98	51		Depreciation	(37,998)	(39,000)	(3,409)	(13,000)	(13,525)	0	
WO99	99		Less: WOH Allocated	2,146,196	2,005,790	165,761	527,398	476,160	0	
TOTAL OPERATING EXPENDITURE				(158,890)	(75,018)	(936)	(188,664)	(252,497)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
WO97	55		Furniture & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	328	0	0	0	0	0	
			Operating Expenses	(158,890)	(75,018)	(936)	(188,664)	(252,497)	(63,833)	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(158,562)	(75,018)	(936)	(188,664)	(252,497)	(63,833)	

PLANT OPERATING COSTS - Other Property and Services										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
OC82	73		Sundry Income	9,081	0	0	0	0	0	
TOTAL OPERATING INCOME				9,081	0	0	0	0		
OPERATING EXPENDITURE										
OC02	02		Superannuation	(18,411)	(22,424)	(1,542)	(7,762)	(6,585)	0	
OC03	17		Consultant	0	(20,000)	0	(5,000)	0	0	
OC04	05		Training	0	(3,000)	0	(600)	0	0	
OC05	03		Workers Compensation	(2,494)	(2,380)	(201)	(824)	(804)	0	
OC11	27		Mobile Phone	(422)	(480)	(29)	(160)	(117)	0	
OC13	30		Insurances & Licences	(64,077)	(66,000)	(0)	(65,000)	(66,682)	0	
OC17	10		Fuel & Oils	(401,996)	(384,000)	(46,662)	(117,000)	(147,806)	(30,806)	Timing: Seasonal variation
OC18	20		Leased Plant	(239,356)	(189,954)	(22,584)	(65,916)	(79,343)	(13,427)	Timing/Perm: Excess charges for Grader
OC20	01		Repairs & Parts - Labour	(151,934)	(209,950)	(14,773)	(72,675)	(47,236)	25,439	Timing: No major breakdowns
OC20	11		Repairs & Parts - Materials	(320,245)	(300,000)	(23,442)	(100,000)	(90,897)	0	
OC20	99		Repairs & Parts - Overhead	(36,320)	(83,980)	(3,152)	(29,070)	(10,926)	18,144	Timing: No major breakdowns
OC40	98		Plant Operating Costs	(3,885)	(4,800)	(313)	(1,600)	(1,503)	0	
OC58	12		Non-Capital Equipment	(3,051)	(5,000)	0	(1,000)	(1,244)	0	
OC59	06		Other Labour Costs	(35,852)	(18,954)	(1,458)	(6,561)	(10,763)	0	
OC98	51		Plant Depreciation	(630,458)	(609,996)	(64,947)	(203,332)	(249,618)	(46,286)	Perm: Offset by Plant recoveries
OC99	98		Less: POC Allocated	2,058,344	2,130,126	195,574	620,436	701,778	81,342	Timing: Over recovery to budget but under recovery of costs as plant utilisation lower
TOTAL OPERATING EXPENDITURE				149,843	209,208	16,472	(56,064)	(11,746)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	9,081	0	0	0	0	0	
			Operating Expenses	149,843	209,208	16,472	(56,064)	(11,746)	44,318	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				158,924	209,208	16,472	(56,064)	(11,746)	44,318	

OTHER PROPERTY & SERVICES - Other Property and Services									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Oct	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
SW60	63	Income - Gravel Pit Wallis Rd	77,071	0	14,763	0	14,763	14,763	Perm: Recognition of notional income from gravel
SW61	63	Income - Grit Pit Kudardup (1 Bussell Hwy)	5,266	0	1,269	0	1,269	0	
SW62	63	Income - Gravel Pit Davis Rd	0	0	0	0	0	0	
SW63	63	Income - Mulch	0	0	0	0	0	0	
SW64	93	Land Held for Resale - Write Up	0	0	0	0	0	0	
SW82	63	Sundry Income	26,826	0	36,709	0	36,709	36,709	Perm: Lime sand pit royalties
SW83	63	Income - Lime Pit - Redgate	0	0	0	0	0	0	
SW86	73	Workers Compensation Recovered	18,603	20,000	0	6,000	0	0	
SW80	94	Profit on Disposal of Assets	0	0	25,000	0	25,000	25,000	Perm: Profit on sale of 95 Bussell Hwy
TOTAL OPERATING INCOME			127,766	20,000	52,740	6,000	77,740		
OPERATING EXPENDITURE									
SW35	16	Expenses - Lime Pit - East Augusta	0	(20,000)	0	(10,000)	0	0	
SW38	16	Expense - Gravel Pit Wallis Rd	(854)	(1,000)	0	0	0	0	
SW50	01	Workers Compensation Paid	(19,848)	(20,000)	0	(6,000)	0	0	
SW51		RDO Control Account	4,816	0	541	0	(696)	0	
SW37	17	Land sale costs	(1,200)	(10,000)	(27,106)	(5,000)	(27,201)	(22,201)	Perm: Sale costs for Churchill Ave & Lloyd Loop
SW49	93	Land Held for Resale write down	(61,000)	0	(127,273)	0	(127,273)	(127,273)	Perm: Recognise sale of land inventory
SW90	50	Loss on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE			(78,087)	(51,000)	(153,838)	(21,000)	(155,170)		
CAPITAL INCOME									
SW91	95	Proceeds from Sale of Assets	65,700	1,260,000	0	700,000	725,000	0	
SW95	74	Proceeds from sale of Land Held for Resale	0	0	127,273	0	127,273	127,273	Perm: Proceeds from sale of Lloyd Loop
TOTAL CAPITAL INCOME			65,700	1,260,000	127,273	700,000	852,273		
CAPITAL EXPENDITURE									
SW88	55	Land	0	0	(6,818)	0	(7,500)	0	
TOTAL CAPITAL EXPENDITURE			0	0	(6,818)	0	(7,500)		
Business Unit Totals									
		Operating Income	127,766	20,000	52,740	6,000	77,740	71,740	
		Operating Expenses	(78,087)	(51,000)	(153,838)	(21,000)	(155,170)	(134,170)	
		Capital Income	65,700	1,260,000	127,273	700,000	852,273	152,273	
		Capital Expenditure	0	0	(6,818)	0	(7,500)	0	
TOTAL FOR BUSINESS UNIT			115,380	1,229,000	19,356	685,000	767,343	82,343	

11.4 Corporate and Community Services

11.4.2 OPERATIONAL PLAN 2018 – QUARTER 1 REPORT

Attachment 1 – Operational Plan 2018-19 Quarter 1 Report and Service
Tracker Dashboard



Action and Task Progress Report- Standard

Shire of Augusta Margaret River

camms**strategy**

Print Date: 20-Nov-2018

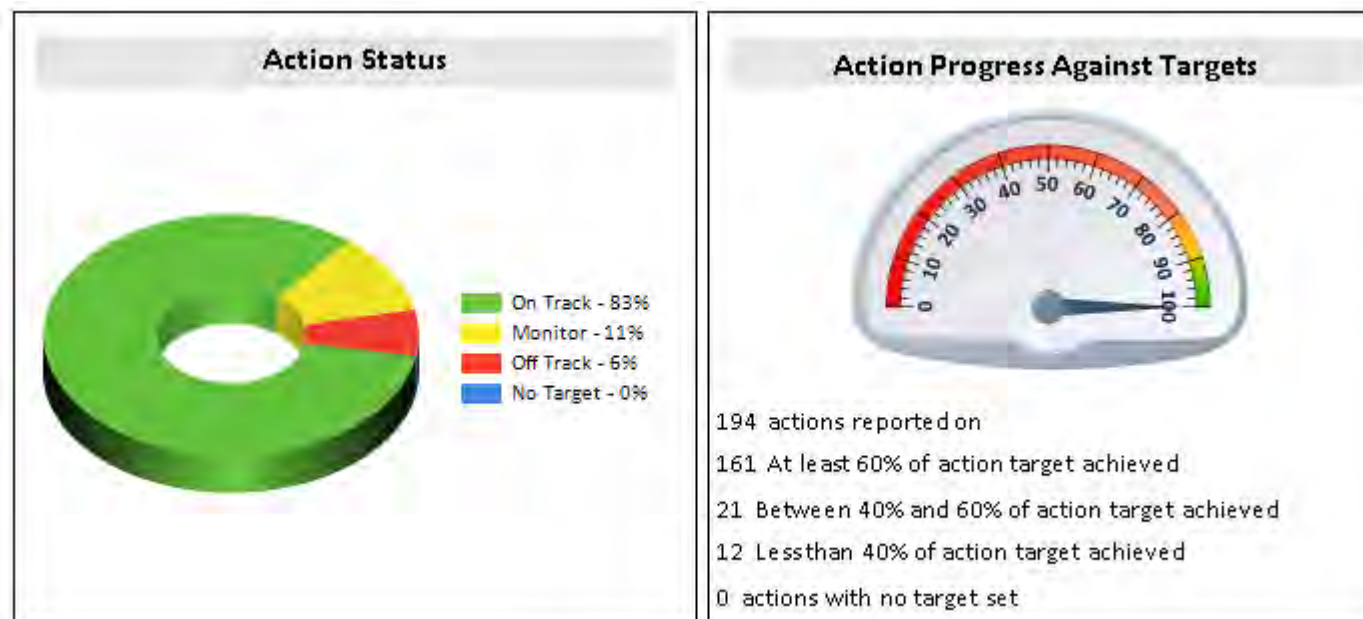
REPORT FILTERS

Date Select: From 01-Jul-2018 To 30-Sep-2018	Task Responsible Officer: Show All
Hierarchy: ORG Hierarchy	Task Related Plan: Show All
Hierarchy Level: Organisational	Show Filter Page: Yes
Hierarchy Node: Organisation	Show Overview: Yes
Action Responsible Officer: Show All	Show Additional Information: Yes
Stakeholder: Show All	Show Financials: No
Related Plan: Show All	Show Confidential Actions: No
Budget Type: Show All	Show Linkages: No
Action Grouping Category: Show All	Show Task(s): No
Action Grouping: Show All	Show Progress Comments: Yes
Action Status: Not Started, In Progress, Completed, Deferred, Ongoing	Show Milestone Comments: No
Action Filter: All	

OVERVIEW

Action SUMMARY BY PERFORMANCE

161	On Track
12	Off Track
21	Monitor
0	Not Applicable



ACTION PLANS



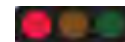
GREEN

At least 60% of action target achieved



AMBER

Between 40% and 60% of action target achieved



RED

Less than 40% of action target achieved

—

No target set


* Dates have been revised from the Original dates

Corporate & Community Services

Corporate and Community Services

Community Emergency Services

Action Title: 1.5.2.1 Priority Project: Implement and regularly review the Bushfire Risk Management Plan, including the bushfire risk treatment schedule through consultation with Landcare services


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris Lloyd - Community Emergency Services Manager	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

The Bushfire Risk Management Plan 2017-2022 remains in progress and has been successful in obtaining a further \$322,800 of Mitigation Activity Funding (18/19) from the State Government. The Shire Reserve Burn Program for spring 2018 has been developed and some planned burns have commenced. All mitigation activities have been in consultation with key stakeholders including with the Shire's landcare services. A council information session was held on Wednesday 24 October 2018 which detailed the MAF 18/19 works and discussed the treatment strategies which will be utilised.

Last Updated: 29-Oct-2018

Action Title: 1.5.2.2 Partner with the Department of Fire and Emergency Services, the Office of Bushfire Risk Management and local community groups on bushfire strategies and resourcing including annual test exercises


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris Lloyd - Community Emergency Services Manager	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

The Shire along with Department of Fire and Emergency Services has planned a Rural Urban Interface and Street Meet exercise and community information day for November 11, 2018 in Augusta. The DFES Fire Chat and Shire Bushfire Ready Facilitators are continuing to educate the community through targeted street meets and Bushfire Ready Groups. A comprehensive community engagement plan for Bushfire is in development for the coming quarters.

Last Updated: 30-Oct-2018

Action Title: 1.5.2.3 Participate and complete the State Risk Project (local) in conjunction with the Office of Emergency Management


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris Lloyd - Community Emergency Services Manager	In Progress	01-Jul-2018	30-Jun-2022	75.00%	25.00%	 GREEN

Action Progress Comments:


The Shire's top 5 hazards have been risk workshopped with the Office of Emergency Management however, the final risk report needs to be compiled and published for the LEMC. An additional hazard (road crash) may also be risk workshopped during 2018/19 if the Police and other stakeholders chose to complete it.

Last Updated: 29-Oct-2018

Action Title: 1.5.2.4 Participate in regular reporting including the annual State Preparedness Report


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris Lloyd - Community Emergency Services Manager	Not Started	01-Jul-2018	30-Jun-2022	0.00%	25.00%	
Action Progress Comments: In progress. Will be compiled over the fire season ready to be submitted before June 30, 2019. Last Updated: 29-Oct-2018						

Action Title: 1.5.2.6 Identify areas of highest fire risk across the shire and develop responses to mitigate risk and improve fire safety


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris Lloyd - Community Emergency Services Manager	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	
Action Progress Comments: The Bushfire Risk Management Plan 2017-2022 has identified high risk areas across the Shire of which strategies and treatments are prioritised accordingly. The Rangers have also developed an inspection program for compliance to the Bushfire Management Notice 2018/19 based on these identified high risk areas. Fire Response Plans are also in development in conjunction with Department of Fire and Emergency Services. A targeted community education/engagement campaign is being planned for the broader marketing strategy. Last Updated: 29-Oct-2018						

Corporate and Community Services

Action Title: 4.3.1.1 Priority project: Complete the redevelopment of the Margaret River Cultural Centre and launch the HEART complex

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Annie Riordan - Director Corporate & Community Services	In Progress	01-Jul-2018	30-Jun-2020	25.00%	25.00%	
Action Progress Comments: Recruited for HEART marketing officer. Supported and advised project manager through first stage of construction. Attended site and Project Control Group meetings. Last Updated: 31-Oct-2018						

Action Title: 4.4.4.2 Priority project: participate in the Scott River Region Study


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Annie Riordan - Director Corporate & Community Services	In Progress	01-Jul-2018	30-Jun-2020	15.00%	25.00%	

Action Progress Comments:

Project Control Group meeting held in July with specification updated. Sustainable Economy Officer to progress once recruited.

Last Updated: 31-Oct-2018

Action Title: 5.2.4.4 Implement the Risk Management Framework, including convening of tri-annual meetings of the Audit and Risk Management Committee

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Annie Riordan - Director Corporate & Community Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

Risk Dashboard Reports completed for June and September 2018. To be presented at the October Audit and Risk Management Committee meeting.

Last Updated: 31-Oct-2018


Corporate Services**Customer Services**

Action Title: 5.4.1.2 Champion the Customer Service Charter and Customer Service Strategy, and review every four years

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Vicki Scott - Coordinator Revenue & Customer Service	Completed	01-Jul-2018	30-Jun-2022	100.00%	25.00%	 GREEN

Last Updated: 15-Oct-2018


Action Title: 5.4.1.3 Champion the Complaint Handling Guide and review every four years

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Vicki Scott - Coordinator Revenue & Customer Service	Completed	01-Jul-2018	30-Jun-2022	100.00%	25.00%	 GREEN

Last Updated: 15-Oct-2018

Finance

Action Title: 4.4.3.1 Priority Project: Create efficiencies which better enable local businesses to provide contract services for the Shire


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	In Progress	01-Jul-2018	30-Jun-2022	20.00%	25.00%	 GREEN

Action Progress Comments:

A number of initiatives have been progressed including introducing a Doing Business with the Shire page on the Internet which includes information relevant to purchasing, refining tender response packs and conducting awareness of upcoming tenders for local suppliers for major projects such as the Margaret River main street redevelopment project.

Last Updated: 29-Oct-2018

Action Title: 4.4.3.2 Regularly review Shire purchasing policies and procedures to ensure equity and effectiveness


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	In Progress	01-Jul-2018	30-Jun-2021	25.00%	25.00%	 GREEN

Action Progress Comments:

Purchasing policy is being redrafted and has been circulated to purchasing officers for comments and feedback. Intention is to provide an updated policy to Council by the end of 2018.

Last Updated: 29-Oct-2018

Action Title: 5.1.3.3 Complete and submit Statutory Compliance Return and re-mediate any errors within time frames


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN

Action Progress Comments:

Statutory Compliance Return for 2018 is not required to be commenced until January 2019 and is normally completed by March.

Last Updated: 12-Oct-2018

Action Title: 5.2.3.2 Conduct a minor review of the Long Term Financial Plan every year, and a major review every two years


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN

Action Progress Comments:

Conduct of a minor review is being reconsidered due to resourcing issues and the availability of key information for the plan.

Last Updated: 12-Oct-2018

Action Title: 5.2.3.4 Prepare the Shire's Annual Budget in accordance with the Long Term Financial Plan and Corporate Plan


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN

Action Progress Comments:

Preparation of Annual Budget will commence in 2019.

Last Updated: 12-Oct-2018

Action Title: 5.6.1.3 Arrange review of internal controls, legislative compliance and risk management to comply with Audit Regulation 17


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	In Progress	01-Jul-2018	30-Jun-2021	10.00%	25.00%	 AMBER

Action Progress Comments:

AMD has been engaged to conduct the review and fieldwork is scheduled to be undertaken during the week commencing 10/12/18.

Last Updated: 12-Oct-2018

Action Title: 5.6.1.4 Conduct external audit and interim audit annually and remediate any problems within timeframes


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	 GREEN

Action Progress Comments:

External audit of the 2017-18 Annual Financial Report has been completed with the Audit Report received on 9/10/2018. Field work was completed by the auditors from 20/8/18 to 23/8/18 with follow up undertaken from then until the Auditors were satisfied with the financial results.

Last Updated: 29-Oct-2018

Action Title: 5.6.1.5 Administration of the Shire's investment and loan portfolio


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Loan repayments processed in accordance with schedules and term deposits placed and managed to maximise return to the Shire in accordance with the Investments Policy.

Last Updated: 29-Oct-2018

Action Title: 5.6.1.7 Continue to monitor monthly, year to date and annual financial performance including preparation of the annual financial report

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Andrew Ross - Manager Corporate Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

Monthly financial reports are prepared, reviewed and provided to business units for their review prior to being provided to Council in accordance with legislative requirements.

Last Updated: 12-Oct-2018

Information and Communications Technology

Action Title: 5.2.4.2 Review ICT and Records Disaster Recovery Plans


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Mittnacht - Coordinator Information Management	Not started	01-Jul-2018	30-Jun-2019	0.00%	25.00%	 RED

Action Progress Comments:

This has been deferred to follow the implementation of the ICT Strategic Framework. Note, there is an existing DRP that is effectively adequate to our current requirements.

Last Updated: 10-Oct-2018

Action Title: 5.7.1.2 Implement the ICT Strategic Framework and review every four years


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Mittnacht - Coordinator Information Management	Not started	01-Jul-2018	30-Jun-2022	0.00%	25.00%	 RED

Action Progress Comments:

This been deferred to FY 19/20 due to workload and higher priorities.

Last Updated: 10-Oct-2018

Action Title: 5.7.1.3 Review the organisations corporate software and implement ongoing improvements to meet the future needs of the organisation

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Mittnacht - Coordinator Information Management	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

This is a continuous ongoing process, with a budgetary planning emphasis at budget time (Q4).


Last Updated: 10-Oct-2018

Action Title: 5.7.1.4 Undertake the hardware maintenance program for the organisation

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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
David Mittnacht - Coordinator Information Management	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: The major maintenance program for this FY consists of replacement of the production servers with an HCI system. The evaluation and purchase of the appropriate equipment was started last FY and completed in Q1 of this FY. The installation is expected to be completed in Q2. Last Updated: 10-Oct-2018						


Records Management

Action Title: 5.2.4.1 Provide record keeping services to the organisation and review the Record Keeping Plan every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Mittnacht - Coordinator Information Management	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: The Records Team continues to provide appropriate services to the Shire. A total of 20065 records were created during Q1 of FY 18/19. Last Updated: 10-Oct-2018						

Human and Community Services

Caravan Parks

Action Title: 4.2.4.1 Priority Project: Develop a masterplan for Turner Caravan Park						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nigel Anderson - Manager Human & Community Services	In Progress	01-Jul-2018	30-Jun-2019	70.00%	25.00%	 GREEN
Action Progress Comments: The draft Concept Master plan and underpinning Business Plan have been completed and are currently for internal review. The Fauna Study and Tree Risk Assessment have both been completed and the Bushfire Management Plan Draft is in progress. Last Updated: 11-Oct-2018						


Action Title: 4.2.4.2 Develop additional chalets at Turner Caravan Park utilising Caravan Park reserve funds						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nigel Anderson - Manager Human & Community Services	In Progress	01-Jul-2018	30-Jun-2020	10.00%	25.00%	 AMBER
Action Progress Comments: The provision of additional chalets at Turner Caravan Park has been included within the draft Concept Master plan based upon the success of the existing chalets which in their year first year						

(Dec 17-Jun 18) have achieved an average occupancy of 56% compared to the Caravan Industry Association average industry occupancy of 45%.

Last Updated: 11-Oct-2018

Community Planning and Development

Action Title: 2.1.1.1 Support community groups to develop and deliver inclusive and participatory programs and events

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

Support provided for programs and events to the following community organisations:

MR Organic Garden, Nature Conservation MR, LAMP, Artzability, MR Skate School, Propel Youth Arts, SW TAFE, NBN Advice South West, Rotary & Lions Club MR, MR Agricultural Show, Yeah The Boys/MRSHS.

Last Updated: 30-Oct-2018

Action Title: 2.1.1.2 Develop opportunities for multicultural groups to access community events and activities


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Katie Taylor - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

In this quarter we have been working with the Margaret River Intercultural Action Group (IAG) to build their capacity. Some of the programs we are supporting are Hello Margaret River - the creation of a digital/print flyer for new migrants that provides information on the IAG to build their members as well as basic "new to town" information for CALD residents. Other programs they are progressing with include Building Bridges Program to empower the leadership skills of migrants living in Margaret River as well as "Your Story Matters", filming migrants stories about living in Margaret River. They held their first gathering on Sunday 14th October, with approx.30 attendees. We are also looking at providing capacity building in group governance. Additionally, there was a local multicultural event held at the Organic Garden which we actively promoted. Key members of the IAG also sit on the Community Access and Inclusion Reference Group (CAIRG) this enables feedback and suggestions that considers the needs of these members of our community in Shire projects and plans.

Last Updated: 29-Oct-2018


Action Title: 2.1.2.1 Implement the Creative Blueprint including the Spare Plinth Program and public art policy, and review every four years

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018 *	30-Jun-2019 *	25.00%	25.00%	 GREEN


Action Progress Comments:

Review of Creative Blueprint to begin as part of next Art & Cultural Advisory Committee meeting & opened to wider community via Your Say.
 Youth Arts engagement at Agricultural show.
 Youth art wall partnership with TAFE for Zone Room south wall underway.
 Public Art implementation as part of Main St redevelopment and HEART Cultural Centre redevelopment.
 Last Updated: 30-Oct-2018


Action Title: 2.1.3.1 Priority Project: Develop and implement the Shire's Reconciliation Action Plan

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jess Black - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	
Action Progress Comments: Initial internal planning discussions commenced. Last Updated: 18-Oct-2018						

Action Title: 2.2.1.1 Facilitate community capacity building activities and events including the Community Development Fund and Thank a Volunteer celebrations each year


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jess Black - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	
Action Progress Comments: Community Development Fund grant applicants (18 in total) have been contacted regarding the success of their application. Payments are currently being administered. Thank a Volunteer event is in the process of being organised. Grant application from the Department of Communities was successful. Last Updated: 29-Oct-2018						

Action Title: 2.2.1.2 Provide professional advice and support to community groups in line with Asset Based Community Development

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	
Action Progress Comments: Advice and consultancy provided in this quarter to: Intercultural Action Group, Witchcliffe & Karridale Hall Committee, Cowaramup, Augusta & Margaret River Community Gardens, Rosa Brook & MR Playgroup, Just Home, Transition Margaret River, Augusta Museum and Historical Society, Creative Corner & Emergence Festival, Rotary MR & Augusta. Last Updated: 30-Oct-2018						

Action Title: 2.2.2.1 Priority Project: Develop and implement a plan for community resilience and regeneration to absorb the Community Safety Plan and include strategies for strengthening


volunteerism, community capacity building and addressing disadvantage

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN
Action Progress Comments: Not planned to begin until second half of 18/19 Financial Year. Last Updated: 12-Oct-2018						

Action Title: 2.3.1.1 Establish Shire lease agreements with community groups to support sustainable financial facility management

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Lease arrangements in discussion with Augusta Historical Society, Cowaramup, Witchcliffe and Karridale Halls. Varying levels of interest in uptake, requiring further consultation and planning. Last Updated: 15-Oct-2018						


Action Title: 2.3.1.2 Implement the Access and Inclusion Plan (AIP) including community group support and a changing places space (subject to funding), review the AIP every four years and report on it annually to the Department of Communities


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Katie Taylor - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: In this quarter progress on the AIP Implementation Plan has been well underway. This includes planning events for International Day of People with Disabilities; successfully applying for a grant for an 8-mth inclusive recreation program with Inclusion Solutions, working with local community recreation groups to ensure they are inclusive; attendance at WALGA workshop on Changing Places facilities, site visit to Bunbury Changing Places facility, consultation with CAIRG on changing places facility progress, Rec Centre access improvements such as new autism change rooms, braille signage, soccer club access upgrades. A CAIRG meeting was held on 18 July which included consultation on access improvements to community buildings, the draft public toilet strategy, change to the national NDIS, access improvements at the Rec Centre, and consultation on community events. Also working closely with Margaret River Intercultural Action Group on numerous projects, see Action 2.1.1.2 for details. In August we were awarded the Most Accessible Community in WA - Regional Shire / Town. This was promoted through the local papers. Last Updated: 24-Oct-2018						

Action Title: 2.5.1.2 Activate the Margaret River Youth precinct through recreational, social support and commercial partnerships

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: LAMP Youth mental health partnership under development Soggy Bones Commercial lease partnership under development Regular bookings for YAC, Artzability, Yeah the Boys in place. Youth mural works under development. Last Updated: 30-Oct-2018						


Action Title: 2.5.1.3 Facilitate activation of the Margaret River Youth Precinct through recreational, social support and commercial partnerships						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ladriel Hackett - Community Development Trainee	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: The Margaret River Youth Precinct Launch Festival was held in June 2018, featuring skate competitions, local youth bands, a food van alley and activity and fundraising stalls held by YAC and various community groups. Since the launch festival, LAMP has facilitated free school holiday activities at the Zone Room for youth, opening the room on weekends for 4 hours at a time. Last Updated: 30-Oct-2018						

Action Title: 2.5.1.4 Priority Project: Develop long term partnerships to provide youth mental health services across the shire						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ladriel Hackett - Community Development Trainee	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: LAMP have been engaged to conduct a 3 month service mapping process out of the Zone Room, where a youth worker will be placed on Mondays 4-7pm and Thursdays 3-6pm, during the school term. During school holidays, opening hours where the youth worker is available will increase to three afternoons per week. Last Updated: 30-Oct-2018						

Action Title: 2.5.3.1 Implement the Age Friendly Community Plan and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Katie Taylor - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Successful grant application submitted for Seniors Week events to be held in November i.e. Art classes for older residents; morning tea at library with Montessori Primary Choir, hand massages, quiz and library presentation; inter-generational story time and baby rhyme time sessions. Attended meeting with Aged Care Advisory Group and Alzheimers WA and working with group on development of Dementia Friendly Community project.						

Last Updated: 24-Oct-2018

Action Title: 2.5.5.1 Implement the Strengthening Youth Plan including youth volunteerism and 15 year Bursary Event, and review every four years


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ladriel Hackett - Community Development Trainee	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

The Youth Advisory Council have been engaged in volunteering for events such as the Margaret River Agricultural Show and the Wash Against Waste Trailer. The YAC are in the process of planning a gig night in January to run as a part of the 15yr Bursary Alumni Event on the 11th of December.

Last Updated: 30-Oct-2018

Action Title: 2.6.4.3 Coordinate the Shire's Internal Emergency Ready Response Group


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Katie Taylor - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Planning is underway to reconvene the group in November prior to bush fire season. 4 internal staff participated in the LSW DFES Emergency Communications Workshop held in Nannup on 26 September.

Last Updated: 24-Oct-2018

Action Title: 2.6.4.4 Coordinate preparedness initiatives and recovery services to support the community in the case of emergencies

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018	30-Jun-2020	25.00%	25.00%	 GREEN


Action Progress Comments:

Pre fire season planning and workshops in place.

Attendance at 2 Emergency Preparedness sessions with DFES in this period.

Last Updated: 30-Oct-2018

Action Title: 3.2.3.7 Finalise the Community Infrastructure Plan, progressively implement through the Long Term Financial Plan and review every four years


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Final Draft version due back from consultants by 19 October.

Last Updated: 12-Oct-2018

Action Title: 4.3.3.1 Convene regular meetings with the Art and Culture Advisory Group and through this group provide support for collaborative creative community projects

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

HEART Public Art Project & Main St redevelopment public art developed with advisory group.

Next meeting on 24 October to begin consultation on Public Arts policy and Creative Blueprint.

Last Updated: 15-Oct-2018

Action Title: 5.2.1.1 Conduct a minor review of the Community Strategic plan every two years, and a major review every four years


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Stacey Hutt - Corporate & Community Planner	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN

Action Progress Comments:

This project has been deferred.

Last Updated: 25-Oct-2018

Action Title: 5.2.1.2 Conduct a minor review of the Shire's Corporate Plan every two years, and a major review every four years


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Stacey Hutt - Corporate & Community Planner	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN

Action Progress Comments:

This is scheduled for quarter three of 2018-19.

Last Updated: 29-Oct-2018

Action Title: 5.2.3.3 Develop the Shire's Operational Plan each year in line with the Corporate Plan and Annual Budget


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Stacey Hutt - Corporate & Community Planner	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN

Action Progress Comments:

This is scheduled for quarter four of 2018-19.

Last Updated: 29-Oct-2018

Action Title: 5.4.2.1 Priority Project: Deliver the Integrated Planning Framework through review of the Shire's Service Levels and Operational Plan in accordance with the annual budget and workforce plan


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Stacey Hutt - Corporate & Community Planner	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	

Action Progress Comments:

This project has been deferred.

Last Updated: 29-Oct-2018

Action Title: 5.4.4.1 Hold regular meetings with the Augusta Margaret River Community Network group on local social service provision

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jess Black - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	


Action Progress Comments:

Group met on Thursday 4th October 2018.

Next meeting scheduled for 5 December 2018 – shared with Vasse Human Services Alliance.

Last Updated: 29-Oct-2018

Action Title: 5.4.4.2 Hold regular meetings with the Community Access and Inclusion Reference Group with a special focus on improved local infrastructure for those with a disability

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Katie Taylor - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	


Action Progress Comments:


A CAIRG meeting was held on 18 July which included consultation on access improvements to community buildings, the draft public toilet strategy, change to the national NDIS, access improvements at the Rec Centre, and consultation on community events. Attendees included local disability organisations, seniors representatives and representatives from the Intercultural Action Group.


Last Updated: 24-Oct-2018


Action Title: 5.4.4.3 Hold regular meetings with the Youth Advisory Council and partner to deliver local projects

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Ladriel Hackett - Community Development Trainee	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Weekly Wednesday meetings during the school term are continuing to be held with the Youth Advisory Council. Meetings have seen a average of 15 members in attendance between the ages of 12 and 16. YAC membership has been majority female however, the number of male members has increased from 1 to 3 over the past school term. The YAC are currently working on developing a December school holiday program, including a leadership camp and a gig night for local youth musicians. Last Updated: 30-Oct-2018						


Action Title: 5.5.1.1 Coordinate annual business planning across the organisation which captures opportunities for cross business unit collaboration and service improvements						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Stacey Hutt - Corporate & Community Planner	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN
Action Progress Comments: This is scheduled to occur in quarter two and three of 2018-19. Last Updated: 29-Oct-2018						

Action Title: 5.5.2.1 Implement the Shire's Community and Stakeholder Engagement Framework including Your Say, and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Stacey Hutt - Corporate & Community Planner	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Activity over quarter one has included support for Waste Feasibility study engagement design and delivery, Planning Scheme Review workshops and Your Say page, Sustainable Economy Strategy (Tackling Disadvantage and Inequality), Margaret River HEART Your Say page, Draft Margaret River Protection Strategy and Gracetown Concept Plan engagement. Last Updated: 29-Oct-2018						


Action Title: 5.6.2.1 Deliver quarterly updates to Council and community of progress against the Operational Plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Katie Taylor - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Reporting is on track for quarter one of 2018-19. Last Updated: 29-Oct-2018						


Action Title: 5.6.3.1 Deliver the Annual Report each year in line with statutory requirements						97
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Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Stacey Hutt - Corporate & Community Planner	In Progress	01-Jul-2018	30-Jun-2022	50.00%	50.00%	 GREEN
Action Progress Comments: The Annual Report for 2017-18 is on track for presentation to Council in November 2018 and Special Electors Meeting in December 2018. Last Updated: 29-Oct-2018						


Action Title: 5.6.3.3 Participate in the PriceWaterHouseCoopers Australasia Local Government Performance Excellence Program						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jason Cleary - Coordinator Community Planning and Development	Completed	01-Jul-2018	30-Jun-2022	100.00%	100.00%	 GREEN
Action Progress Comments: Data collection completed on schedule in quarter one of 2018-19. Last Updated: 29-Oct-2018						

Human Resources

Action Title: 5.2.3.1 Conduct a minor review of the Workforce Plan every year, and a major review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nigel Anderson - Manager Human & Community Services	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	 GREEN
Action Progress Comments: The major review of the current Workforce Plan has been completed and will be provided to the Shire's future CEO for consideration in developing the next Workforce Plan. Last Updated: 11-Oct-2018						

Action Title: 5.3.1.1 Review the Shire's training and development plans						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nicolae Nitu - Coordinator Human Resources	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: No action scheduled to be completed this quarter. Review was completed in the previous quarter. Last Updated: 17-Oct-2018						

Action Title: 5.3.1.2 Review workforce performance plans

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nicolae Nitu - Coordinator Human Resources	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

From a total head count of 220 employees, 197 were due to have their PES review for the 2017/18 financial year.

183 from the 197 employees had their PES review completed in this quarter, meaning 15 are outstanding. The 15 outstanding were due to the employees being on leave and will be completed upon their return.

Last Updated: 17-Oct-2018

Action Title: 5.3.2.1 Negotiate the Enterprise Bargaining Agreement renewal every three years and lodge with the Fair Work Commission


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nigel Anderson - Manager Human & Community Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER

Action Progress Comments:

Wage pricing information is currently being collated for Council consideration in setting the bargaining parameters for future negotiations.

Last Updated: 11-Oct-2018

Action Title: 5.3.2.2 Facilitate the employee recognition program

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nicolae Nitu - Coordinator Human Resources	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:


In July, a total of 15 recognition awards were presented to teams and individuals in recognition of their contribution to the organization being above and beyond their position description (10 to an individual and 5 to a team). The 15 awards were selected by ELT from 26 nominations being received.


The organization recognized 7 years of service milestones in this quarter, including for 2 employees who's given 20 years of service to the Shire.


Last Updated: 29-Oct-2018


Action Title: 5.3.3.1 Implement the Occupational Safety and Health Management Plan


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Garth Baxter - Safety Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Endorsed and signed by CEO (acting) and Safety Rep - Shires hazard risk register review undertaken and completed by management Inspection program underway. Last Updated: 10-Oct-2018						

Action Title: 5.3.3.2 Implement the employee health program						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Garth Baxter - Safety Officer	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	 GREEN
Action Progress Comments: Health Assessments conducted July pax 46 persons Skin screening conducted October 9 - 12 numbers to be confirmed Last Updated: 10-Oct-2018						

Action Title: 5.3.3.3 Implement the actions from the Equal Employment Opportunities Plan and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nicolae Nitu - Coordinator Human Resources	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: No action scheduled to be taken this quarter. EEO Statutory Return completed in previous quarter. Recognition of successful completion EEO Survey received from Director of Equal Opportunity in Public Employment for 2018. Last Updated: 17-Oct-2018						


Action Title: 5.3.3.4 Coordinate OSH Audit AS/NZS4801:2001						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Garth Baxter - Safety Officer	In Progress	01-Jul-2018	30-Jun-2019	40.00%	25.00%	 GREEN
Action Progress Comments: Management informed and employees aware of Audit and last audits findings. Documentation being collected (evidence) Last Updated: 29-Oct-2018						

Action Title: 5.3.4.2 Implement the Shire Engagement Strategy and Workforce Communication Strategy and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nicolae Nitu - Coordinator Human Resources	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: The findings from the workforce engagement survey are currently being collated for inclusion in the major workforce plan review. The communication procedure was updated in this quarter and now sits in draft mode, ready to be adopted. Last Updated: 17-Oct-2018						

Action Title: 5.5.3.1 Provide learning opportunities for young people at the Shire through mentor traineeships, workplace experience and wider community volunteerism opportunities						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Nicolae Nitu - Coordinator Human Resources	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: The Shire had no work experience placements over the 1st Quarter of 2019; however there was one ongoing volunteer across the Sustainable Development & Executive teams. The following preparations for the endorsed Trainee Gardner position for 2018/19 have been made in this quarter: - the structure of the traineeship has been established; to include a TAFE qualification to be completed over a period of time - the PD has been created The Community Development Trainee for 2019 was advertised this quarter and 2 applications were received. Interviews were conducted and Community Development are at the stage of offering an employment contract to the preferred candidate, subject to pre-employment conditions being met. Last Updated: 19-Oct-2018						

Libraries


Library Services

Action Title: 2.4.1.1 Review the long term needs of library services						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Heather Auld - Manager Of Library Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Renovations completed at Augusta Library Registered for E-smart membership to support ongoing cyber safety awareness for staff and patrons						

Regular updates for staff: current online scams and hoax awareness

Last Updated: 19-Oct-2018

Action Title: 2.4.1.2 Assess funding arrangements and agreements between state government and Shire libraries


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Heather Auld - Manager Of Library Services	In Progress	01-Jul-2018	30-Jun-2020	25.00%	25.00%	 GREEN

Action Progress Comments:

SLWA statistical return completed

Last Updated: 18-Oct-2018

Action Title: 2.4.2.1 Provide learning events at the libraries

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Heather Auld - Manager Of Library Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

29 Adult events with 160 attendees

Number of programs for youth and children = 43

Number of participants in programs for youth and children = 884

Successful partnership with Noongar Boodjar Language Centre to deliver popular Noongar language course.

Installation of textile artwork 'touched' by Britta Sorensen and Cocoon exhibition by photographer Fred Rose

Successfully applied for grant: Get Online Week learning activity

KAZ touch-typing training launched for staff and patrons

Rainforest Coding for children launched


Last Updated: 19-Oct-2018

Sport and Recreation Services


Child care

Action Title: 2.5.4.1 Priority Project: Develop the Shire's childcare facilities to adequately respond to local needs


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Amanda Ireland - Childcare Supervisor	In Progress	01-Jul-2018	30-Jun-2020	25.00%	25.00%	 GREEN
Action Progress Comments: The Recreation Centre and Shire does not provide a childcare service as stated. The Recreation Centre provides outside school hours care in the form of before and after school care and vacation care . There remains continued growth for the Outside School Hours Care service and high unmet demands. With the successful CCCF Sustainability funding we aim to increase capacity by 30 positions in accordance with Child Care regulations and legislation.This requires physical space and a business model and plan will be developed. The Centre is working with architects to develop an area at the back of the Centre for a redeveloped OSHC facility that will allow the current service to grow.						
Last Updated: 31-Oct-2018						

Recreation Services

Action Title: 2.5.1.1 Provide fitness programs, including Kidsport and Living Longer Living Stronger, that cater for seniors and persons with a disability						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Dylan Brown - Recreation Operations Manager	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Ongoing reviewing of the Fitness timetable , networking and consultation on the program the centre runs continue to allow us to cater for a wide range of groups and community sectors .						
Last Updated: 30-Oct-2018						

Action Title: 2.5.2.2 Develop and implement a masterplan for infrastructure upgrades to the Recreation Centres in Margaret River and Augusta, as well as beach lifeguard equipment						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Dylan Brown - Recreation Operations Manager	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: With a majority of major works linked to the LTFP , smaller projects have been identified based on funding . Basketball floors , change-rooms new renovated showers, changing cubicles have all been highlighted .Overt next 6 months the centre aims to redo the flooring in the aquatic facility to bring into line with the other areas . Augusta has been closed for over 4 months for asbestos removal , new roofing, renovated cricket football club , renovated library and Home and community care centre ,making the facility like new again						
Last Updated: 30-Oct-2018						


Action Title: 2.5.2.3 Develop an online booking system for Recreation Services						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Dylan Brown - Recreation Operations Manager	Not Started	01-Jul-2018	30-Jun-2019	0.00%	0.00%	 GREEN

Action Progress Comments:

Due to software developers , this has been deferred until a later date , the centre has implemented some small changes including a self service kiosk and eftpos integration . Online bookings and memberships will be developed in the next 12 months as per directions from the developers .


Last Updated: 31-Oct-2018

Action Title: 2.5.4.2 Partner with swim schools to provide the community with cost effective services

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Dylan Brown - Recreation Operations Manager	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Last Updated: 30-Oct-2018

Action Title: 3.2.3.4 Develop a plan for upgrades to the Margaret River Recreation Centre for infrastructure and ongoing maintenance

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Dylan Brown - Recreation Operations Manager	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Ongoing maintenance and infrastructure aligns to the LTFP , Works to maintain the building on a daily yearly basis are ongoing . With the Basketballs for all three courts the next major hurdle as swelling due to the building and lack of water moisture management appearing after many years . This will cause the floor to be drum sanded back to there original state over 30 years ago . This will put the centre back into a standard maintain pattern for the courts . The addition of the new dehumidifier has been a welcome addition to the pool hall reducing chlormines and the humid atmosphere dramitcally . Further developments with the building coordinator will occur over the next 12 months for further development of the building


Last Updated: 30-Oct-2018

Infrastructure Services

Asset Services

Asset Management

Action Title: 1.2.1.4 Work with the Department of Water and Environment Regulation to address recommendations from the Hardy Inlet Water Quality Improvement Plan for Augusta townsite stormwater treatment


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	25.00%	 RED


Action Progress Comments:

The plan has not yet been released by the Department, so implementation cannot commence.


Last Updated: 13-Nov-2018


Action Title: 1.4.1.1 Implement and regularly review the Coastal Hazard Risk Management Adaptation Plan, including monitoring of sea level rise and beach safety.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Current action includes engagement of a contractor to undertake development of management options for the coastal walkway between Prevelly and Gnarabup, the Gnarabup Boat Ramp, Shire wide beach monitoring and development of Coastal Processes study for Flinders Bay. Community consultation on the management options for the Prevelly Gnarabup walkway, beach access points and boat ramp is currently underway. Last Updated: 19-Oct-2018						


Action Title: 1.4.2.1 Implement the Limestone Cliff Stability Assessment and Landcare Management plans for coastal areas.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Procurement of a consultant to refine options for key limestone risk areas is planned. Additional fencing and access control, plus rehabilitation works including drainage modification has been undertaken near South point to assist stabilisation of a high risk site. Last Updated: 13-Nov-2018						


Action Title: 1.4.2.2 Implement coastal rehabilitation of the Cape Mentelle to Gas Bay Foreshore Plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Coastal rehabilitation is ongoing including weekly volunteer sessions and a joint session with Margaret River Coastal Residents Association, the Chamber of Commerce, Nature Conservation and the Shire with over 30 people attending and undertaking onground works and learning about the importance of coastal rehabilitation and management. The Shire also funded and arranged the installation of additional fencing at this site to reduce access to key limestone areas. See action 1.4.2.2 for actions undertaken in the Gas Bay to Cape Mentelle area. Last Updated: 19-Oct-2018						


Action Title: 3.2.1.2 Undertake quality control of developer provided assets						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %


David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Input provided to engineering aspects of scheme amendments, structure plans, subdivision applications and development applications. Subdivision works inspected as required. Last Updated: 13-Nov-2018						

Action Title: 3.5.1.1 Implement the Margaret River Townsite District Water Management Strategy and Margaret River Recycled Water Scheme, and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Last Updated: 19-Oct-2018						


Action Title: 3.6.1.1 Finalise the construction of the Winter Diversion Track in alignment with the Working Group Report, including ongoing environmental and cultural management						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Procurement of a contractor to prepare a legal agreement for the purchase of land is underway. Informal agreement on price of sale has been completed. Engagement of an Indigenous representative has not yet been secured with the Undalup Association unable or unwilling to provide their services to the project. A call for representation will be made to the SWB Working party meeting on October 24. Once Indigenous representation is secured, the Implementation Reference Group can finalise the alignment allowing the submittal of a Section 18 application under the Aboriginal Heritage Act. Weed control and rehabilitation is ongoing on track margins. Last Updated: 13-Nov-2018						


Action Title: 3.6.1.2 Ongoing implementation of the Cape Leeuwin Trail and tourism precinct plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: A clearing permit for the trail between Augusta Boat Harbour and Dead Finish has been submitted. A trail consultant has been appointed to determine the detailed designed for Stage 1 and concept alignment for further stages. Last Updated: 13-Nov-2018						


Action Title: 3.6.1.3 Finalise the Walking and Off-Road Cycling Strategy for Margaret River and commence implementation						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	25.00%	 RED
Action Progress Comments: Community Reference Group has not met this quarter. Last Updated: 29-Oct-2018						


Action Title: 3.6.1.4 Collaborate with CapeROC to finalise and implement the Regional Trails Strategy						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: The brief has been prepared and endorsed by CapeROC. An RfQ process was conducted and the project was awarded to Common Ground Trails. Last Updated: 19-Oct-2018						


Action Title: 3.6.1.5 Progressive implementation of the recommendations within the Bridle Trails Feasibility Study including development around the Margaret River Pony Club						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	Not Started	01-Jul-2018	30-Jun-2020	0.00%	25.00%	 RED
Action Progress Comments: Not commenced. Low priority. Last Updated: 13-Nov-2018						


Action Title: 3.6.1.6 Implement the Townsites Pathway Plan and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Grant obtained for extension of Bussell Hwy path from MR Senior High School to MR Education Campus. Planning and design underway for delivery of budgeted pathway projects in Gnarabup and Gracetown. Last Updated: 19-Oct-2018						

Action Title: 3.6.1.7 Ongoing extension to the Wadandi track in collaboration with the City of Busselton						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	5.00%	5.00%	 GREEN
Action Progress Comments: Councillor briefing conducted. Last Updated: 19-Oct-2018						


Action Title: 3.6.1.8 Conduct drainage investigations to identify capacity issues and requirements						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	5.00%	 RED
Action Progress Comments: Not commenced. Last Updated: 19-Oct-2018						


Action Title: 3.6.2.2 Priority Project: Develop a Margaret River Precinct Masterplan, to include Rotary Park, bridge, the weirs and traffic management strategies for Carters Road and the wider precinct						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2020	5.00%	25.00%	 RED
Action Progress Comments: RfQ issued for road safety audit of Bussell Hwy in this precinct. Preliminary discussions held with consultation consultant about possible community engagement strategies for this project. Last Updated: 19-Oct-2018						


Action Title: 3.6.2.3 Conduct the Darch Trail extension to the new pedestrian bridge over Darch Brook						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2019	10.00%	25.00%	 AMBER
Action Progress Comments: A final trail alignment and priority actions has been determined with prices currently being sought to allow initial completion prior to the pedestrian bridge being opened. Last Updated: 19-Oct-2018						


Action Title: 3.6.2.4 Implement the Capes Region Boating Strategy and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: RBFS grant application for update of Capes Region Boating Strategy was not successful, so project will not proceed. RFQ process conducted for construction of floating finger jetty at Ellis Street boat ramp in Augusta. Walcon appointed, design approved and building permit obtained. Construction to proceed in October. Last Updated: 13-Nov-2018						


Action Title: 3.6.3.1 Partner with the Department of Transport and Main Roads Western Australia for improved local outcomes						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Assisted MRWA with formation of Community Reference Group for Caves Road Planning Study. Last Updated: 19-Oct-2018						


Action Title: 4.3.2.1 Partner with state government agencies to develop appropriate communication infrastructure in the Shire						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: List of mobile phone black spots within the Shire provided to SWDC for consideration in state government Telecommunications Investment Prioritisation Study. Last Updated: 19-Oct-2018						


Action Title: 4.3.2.2 Collaborate with CapeROC to review the use of directional signage in the region and implement actions to support community and visitation						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2019	65.00%	25.00%	 GREEN
Last Updated: 19-Oct-2018						

Action Title: 4.5.2.1 Finalise and implement an adaptation and protection strategy for Gnarabup boat ramp and coastal pathway						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	60.00%	25.00%	 GREEN
Last Updated: 19-Oct-2018						


Action Title: 5.2.3.5 Conduct a minor review of the Asset Management Plan every two years, and a major review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	 GREEN
Last Updated: 19-Oct-2018						


Action Title: 5.2.3.6 Priority project: Implement the Shire's Asset Management Improvement Plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Last Updated: 19-Oct-2018						


Action Title: 5.2.3.10 Undertake the 10 year capital works program						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Last Updated: 19-Oct-2018						


Action Title: 5.2.3.11 Administrate the new asset management information system						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Nicholson - Manager Asset Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Last Updated: 19-Oct-2018						


Community Building Services

Action Title: 2.3.1.5 Deliver upgrades to the Cowaramup District Hall, including structural repairs to ensure it is fit for purpose						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Gunn - Coord Building Assets & Maintenance	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Building Services Tender currently being advertised. Construction due to commence February 2019. Last Updated: 22-Oct-2018						


Action Title: 2.3.1.6 Deliver MRYP Hall renewal Project and Zone Room upgrades to enable a diversity of services to operate from the space						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Jess Black - Community Development Officer	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Project documentation and RFQ process finalised for the Zone Room. The works for the Zone Room are likely to commence shortly. Last Updated: 18-Oct-2018						


Action Title: 3.2.3.2 Implement the Asbestos Replacement Program in accordance with the Long Term Financial Plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Gunn - Coord Building Assets & Maintenance	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Asbestos removal currently underway at Margaret River Rec Centre and the Margaret River Cultural Centre. Last Updated: 29-Oct-2018						

Action Title: 3.2.3.3 Finalise and implement the Public Toilet Renewal and Upgrade Program						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Gunn - Coord Building Assets & Maintenance	In Progress	01-Jul-2018	30-Jun-2019	25.00%	25.00%	 GREEN
Action Progress Comments: Upgrade of Cowaramup Hall Public Amenities currently out for Tender. Last Updated: 22-Oct-2018						


Action Title: 5.2.3.7 Develop annual schedules for maintenance and renewal of Shire facilities in accordance with the Asset Management Plan and Community Infrastructure Plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
David Gunn - Coord Building Assets & Maintenance	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Transition to new asset management software system progressing. Last Updated: 14-Nov-2018						

Landcare Environmental Services


Action Title: 1.1.1.1 Coordinate and implement the delivery of the Environmental Management Fund to deliver improved environmental outcomes including community delivery through grants						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John McKinney - Coordinator Environment/Landcare Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Applications for the Environmental Management Fund Grant scheme have been received and a recommendation of projects to support will be presented to Council on 14 November 2018. Internal projects were endorsed at the Sustainability Advisory Committee meeting on 20 September 2018 and are progressing with procurement underway. Last Updated: 30-Oct-2018						

Action Title: 1.1.1.2 Maintain partnerships and support community programs run by local community groups who champion the ecological values of the Shire including Nature Conservation Margaret River Region and the Lower Blackwood Landcare District Council						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John McKinney - Coordinator Environment/Landcare Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Regular officer level meetings with Nature Conservation Margaret River Region (NCMRR) and Lower Blackwood Land Care District Council (LCDC) have continued this year to discuss existing and potential collaborative projects and strategic items. Staff also meet with community groups to discuss specific projects and provide technical advice including the Western Ringtail Possum Steering Committee. Memorandums of Understanding with NCMRR and LCDC are close to being finalised including financial contributions as per the adopted budget. Last Updated: 30-Oct-2018						


Action Title: 1.1.3.1 Engage the local Wadandi people on cultural heritage issues and appropriate management of capital, community and environmental projects including approvals as required						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %

John McKinney - Coordinator Environment/Landcare Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Engagement is progressing well with Manager Asset Services attending the South West Boojarah (SWB) Working party meeting on 11 July 2018 to present on a number of items and seek feedback including Main Street upgrade, a Welcome to Country video, revegetation projects and drainage works. The Shire is also expecting to present to a SWB Working Party meeting on 24 October 2018 to request feedback and collaboration on items including capital programs such as the Leeuwin Trail, road upgrade projects and the Margaret River Protection Strategy. The Shire is awaiting quotes to deliver cultural awareness training.						
Last Updated: 30-Oct-2018						

Action Title: 1.2.1.1 Priority project: Collaborate with Nature Conservation Margaret River Region and other agencies to develop and implement the Margaret River Protection Strategy in collaboration with the community.

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John McKinney - Coordinator Environment/Landcare Services	In Progress	01-Jul-2018	30-Jun-2022	15.00%	25.00%	 GREEN
Action Progress Comments: A draft protection strategy has been endorsed by the Collaborative River Management Group, and has been released for public comment. The draft report and outcomes of the public comment will be presented to Council in a briefing session on 14 November 2018. The draft strategy will be presented to the South West Boojarah Working Party meeting on 24 October 2018.						
Last Updated: 30-Oct-2018						

Action Title: 1.2.1.2 Implement projects to deliver healthier streams and waterways

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John McKinney - Coordinator Environment/Landcare Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Two projects have been identified under this action and the new funding allocation. Project one relates to improved water quality outcomes in the Margaret River through improving sediment management across building and development sites and improved stormwater management throughout the urban area of the Margaret River townsite. A three year grant application to the State Natural Resource Management Community Grants program has been submitted to employ a part time officer to provide training and enforcement, along with auditing and developing Bushfire Management Plan recommendations for existing stormwater outlets in the urban area. A draft Local Law has been developed and will be presented to Council on 14 November 2018 to commence the process of gazettal. Project two relates to improving existing high use recreational nodes along the river foreshore that are resulting in poor environmental outcomes through erosion, sedimentation and loss of native vegetation through lack of formalised parking, drainage issues and lack of controls. Procurement of a contractor to develop plans is due to commence shortly.						
Last Updated: 30-Oct-2018						

Action Title: 1.2.1.3 Finalise and commence implementation of the Margaret River Foreshore Action Plan


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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John McKinney - Coordinator Environment/Landcare Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: A draft Margaret River Foreshore Action Plan has been received from the consultants, Nature Conservation Margaret River Region (NCMRR). The plan will be presented by the Shire and NCMRR to the South West Boojarah (SWB) Working Party Meeting on 24 October 2018. The draft plan will also be the subject of briefing session with Council on 14 November 2018. Subject to feedback received at the SWB Working Party and Council sessions, the draft plan will be presented to Council for public advertising purposes prior to formal adoption and subsequent implementation. Last Updated: 30-Oct-2018						

Action Title: 1.3.2.1 Develop, implement and review action and management plans for Shire reserves, including targeted weed and feral animal control and bush fire management in priority areas.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
John McKinney - Coordinator Environment/Landcare Services	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: The Lower Margaret River Foreshore Action Plan (1.2.1.3) is close to being finalised. Procurement for development of Cowaramup Bay Foreshore Management is about to commence. Procurement of a contractor to undertake reserve management actions is underway. Last Updated: 30-Oct-2018						

Infrastructure Services

Infrastructure Services

Action Title: 2.3.2.2 Develop the adjoining public open space to the Rapids Landing School Oval						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Markus Botte - Director Infrastructure Services	In Progress	01-Jul-2018	30-Jun-2019	15.00%	25.00%	 GREEN
Action Progress Comments: Tender process completed and contract for construction assigned. Last Updated: 25-Oct-2018						


Action Title: 3.6.2.1 Priority Project: Deliver the upgrade to the Margaret River Main Street						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Markus Botte - Director Infrastructure Services	In Progress	01-Jul-2018	30-Jun-2020	5.00%	25.00%	 RED

Action Progress Comments:

Tender and specifications for construction being completed.

Last Updated: 25-Oct-2018

Action Title: 5.6.1.6 Ensure revenue opportunities are maximised by identifying grant opportunities, additional revenue sources and cost recovery

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Markus Botte - Director Infrastructure Services	In Progress	01-Jul-2018	30-Jun-2022	15.00%	25.00%	 GREEN

Action Progress Comments:


Western Australian Bicycle Network Grant application lodged. Pursuing Building Better Regions Fund grant re-submission for Main Street River Precinct. Beach Emergency Numbering signage grant pursued and successful. State National Resources Management grant submitted.

Last Updated: 12-Nov-2018

Works

Works

Action Title: 2.3.2.1 Develop Shire public open space and playgrounds in accordance with Australian Standards for access and inclusion


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

These works are ongoing and improvements continue on an annual basis. Items such as compliant pram ramps, pathway improvements and universal access barbeques are typical examples of works undertaken.

Last Updated: 18-Oct-2018

Action Title: 2.3.2.3 Complete the redevelopment of the Margaret River Youth Precinct including verge landscaping and car park extension


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	26-Sep-2018	30-Jun-2019	90.00%	25.00%	 GREEN


Action Progress Comments:


Additional parking to the south of the Margaret River Youth Precinct to be completed in 2018-19.


Last Updated: 30-Oct-2018

Action Title: 2.5.2.1 Priority project: Complete construction of the Lower Western Oval at Gloucester Park


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2019	60.00%	25.00%	 GREEN
Action Progress Comments: Earthworks are underway. Project is on schedule for pre Christmas completion. Last Updated: 23-Oct-2018						

Action Title: 3.2.1.3 Replace damaged sections of the Augusta foreshore walls						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2019	15.00%	25.00%	 GREEN
Action Progress Comments: Temporary repairs have been undertaken. Design and documentation has been completed to undertake the works post Christmas holidays. Last Updated: 23-Oct-2018						


Action Title: 4.3.1.3 Complete the Road Reconstruction program including Warner Glen road and Boodjidup road for 2018-19						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2022	35.00%	25.00%	 GREEN
Action Progress Comments: Works under construction. 2018-19 section is due for completion by December 2018. Last Updated: 30-Oct-2018						

Action Title: 4.3.1.4 Priority project: Conduct long term planning for rural roads maintenance and upgrades which take into consideration needs of industry, safety and risk to ensure Shire roads are fit for purpose						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2020	45.00%	25.00%	 GREEN
Action Progress Comments: Ongoing works. On target for completion in June 2019. Last Updated: 23-Oct-2018						

Action Title: 5.2.3.8 Implement the annual plant and light fleet replacement programs						
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Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2022	70.00%	25.00%	 GREEN
Action Progress Comments: Light fleet purchasing complete. Finalization of all procurement to completed by January 2019. Last Updated: 29-Oct-2018						


Action Title: 5.2.3.9 Implement the masterplan for Margaret River Shire Depot and 10 year Plant Replacement Program						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2022	70.00%	25.00%	 GREEN
Action Progress Comments: Improvements to Depot paving complete. Minor works due for completion pre Christmas. Last Updated: 23-Oct-2018						

Action Title: 5.4.1.1 Deliver the Ten Year Capital Works Program and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Peter Brown - Manager Works	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	 GREEN
Action Progress Comments: Works programme underway and on track to completion by the end of 2018-19 financial year. Last Updated: 31-Oct-2018						

Office of the CEO


Governance and Marketing

Marketing and Events

Action Title: 4.2.1.1 Ensure a full and interesting program of events at the redeveloped HEART centre						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Amanda Russell - Marketing & Events Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Work on the HEART website has continued and trademarking applications for the brand lodged. Ongoing.						

Last Updated: 31-Oct-2018

Action Title: 4.2.2.1 Support the development of regional signage with the adopted Margaret River Region brand


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Amanda Russell - Marketing & Events Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Entry statement signage and pull in bay signage updates previously completed.

Last Updated: 31-Oct-2018

Action Title: 4.2.3.1 Support the online and hard copy production of the CapeROC calendar of events and share administration with the City of Busselton and Margaret River Busselton Tourism Association


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Amanda Russell - Marketing & Events Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Winter calendar published. MOU for online calendar content in effect.

Last Updated: 31-Oct-2018

Action Title: 4.2.3.2 Sponsor icon and community events that provide a window into our community and that showcase the Shire to national and international audiences


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Amanda Russell - Marketing & Events Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Cabin Fever and Cinefest Oz events held and sponsorship agreements implemented.

Last Updated: 31-Oct-2018

Action Title: 4.2.3.3 Adopt and implement the Events Strategy and review every four years

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Amanda Russell - Marketing & Events Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

Marketing has previously provided content for the events strategy, which is currently on hold as a result of council decision and pending more input from sustainable

development/environment.

Last Updated: 31-Oct-2018

Action Title: 5.4.3.1 Implement the Integrated Communications Plan to deliver proactive communications to community and media


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Amanda Russell - Marketing & Events Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Feedback for new 4-year draft strategy closed 17 July 2018. Draft is pending adoption when new leadership is in place. Previous actions continue to be implemented.

Last Updated: 31-Oct-2018

Action Title: 5.4.3.3 Manage the Shire's website and review every four years

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Amanda Russell - Marketing & Events Officer	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:


New tabs and content added to the website.

Last Updated: 31-Oct-2018

Office of the CEO

CEO Office

Action Title: 2.1.3.2 Maintain a strong collaborative relationship with the South West Aboriginal Land and Sea Council (SWALSC) and South West Boojarah Working Party and local grassroots Aboriginal groups


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

Provided letter of support to Undalup Association for grant funding application. Continued to consult with South West Aboriginal Land and Sea Council (SWALSC) regarding projects which might impact the traditional owners.


Last Updated: 31-Oct-2018

Action Title: 4.1.1.1 Collaborate with the Margaret River Wine Association to promote the Margaret River Wine Region as Australia's premier wine region


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Provided contact details to organisations wishing to set up tourism operations via the WA European Business Association. Ongoing inclusion in Industry Leaders Group. Last Updated: 29-Oct-2018						


Action Title: 4.1.2.1 Encourage innovative agricultural practices including regenerative agriculture and permaculture						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Protection of Priority Agricultural Zones has been discussed during discussions on tourist accommodation in rural areas. Last Updated: 29-Oct-2018						


Action Title: 4.1.3.1 Support the South West Food Alliance						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Focus has been on the follow up from the Scott River Day with the DDCS developing a specification for a research project into the future development of the Scot River for food and agriculture. Last Updated: 29-Oct-2018						


Action Title: 4.4.1.1 Convene regular meetings with the Industry Leaders Group						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Meetings held as scheduled and further inclusions in group pending. Formation of Sustainable Economic Advisory Committee may have impact on the future role of the group. Last Updated: 31-Oct-2018						

Action Title: 4.4.2.1 Support the development of a sustainable and climate resistant small business sector						
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Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	15.00%	25.00%	 GREEN
Action Progress Comments: In discussions with Council around the appointment of a Sustainable Economy officer and the formation of a Sustainable Economy Advisory Committee Last Updated: 19-Oct-2018						

Action Title: 4.4.2.2 Provide facilities for local businesses to hold regular events and collaborate						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: The Civic and Administration Center has been used by the Chamber of Commerce for its two most recent board meetings. Main Roads held a Community Reference Group meeting at the Shire offices which was attended by representatives of local businesses. Last Updated: 31-Oct-2018						

Action Title: 4.4.4.1 Priority project: finalise and commence implementation of the Sustainable Economy Strategy, including recruitment of the Sustainable Economy Development Officer and establishment of the Sustainable Economy Advisory Committee, and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	15.00%	25.00%	 GREEN
Action Progress Comments: In discussions with Council around the appointment of a Sustainable Economy officer and the formation of a Sustainable Economy Advisory Committee Last Updated: 19-Oct-2018						

Action Title: 4.4.4.3 Maintain a low key friendly relationship with Haining and Vietnam City of Dong Hoi						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Letters sent to both to advise of the continuation of the relationships in future Last Updated: 19-Oct-2018						

Action Title: 4.4.5.1 Identify opportunities to collaborate with the South West Development Commission, key stakeholders, local peak industry bodies, community and social justice sector, and other tiers of government to ensure a sustainable local economy in the Shire with reduced economic inequalities'


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Provided detailed feedback to the South West Development Commission on their regional blueprint focusing on sustainable development. Provided an opportunity for business to consult on the Burke and Stocker report via Your Say.

Last Updated: 31-Oct-2018

Action Title: 4.4.6.1 Work with the Margaret River Education Campus Board to support their efforts to improve the vitality of the campus, including youth entrepreneurship, food production and digital economies


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Supported Edith Cowan project management course held at the Campus. Continual referrals to the Campus for the use of their facilities. Chaired Margaret River Education Campus board meeting.

Last Updated: 31-Oct-2018

Action Title: 4.5.4.1 Partner with Margaret River and Augusta Chambers of Commerce and Industry, and Cowaramup Retailers Association to raise awareness and adapt to the of economic impacts of climate change


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

The Shire supported the Margaret River Chamber of Commerce and Industry awards night through sponsorship and has been working with the Chamber on the Margaret River Main Street project.

Last Updated: 31-Oct-2018

Action Title: 5.1.2.1 Develop the Shire as a value based and driven organisation including a focus on Aboriginal cultural responsiveness


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	 GREEN

Action Progress Comments:

Community Development staff are working on Reconciliation Action Plan which is a two year process. Awards for staff at all staff meeting based on values - over 40 staff recognised.

Last Updated: 31-Oct-2018

Action Title: 5.1.4.1 Conduct strategic planning days with Councillors as required


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Strategic planning sessions held to cover CEO recruitment, WALGA emergency response plan, and the corporate plan.

Last Updated: 19-Oct-2018

Action Title: 5.1.4.2 Conduct a comprehensive Councillor development and capacity building program using Western Australian Local Government Association modules and other identified courses


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Crs Townshend and Meldrum attended Town Team movement conference. Cr McLeod attended WALGA Economic Forum. Cr Godden accessed a recording of the WALGA Public Health Act webinar.

Last Updated: 19-Oct-2018

Action Title: 5.1.4.3 Conduct regular briefing sessions for Councillors and community on key issues and projects, prior to Ordinary Council Meetings


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Seventeen briefing sessions were held in this quarter

Last Updated: 19-Oct-2018

Action Title: 5.2.2.1 Promote and support the Women in Leadership program to foster greater participation of female Councillors and staff into leadership positions


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	Not Started	01-Jul-2018	30-Jun-2022	0.00%	25.00%	 RED

Action Progress Comments:

ACCORD women's leadership program to commence later this year.

Last Updated: 14-Nov-2018

Action Title: 5.2.4.3 Monitor Council Meeting Decisions Action List


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Councillor Meeting Decisions Action list distributed to staff after each meeting and reported on to Council

Last Updated: 19-Oct-2018

Action Title: 5.3.4.1 Conduct a minimum of two all of staff meetings per annum

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	50.00%	50.00%	 GREEN

Action Progress Comments:

First all staff meeting held in July 2018

Last Updated: 19-Oct-2018

Action Title: 5.4.2.2 Conduct the Australian Business Excellence Framework Review every four years and proactively implement the resulting recommendations

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN


Action Progress Comments:

The recommendations were used in priority setting under review of the Corporate Plan and Operational Plan.


Last Updated: 31-Oct-2018

Action Title: 5.4.4.5 Participate in CapeROC meetings annually and convene every second year


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: First CapeROC meeting held on 31 August 2018 - hosted by the Shire Last Updated: 31-Oct-2018						

Action Title: 5.6.1.1 Undertake the community satisfaction survey every three years

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN
Action Progress Comments: This work is scheduled to occur from quarter two of 2018-19. Last Updated: 31-Oct-2018						

Action Title: 5.7.1.1 Encourage staff to mainstream climate change across all areas of their work


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Gary Evershed - CEO	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Partially implemented through the LEAP but the ELT is discussing the best way to implement this program in areas such as finance, ICT and OSH. Last Updated: 31-Oct-2018						

Sustainable Development

Health, Waste and Ranger Services


Environmental Health

Action Title: 2.1.2.2 Provide support services to community non-for-profit festivals through the event application process

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris McAtee - Environmental Health Officer	In Progress	26-Sep-2018	30-Jun-2019	25.00%	25.00%	 GREEN
Action Progress Comments: The provision of support services to the community is ongoing. This quarter, the Events Management Officer provided support to the Margaret River Primary School, Cowaramup Bay Boardriders, Rosabrook Hall Committee, Brookfield Connect, the Margaret River Agricultural Society and the Margaret River Pony Club.						

Last Updated: 24-Oct-2018

Action Title: 2.6.1.1 Priority project: Develop and implement the Public Health Plan to include the core principles of the Community Strategic Plan 2036


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris McAtee - Environmental Health Officer	In Progress	01-Jul-2018	30-Jun-2020	10.00%	25.00%	 AMBER

Action Progress Comments:

Planning the AMR Shire PHP has commenced. Contact has been made with the WA Country Health Service and Department of Health, Epidemiology Branch requesting data for the development of a 'district health status report' which will be used to develop priorities and objectives. A meeting has been organised with the City of Busselton to discuss the joint funding available under the CapeROC budget.

Last Updated: 09-Oct-2018

Action Title: 2.6.1.3 Develop Emergency Management Plan and Procedures for Environmental Health


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris McAtee - Environmental Health Officer	In Progress	01-Jul-2018	30-Jun-2020	10.00%	25.00%	 AMBER

Action Progress Comments:

Planning has started on the Emergency Management Plan and Procedures for Environmental Health. The WA Department of Health published a State Health Emergency Response Plan in February 2018 which includes 'Environmental Health response'. Various resources have been gathered in preparation for development of the AMR Shire plan.

Last Updated: 09-Oct-2018

Action Title: 2.6.2.1 Implement monitoring and data collection for statistical analysis and reporting, including the Food Act 2008 reporting each year

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Chris McAtee - Environmental Health Officer	In Progress	01-Jul-2018 *	30-Jun-2020 *	25.00%	25.00%	 GREEN

Action Progress Comments:


Reporting for the Food Act 2008 and the Public Health Act 2016 have now been combined. Spreadsheets have been developed which capture the activities of the Environmental Health Unit including data relating to inspections, sampling, approvals, enquiries and complaints and trends. Data collection is ongoing with reporting due by 31 August each year.


Last Updated: 31-Oct-2018

Ranger Services


Action Title: 1.3.2.2 Develop a Cat Local Law and mitigation strategies for feral cat control

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Michael O'Regan - Coordinator Ranger Services	Completed	01-Jul-2018	30-Jun-2020	100.00%	25.00%	 GREEN
<p>Action Progress Comments: Advice from the Shire's Legal Services is that as there are no clauses in the Cat Act 2011 that require cats to be controlled or tethered in public places. Until now, local governments have relied on clauses in Local Laws to manage cats in public places. These clauses however, were disallowed in November 2014 by the Joint Standing Committee on Delegated Legislation on the grounds that they were inconsistent with the Cat Act.</p> <p>A number of local governments, including the Shires of Capel, Dardanup, Donnybrook-Balingup; and the City of Busselton attempted to address the issue of roaming cats by making local laws that contained clauses requiring cats to be confined to their keeper's premises. The Joint Standing Committee on Delegated Legislation (JSCDL) found however that inclusion of such clauses in a cat local law was inconsistent with the Cat Act 2011, and disallowed the clauses. Through this scoping it has been decided that this issue will not progress as a local law.</p> <p>Last Updated: 31-Oct-2018</p>						


Action Title: 2.6.2.2 Review and implement the Dog Local Law						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Michael O'Regan - Coordinator Ranger Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	25.00%	 RED
<p>Action Progress Comments: Scheduled to commence in March 2019.</p> <p>Last Updated: 29-Oct-2018</p>						

Action Title: 2.6.2.3 Complete the review of Dog Exercise Areas and implement recommended improvements for management						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Michael O'Regan - Coordinator Ranger Services	In Progress	01-Jul-2018	30-Jun-2019	80.00%	100.00%	 GREEN
<p>Action Progress Comments: Dog Exercise Area review completed and recommendations have been endorsed by Council. The installation of new signage and additional bins are currently in progress.</p> <p>Last Updated: 29-Oct-2018</p>						

Action Title: 2.6.2.4 Review Shark Response policy and procedure						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Michael O'Regan - Coordinator Ranger Services	In Progress	01-Jul-2018	30-Jun-2019	10.00%	25.00%	 AMBER
<p>Action Progress Comments: Preliminary discussions are underway with relevant local government officers for the proposal of a joint Shark Response Policy between Shire and City of Busselton under a Memorandum of Understanding.</p>						

Last Updated: 29-Oct-2018

Action Title: 2.6.2.5 Develop a Whale Stranding Response Policy


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Michael O'Regan - Coordinator Ranger Services	In Progress	01-Jul-2018	30-Jun-2019	10.00%	25.00%	 AMBER

Action Progress Comments:

Coordinator Ranger Services and Coordinator Environment/Landcare Services in discussions to develop a Policy.

Last Updated: 31-Oct-2018

Action Title: 2.6.2.6 Review the Shire's Management Plan for Cemeteries


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Michael O'Regan - Coordinator Ranger Services	In Progress	26-Sep-2018	30-Jun-2020	25.00%	25.00%	 GREEN

Action Progress Comments:

Coordinator Ranger Services, Manager Waste, Health & Ranger Services and Manager Legal Services are meeting to review and update the Shire's Cemeteries Local Law 2010, following this management planning will begin for both cemeteries within the Shire.

Last Updated: 31-Oct-2018


Action Title: 2.6.4.1 Implement annual Fuel Hazard reduction and Firebreak notices and inspections to include outcomes of the Bushfire Risk Management Plan

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Michael O'Regan - Coordinator Ranger Services	Not Started	01-Jul-2018	30-Jun-2022	0.00%	0.00%	 GREEN

Last Updated: 29-Oct-2018

Waste Services

Action Title: 3.3.2.1 Deliver community and business education on reducing energy use and waste output


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ruth Levett - Manager Waste, Health & Ranger Services	In Progress	01-Jul-2018	30-Jun-2022	20.00%	25.00%	 GREEN

Action Progress Comments:

Discussions are on-going with WRITE Solutions to capture organic waste and separate out clean recyclables from commercial premises, and with an organics processor to process the organic stream of municipal waste if the 3-bin system is adopted.

Last Updated: 29-Oct-2018

Action Title: 3.4.1.2 Promote the Shire Tip Shop as an opportunity for waste to be reused or recycled


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ruth Levett - Manager Waste, Health & Ranger Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Staff are encouraging separation of items to be reused at the gate. They are off-loaded before going to the landfill bins as waste. The number of people visiting the tipshop is increasing and will be a big focus of the new transfer Station.

Last Updated: 24-Oct-2018

Action Title: 3.4.2.1 Priority project: Develop and implement long term waste plans, a Master Plan and Waste Management Strategy supported by Waste Management Plans for Shire waste facilities


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ruth Levett - Manager Waste, Health & Ranger Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

The Feasibility Study for the next 20 years of waste management has been completed and following its adoption, the implementation phase will commence.

Last Updated: 24-Oct-2018

Action Title: 3.4.2.2 Manage the Davis Road Waste Facility and the Wallis Road Treatment Plan, including construction of new facilities and plans for relocation


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ruth Levett - Manager Waste, Health & Ranger Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Tenders have been advertised for the final cell construction and leachate pond relocation, extending the life of Davis Road for a further 4-5 years.

Last Updated: 24-Oct-2018

Action Title: 3.4.3.1 Make waste recovery a priority by implementing practices that support a circular economy, including on-site processing options, returning products to local markets where possible and minimising waste transport


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ruth Levett - Manager Waste, Health & Ranger Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Awaiting the approval of the Feasibility Study Report to commence implementation phase and move to a more circular economy.

Last Updated: 24-Oct-2018

Action Title: 3.4.4.1 Develop and implement a community education campaign for community behaviour change for waste management

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ruth Levett - Manager Waste, Health & Ranger Services	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:


The Education Strategy has been completed. The next phase will be the development of an education campaign to support the many proposed changes, commencing in 2018-2019.

Last Updated: 24-Oct-2018

Planning and Development Services

Planning Services

Action Title: 1.1.2.1 Implement and regularly review the local Energy Action Plan, which includes community energy education program, monitoring of carbon emissions and carbon neutral tree planting program each year.


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jun-2018	30-Jun-2022	25.00%	25.00%	 GREEN

Action Progress Comments:

Report being presented to Council in November 2108 for final approval.

Last Updated: 25-Oct-2018


Action Title: 1.3.1.1 Implement the Environmental Sustainability Strategy, undertaking projects in the corporate, collaborative and community areas including utilising planning controls to protect vegetation from the threat of clearing


Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018 *	30-Jun-2022 *	25.00%	25.00%	 GREEN


Last Updated: 25-Oct-2018


Action Title: 1.5.1.1 Through review of the Local Planning Scheme and Strategy, plan responsibly to avoid locating new developments in areas of unacceptable bush fire risk

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
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Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Working with DFES and Department of Planning to ensure any land identified for development can be made to be compliant with fire guidelines. Last Updated: 25-Oct-2018						


Action Title: 1.5.2.5 Work with homeowners to improve fire resistance of houses in the shire						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: This is achieved via Bushfire Management Plans which are required for most developments. Last Updated: 25-Oct-2018						


Action Title: 1.5.3.1 Priority Project: Implement and regularly review the Climate Change Response Plan						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: This project is likely to be deferred until after the Shire holds a Climate Action Summit (Report to Council in November 2018) Last Updated: 25-Oct-2018						


Action Title: 2.6.3.1 Facilitate community education program as detailed within the Climate Change Response Plan including the community component of the Local Energy Action Plan (LEAP).						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: The Shire have been supporting low impact living workshops. Last Updated: 25-Oct-2018						

Action Title: 3.1.1.1 Priority project: Review the Shire's Local Planning Scheme and Strategy						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %


Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2021	25.00%	25.00%	 GREEN
Action Progress Comments: Consultation workshops will conclude in December 2018. Which is on target as per the Council adopted Project Plan. Last Updated: 25-Oct-2018						


Action Title: 3.1.2.1 Implement adopted structure plans for new residential communities, including the East Margaret River District Structure Plan, and review every four years						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2021	25.00%	25.00%	 GREEN
Action Progress Comments: No development has occurred in the East Margaret River Structure Plan area. Four year review unlikely to be needed. Existing Structure Plans being implemented progressively. Last Updated: 25-Oct-2018						


Action Title: 3.1.2.2 Implement townsite and village strategies where applicable, alongside the Local Planning Scheme						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Assessing officers take account of townsite strategies when dealing with applications. Last Updated: 25-Oct-2018						


Action Title: 3.2.1.1 Provide planning advice to community members as requested, including sharing of online resources and community meet-ups for sustainable building design and affordable						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Planning Officers are available to provide advice during office hours. Acting Manager of Planning gave presentation at Curtin University re: Small House Design. Last Updated: 25-Oct-2018						

Action Title: 3.2.2.1 Facilitate the Homelessness and Affordable Housing Working Group to progress actions from the Affordable Housing Strategy alongside the Shire's Homelessness Policy						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %


Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Meeting with Working Group on a quarterly basis. A significant issue is the lack of available land for a social housing project. Last Updated: 25-Oct-2018						

Action Title: 3.3.1.1 Priority project: Progressively install solar panels on Shire buildings						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	10.00%	25.00%	 AMBER
Action Progress Comments: Project on hold due to other priority projects. Last Updated: 25-Oct-2018						


Action Title: 3.3.1.2 Implement the Shire's targets as per the Local Energy Action Plan (LEAP)						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: A range of projects currently being implemented to achieve Corporate and Community carbon reduction targets. Shire joined Council's for Climate Change Protection in August 2018. Last Updated: 25-Oct-2018						

Action Title: 3.5.1.2 Encourage developers to utilise the Margaret River Recycled Water Scheme						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Matter is discussed with Developers at Structure Plan stage. Last Updated: 25-Oct-2018						

Action Title: 3.5.2.1 Promote information to connect households and businesses with suppliers to energy reduction and production services						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %


Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Shire has been supporting low impact living sessions. Last Updated: 25-Oct-2018						

Action Title: 3.5.3.1 Fund the Living Smart program for increased community awareness of sustainable living						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	Not Started	01-Jul-2018	30-Jun-2022	0.00%	25.00%	 RED
Action Progress Comments: Not yet commenced. Last Updated: 25-Oct-2018						


Action Title: 3.5.4.1 Partner with the Water Corporation and Department of Water and Environmental Regulation to achieve best urban practices and water management outcomes in relation to dams, drainage and protection of groundwater resources.						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: These matters form an integral part of the subdivision design process. Last Updated: 25-Oct-2018						

Action Title: 4.3.1.2 Implement and regularly review the Developer Contributions Strategy for development of community infrastructure and public open space						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Outcomes of recent review are now available to inform update of developer contribution plans. Last Updated: 25-Oct-2018						

Action Title: 4.5.1.1 Monitor and integrate the latest scientific predictions regarding climate change impacts into the planning framework						
Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %

Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2022	25.00%	25.00%	 GREEN
Action Progress Comments: Intergovernmental Panel on Climate Change Report in October 2018 will inform changes to the Shire's Local Energy Action Plan. Report to Council in November 2018. Last Updated: 31-Oct-2018						


Action Title: 4.5.3.1 Provide support for community based renewal energy activities

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Matt Cuthbert - Acting Manager Planning and Development	In Progress	01-Jul-2018	30-Jun-2020	25.00%	25.00%	 GREEN
Action Progress Comments: Funds provided by way of 2018-19 budget. Last Updated: 31-Oct-2018						


Sustainable Development

Legal services

Action Title: 2.3.1.3 Manage commercial leases of Shire facilities to ensure maximum value for the community

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ian McLeod - Legal Services Coordinator	In Progress	01-Jul-2018	30-Jun-2020	25.00%	25.00%	 GREEN
Action Progress Comments: A meeting was held with the commercial lessees of the Old Settlement in September 2018 to resolve reoccurring use disagreements - a number of actions arising from the meet are awaiting confirmation from the lessee. A draft lease has been provided to Soggy Bones Pty Ltd and it is expected that occupation of the MRYP Commercial Cafe will commence in late 2018 once maintenance works have been completed on the building. The 20 year term on the lease for Eagles Heritage expired in 2018 and it is now a periodic lease valuation for a new lease rent have been sought and should be put before Council in early 2019. A number of private leases at the Augusta Airport are also currently being processed. There have been no developments in relation to other commercial leases including the White Elephant. Last Updated: 22-Oct-2018						

Action Title: 3.2.3.1 Implement the Shire's Land Asset Management Plan and review every four years, including progressing the sale of Churchill Avenue to raise revenue for the Margaret River Main Street

Responsible Person	Status	Start Date	End Date	Complete %	Target	On Target %
Ian McLeod - Legal Services Coordinator	In Progress	01-Jul-2018	30-Jun-2022	50.00%	25.00%	 GREEN

Action Progress Comments:

The implementation of the LAMP reviewed and adopted by Council in December 2016, was completed in early 2018 with almost all actions being implemented, including the sale of 5 vacant lots resulting in over \$1 million in revenue. A new review was initiated in June 2018, which includes investigating: means to increase land values such as potential rezoning's; feasibility of relocating some community uses; land that is being underutilised by the Shire; land that may be required for future Shire use such as gravel resources. The current review is expected to be ready for Council adoption by December 2018. The current review will also include an audit of all vacant freehold land owned by the Shire.

Last Updated: 22-Oct-2018

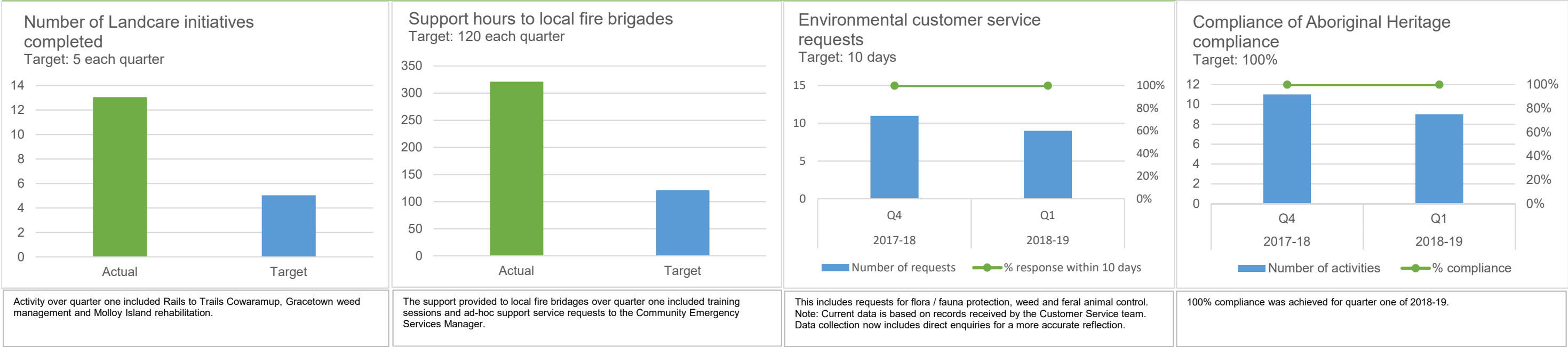


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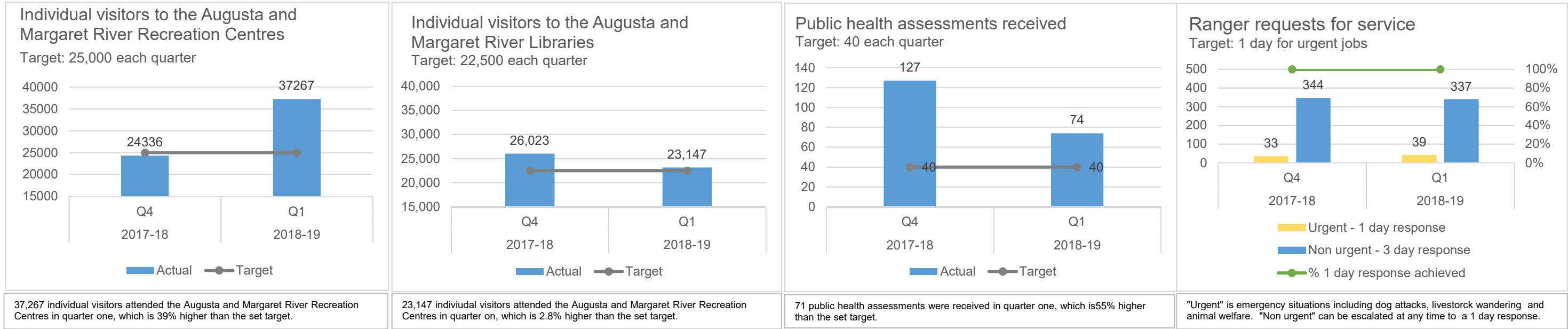
Service tracker dashboard

Quarter one: 1 July 2018 to 30 September 2018

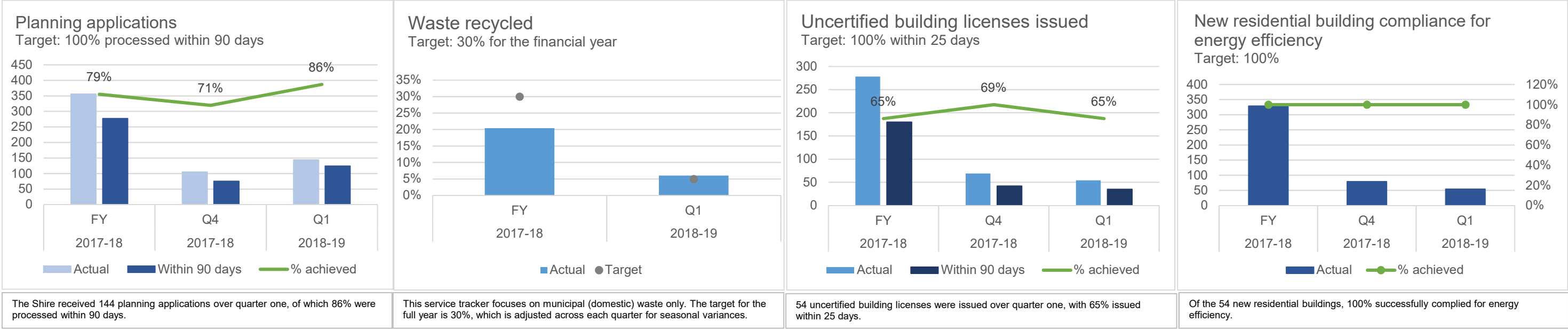
Key result area 1: Valuing. Protecting and enhancing the natural environment



Key result area 2: Welcoming, inclusive and healthy communities



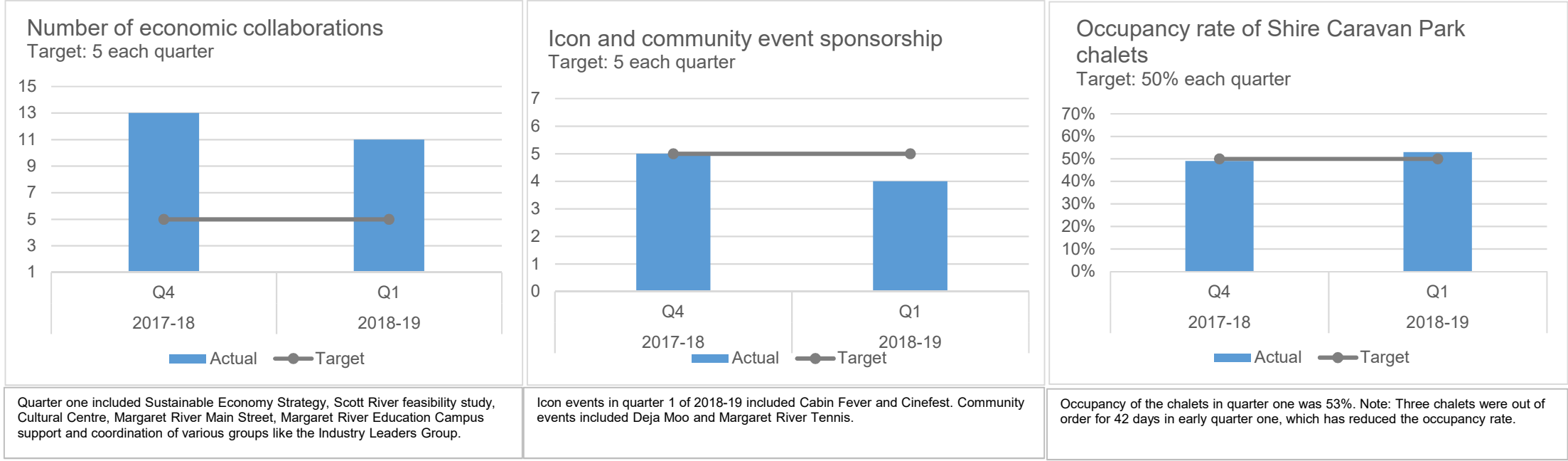
Key result area 3: Ensuring sustainable development



Service tracker dashboard

Quarter one: 1 July 2018 to 30 September 2018

Key result area 4: Vibrant and diverse economy



Key result area 5: Effective leadership and governance

