



Ordinary Council ATTACHMENTS

FOR THE MEETING TO BE HELD
WEDNESDAY 23 JANUARY 2019
IN COUNCIL CHAMBERS,
41 WALLCLIFFE ROAD,
MARGARET RIVER,
COMMENCING AT 5.30pm

11.1 CHIEF EXECUTIVE OFFICER

11.1.2 AUSTRALIAN TOURISM ADVOCACY COUNCIL

Attachment 1 – Australian Tourism Councils Advocacy Fact Sheet

Attachment 2 – Email from the Australian Tourism Council Advocacy Group



Australian Tourism Council's Advocacy Group (ATCAG)

FACT SHEET

Introduction

When it comes to managing tourism, LGA's across Australia share many of the same challenges including growth of holiday letting, peak season traffic and congestion, and impacts on our infrastructure. These challenges impact on achieving manageable visitor numbers across destinations, by way of declining visitation or over popularity.

We know that we can be more effective at engaging State and Federal Government and receiving support by working together and advocating with one voice. When councils band together, we speak with a louder voice and our proposed solutions can be easier to hear and harder to ignore.

By sharing information, knowledge and experience, councils can learn from each other to build resilience for communities in tourist destinations.

Background

In December 2017, over 50 councils took part in an initial meeting to consider the many and varied challenges facing LGA's as a consequence of tourism and its impacts. The meeting presented many challenges and a follow-up survey was used to establish the top four issues councils shared (see below). It was proposed that an advocacy group be established to lobby governments to address the critical issues faced by the broader group of councils Australia wide.

About the group

Based on the survey results and meeting, the preference is an action based group with a focus on research and advocacy. An overarching group, chaired by Byron Shire Mayor Simon Richardson, will provide a coordination and support role for the working groups, governed by a Terms of Reference to be agreed upon during the ATCAG's meeting.

The ATCAG will meet bi-annually and all member councils will be invited to attend these meetings. Working groups will be established and a chair and secretary will be nominated for each working group at the first meeting of ATCAG.

Working groups will comprise of elected members, CEO's or a combination.

The issues

These four issues will form the basis of the working groups to action:

1. Tourism impacts on infrastructure

Road, water, waste, toilets, beaches, tourist attractions and Crown land transfers, loss of national parks tourism.

2. Lack of Public Transport

Inland and regional tourist destinations facing declining visitor numbers that they say are linked to reduced bus and train services.

3. Increases to holiday and short-term rentals and impacts

Airbnb, holiday letting, impacts on affordable housing for local communities, conflicts on housing and issues-affordability, between residents and visitors.

4. Creating sustainable tourism opportunities and Agritourism

Looking at opportunities and current regulations/restrictions in place and work with operators and government to develop Agritourism.

Joining Investment

Byron Shire Council is delighted to offer initial administration and financial support for the inaugural meeting. In order to achieve its goals, the group will need to raise funds to cover administration and communication costs.

The Annual Investment will be: \$1,100 (Inc. GST) initial membership charge, per Council, per year with an ongoing amount to be determined by the group. The membership period is calendar year and commences on 1 January 2019.

If the working group commissions research or undertake a communications campaign, those costs will need to be covered by working group member councils and with support from the majority of participating working group members.

Join ATCAG

For more information, or to join, contact:

Gail Fuller

Tourism Officer

Phone: 0447 602 890

Email: tourismadvocacy@byron.nsw.gov.au

From: [Megan Smith](#)
To: [Dale Putland](#); [Markus Botte](#); [Annie Riordan](#); [Ian McLeod](#)
Subject: FW: I315156 - Australian Tourism Councils Advocacy Group
Date: Thursday, 1 November 2018 11:15:42 AM
Attachments: [Australian Tourism Council Fact Sheet.pdf](#)
[image003.jpg](#)

FYI – to ELT?

Megan Smith
Executive Assistant

Natural | Connected | Prosperous

T 08 9780 5200 | F 08 9757 2512
msmith@amrshire.wa.gov.au | amrshire.wa.gov.au



Disclaimer: The contents of this email message are confidential and intended only for the named recipient. If the reader of this email is not the intended recipient, you are hereby notified that any use, reproduction, disclosure or distribution of the information contained within is prohibited. If you have received this email message in error, please notify the sender at the Shire of Augusta Margaret River.

Please consider the environment before printing this email.

From: amrsc
Sent: Thursday, 1 November 2018 11:08 AM
To: Megan Smith <msmith@amrshire.wa.gov.au>
Subject: FW: I315156 - Australian Tourism Councils Advocacy Group

From: Fuller, Gail <gfuller@byron.nsw.gov.au> **On Behalf Of** Tourism Advocacy Mailbox
Sent: Thursday, 1 November 2018 11:05 AM
To: Tourism Advocacy Mailbox <tourismadvocacy@byron.nsw.gov.au>
Subject: I315156 - Australian Tourism Councils Advocacy Group

Dear CEO/General Manager and Mayor

My name is Gail Fuller and I am writing to you about joining the Australian Tourism Councils Advocacy Group (ATCAG) and to also introduce myself as the co-ordinator for the group. I have been appointed by Byron Shire Council (on behalf of ATCAG) to begin actively supporting and advocating the needs of our councils Australia wide in the tourism sector through ATCAG. I am responsible for the membership program and organising meetings and coordinating the group (and subsequent working groups).

In December 2017, more than 70 councils attended an initial meeting of the Australian Tourism

Councils Advocacy Group. What was evident from the meeting was that there was a significant interest in an advocacy group to assist when it comes to managing issues around tourism that are impacted by other levels of government. LGA's across Australia share many of the same challenges including growth in holiday letting, peak season traffic and congestion, and impacts on our infrastructure. These challenges impact on achieving manageable visitor numbers across destinations, by way of declining visitor numbers or over popularity.

We know that we can be more effective at engaging State and Federal Government and receiving support by working together and advocating with one voice. When Mayors and General Managers/CEOs from councils band together, we speak with a louder voice and our proposed solutions can be easier to hear and harder to ignore. This is exactly what the Australian Tourism Councils Advocacy Group is designed to achieve.

We are encouraging your Council to join ATCAG if any of the following issues resonate with you.

- Your LGA would benefit from learning how to manage tourism more sustainability, or you would be willing to share your insights and thinking on sustainable tourism practises.
- You have high growth (or peaks) in visitor numbers and lack of resources and funding to maintain basic infrastructure
- You are looking to attract and retain visitor numbers
- You see inequities in the Financial Assistance Grants criteria
- Your LGA is being 'loved to death' and you are looking for ways to balance the needs of tourism with the needs of the local community, and
- Agritourism is now an area you wish to expand and explore within your region

Attached is further information which provides details of the initial meeting, the proposed working groups and information on the membership program. We are looking to hold our first next meeting in February 2019.

Please advise your interest in becoming part of the Australian Tourism Councils Advocacy Group via return email.

For more information, please contact me on 0447 602 890 or tourismadvocacy@byron.nsw.gov.au

I look forward to collaborating and working together to advocate for innovation in sustainable tourism and the financial sustainability and wellbeing of our communities.

Yours sincerely
Gail Fuller

Gail Fuller | Tourism Projects Officer | BYRON SHIRE COUNCIL

P: 02 6626 7251 | M: 0447 602 890 | F: 02 6684 3018 | E: gail.fuller@byron.nsw.gov.au

E: tourism@byron.nsw.gov.au or tourismadvocacy@byron.nsw.gov.au
PO Box 219, Mullumbimby NSW 2482 | www.byron.nsw.gov.au
Find us on Facebook www.facebook.com/byronshire.council

11.2 SUSTAINABLE DEVELOPMENT

11.2.2 SUBMISSION INTO THE INQUIRY INTO SHORT STAY ACCOMMODATION

DPLH Options Paper for regulating sharing economy short term accommodation in WA.

Admin, LACO

Subject: FW: Copy of the draft Options Paper for Short-Term Accommodation
Attachments: Options for regulating sharing economy short term accommodation in WA.pdf

From: D'Sa, Brendan [REDACTED]
Sent: Monday, 29 October 2018 9:21 AM
To: Committee, Economics & Industry Standing [REDACTED]
Cc: Davies, Amelia [REDACTED]
Subject: Copy of the draft Options Paper for Short-Term Accommodation

Good morning Dr Worth

I apologise for the delay in providing a copy of the draft Options Paper. I attach a copy to this email.

The Minister for Planning has requested, however, that the following points be noted by the Committee:

- Whilst prepared at the request of the Minister through the WAPC, the Minister has not had an opportunity to review or consider the draft Options Paper but recognises the need for it to be made immediately available to the Economics and Industry Standing Committee; and
- the Options Paper hasn't been provided to, considered or approved by the WAPC.

Regards

Brendan D'Sa | Ministerial Services Manager | Office of the Director General
140 William Street, Perth WA 6000
[REDACTED]
www.dplh.wa.gov.au



Department of Planning,
Lands and Heritage



The department acknowledges the Aboriginal peoples of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.

Disclaimer: this email and any attachments are confidential, and may be legally privileged. If you are not the intended recipient, any use, disclosure, distribution or copying of this material is strictly prohibited. If you have received this email in error please notify the sender immediately by replying to this email, then delete both emails from your system.

From: Committee, Economics & Industry Standing [REDACTED]
Sent: Wednesday, 24 October 2018 3:42 PM
To: Davies, Amelia [REDACTED]
Cc: Gregory, Lachlan [REDACTED]
Subject: RE: Attendees to the briefing Wednesday 31 October

Hi Amelia
Many thanks for this information.



OPTIONS PAPER

August 2018

Options for regulating sharing economy short-term accommodation in WA

1. Introduction

There has been rapid growth in the short-term holiday letting market, particularly since the emergence of the sharing economy and online e-commerce operators. The current land use planning policy framework does not cover all short-term accommodation situations, as such, an enhanced planning response is required to address the diverse range of tourist accommodation now on offer and evolving in the future. It should be noted the source of the accommodation booking (i.e. Airbnb, Stayz) is not relevant. The planning issue relates to the use of residential dwellings to provide short-term accommodation. Short-term accommodation is classified as residential occupancy of less than 3 months in any 12 (refer to Appendix 1).

This Options Paper summarises key issues raised by the tourism industry in relation to e-commerce operations, approaches taken by other states and local government, and options for how the State government may wish to respond to these changes.

2. The policy challenge

The tourism industry has raised a number of concerns in relation to disruptions created by the sharing economy to existing short-term letting operators. There are both perceived and real impacts that create a challenge for policy, including:

- a) Inequality in regulation:
 - Tourism operators such as hotels, serviced apartments, bed and breakfasts or caravan parks are captured by differing levels of regulation dependent on the local government, Local Planning Scheme (LPS), local planning policies and local laws which can be perceived as inequality in red tape.
 - Tourism operators are required to be insured appropriately and there is perceived inequality in short-term operator requirements.
 - Private and/or shared rooms within dwellings, ancillary dwellings, whole dwellings and residential apartments being utilised for short-term accommodation, are generally not regulated and these operators are not required to comply with the same measures as tourism operators.
 - The method via which short-term accommodation is booked often confuses discussions on matters of regulating short-term accommodation as these forms of accommodation are often perceived as different. The booking platform does not have any impact on the type of short-term accommodation being provided and its regulation, which is dictated by the land use definition (Appendix 1).
- b) Inequality in building standard requirements:
 - There are different construction standards, namely fire safety and access requirements, between classes of buildings (refer to Appendix 2). Generally, the construction requirements for buildings designed for short-term accommodation are more onerous than residential buildings. For example, a building constructed for a residential purpose later used for short-term accommodation is not required to be built to as high a standard as a building initially designed and constructed for short-term accommodation.
 - There is potential for short-term apartment operators to purposely seek a lesser classification at the building licence stage to benefit from less stringent fire safety and access requirements (lower costs).
 - A building containing residential apartments is considered a Class 2 building. If it was identified that a portion of apartments were intended for short-stay accommodation, those apartments would be considered as Class 3 and required to comply with the relevant construction standards. A concern in regards to competitive neutrality is that some apartments within a Class 2 building could potentially be offered for short-term accommodation without reclassification or the requirement to upgrade facilities to comply with Class 3 building requirements.

- Without a change in class, there is no trigger for the application of the Building Code of Australia (BCA). A single dwelling or unit being converted to a holiday home has no requirement to be assessed against the BCA.
- c) Environmental and amenity impacts:
 - Antisocial behaviours, including excessive noise and/or parties, when short-term holiday homes or apartment are situated amongst residential apartments and dwellings.
 - Strata issues surrounding the wear and tear of communal spaces, potential security risk with non-residents permitted access to the building, the use of communal facilities (e.g. pool, gym) and enforcement of their rules (e.g. hours of operation), and waste management including the correct use of bins (e.g. recycling).
 - Issues surrounding the requirement of car parking bays and the use of visitor parking bays.
 - No onsite owner/operator/manager to which complaints can be made and immediately addressed.
- d) Enforcement burden:
 - Local governments often lack the resources to enforce and/or proactively regulate. In addressing planning issues through the LPS and/or a local law governing short-term accommodation, these mechanisms of registration, require resourcing and compliance costs.
 - Local governments generally follow a complaint-response process, whereby no enforcement or regulation occurs unless a complaint is made at which time the local government will act.

The issues raised above can be addressed through a number of policy and regulatory mechanisms within land use planning and other mechanisms outside of the planning system. The following examples highlight approaches undertaken by the government of NSW and the City of Fremantle. They demonstrate a variety of options available from policy through to regulation that can be engaged to manage short-term accommodation.

3. NSW approach

In response to a Parliamentary Inquiry into the regulation of short-term holiday letting in New South Wales, the NSW's Government released an options paper which supported putting in place a regulatory framework for short-term holiday lets. Approaches ranged from minimal intervention to substantial Government regulation. The policy options outlined included regulatory and non-regulatory approaches, or a combination of both.

NSW are now working to implement the options deemed most appropriate following consultation on the options paper. The new planning framework will simplify and clarify the planning regulation of short-term holiday lets by providing:

- a single definition for the use
- clear pathways for approval, specifically –
 - when the host is present onsite overnight, short-term holiday lets will be allowed as 'exempt development' all year;
 - when the host is not present onsite overnight, short-term holiday lets will be allowed as 'exempt development' with a limit of 180 days for hosts in Greater Sydney and 365 days in all other areas of NSW;
 - councils outside of Greater Sydney will be able to decrease, through their local environmental plans, the 365 day threshold to no lower than 180 days per year; and
 - certain planning rules will apply to properties on bushfire prone land.

The options paper identifies that regulating length of stay and setting a limit on the total days per year that a dwelling can be used as a short-term holiday let would control the degree to which a dwelling is used for short-term rental and retain its primary use as long-term residential. However, it is noted that if the limit is set too high, the income generated through short-term holiday lets may remove the need for long-term residential use

the rest of the year. Conversely, too restrictive a limit could stifle the demand for short-term holiday lets. As such, the 180 days a year limit approximately equates to weekends, school holidays (90 days) and public holidays which was considered a 'fair and balanced' approach. The NSWs policy outcome is being driven by the need for long-term residential rentals to be made available in Greater Sydney, as outside of the Greater Sydney area there are no restrictions on length of stay. The issue in WA is the reverse; there is a lack of long-term residential rentals in regional areas of the state, and in particular the South West. Many residential properties are being purchased specifically for short-stay accommodation with short-term rentals being more profitable than long-term residential rentals. As well as this, historically many people have purchased a holiday house for personal use, typically over the summer and in school holidays. Now, through online platforms, holiday house owners are able to rent their property for short-term instead of leaving their property empty when not in use.

As the new planning framework has yet to be implemented in NSW, the permissibility and operation of short-term holiday lets remains at the discretion of local councils. Until the new policy is in operation for some years, it is uncertain as to whether or not the objective of providing more long term residential rental dwellings is being achieved.

Further to the measures above, a mandatory Code of Conduct will also be introduced and apply to anyone involved in providing or using short-term holiday lets including hosts, guests, online booking platforms, and letting agents.

The WAPC already provide a clear definition for short-term accommodation and its associated land uses (Appendix 1) to assist in regulation. NSW's approaches could be implemented in WA, both within the planning system and through other legislation. The limitation of short-term accommodation to a specific number of days in a year within certain locations is feasible, however this would require significant policing by local government or engagement with the online platforms to ensure they limit the time period that short-term accommodation is available for. It is also questionable if limiting stays to 6 months within a 12 month period would achieve the policy outcome of more housing becoming available in the long-term residential rental market.

4. City of Fremantle approach

The City of Fremantle has a local law governing short stay accommodation (*Short Stay Accommodation Local Law 2008*). The law requires any dwelling, which provides accommodation for a maximum of six occupants for a minimum of two nights but no more than three consecutive months, to be registered with the City. The applicant is required to pay a fee, agree to the conditions of registration and be issued a registration certificate. The conditions of registration are that:

- each short stay accommodation booking and tariff must be for a minimum stay of 2 consecutive nights;
- a short stay dwelling registered for not more than 6 occupants must at all times have a minimum of one onsite parking bay for the exclusive use of one or more of the occupants;
- the manager of the short stay dwelling must be contactable, using the contact details given to the City, at any time of the day or night and the manager must respond within 12 hours, to any contact relating to the short stay dwelling; and
- the proprietor must promptly inform the CEO in writing of any change that would affect the currency of the details submitted with the application for registration.

Registration does not affect the rights and obligations of an owner/occupier under the by-laws of a strata company, including any requirements to obtain approval, or to comply with any restrictions, in connection with the use of premises as a short stay dwelling. Compliance and investigation of complaints relating to short stay accommodation are dealt with by the City's Environmental Health and Compliance teams. Providing the registered property complies with the local law (conditions of registration), the owner/operator/manager are able to legally advertise the short stay accommodation on online platforms such as Airbnb or Stayz.

Short-term accommodation hosting more than 6 individuals requires planning permission.

5. State and Local Government based options

Regulation of short-term accommodation can be accommodated via a number of planning and non-planning mechanisms at differing scales to suit requirements. The following options are listed in order of increasing regulation.

5.1 No change to current arrangements

Current Planning Bulletins 99 *Holiday Homes*, 49 *Caravan Parks* and 83 *Tourism* are silent on the sharing economy. These bulletins do provide guidance to local government on the appropriate location for tourist accommodation and options local governments may wish to consider through regulation such as restricting land uses within particular zones/locations within the scheme and having a form of license/approval/registration of short-term rental operators. This approach does not provide specific guidance on short-term accommodation where a room within a home or a granny flat are being rented through sharing economy platforms.

A number of local governments that have significant short-term accommodation demand, such as the City of Fremantle, Augusta Margaret River and Busselton, have utilised a range of existing planning and legal mechanisms to regulate short-term accommodation to suit their respective needs (i.e. scheme provisions, planning policies and local laws).

Benefits	Limitations
<ul style="list-style-type: none"> Provides local government with complete discretion to tailor regulation to their specific needs Requires no additional resource from state government 	<ul style="list-style-type: none"> Inconsistent approaches across WA Could restrict tourism accommodation in appropriate locations Lack of regulation to industry

5.2 Provide guidance delineating between hosted/un-hosted accommodation leaving full regulatory discretion to local government

The current draft Position Statement (PS) on Tourism introduces the land use definition of **hosted accommodation** as *'a portion of a dwelling or entire ancillary dwelling used to provide short-term accommodation with a permanent live in host (owner/occupier/manager) but does not include a bed and breakfast or caravan park or serviced apartment'*. The introduction of a definition for hosted accommodation fills a gap in the current *Local Planning Scheme Regulations 2015* (LPS Regs). Improved definition of short-term accommodation as a result of the sharing economy takes a similar approach to that proposed in NSW. Under the draft PS, the WAPC does not consider it necessary to regulate hosted accommodation, given the operator resides in the dwelling or on-site and its tourism value is incidental to the primary residential land use, but does not preclude regulation should the local government choose to do so. This is based on the concept that the local government is best informed about tourism activity within its boundary and its impact on local communities. Should a local government consider it necessary to amend their scheme to specifically address this form of tourist accommodation, it is recommended the above definition is utilised to ensure consistency across the state.

All other forms of short-term accommodation (un-hosted) are considered in accordance with existing definitions in the LPS Regs (Appendix 1). The draft PS proposes these forms of short-term accommodation such as holiday homes are regulated at the local government's discretion as currently undertaken. The draft PS and draft guidelines provide guidance on scenarios in which local government may wish to regulate such as allowing forms of short-term accommodation as a P use in areas of high demand/tourism value or as an X use in predominantly residential areas.

Benefits	Limitations
<ul style="list-style-type: none"> Limits regulation on small scale individual operators renting out a room in their home Provides local government with discretion 	<ul style="list-style-type: none"> Unlikely to provide any regulation of those renting rooms in their home for short-term accommodation

<ul style="list-style-type: none"> Provides for regulation of larger scale (un-hosted) short-term accommodation tailored to the local government's specific needs 	<ul style="list-style-type: none"> Inconsistent approaches across WA Could restrict tourism accommodation in appropriate locations
--	--

5.3 Clear policy framework to regulate un-hosted short-term accommodation with implementation detail by local government

Amend current wording within the draft PS to state that the WAPC considers regulation of un-hosted short-term accommodation to be necessary. The approach on how it is regulated could be left to the discretion of local governments with clear guidance and a framework provided by the WAPC. Options for which guidance could be provided may include but not be limited to:

a) Recommend amendment to Local Planning Schemes

1. Make all or specific types of short-term accommodation (e.g. holiday home, serviced apartments) a D use in the local planning scheme and require planning approval to operate. Through conditions on a planning approval local government could require specific matters such as the provision of car parking bays to be addressed. This could apply to all forms of short-term accommodation, different types or be differentiated based on scale such as number of individuals to be accommodated. Guidance in the form of criteria could assist local governments in determining where and at what scale this should apply. Planning approval could also restrict the number of days accommodation is available for short-term rent (i.e. for un-hosted short-term accommodation limit days of operation to a range between 90-180 days/year in Greater Perth and coastal areas, and up to 365 days/year in all other regions of WA in consultation with respective local governments. Hosted accommodation will not be limited in terms of days of operation). Consider an appropriate minimum consecutive length of stay (for example, the City of Fremantle impose a minimum stay of 2 consecutive nights).

2. Make all or specific types of short-term accommodation an X use within certain areas of the local planning scheme. This could apply to specific types of short-term accommodation or certain locations. Guidance in the form of criteria could assist local government in determining where this should apply.

b) Recommend introduction of local law under Local Government Act 1995

Local governments could introduce a local law requiring individuals running short-term accommodation businesses to register for a license with the local government annually. This would provide the opportunity for the planning, building and health officers within local government to apply any requirements considered appropriate such as emergency evacuation plans, fire alarms, car parking bays etc. The license is tied to the operator of the business not the building itself. This could apply to all forms of short-term accommodation, different types or be differentiated based on scale such as number of individuals to be accommodated. As previously mentioned, the City of Fremantle utilises this approach. The drafting of a standard/model local law under the *Local Government Act 1995* may be beneficial.

c) Local Planning Scheme Regulations 2015

The definition of hosted accommodation will need to be inserted into the LPS Regs to assist local governments in distinguishing levels of regulation for different forms of short-term accommodation.

To ensure definitions in the LPS Regs align with the dwelling types in the *SPP 3.1 - Residential Design Codes (R-Codes)*, a new definition is considered necessary to capture the use of residential apartments that are proposed to be used as short-stay accommodation (holiday apartment). In addition, an amendment will need to be made to the existing definition for holiday accommodation to ensure that one dwelling in a group of dwellings on one lot is captured. The new definitions and changes to existing definitions proposed in this option are:

Accommodation type	Dwelling type under the R-Codes	Existing definition under the LPS Regs	Proposed definition (yellow highlight to show amendments)
Hosted accommodation	Single Dwelling, with or without ancillary accommodation	None	Hosted accommodation 'a portion of a dwelling or entire ancillary dwelling used to provide short-term accommodation with a permanent live in host (owner/occupier/manager) but does not include a bed and breakfast or caravan park or serviced apartment'
Holiday house	Single Dwelling	Holiday House 'means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast'	No changes proposed to this definition
Holiday accommodation	Grouped Dwelling	Holiday Accommodation 'means 2 or more dwellings on the one lot used to provide short term accommodation for persons other than the owner of the lot'	Holiday accommodation 'means 1 or more grouped dwellings on one lot used to provide short-term accommodation for persons other than the owner of the lot, but does not include hosted accommodation'
Holiday apartment	Multiple Dwelling	None	Holiday apartment 'means a multiple dwelling that is used to provide short-term accommodation'

d) *Strata Titles Act 1985*

Under the *Strata Titles Act 1985* (STA) a strata scheme is comprised of 'by-laws' or a 'management statement'; the plan (depicting lots); and upon registration, the body corporate. The STA requires subdivision approval by the WAPC under the *Planning and Development Act 2005* (PD Act) prior to registration of a strata plan to create a strata scheme. The STA contains deemed by-laws for strata schemes that will come into effect on registration of the scheme. The subdivider/developer may supplement the deemed by-laws with further or varied by-laws, or replace them in their entirety. The planning decision-maker may also require a by-law for a relevant purpose. A land use restriction can exist on the strata plan as well as in by-laws. Once a strata scheme has been established, a planning approval does not override the need for an approval of the body corporate. The drafting of a standard/model by-law for use by planning decision makers, which is then set out by policy, may be beneficial.

Enforcement and compliance of use and development in a strata scheme is more complex than in a conventional green title context, given that there are both public (e.g. local government, body corporate) and private parties (individual owners) that have standing.

The options above can be used in isolation or in combination.

Benefits	Limitations
<ul style="list-style-type: none"> Minimal regulation on small scale individual operators renting out a room in their home Moderate regulation on small commercial operators (holiday homes) Provides local government with discretion to tailor 	<ul style="list-style-type: none"> Inconsistent approaches across WA Could restrict tourism accommodation in appropriate locations May result in no regulation in some locations

<p>regulation on short-term accommodation to their specific needs</p> <ul style="list-style-type: none"> • By-law would provide revenue generation to assist with regulation • Model strata by-law provide strong and consistent position across state to be applied as required 	
--	--

5.4 Clear policy framework to regulate un-hosted short-term accommodation with the introduction of deemed provisions

Amend current wording within the draft PS to state that the WAPC considers regulation of un-hosted short-term accommodation to be necessary. WAPC to provide clear guidance and a framework for local governments through deemed provisions. Options may include but not be limited to:

a) *Deemed provisions under the Local Planning Scheme Regulations 2015*

Deemed provisions under the LPS Regs would be read into all schemes on gazettal. Deemed provisions could insert the hosted accommodation definition to provide distinction between hosted and un-hosted forms of short-term accommodation, as well as, insert the holiday apartment definition and amend the holiday accommodation definition to further strengthen the terminology used and align with the R-Codes. Deemed provisions could restrict the presence of short-term accommodation or restrict certain types or apply standardised minimum requirements through mandatory planning approval.

Deemed provisions could make all or specific types of short-term accommodation a D use in local planning schemes and require planning approval to operate. This could apply to all forms of short-term accommodation, different types or be differentiated based on scale such as number of individuals to be accommodated. Deemed provisions could also restrict the number of days accommodation is available for short-term rent. NSW are limiting days of operation to 180 days/year in Greater Sydney for un-hosted short-term accommodation. A similar approach could be introduced across the state or in particular locations within WA.

Where heavy regulation is considered appropriate deemed provisions could allocate specific types of short-term accommodation as an X use within the local planning scheme making it a prohibited use.

b) *Recommend introduction of local law under Local Government Act 1995*

Local governments could introduce a local law requiring individuals running short-term accommodation businesses to register for a license with the local government annually. This would provide the opportunity for the planning, building and health officers within local government to apply any requirements considered appropriate such as emergency evacuation plans, fire alarms, car parking bays etc. The license is tied to the operator of the business not the building itself. This could apply to all forms of short-term accommodation, different types or be differentiated based on scale such as number of individuals to be accommodated.

c) *Strata Titles Act 1985*

Under the *Strata Titles Act 1985* (STA) a strata scheme is comprised of 'by-laws' or a 'management statement'; the plan (depicting lots); and upon registration, the body corporate. The STA requires subdivision approval by the WAPC under the *Planning and Development Act 2005* (PD Act) prior to registration of a strata plan to create a strata scheme. The STA contains deemed by-laws for strata schemes that will come into effect on registration of the scheme. The subdivider/developer may supplement the deemed by-laws with further or varied by-laws, or replace them in their entirety. The planning decision-maker may also require a by-law for a relevant purpose. A land use restriction can exist on the strata plan as well as in by-laws. Once a strata scheme has been established, a planning approval does not override the need for an approval of the body corporate. The drafting of a standard/model by-law for use by planning decision makers, which is then set out by policy, may be beneficial.

Enforcement and compliance of use and development in a strata scheme is more complex than in a conventional green title context, given that there are both public (e.g. local government, body corporate) and private parties (individual owners) that have standing.

The options above can be used in isolation or in combination.

Benefits	Limitations
<ul style="list-style-type: none"> • Consistent planning approach across WA • Still provides ability to tailor regulation to scale or type of short-term accommodation • Reduces local government influence on the location and scale of short-term accommodation • By-law would provide revenue generation to assist with regulation • Model strata by-law provide strong and consistent position across state to be applied as required 	<ul style="list-style-type: none"> • Deemed provisions complicates line of sight by having provision physically siting outside of the LPS • Deemed provisions may fail to address local variations • Could restrict tourism accommodation in appropriate tourism locations • Reduces local government influence on the location and scale of short-term accommodation • Would require criteria to determine appropriate scale and type of short-term accommodation to be regulated (if not a blanket approach)

5.5 Fully Regulate

Introduce State level regulation of short-term accommodation. Full regulation of short-term accommodation could be accommodated via a number of mechanisms or combination of mechanisms, including but not limited to:

a) *Deemed provisions under the Local Planning Scheme Regulations 2015*

Deemed provisions under the LPS Regs would be read into all schemes on gazettal. Deemed provisions could insert the hosted tourist accommodation definition to provide distinction between hosted and un-hosted forms of short-term accommodation, as well as, insert the holiday apartment definition and amend the holiday accommodation definition to further strengthen the terminology used and align with the R-Codes. Deemed provisions could restrict the presence of short-term accommodation or restrict certain types or apply standardised minimum requirements through mandatory planning approval.

Deemed provisions could make all or specific types of short-term accommodation a D use in local planning schemes and require planning approval to operate. This could apply to all forms of short-term accommodation, different types or be differentiated based on scale such as number of individuals to be accommodated. Deemed provisions could also restrict the number of days accommodation is available for short-term rent. NSW are limiting days of operation to 180 days/year in Greater Sydney for un-hosted short term accommodation. A similar approach could be introduced across the state or in particular locations within WA.

Where heavy regulation is considered appropriate deemed provisions could allocate specific types of short-term accommodation as an X use within the local planning scheme making it a prohibited use.

b) *Model local law under Local Government Act 1995*

Introduction of a model local law to require individuals running a short-term accommodation business to register for a license with LG annually. This would provide the opportunity for the planning, building and health officers within LG to apply any requirements considered appropriate such as emergency evacuation plans, fire alarms, car parking bays etc. The license is tied to the operator of the business not the building itself. This could apply to all forms of short-term accommodation, different types or be differentiated based on scale such as number of individuals to be accommodated.

These approaches could also be regulated on the length of stay, as in NSW, hosted short-term holiday letting could be exempt development 365 days per year. When un-hosted, a limit to rent out properties (short term holiday let) for 180 days/year in Greater Perth up to 365 days in all other areas of WA could apply. Some specific tourism areas could have greater control through their schemes.

c) Strata Titles Act 1985

Under the STA a strata scheme is comprised of 'by-laws' or a 'management statement'; the plan (depicting lots); and upon registration, the body corporate. The STA requires subdivision approval by the WAPC under the PD Act prior to registration of a strata plan to create a strata scheme.

Given the planning decision-maker may require a by-law for a relevant purpose. A use restriction can appear on the strata plan as well as in by-laws. Once a strata scheme has been established, a planning approval doesn't override the need for an approval of the body corporate. The drafting of a standard/model by-law for use by planning decision makers, which is then set out by policy, may be beneficial.

Smaller and older strata schemes, are likely to currently rely on the deemed by-laws in the STA, which are generally silent in relation to short term letting, but in new and larger strata schemes it would be expected that they do purport to set out restrictions on short term letting.

Benefits	Limitations
<ul style="list-style-type: none"> Provides for strong and consistent regulation across the state Still provides ability to tailor regulation to scale or type of short-term accommodation Reduces local government influence on the location and scale of short-term accommodation Local law would provide revenue generation to assist with regulation Local law allows planning, building and health to operate together Strata by-law provide strong and consistent position across state to be applied as required 	<ul style="list-style-type: none"> Deemed provisions complicates line of sight by having provision physically siting outside of the LPS Consistent approach across WA that fails to address local variations (if blanket approach taken) Could restrict tourism accommodation in appropriate tourism locations Reduces local government influence on the location and scale of short-term accommodation Would require criteria to determine appropriate scale and type of short-term accommodation to be regulated (if not a blanket approach) Local law outside of the PD Act Strata by-law outside of the PD Act

6. Industry based approaches

The sharing economies impact on short-term accommodation has been addressed in a number of ways internationally. In some jurisdictions, the approach has been to initiate self-regulation of the sharing economy through service providers such as Airbnb. This has been achieved through the establishment of new and in some instances heavy regulation, enforcement of existing regulation previously un-imposed or the intimation of introducing heavy regulation in the absence of industry self-regulation. The options below highlight some examples of how industry can self-regulate. Engagement with industry on self-regulation options would be managed through Tourism WA.

6.1 Industry accreditation

In order to be registered with a sharing economy platform such as Airbnb, hosts would need to be accredited. Accreditation could require minimum standards such as fire and safety requirements as well as insurance etc. There are existing industry accreditation programs in place or individual operators could create their own to suit their clients. Failure to meet the accreditation requirements would result in operators losing their accreditation and correspondingly their ability to advertise on the sharing platform.

6.2 Code of conduct

The requirement to adopt a standardised code of conduct for those operating short term accommodation businesses has been required in a number of jurisdictions. The code of conduct holds the operator accountable to minimum standards of operation such as cleanliness, fire safety, insurances etc. Regulation varies, in some jurisdictions it is a voluntary adoption process and in other locations it is mandatory. In some jurisdictions the operator of the advertising platform (such as Stayz) will not register the short-term accommodation business if they are not a signatory to the code of conduct.

As previously mentioned, in NSW a mandatory Code of Conduct will be introduced with the Department of Finance, Services and Innovation to administer and enforce. A similar approach could be taken with the Department of Mines, Industry Regulation and Safety here in WA.

6.3 Time limited use self-regulation

Some jurisdictions have required the operators of short-term accommodation such as Airbnb to self-regulate the amount of days per year the accommodation can be available for short-term rent. Provider's ability to advertise via the sharing economy platform would reflect this limitation. Short-term holiday letting could be exempt development 365 days per year when hosted. When un-hosted, a limit for hosts to rent out properties (short-term holiday let) of between 90-180 days/year in Greater Perth and coastal areas, and 365 days/year in all other areas of WA in consultation with respective local governments. Some specific tourism areas could have greater controls applied, if considered necessary.

DRAFT



Appendix 1 - Definitions

Current LPS Regulation Definitions

Below are all the definitions and land use terms currently within the Local Planning Scheme Regulations 2015 that relate to tourism accommodation.

Division 1 - general definitions

cabin means a dwelling forming part of a tourist development or caravan park that is —

- (a) an individual unit other than a chalet; and
- (b) designed to provide **short-term accommodation** for guests;

chalet means a dwelling forming part of a tourist development or caravan park that is —

- (a) a self-contained unit that includes cooking facilities, bathroom facilities and separate living and sleeping areas; and
- (b) designed to provide **short-term accommodation** for guests;

short-term accommodation means temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totaling more than 3 months in any 12 month period;

Division 2 – landuse terms

bed and breakfast means a dwelling —

Schedule 1 Part 6 cl. 38

- (a) used by a resident of the dwelling to provide **short-term accommodation**, including breakfast, on a commercial basis for not more than 4 adult persons or one family; and
- (b) containing not more than 2 guest bedrooms;

caravan park means premises that are a caravan park as defined in the Caravan Parks and Camping Grounds Act 1995 section 5(1);

holiday accommodation means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot;

holiday house means a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast;

hotel means premises the subject of a hotel licence other than a small bar or tavern licence granted under the Liquor Control Act 1988 including any betting agency on the premises;

motel means premises, which may be licensed under the Liquor Control Act 1988 —

- (a) used to accommodate guests in a manner similar to a hotel; and
- (b) with specific provision for the accommodation of guests with motor vehicles;

road house means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services —

- (a) a full range of automotive repair services;
- (b) wrecking, panel beating and spray painting services;
- (c) transport depot facilities;
- (d) **short-term accommodation** for guests;
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies;

serviced apartment means a group of units or apartments providing —



- (a) self-contained **short stay accommodation** for guests; and
- (b) any associated reception or recreational facilities;

tourist development means a building, or a group of buildings forming a complex, other than a bed and breakfast, a caravan park or holiday accommodation, used to provide —

- (a) **short-term accommodation** for guests; and
- (b) onsite facilities for the use of guests; and
- (c) facilities for the management of the development;

Definitions of relevance in the R-Codes

Dwelling - A **building** or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not compromise a single family.

Building - Any structure whether fixed or moveable, temporary or permanent, placed or erected on land, and the term includes dwellings and structures appurtenant to dwellings such as carports, garages, verandas, patios, outbuildings and retaining walls, but excludes boundary fences, pergolas and swimming pools.

Grouped Dwelling - A **dwelling** that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partly vertically above another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property.

Multiple dwelling - A **dwelling** in a group of more than one dwelling on a **lot** where any part of the **plot ratio area** of a dwelling is vertically above any part of the plot ratio area of any other but:

- does not include a **grouped dwelling**; and
- includes any dwellings above the ground floor in a mixed-use development.

Residential Building - A building or portion of a building, together with rooms and outbuildings separate from such building but incidental thereto; such building being used or intended, adapted or designed to be used for the purpose of human habitation:

- temporarily by two or more persons; or
- permanently by seven or more persons, who do not comprise a single family, but does not include a hospital or sanatorium, a prison, a hotel, a motel, or a residential school.

Appendix 2 – National Construction Code classifications

Classes of Building		
Class 1	Class 1a	A single dwelling being a detached house, or one or more attached dwellings, each being a building, separated by a fire-resisting wall, including a row house, terrace house, town house or villa unit.
	Class 1b	A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m ² , and where not more than 12 reside, and is not located above or below another dwelling or another Class of building other than a private garage.
Class 2		A building containing 2 or more sole-occupancy units each being a separate dwelling.
Class 3		A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. Example: boarding-house, hostel, backpackers accommodation or residential part of a hotel, motel, school or detention centre.

DRAFT

11.3 INFRASTRUCTURE SERVICES

11.3.1 ADVERTISING OF DRAFT MARGARET RIVER FORSHORE RESERVE ACTION PLAN

Lower Margaret River Foreshore Action Plan

11.3.2 MARGARET RIVER PRECINCT MASTER PLAN

1. Terms of Reference for Community Reference Group
2. Project Plan for Walk and Off Road Cycle Trails Strategy

Lower Margaret River Foreshore Action Plan



Prepared for Nature Conservation Margaret River Region

by

Genevieve Hanran-Smith and Drew McKenzie

June 2018

Acknowledgements

The authors appreciate the input provided by stakeholder groups and the community, including representatives of the groups listed below, and community members who attended the community meetings in March 2017.

- Friends of the Cape to Cape Track
- Margaret River Coastal Residents Association
- Friends of the Margaret River
- Bushtucker Tours
- Josh Palmateer's Surf Academy
- Margaret River Off Road Cycling Organisation
- David Willcox, Common Ground Trails
- Department of Parks and Wildlife
- AMRSC fire officers
- Wallcliffe Bushfire Brigade
- Friends of the A class reserve
- Margaret River Regional Environment Centre

Thanks also to Zoe McKenzie for her assistance with the field work.

Acronyms and terms requiring definition

AMRSC	Augusta-Margaret River Shire Council
DWER	Department of Water and Environmental Regulation
DBCA	Department of Biodiversity, Conservation and Attractions
MRFRAP	Margaret River Foreshore Reserve Action Plan
PAW	public access way
UCL	Unallocated Crown land
Goat track	Refers to narrow informal pedestrian track

Contents

Introduction	4
1. Background to the report.....	4
2. Project scope and management objectives.....	4
3. Study area.....	5
4. Aboriginal cultural and heritage values	6
5. River values and threats	6
Study methodology	8
6. Consultation	8
7. Reserve assessment.....	10
Description of foreshore reserves.....	13
8. Section 1: Bussell Highway to Kevill Rd East.....	13
9. Section 2: Kevill Rd East to Caves Rd.	25
10. Section 3: Caves Rd to St Alouarn Place Public Access Way	36
11. Section 4: St Alouarn Public Access Way to the coast.....	49
Management recommendations	60
12. Overarching strategic management principles and recommendations	60
13. Recommendations for on-ground works for Section 1 (Bussell Hwy to Kevill Rd East)	65
14. Recommendations for on-ground works for Section 2 (Kevill Rd East to Caves Rd)	68
15. Recommendations for on-ground works for Section 3 (Caves Rd to St Alouarn PAW)	71
16. Recommendations for on-ground works for Section 4 (St Alouarn PAW to the coast)	75
References.....	78
Appendix 1: Nature Conservation's May 2018 report to the Winter Diversion Trail Working Group	79
Appendix 2: Proposed revegetation plan	82
LIST OF FIGURES	
Figure 1: Study area	5
Figure 2: Indicative areas identified as having high 'wildness quality'	8
Figure 3: Section 1 riparian vegetation condition.....	20
Figure 4: Section 1 upland vegetation condition	21
Figure 5: Section 1 priority environmental weeds.....	22
Figure 6: Section 1 existing access.....	23
Figure 7: Section 1 private property within the foreshore reserve	24
Figure 8: Section 2 riparian vegetation condition.....	31
Figure 9: Section 2 upland vegetation condition	32
Figure 10: Section 2 priority environmental weeds.....	33

Figure 11: Section 2 existing access	34
Figure 12: Section 2 private property within the foreshore reserve	35
Figure 13: Section 3 riparian vegetation condition.....	44
Figure 14: Section 3 upland vegetation condition	45
Figure 15: Section 3 priority environmental weeds.....	46
Figure 16: Section 3 existing access	47
Figure 17: Section 3 private property within the foreshore reserve	48
Figure 18: Section 4 riparian vegetation condition.....	55
Figure 19: Section 4 upland vegetation condition	56
Figure 20: Section 4 priority environmental weeds.....	57
Figure 21: Section 4 existing access	58
Figure 22: Section 4 private property within the foreshore reserve	59
Figure 23: Section 1 management recommendations	67
Figure 24: Section 2 management recommendations	70
Figure 25: Section 3 management recommendations	73
Figure 26: Section 3 management recommendations to Winter Diversion Track working group	74
Figure 27: Section 4 management recommendations	77
Figure 28: Section 1 proposed revegetation sites	86
Figure 29: Section 2 proposed revegetation sites	87
Figure 30: Section 3 proposed revegetation sites	88
Figure 31: Section 4 proposed revegetation site	89

Introduction

1. Background to the report

The lower Margaret River foreshore reserves have been recognised by the Shire of Augusta-Margaret River (AMRSC) as having very high ecological, social and cultural values. In 2011 and 2013 management plans were developed for the Shire managed foreshore reserves east of Bussell Highway (Barrett St and Riverslea reserves). In 2016 the AMRSC identified the need for a comprehensive plan to determine the current condition of the reserves west of Bussell Highway to the coast and to identify actions required to manage threats to their environmental values.

This project began with field work to collect detailed information on the foreshore reserves and consultation with relevant stakeholder groups and the general community, undertaken in early 2017. The project was then put on hold to await the completion of relevant Aboriginal consultation being undertaken on behalf of the Shire and decision making regarding a contentious track on the southern foreshore of the river between Caves Rd and the St Alouarn public access way (known as the winter diversion track).

In March 2018 the Aboriginal consultation process was complete and a decision made on the winter diversion track by the AMRSC, enabling completion of this report.

It should be noted that, as described below, this report is focused specifically on the foreshore reserves and not on overall river ecology, condition and management. A Margaret River Protection Strategy is currently being prepared by the Margaret River Collaborative Management Group¹ to improve understanding and management of the whole river system.

2. Project scope and management objectives

The scope of the Lower Margaret River Foreshore Action Plan (LMRFAP) is to provide a detailed description of the current condition of the foreshore reserves and recommendations on the management required to ensure the values, attributes and functions of the Margaret River reserves are protected and conserved.

The plan also considers how to manage recreational pressure in the light of population increase whilst protecting the important environmental and cultural values of the area.

The management objectives for the Margaret River foreshore reserves are:

1. to protect and enhance the environmental values of the Margaret River foreshore from Bussell Highway to the coast; and
2. to provide public access and recreational opportunities which do not compromise the environmental or Aboriginal values of the river environment.

¹ The Margaret River Collaborative Management Group was formed in November 2017. Members of the group include Indigenous representation, AMRSC, Nature Conservation Margaret River Region, Department of Water and Environmental Regulation, Department of Biodiversity, Conservation and Attractions, and Department of Planning, Lands and Heritage.

3. Study area

The study area the subject of this plan includes approximately 14 km of the Margaret River and adjoining foreshore reserves between Bussell Highway and the coast (Figure 1). The river and foreshore is contained within 38 separate reserves making up approximately 119 ha. Most of the river channel is within unallocated Crown land (UCL). Where the river adjoins Wooditchup National Park (formerly Bramley) and the Leeuwin-Naturaliste National Park the foreshore and parts of the river are contained within National Park vested in the Department of Biodiversity, Conservation and Attractions (DBCA). The remainder of the foreshore is vested in AMRSC. The vesting purpose of the reserves includes public recreation, parks and recreation, parks and recreation (A class), foreshore protection, foreshore protection and recreation, and recreation.



Figure 1: Study area

For the purposes of mapping and condition descriptions in this report the river has been broken up into the following four sections:

Section 1: Bussell Highway to Kevill Rd East

Section 2: Kevill Rd East to Caves Rd.

Section 3: Caves Rd to St Alouarn public access way (PAW)

Section 4: St Alouarn PAW to the coast

4. Aboriginal cultural and heritage values

Aboriginal people have a very long and continuing connection to the Margaret River. Devil's Lair, south of Margaret River, is one of the earliest sites of human occupation in Australia and contains evidence of Noongar existence dating back at least 48,000 years. Aboriginal people managed the land in a sustainable and productive way over these many thousands of years.

To Noongar people, the Margaret River is known as Wooditchup, named after the magic man, Wooditch who created the river in the Nyitting or Dreaming. The river was of vital importance to traditional Aboriginal people for camping, hunting, foraging and fishing, and as a focal point for traditional ceremonial activity. Aboriginal people continue to place a very high value on the environmental and spiritual significance of the river.

The whole of the Margaret River and foreshore and the Wallcliffe cliffs and caves are registered Aboriginal sites under the Aboriginal Heritage Act 1972. These areas have been registered as they have been recognised as being of importance and special significance to Aboriginal people and the cultural heritage of Western Australia. The Register lists all known Aboriginal sites. It is very likely that there are significant sites not currently within the Register. Both registered and currently unregistered sites are afforded protection by the Aboriginal Heritage Act.

Preservation of Aboriginal sites and objects is afforded by Section 17 of the Aboriginal Heritage Act 1972 and Regulations 6 to 10 of the Aboriginal Heritage Regulations 1974. Destruction, damage or alteration to an Aboriginal site without the prior consent of the Minister for Aboriginal Affairs is an offence under Section 17 of the Aboriginal Heritage Act 1972.

The Aboriginal Heritage Due Diligence Guidelines 2013 recommend that if a land use activity is likely to impact upon Aboriginal heritage, early engagement and consultation with relevant Aboriginal people is recommended to identify ways to minimise and avoid damage to, or disturbance of, Aboriginal sites. Where it is concluded that impact to a site is unavoidable, the consent of the Minister is required under section 18 of the Act.

The recognition and preservation of Aboriginal cultural and heritage values is integral to best practice river management. To ensure this is achieved, it is essential that Aboriginal people are involved in all elements of planning, management and on-ground activities associated with the river.

5. River values and threats

The Margaret River is recognised as one of the healthier river systems in an urban and agricultural setting in the south west of Western Australia. The river has good water quality and is one of the few major river systems in south-western Australia that has not become impacted by salinisation (Morgan, Thorburn & Gill, 2003). The river retains fringing vegetation for most of its length, though narrow and degraded in places. The fringing native vegetation has many important ecological and functional values including habitat for many species of flora and fauna. It provides shade to maintain low water temperatures, links areas of remnant vegetation and provides a corridor of vegetation for fauna movement. The fringing vegetation also stabilises the river banks and protects water quality through retaining sediments and nutrients from overland flow.

The vegetation in the headwaters is intact and of a significant size. There are several different wetland types supporting at least 18 threatened species and 4 undescribed species. These flora records are currently known from isolated collections and additional field data is needed to understand the significance of these

large wetland areas. They may be the only wetland assemblages of their type, particularly within the Blackwood Plateau landform.

The river foreshore is a biodiverse environment and provides habitat for many species of flora and fauna including species that are listed as a priority for protection including western ringtail possum (*Pseudocheirus occidentalis*), Baudin's black cockatoo (*Calyptorhynchus baudinii*) and red-tailed black cockatoo (*Calyptorhynchus banksii naso*).

The permanent pools in the upper catchment have been identified by Murdoch University's Freshwater Fish Group and Fish Health Unit as one of the most important conservation priority areas for freshwater fishes and crayfishes in the south west region. Threatened species known from the upper river include Balston's pygmy perch (*Nannatherina balstoni*), western mud minnow (*Galaxiella mundo*), and the critically endangered hairy marron (*Cherax tenuimanus*) and Margaret River burrowing crayfish (*Engaewa pseodoreducta*). The hairy marron is found only in the upper reaches of the Margaret River and the burrowing crayfish only known populations are in the upper reaches of the river and the upper reaches of the nearby Carburnup River.

The Margaret River also provides habitat for other priority aquatic species including the water rat (*Hydromys chrysogaster*), pouched lamprey (*Geotri australis*) and Carter's freshwater mussel (*Westralunio carteri*). Recent genetic work indicates that populations of both the western pygmy perch (*Nannoperca vittata*) and nightfish (*Bostockia porosa*) in the Margaret River may be distinctive enough to warrant recognition as separate species that are endemic to the Margaret River.

The Margaret River provides valuable visual amenity and recreational opportunities for residents and tourists. It also provides a water supply for agricultural and urban use.

A further value identified during field assessments and community consultation is the 'wildness quality' of sections of river. Although in relatively good condition the Margaret River and its catchment have been significantly altered as a result of clearing, grazing, introduced plants, human access and the development of infrastructure. It is therefore significant that even within this highly modified environment there are areas of the river that retain a 'wildness quality'. This quality has not previously been documented and was identified as highly valued during community consultation.

The river faces many pressures. Climate change and diminishing streamflow are a major threat. Mean annual rainfall in the Margaret River catchment has declined by 11% for the period 2001-2014 compared to the long-term record (1975-2000) and mean annual flow has decreased by 50% over the same period (Greening cited in Storer *et al*, 2016). Prior to 1985 flow in the Margaret River was continuous throughout the year. The continuous flow period has declined by 22% for this period, possibly due to a reduction in groundwater flow (Greening cited in Storer *et al*, 2016). The reduction in groundwater is also likely to impact on the permanent pools in the river that rely on groundwater discharge from the Leederville aquifer.

Water quality is threatened by run off from agricultural and urban landuse and sediment pollution associated with subdivision and development. Increasing population and development is exacerbating pressures on the river. The river ecology is also threatened by introduced animals both terrestrial and aquatic, and by illegal marroning.

Degradation and loss of foreshore vegetation is continuing to occur as a result of climate change, grazing, established and emerging weeds (many of them spreading from surrounding properties where they are introduced to gardens, landscaping and shelter belts), fire management and recreational use. Vegetation is also threatened by Phytophthora dieback and tree decline caused by many interrelated factors.

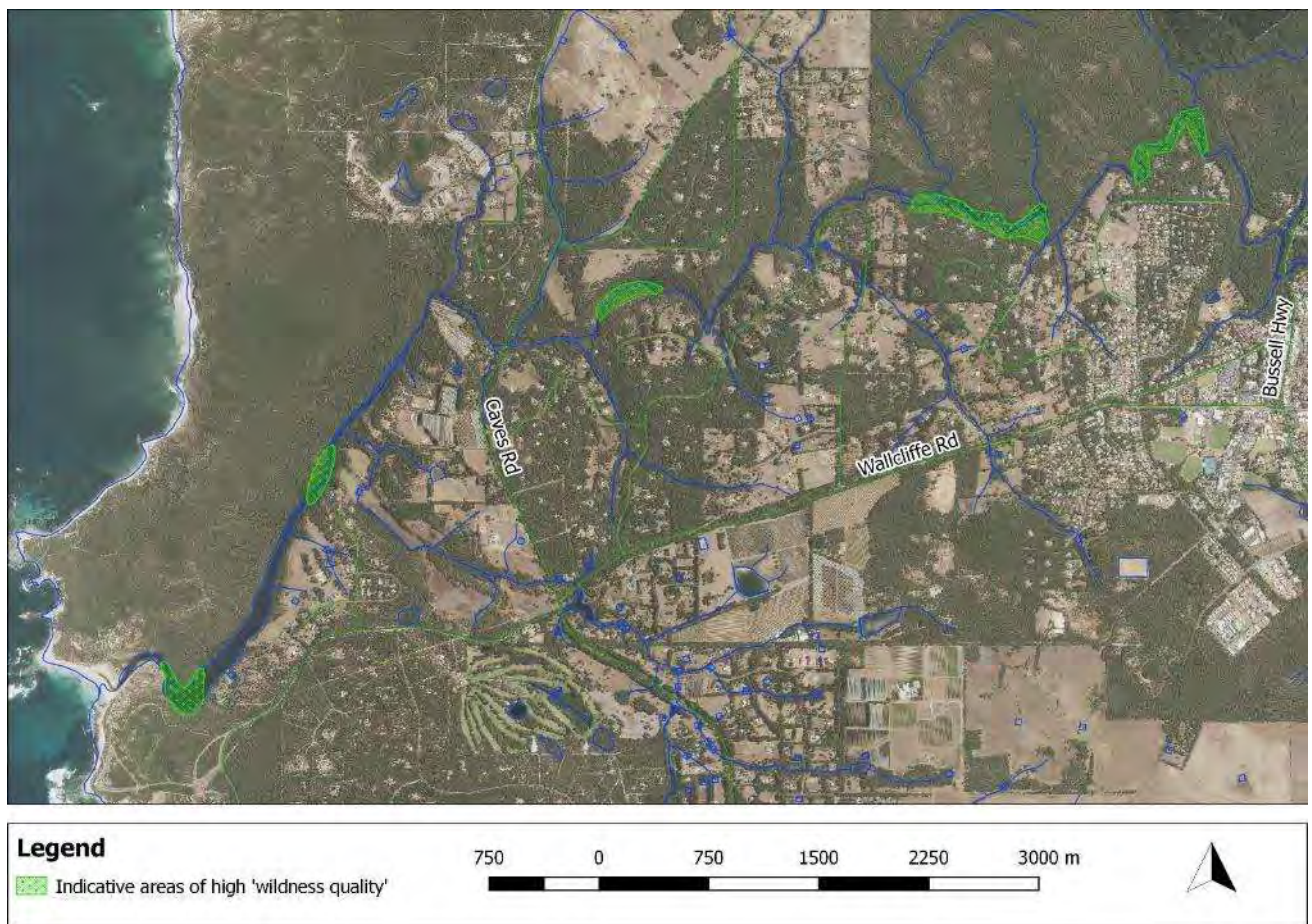


Figure 2: Indicative areas identified as having high 'wildness quality'

Study methodology

6. Consultation

Consultation was integral to the development of the Lower Margaret River Foreshore Action Plan (LMRFAP). Stakeholder and community input informed the guiding principles and management recommendations of the Plan.

Individual meetings and communication was conducted with the following key stakeholders:

- Friends of the Cape to Cape Track
- Margaret River Coastal Residents Association
- Friends of the Margaret River
- Bushtucker Tours
- Josh Palmateer's Surf Academy
- Margaret River Off Road Cycling Organisation
- David Willcox, Common Ground Trails
- Department of Parks and Wildlife
- AMRSC fire officers
- Wallcliffe Bushfire Brigade
- Friends of the A class reserve

Five community meetings were held on weekends in March 2017 with invitations mailed to rural and rural-residential landholders across the catchment of the river west of Bussell Highway. The meetings were held at the following locations along the river:

- Apex weir, off Carters Rd
- Waterfall, off Kevill Rd East
- Burnside, off Freshwater Drive
- McHenry Hohnen Cellar Door
- Rivermouth

The purpose of the stakeholder consultation was to share information with stakeholders and the community about the LMRFAP objectives and process of development, and to seek information on relevant values and management issues.

The key outcomes of the consultation were:

1. Environmental protection and improvement of the river is a high priority.
2. The 'wildness quality' of sections of the river is highly valued.
3. Recreational pressures are causing degradation at the rivermouth, Wallcliffe cliffs and caves, the waterfall, and Ashton St foreshore.
4. Demand for recreational opportunities associated with the river includes:
 - a. Access to the river for recreation including swimming.
 - b. Opportunities to walk along the river.
 - c. Single use walking tracks.
 - d. A route for walkers on the Cape to Cape Track to get from the north to the south of the river in winter and spring when the rivermouth is impassable.
 - e. Cycling opportunities for 'off-road leisure cyclists'².
 - f. Cycle linkage opportunities for mountain bikers.
5. Concern was raised about the appropriateness of dual use tracks and the negative impact on walker's safety and amenity.
6. Private infrastructure in the foreshore reserve and pumping from the river was considered contrary to environmental protection and recreational objectives.
7. Divergent values and aspirations regarding the river exist within the community. It is important that there is genuine, thorough consultation and involvement with stakeholders and the community when development within the foreshore reserve is planned.
8. Long term protection of the river requires improving people's knowledge, connection and responsibility for the river.

² 'Off-road leisure cyclists' and their trail requirements are defined in the South West Mountain Bike Master Plan as follows: Leisure cyclists are general cyclists of all ages and abilities. Typically they ride infrequently, often have limited appropriate skills and require very accessible trails. They are more likely to use highly accessible routes close to home, or make the journey to trail facilities with amenities and services. Trails considered suitable for these riders are 'Touring Trails'. These trails are typically of uniform surface condition and lower grades. Touring trails can include rail trails, access/ fire roads and single track. Touring trails can be ridden in sections making them accessible to all.

7. Reserve assessment

Field assessments were undertaken to collect detailed information on the following:

- Foreshore condition
- Vegetation condition
- Infrastructure presence
- Erosion hotspots
- Priority environmental weed presence
- Track and trail status
- Vehicle access
- Recreational issues
- Baseline photo point monitoring

Wildness Quality

In response to values identified during the field assessments and community consultation the river and foreshore was evaluated for 'wildness quality' using indicators of naturalness and remoteness. Naturalness refers to the quality of the foreshore and adjoining vegetation, and the degree to which the area is free of infrastructure and the obvious impacts of human activity. Remoteness refers to perceived distance from human elements such as houses, roads, developed access, noise and other infrastructure. Indicative areas identified as having a high 'wildness quality' are shown on Figure 2.

Vegetation and foreshore condition

Vegetation condition was assessed using two standard assessment methods. The riparian vegetation was assessed using the Pen-Scott method of foreshore assessment and the upland vegetation within the reserve was assessed using the Keighery scale of vegetation condition. These two methodologies are described below.

The field assessments occurred between February and April 2017. The timing of the field work was not ideal for recording some issues including priority weed species such as arum lily (*Zantedeschia aethiopica*) and other annual or geophyte species which are predominantly active and obvious within the landscape during the cooler wetter months.

Pen-Scott foreshore assessment³

A modified version of the Pen-Scott method of riparian zone assessment was used to assess the vegetation directly fringing the river. This system provides a graded description of the riparian vegetation that runs from pristine (A grade) through to a ditch (D grade). Relevant grades are described below. This method allows comparisons of waterway health across the south-west of Western Australia, and is used to prioritise management actions.

CONDITION	DESCRIPTION
A grade foreshore	<i>A1: Pristine</i> The river embankments and/or channel are entirely vegetated with native species and there is no evidence of human presence or livestock damage. This category, if it exists at all, would

³ Planning and management: foreshore condition assessment in farming areas of south-west Western Australia, River Restoration Manual Report No. RR3

	<p>be found only in the middle of large conservation reserves where the impact of human activities has been negligible.</p> <p><i>A2: Near pristine</i> Native vegetation dominates but introduced weeds are occasionally present in the understorey, though not to the extent that they displace native species. Otherwise there is no human impact. A river valley in this condition is about as good as can be found today.</p> <p><i>A3: Slightly disturbed</i> Here there are areas of localised human disturbance where the soil may be exposed and weed density is relatively heavy, such as along walking or vehicle tracks. Otherwise, native plants dominate and would quickly regenerate in disturbed areas should human activity decline.</p> <p><i>A4: Disturbed</i> This foreshore is still dominated by native riparian species although in a narrow band only and sparsely vegetated. Very few weeds are present.</p>
B grade foreshore	<p><i>B1: Degraded - weed infested</i> In this stage, weeds have become a significant component of the understorey vegetation. Although native species remain dominant, a few have probably been replaced or are being replaced by weeds.</p> <p><i>B2: Degraded - heavily weed infested</i> In the understorey, weeds are about as abundant as native species. The regeneration of some tree and large shrub species may have declined.</p> <p><i>B3: Degraded - weed dominated</i> Weeds dominate the understorey, but many native species remain. Some tree and large shrub species may have declined or have disappeared.</p>
C grade foreshore	<p><i>C1: Erosion prone</i> While trees remain, possibly with some large shrubs or grasstrees, the understorey consists entirely of weeds, mainly annual grasses. Most of the trees will be of only a few resilient or long-lived species and their regeneration will be almost negligible. In this state, where short-lived weeds support the soil, a small increase in physical disturbance will expose the soil and render the river valley vulnerable to serious erosion.</p> <p><i>C2: Soil exposed</i> Here, the annual grasses and weeds have been removed through heavy livestock damage and grazing, or other impacts such as a result of recreational activities. Low level soil erosion has begun, by the action of either wind or water.</p> <p><i>C3: Eroded</i> Soil is being washed away from between tree roots, trees are being undermined and unsupported embankments are subsiding into the river valley.</p>

Keighery vegetation condition scale⁴

This vegetation condition scale is well used across Western Australia and grades vegetation condition from pristine to completely degraded as described below:

CONDITION	DESCRIPTION
Pristine	Pristine or nearly so, no obvious signs of disturbance
Excellent	Vegetation structure intact, disturbance affecting individual species and weeds are non aggressive
Very Good	Vegetation structure altered, obvious signs of disturbance. For example, disturbance to vegetation structure caused by repeated fires, the presence of some more aggressive weeds, dieback, logging and grazing.

⁴ Described in Keighery, B.J. (1994) Bushland Plant Survey. A guide to plant community survey for community. Wildflower Society of WA (Inc.), Nedlands, Western Australia.

Good	Vegetation structure significantly altered by very obvious signs of multiple disturbance. Retains basic vegetation structure or ability to regenerate. For example, disturbance to vegetation structure caused by very frequent fires, the presence of some very aggressive weeds at high density, partial clearing, dieback and grazing.
Degraded	Basic vegetation structure severely impacted by disturbance. Scope for regeneration but not to a state approaching good condition without intensive management. For example, disturbance to vegetation structure caused by very frequent fires, the presence of very aggressive weeds, partial clearing, dieback and grazing.
Completely Degraded	The structure of the vegetation is no longer intact and the area is completely or almost completely without native species. These areas are often described as 'parkland cleared' with the flora composing weed or crop species with isolated native trees or shrubs.

Description of foreshore reserves

Maps and a description of the condition of riparian and upland vegetation in the reserve, weed presence, erosion, access and recreational use, infrastructure and reserve width for each section of river is detailed below.

8. Section 1: Bussell Highway to Kevill Rd East

Overview

This section of the river contains a diversity of habitat zones including pools, rocky riffles, instream islands, backwaters and shallow runs. Much of this reach retains water during the summer and autumn months in a series of large and small pools. The larger of the pools have a very important ecological function as they provide a summer drought refuge essential to the survival of many aquatic species. An assessment of a large pool in this reach in summer 2016 (Storer *et al*, 2016) identified some concerns regarding water temperature and dissolved oxygen levels, which may impact on habitat values.

The Apex Weir previously represented a barrier to fish passage in the river and this has been addressed through the construction of a fishway on the weir.

The river receives stormwater from the Margaret River CBD in this reach via a stormwater detention basin (the rain garden).

Most of the northern side of the river is within Wooditchup National Park. The southern side is surrounded by rural residential properties, many of which contain significant native vegetation. Further subdivision south of the river is likely to occur under current regulations.

Foreshore condition

The condition of the riparian vegetation throughout this section is excellent with over 90% classified as A grade. A grade foreshore is dominated by native vegetation with very minimal weed infestation and disturbance. A small proportion of this A grade foreshore (3%) was considered to be A4 which indicates areas of riparian vegetation that are narrower and more sparsely vegetated.



Excellent quality A grade foreshore



Only 3.4% of the foreshore in this reach was classified as weed infested (B grade) including:

- 120 m of foreshore on the southern side of the river immediately downstream of the Wadandi Track; and
- 230 m of foreshore on the northern bank immediately downstream of the Apex Weir.

3.2 % of this reach was classified as C grade foreshore. These areas are cleared of all vegetation or have very limited native understorey and are susceptible to erosion. C grade sections within this reach include:

- the cleared banks adjoining Bussell Hwy;
- the northern side of the river between the Apex Weir and Minnie Keenan trail; and
- sections of the Ashton St foreshore.

There are a number of islands and areas of instream vegetation in this section of the river and significant summer pools. All of the instream vegetation is in very good to excellent condition.



Summer pools - important refuge for aquatic fauna



Instream islands containing 'upland' vegetation

Upland vegetation condition

The upland vegetation in this section of river is largely in very good to excellent condition. On the northern bank through Wooditchup National Park the vegetation is predominantly in excellent condition. On the southern side of the river there are two notable areas of excellent condition vegetation – one in the Illawarra Ave area and the other in front of the eastern portion of Ashton Street. These are the only two zones within the subject area that have excellent quality, near pristine vegetation on both sides of the river. As such they represent some of the most natural, highest value sections of river west of Bussell Highway.

These areas of very good to excellent condition vegetation contain a range of vegetation types including towering karri forest, unique granite outcrop communities and jarrah marri forest. The significance of the granite outcrop communities in the area are currently being considered by DBCA and are likely to be formally recognised as threatened ecological communities in the future.



Granite outcrop vegetation through the Illawarra Ave foreshore

The main area of the A Class Reserve adjacent to the river is in good to very good condition. The bulk of this area has been significantly impacted by sweet pittosporum (*Pittosporum undulatum*) infestations. Ongoing control efforts have significantly reduced the impact through most of this reach.

Three areas of degraded or completely degraded vegetation occur within the reach:

- Around the Maxwell St portion of the A Class Reserve; and
- The downstream and upstream portions of the Ashton St foreshore.

These areas have either been cleared in the past, heavily impacted by historical grazing and/or aggressive environmental weed infestations such as sweet pittosporum around Maxwell St. Continued unrestricted access within native vegetation and to stream banks along the Ashton St foreshore has prevented regeneration and in some instances is actively degrading the foreshore.



Degraded bare areas upstream from Kevill Rd East



Degraded weedy area in front of Lots 10 and 12 Ashton St

Weeds

The main weed issues in this section include blackberry and a range of woody weeds including sweet pittosporum, Sydney golden wattle (*Acacia longifolia*) and Flinders Range wattle (*A. iteaphylla*).

Small and scattered blackberry (*Rubus* spp.) occurrences are common throughout the upstream portion of this section. Consistent control over many years has ensured that most of these occurrences are small and contained except for a very large infestation of blackberry on the river at the Bramley Brook confluence.

Sweet pittosporum is well established in the upstream portion of this reach around town and the A Class Reserve, the Minnie Keenan trail and many surrounding private properties. Significant investment has been made in controlling and minimising the impact of this weed within the A Class Reserve including professional contractors, Green Army teams and ongoing work through the Friends of the A Class Reserve. The extent, density and impact of this weed has significantly reduced as a result of this effort. Maintenance and further control is required as well as awareness raising within the surrounding properties where mature seeding individuals remain.

Sydney golden wattle is scattered and relatively widespread downstream of Bramley Brook including in isolated patches in the Wooditchup National Park. Whilst not in high densities many of the plants recorded were mature, seed bearing individuals. Sydney golden wattle has very long lived seed and long term maintenance and ongoing control will therefore be required. Fire is likely to trigger germination of the soil seed bank. Control of this weed on adjoining properties and throughout the catchment will reduce its spread in the foreshore reserve.

Arum lily in this stretch of the reserve was observed only within a very confined patch either side of the Wadandi Track on the southern side of the river. These infestations are a high priority for control before they spread further and require more resources to control. It should be noted that the survey timing was not ideal for observing arum lily and additional populations may be evident once autumn rains have commenced.



Sweet pittosporum in front of Maxwell St



Pandora vine on the Minnie Keenan trail

The waterlily (*Nymphaea* spp) population near the Bussell Hwy bridge does not appear to have expanded over the last 10 years, however it should be monitored to ensure that its impact is contained and that it doesn't pose a threat to the values of the river.

Small weed infestations that are a priority for control include:

- Flinders Range wattle on both sides of the river including the large island upstream of Kevill Road East;
- watsonia (*Watsonia* spp.) and broom (*Genista* spp) along Minnie Keenan trail and the Bussell Hwy edge of the A Class Reserve;
- polygala (*Polygala* spp.) on both sides of the A Class reserve but particularly on the northern side immediately downstream of the Apex Weir,
- pandora vine (*Pandorea pandorana*) along the Minnie Keenan trail and
- blue periwinkle (*Vinca major*) through the upstream parts of the A Class Reserve and the near the confluence with the Merchant PAW.



Blue periwinkle near the Merchant waterway confluence

Erosion

This reach is stable and not erosion prone except for portions of the Ashton St foreshore where vegetation cover has been lost and the bank is progressively becoming undermined.

Management of access and rehabilitation works are required to contain the extent of impact and restore stability to the degraded bank.

Access and recreational use

The northern side of the river foreshore through this section has formal access for most of its length. There is pedestrian and cycle access along the A Class and Minnie Keenan trails up to the Wadandi Track and the strategic firebreaks of Mott and Umberto roads currently provide cycle, vehicle and pedestrian access along the foreshore in Wooditchup National Park. Illegal tent and vehicle camping was observed at multiple locations along this track within the National Park. At some points Umberto road is very close to the river (<5m). A significant level of unauthorised vehicle traffic was observed using this firebreak/track. The Leeuwin-Naturaliste capes area parks and reserve management plan recommends closing this area to unauthorised vehicles.



Close proximity of the Wooditchup NP firebreak to the river Eroding track within the A Class Reserve

The extensive network of 'Creekside' mountain bike trails through this portion of Wooditchup National Park attracts large number of mountain bikers into this stretch of foreshore. The network of tracks in this area is earmarked to double in size in coming years and there is likely to be a subsequent increase in bike useage of the riverside track.

The current dual use status of Minnie Keenan is not sustainable with the high level of mountain bike usage of this narrow, winding track leading to erosion at several locations and safety concerns due to the potential for collision with walkers.

The A Class reserve contains a series of dual use tracks accessing most of the foreshore and a key access point for recreational use is the Apex Weir carpark – this area is degraded, eroding and in need of stabilisation and formalisation.

On the southern side of the river there are two significant areas of excellent, undisturbed vegetation with no formal access within the foreshore - the Illawarra Ave and east Ashton St zones. These areas are significant as they have had minimal historical disturbance, contain excellent condition vegetation, near pristine foreshore and very limited environmental weed impacts. These two areas are identified as containing high 'wildness quality' as described and discussed in section 7.

The main Ashton St portion of foreshore contains easy access and connection to the Illawarra, Merchant and Ashton St Public Access Ways (PAWs) for pedestrians, cyclists and authorised vehicles. It was reported on several occasions that this area is subject to frequent unauthorised vehicle access for camping and illegal marroning.

There are a number of informal, small tracks down to the river for marroning, pumping and other recreational access.



Minnie Keenan Trail



Unauthorised vehicle access through the area west of Kevill Rd

Infrastructure and encroachment

On the southern side of the river the boundary between the foreshore reserve and private property is unclear in many places. There is some encroachment of private activities within the reserve including:

- Storage of canoes/kayaks
- 8 pipes and/or pumps
- DWER gauging station
- Old fences
- Vehicle access



Private pump within the Ashton St foreshore



DWER gauging station within Wooditchup National Park

Reserve width

Wooditchup National Park and the southern portion of the A Class Reserve provide good protection of river values through wide foreshore reserves. On the northern side of the river some sections of foreshore remain very narrow including:

- parts of the A Class reserve;
- the foreshore in front of Lot 18 Maxwell St; and
- parts of the Minnie Keenan trail adjacent Carters Road.

The remaining length of foreshore reserve on the southern portion of the river, excluding the A Class Reserve, generally represents a narrow band of foreshore vulnerable to edge effects, weed impacts and general degradation.

The Leeuwin-Naturaliste and capes area parks and reserves management plan 2015 recommends that the UCL containing the river adjacent to Wooditchup National Park be added to the National Park.

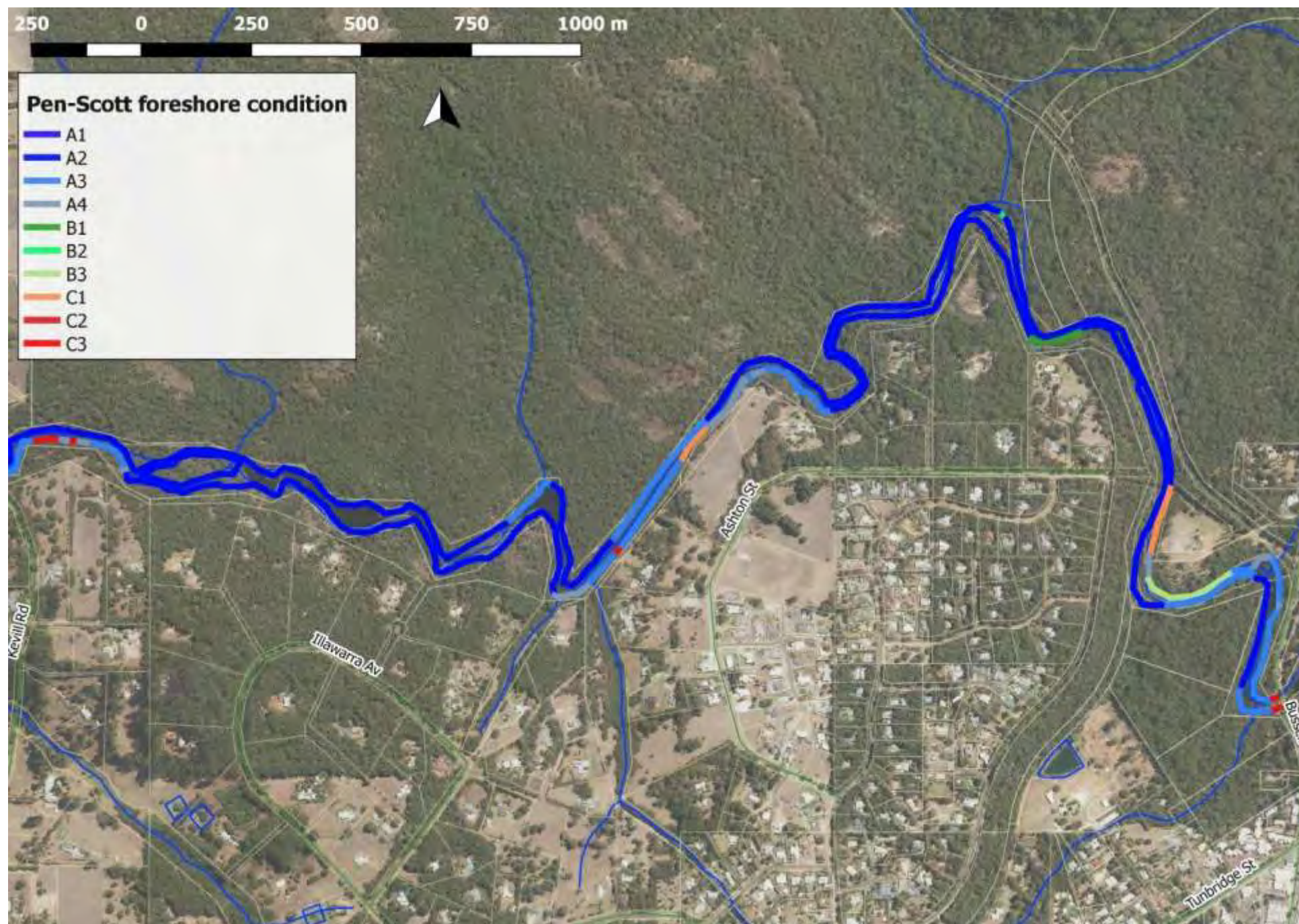


Figure 3: Section 1 riparian vegetation condition

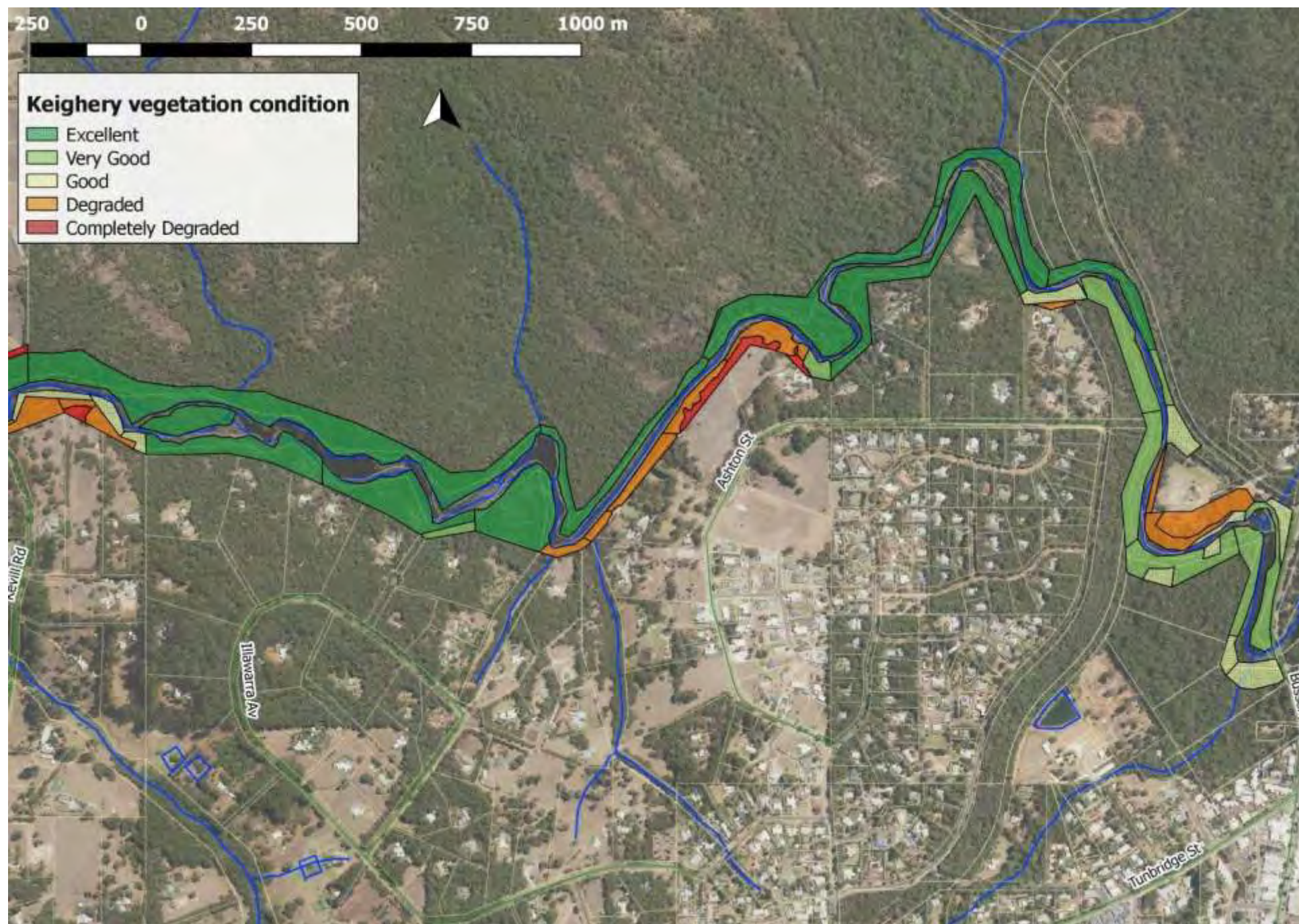


Figure 4: Section 1 upland vegetation condition

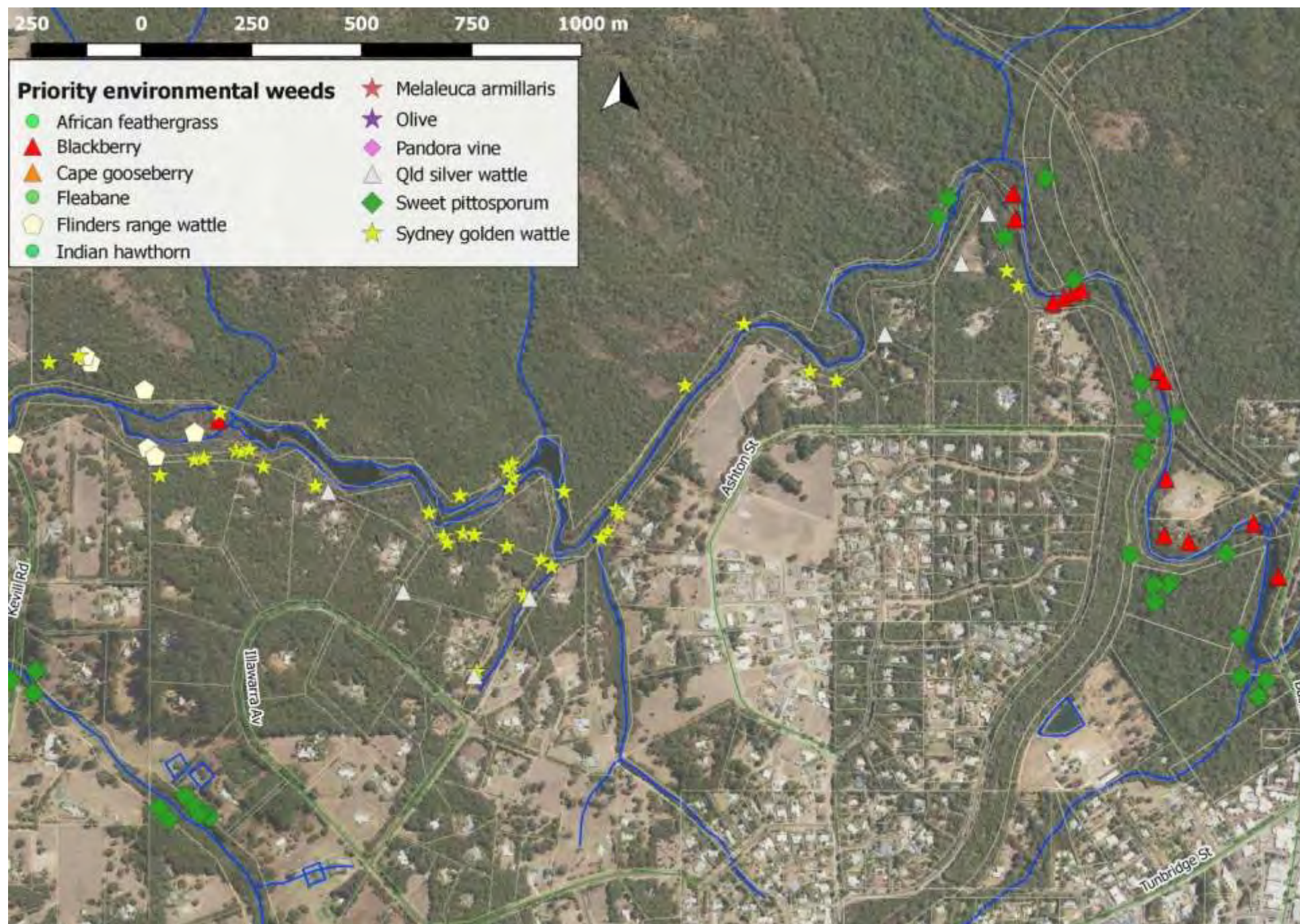


Figure 5: Section 1 priority environmental weeds

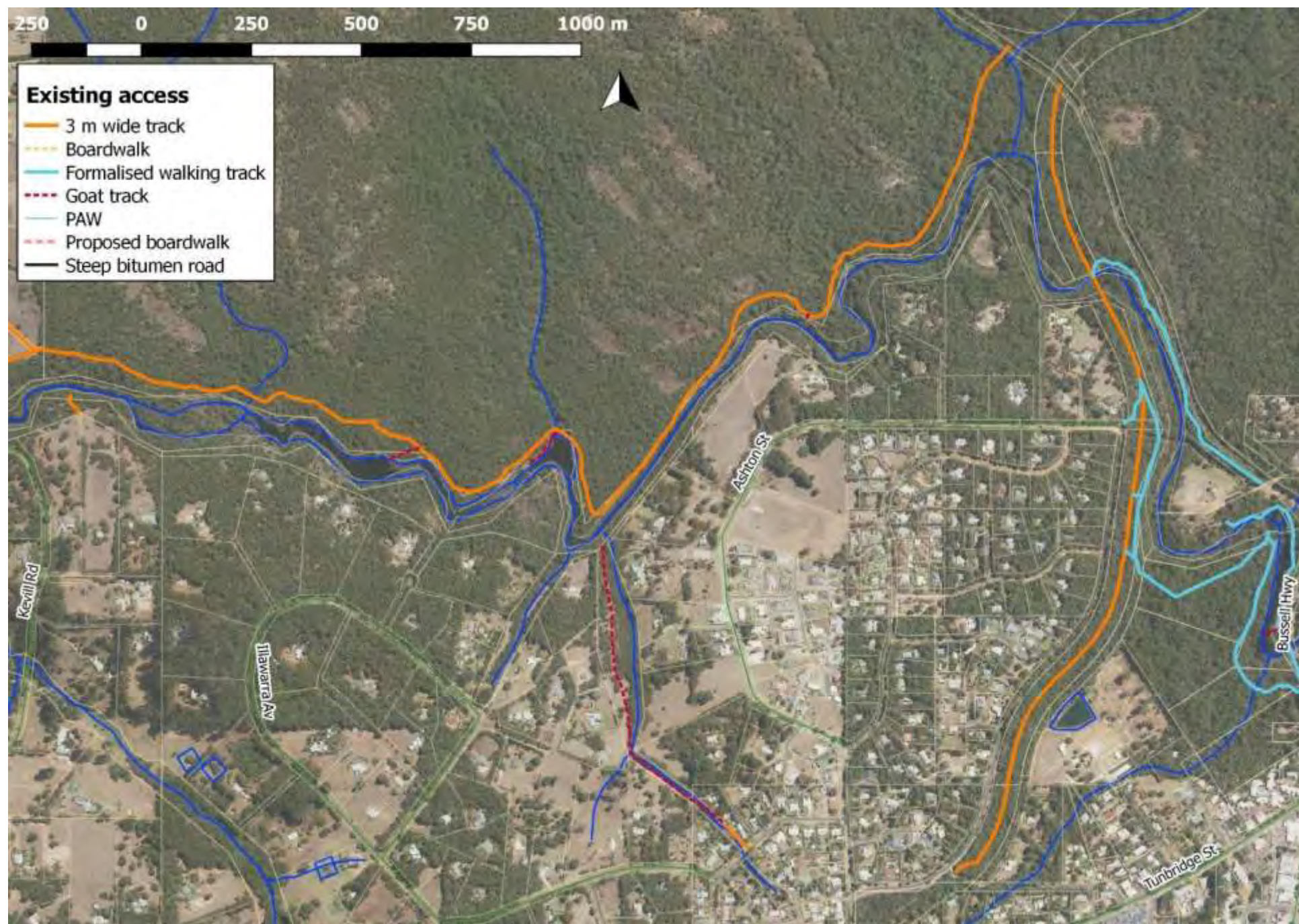


Figure 6: Section 1 existing access

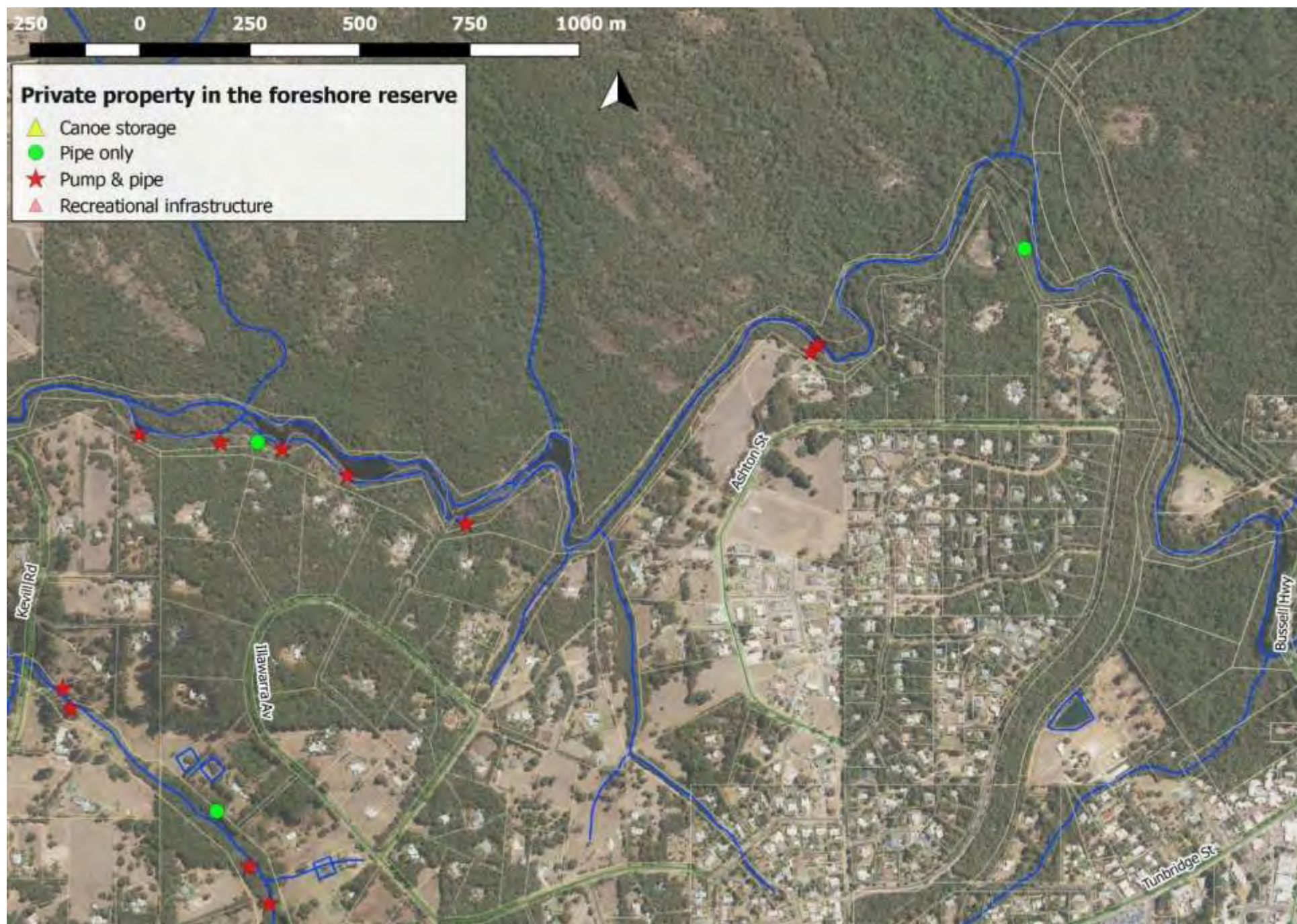


Figure 7: Section 1 private property within the foreshore reserve

9. Section 2: Kevill Rd East to Caves Rd.

Overview

This section of the river contains many habitat zones including the waterfall, rapids, rocky riffles, instream islands, backwaters, shallow runs and small pools. This variety of habitats supports a diverse array of plants and animals. Large sections of the river in this reach are dry during the summer and autumn months.

The waterfall, riffles and rapids throughout this section provide an important ecological function. In the winter and spring months while the river is flowing they help to oxygenate the water column, particularly important in south west rivers where aquatic plant and algae is minimal, and essential for aquatic life.

Part of this reach is contained within a steep and rocky river valley. Excellent quality upland vegetation includes an area of mainly undisturbed granite outcropping with associated vegetation community.

The river is primarily surrounded by rural residential properties with two larger rural zoned properties on the north side of the river. Further subdivision south of the river is likely to occur in the future.

Foreshore condition

Within this section over half of the river channel and embankment has good quality fringing riparian vegetation with minimal weed infestation and disturbance. A further 25% of the foreshore retains riparian vegetation that is mainly free of weeds but is narrow and sparse. This component of the A grade vegetation is vulnerable to further degradation.

Approximately 16% of the foreshore in this reach was classified as weed infested (B grade). From the west of the horseford off Kevill Rd much of the foreshore was previously dominated by arum lily. This weed has been controlled and the understorey in large parts of this section are now dominated by grasses. The waterfall and Yalgardup Brook confluence are also weedy areas of foreshore.

Nearly 5% of this reach is classified as C grade foreshore. These areas are cleared of all vegetation or have very limited native understorey and are susceptible to erosion. Most notable are upstream of Kevill Rd East, the horseford on both sides of the river and the southern bank close to Caves Rd.

There are many small islands and areas of instream vegetation in this rocky section of the river. The instream vegetation is often in very good condition although there is blackberry and African feather grass (*Pennisetum macrourum*) present throughout. There is one large island in the river that has good quality riparian vegetation and upland vegetation that ranges from degraded to excellent. There are large habitat trees on the island.

Interesting instream granite vegetation communities occur within the river channel in this reach with *Melaleuca lateritia*, *Darwinia citriodora*, *Kunzea ciliata*, *Astartea* spp, *Lepidosperma* spp and *Taxandria linearifolia*.

Upland vegetation condition

The condition of upland vegetation within the reserve varies considerably. There are some areas of excellent and very good condition vegetation on the northern side of the river in the Burnside area, and in the Doyle Rd area on the southern side. In the Doyle Rd area there are some high value granite communities that have a very low level of historical disturbance because they are rocky and unsuitable for agricultural use. There are also areas of very good to excellent condition marri (*Corymbia calophylla*)-peppermint (*Agonis flexuosa*) forest and woodland with diverse understorey and limited weed infestation.



Excellent quality vegetation in granite area



Excellent quality marri-peppermint woodland

There are large stretches of the reserve in this reach that are in a degraded condition. These poor condition areas have become degraded through clearing and grazing. Natural regeneration has been limited and these areas are often dominated by peppermints and marris over bracken and introduced annual grasses.

West of the horseford, the understorey in the degraded areas has been dominated for many years by arum lily and bridal creeper. Bridal creeper (*Asparagus asparagoides*) infestations have now been controlled and extensive arum lily control has been undertaken over the last few years. Following control of these invasive environmental weeds the degraded areas are now dominated by annual grasses.



Degraded foreshore



Weeds

Blackberry and African feather grass are widespread throughout this section primarily within the channel. African feather grass only occurs downstream of the Burnside tributary. This weed appears to have spread down this tributary from a number of infestations off Freshwater Drive. Sites of this invasive grass within the catchment are being located and landholders assisted to undertake control. Though the African feather grass is widespread in occurrence, on-going control over the last few years has resulted in most plants being small and contained.

Blackberry is also widespread within the channel in this area. The many islands and areas of instream vegetation create an ideal environment for blackberry and a challenging environment for control. Again extensive on-going control for many years has ensured that blackberry infestations are small and contained though widespread. There appears to be little blackberry in upland areas and on adjoining properties except

for 5903 Caves Rd where no blackberry control is undertaken. On-going reinfestation of the river foreshore from this property is occurring.



African feather grass



Blackberry

Sydney golden wattle is scattered through the foreshore and upland vegetation in this reach. There is a lot of Sydney golden wattle in adjoining private property as well as throughout the surrounding rural residential areas. Control of this weed on adjoining properties and throughout the catchment will reduce its spread in the foreshore reserve. On-going control is essential as this plant has very long lived seed.

Extensive control of arum lily within the reserve and on some adjoining properties has been on-going for the past few years. Arum lily infestations are drastically reduced as a result of this work. Follow up arum lily control within the reserve, as well as extending the work in the surrounding area in partnership with landholders, is essential to achieving long term control of this invasive widespread species.



August 2015 arum lily infested foreshore



***August 2016 a year after arum lily control
Understorey now dominated by annual grasses***

The foreshore in this section was heavily infested with bridal creeper for many years until this plant was controlled through the bridal creeper rust introduced to Australia in 2000 as a biological control agent. Small bridal creeper plants are still widespread throughout the foreshore though the rust has to date kept the plants small and contained.

The waterfall/Yalgardup confluence area has a number of weed issues including sweet pittosporum, kikuyu (*Pennisetum clandestinum*), buffalo grass (*Stenotaphrum secundatum*), Queensland silver wattle (*Acacia podalyriifolia*), Flinders Range wattle and Indian hawthorn (*Rhaphiolepis indica*). Some of these species are widespread on Yalgardup Brook.

There are a number of areas within the channel and the foreshore that have been the focus of blackberry and African feather grass control and that are now colonised by opportunistic weeds such as nightshade (*Solanum nigrum*), fleabane (*Conyza* spp), grasses, paspalum (*Paspalum dilatatum*), and umbrella sedge (*Cyperus eragrostis*).

Erosion

Areas of bank erosion in this reach include upstream of Kevill Rd East, and the horseford. Track erosion at the waterfall is also occurring.



Erosion on the northern bank at the horseford



Erosion on the southern bank at the horseford

Access and recreational use

The areas most heavily accessed on the river in this section are the waterfall and the horseford. On the southern side of the river both of these spots are easily accessed off Kevill Rd with parking very close to the river. On the northern bank access requires more walking and the level of use is not as heavy.

The waterfall on the southern bank is the most popular recreational area on the river in this reach. Uncontrolled access is leading to degradation in this area.



Degraded area at the horseford off Kevill Rd

There are approximately 4 km of tracks in this section developed as strategic firebreaks. These tracks are accessible for vehicles and this use is currently discouraged by signage and gates in some places. These tracks are suitable for walkers and cyclists.

There are also a number of informal goat tracks that have developed as a result of use by walkers. In some areas these goat tracks are very close to the edge of the river and could be formalised and realigned in places to move them further from the water's edge.

In front of Lot 972 Horseford Rd there is a constructed walkway. This walkway is on private property and/or within the reserve. It is the only access along the foreshore through this section where the embankment is very steep.

West of Laurel Crt walkers are directed by signage to walk along the road and down the PAW back to the river rather than in front of Lot 34 Ellen Place and Lot 35 Laurel Crt. The boundary between the reserve and Lot 34 Ellen Place and Lot 35 35 Laurel Crt is unclear. The boundary would need to be clarified to assess whether a track in front of these houses is possible or appropriate given the topography.

From the PAW off Ellen Place to Caves Rd there is a goat track. This track is not walker friendly due to fallen trees and branches and grassy weeds. This degraded section of river has a very narrow foreshore within the reserve.

There are a number of indistinct, small tracks down to the river for pumping and recreational access.



Strategic firebreaks providing walking/cycling tracks along the river



Strategic firebreaks providing walking/cycling tracks along the river



Informal tracks very close to river embankment



Infrastructure and encroachment

The boundary of the foreshore reserve is unclear in many places and there is some encroachment of private activities within the reserve including:

- 14 pipes and/or pumps
- Fence and garden
- Keep out signs
- Firebreak
- Old remnants of fencing

Reserve width

Although the reserve appears a reasonable width on the map it only provides a narrow band on the foreshore as the river itself is very wide throughout much of this reach with a large island, lots of smaller islands and large expanses of rock.

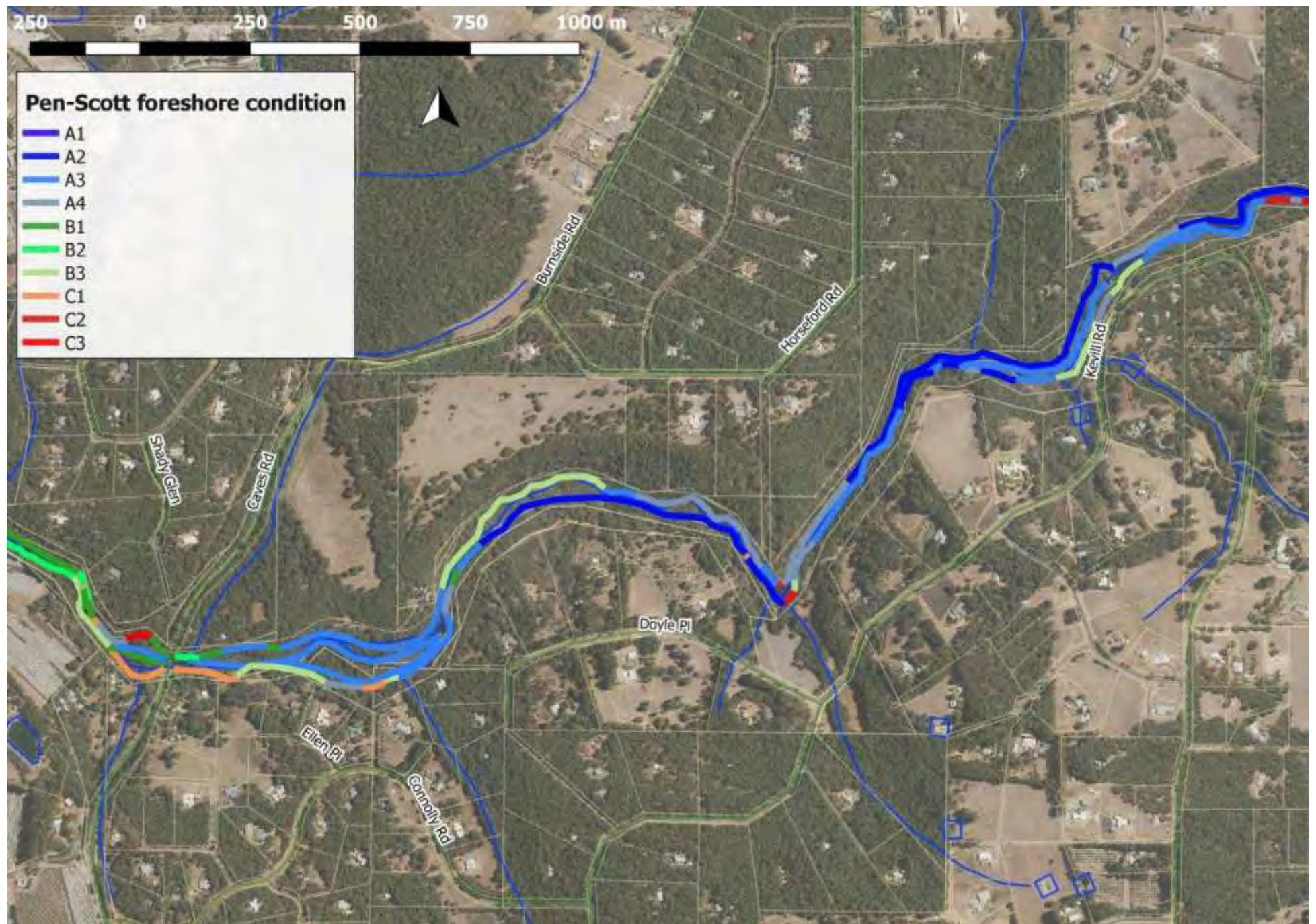


Figure 8: Section 2 riparian vegetation condition

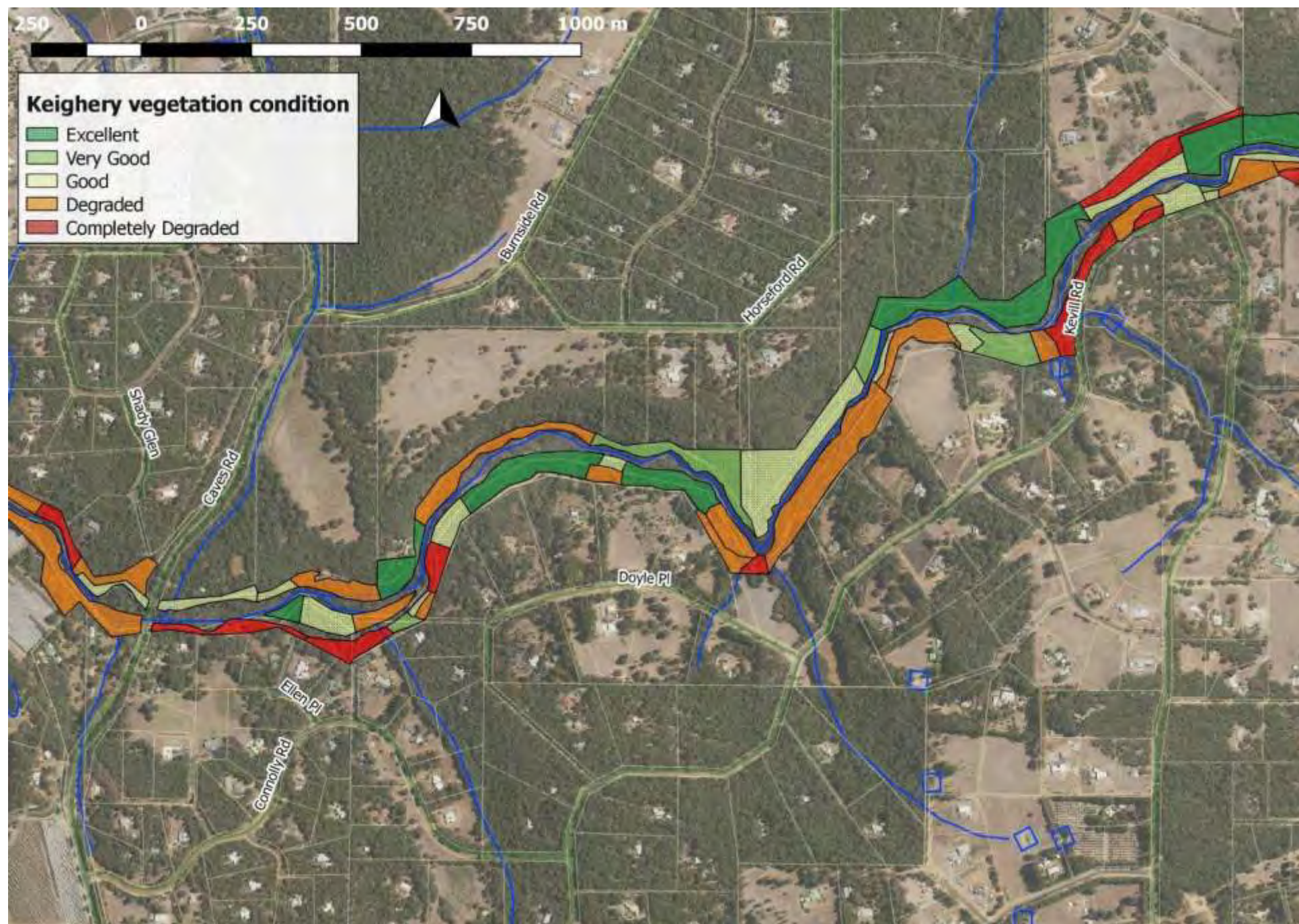


Figure 9: Section 2 upland vegetation condition

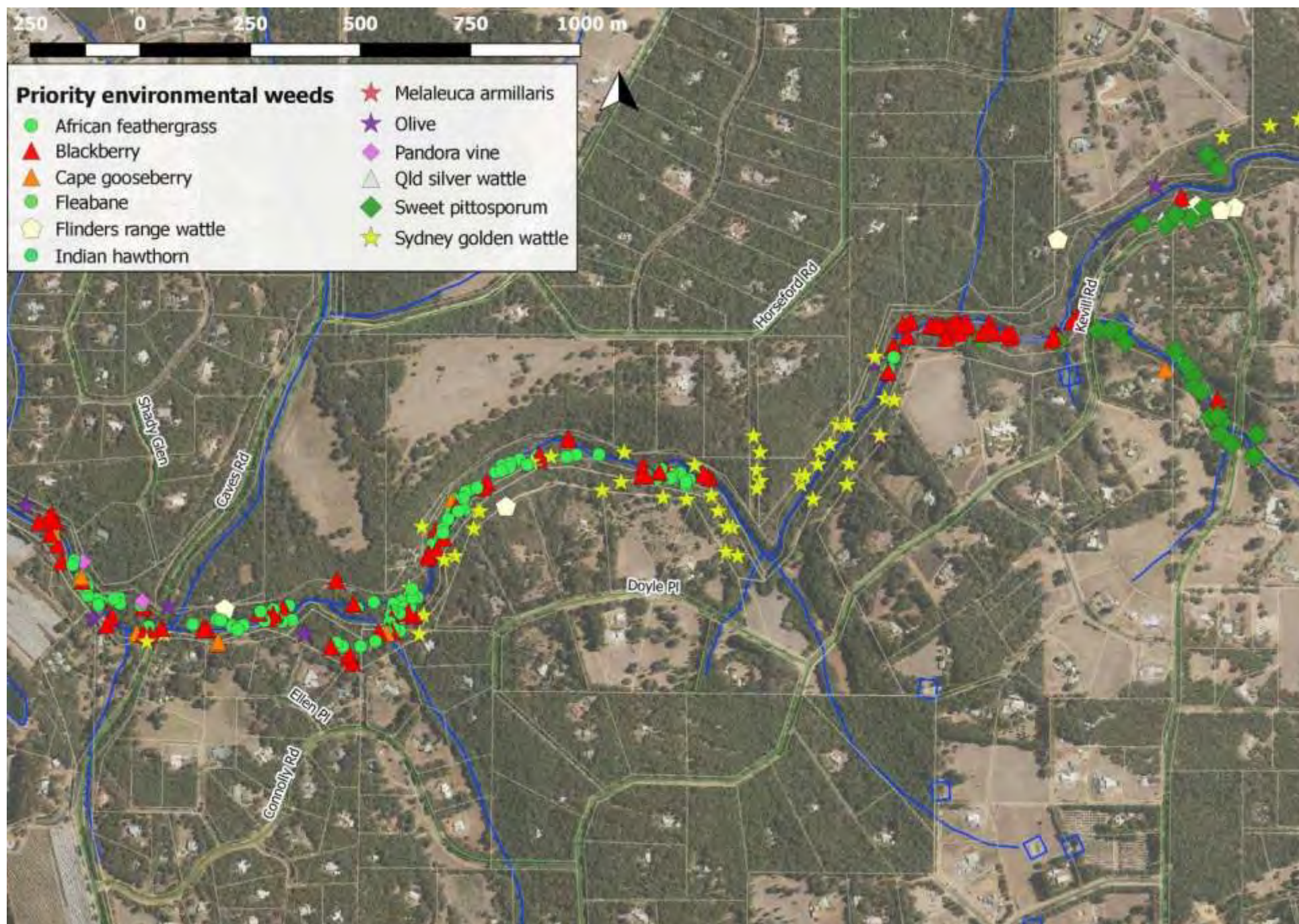


Figure 10: Section 2 priority environmental weeds

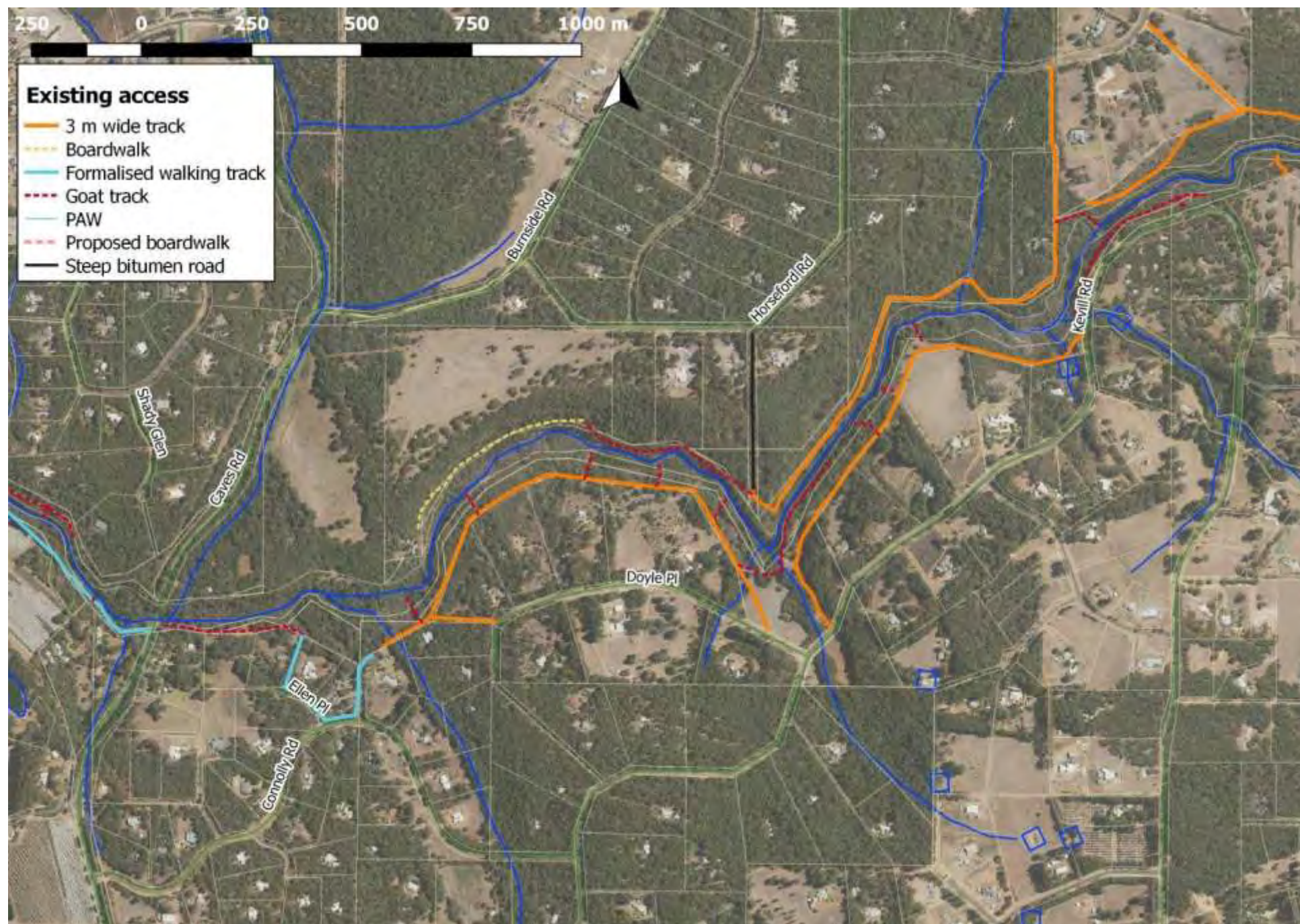


Figure 11: Section 2 existing access

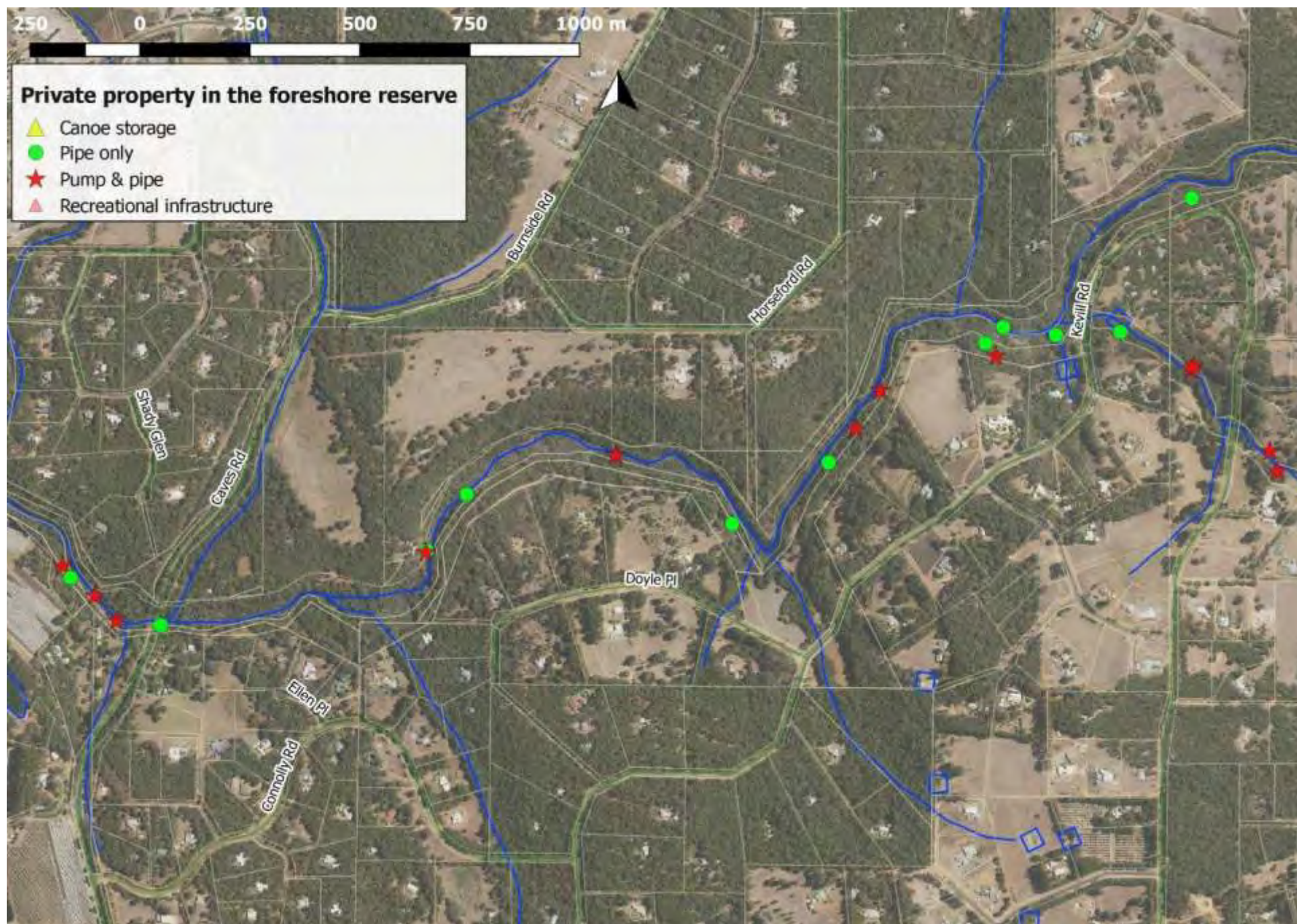


Figure 12: Section 2 private property within the foreshore reserve

10. Section 3: Caves Rd to St Alouarn Place Public Access Way

Overview

The section of river from Caves Rd to the coast has very high conservation values as it contains by far the largest area of permanent water on the river (approximately 4.5 km in length) and is in relatively natural condition. Most of this section of river is well vegetated and retains important habitat elements such as shade, leaf litter, snags, woody debris and areas of varied flow regime.

Like many of the river systems in south-west Western Australia the Margaret River ceases to flow during summer and autumn and is for many months a series of disconnected pools along an otherwise dry river bed. Pools and any reaches of permanent water provide an essential summer drought refuge for many river animals including waterbirds, turtles, water rats, pouched lamprey, frogs, fish, crayfish, shrimp, mussels and aquatic insects, and are integral to the survival of many fauna populations.

The value of this reach as a summer drought refuge for aquatic and terrestrial fauna is further amplified as a result of access restrictions in this area. Most of the northern bank, contained within the Leeuwin-Naturaliste National Park, is densely vegetated within a steep, high valley naturally restricting human access. Until recently, access on the southern bank has been very limited and the level of human visitation and disturbance has been low.

To date there has been little to no research undertaken to improve knowledge and understanding of this significant area of river either in regard to fauna habitat or ecosystem function. Research is needed to better understand and manage the area and enable careful decision making about development that may impact on conservation values.

The fortuitous location of this stretch of river adjacent to the Leeuwin-Naturaliste National Park, the extensive area of remnant vegetation to the north, the large area of permanent water, and the good natural condition of this section of river provides a unique opportunity to protect habitat and ecological values.

Foreshore condition

The first 700 m of the river downstream of Caves Rd is relatively degraded. For the first 180 m, the riparian vegetation is mainly cleared with trees and some large shrubs remaining and very little native understorey. Introduced grasses and other weeds dominate. This area is vulnerable to erosion and in some places active erosion is occurring. In this stretch the bank drops away sharply from close to the reserve boundary down to the channel. Within the channel there are some well vegetated small islands.

After the first 180 m the foreshore condition improves though weeds are still a significant component of the understorey. The riparian vegetation here is very narrow and the adjoining upland area of vegetation narrow and degraded.

After the sharp south west bend in the river, the foreshore condition improves and is in good condition with native species dominant. In places the riparian vegetation becomes narrow and sparse and is classified as A4.

There are broader low lying areas in this section in excellent condition where the riparian vegetation is wider and dominated by paperbarks (*Melaleuca raphiophylla*), rushes and sedges. They are partly inundated for most of the year. There was water present in some areas when foreshore assessments were done in March 2017. This *M. raphiophylla* vegetation community is extremely restricted within the Capes region and is very limited in extent on the Margaret River. Given its restricted nature, all areas of this vegetation community are regarded as highly significant. The 50% decline in the mean annual flow of the Margaret River for the

period 2001-2014 compared to the long-term record dictates that extreme caution be taken in regard to any disturbance of these restricted and vulnerable wetland areas.



Narrow, weed infested riparian vegetation



Excellent quality riparian vegetation



Paperbark wetland on the southern bank



Upland vegetation condition

The quality of the upland vegetation within the reserve follows a similar pattern to the riparian vegetation for the first 700 m of this reach. Here the vegetation has been severely disturbed on both the north and south bank with understorey lost through historical land use and weed invasion. There was very dense arum lily here but it is now well controlled for much of the area and the understorey has subsequently become dominated by introduced annual grasses.

The vegetation condition improves after the south west bend in the river. However, the vegetation varies considerably with less than 8% of the reserve in excellent condition, and 25% in very good condition.

The excellent condition areas include granite outcrops mapped as Wilyabrup (Wr) vegetation complex by Matiske & Havel, 1998. This vegetation complex is naturally restricted with only 779 ha remaining uncleared within Western Australia and just 9% protected within formal reserves. Granite outcrops support a diversity of microhabitats and soil moisture regimes that have allowed disjunct populations from the Darling Plateau granites to persist and speciate. Some of the flora species are highly restricted and may be known from solitary rock outcrops. In addition to specific floristic value, the granite outcrops provide significant habitat for lichens, moss, algae, invertebrates and some reptiles. Granite outcrop communities are fragile habitats and susceptible to disturbance and degradation. Given the highly restricted nature of these complexes all their remnant vegetation needs to be regarded as regionally significant.



Excellent quality vegetation in the areas of granite outcrops



Degraded upland vegetation



Very good quality vegetation

The mapping of vegetation condition on the north-western bank does not have a high level of accuracy because of the timing of the field assessments. Arum lily is widespread throughout this section and it was difficult to accurately map its occurrence in autumn when the plant is dormant. Areas of dense infestations as shown in the adjacent photo were identified and these areas have been mapped as degraded to completely degraded. Where arum lily was not evident in the understorey the areas were mapped as good to very good depending on extent and diversity of native understorey species.



Weeds

Blackberry and African feather grass are both reasonably widespread in the first part of this reach. African feather grass is present throughout the first 350 m and blackberry presence is mainly within the first 850 m of foreshore with a few infestations further downstream.

A Pandora vine infestation is present in the foreshore at Kilcarnup. This invasive environmental weed is a priority to control before it gets larger and more widespread.



Pandora vine in the Kilcarnup foreshore reserve



Some small redhead cottonbush (*Asclepias curassavica*) infestations are present within the channel in the first 700 m of this reach. It is a priority to control this species before it becomes widespread.

The foreshore in this section was heavily infested with bridal creeper for many years until this species was controlled through the bridal creeper rust. Small bridal creeper plants are still widespread throughout the foreshore and adjacent private property though the rust appears to be keeping the plants small and contained.

Arum lily is very widespread in this reach. A coordinated control program began in this area in 2015. Much of the foreshore at Kilcarnup and most of the foreshore on the southern bank have been sprayed over the last couple of years. Arum lily is still very dense on Dallip Spring and at its confluence with the river. This coordinated program has not yet included the National Park on the northern bank.

Sydney golden wattle is present at St Alouarn tributary, surrounding properties and on the northern side of the river in this area. If this plant spreads on the northern side of the river it will be very difficult to control where the terrain and access make weed control very difficult.

Other weeds of concern are: a dense infestation of cape gooseberry (*Physalis peruviana*) at the Dallip Spring confluence and scattered throughout, kikuyu immediately downstream of Caves Rd on southern bank, edible asparagus (*Asparagus officinalis*) in the vicinity of the McHenry Hohnen vineyard; and twiggie mullein (*Verbascum virgatum*) scattered throughout.

Erosion

There is an area of severe bank erosion occurring on the northern embankment at Kilcarnup. This erosion is being caused by trees in the channel diverting water on to the northern bank.

The partly constructed track on the southern bank just to the west of Caves Rd has some areas of erosion occurring where water is draining across the track. The bank in this area is very susceptible to erosion as there is little vegetation to maintain bank stability.



Bank erosion at Kilcarnup



Short track down to river at Kilcarnup foreshore

Access

On the northern bank at Kilcarnup there is a goat track throughout part of the foreshore. This track links to strategic firebreaks/access tracks that are located on private property. There is an eroding access off this track down to the river.

Winter diversion track

On the southern bank a track has been partly constructed to provide a route for walkers on the Cape to Cape Track to get from the north to the south of the river in winter and spring when the rivermouth is impassable. This track was originally planned and constructed as a dual use path but the designated useage has since been changed by AMRSC to a walking only track.

Construction for dual use required earth moving and vegetation disturbance through an area of high 'wildness quality' and previously undisturbed granite vegetation. A large quantity of rock that was moved to construct the track has been left in piles along the route and rock paving has been constructed in two places. The rock piles and artificial paving negatively impact on the landscape character and 'wildness quality' of this previously undisturbed area of river.



Incised sections of track through granite communities



Track very close to river embankment



Piles of construction debris left on edge of track



Construction debris





Constructed rock paving



Boardwalks were proposed by the Friends of the Cape to Cape Track to traverse two sections of paperbark wetland that are inundated for part of the year. These sections are approximately 200 m and 45 m long. These areas are in excellent condition and provide valuable wildlife habitat.



Areas proposed for boardwalk construction



Towards the southern end of the constructed track the alignment is on the very edge of an area of paperbark wetland. This alignment does not allow a buffer to protect habitat values or restrict pedestrian access into this fragile area. The foreshore reserve is wide enough here to allow a buffer of up to 40 m between the track and the wetland.



Track constructed on the edge of a section of paperbark wetland



Granite rock area used for recreation

Along the winter diversion track there is an area of large granite rocks on the foreshore that are used by canoeing groups and others to jump into the water. The increased use at this site is leading to vegetation disturbance and erosion along the bank and surrounding the rock.



Riparian vegetation in the vicinity of the granite outcrop trampled by canoe groups and others



Vegetation damage and erosion at granite rocks

Infrastructure and encroachment

The boundary of the foreshore reserve is unclear in many places and there is some encroachment of private activities within the reserve including:

- 3 pipes and/or pumps
- Canoe storage at three sites
- Vineyard operational activity within the reserve

Reserve width

The foreshore reserve is very narrow in two sections of this reach including from Caves Rd to the end of the vineyard and in front of 89 Wooditch Rd.

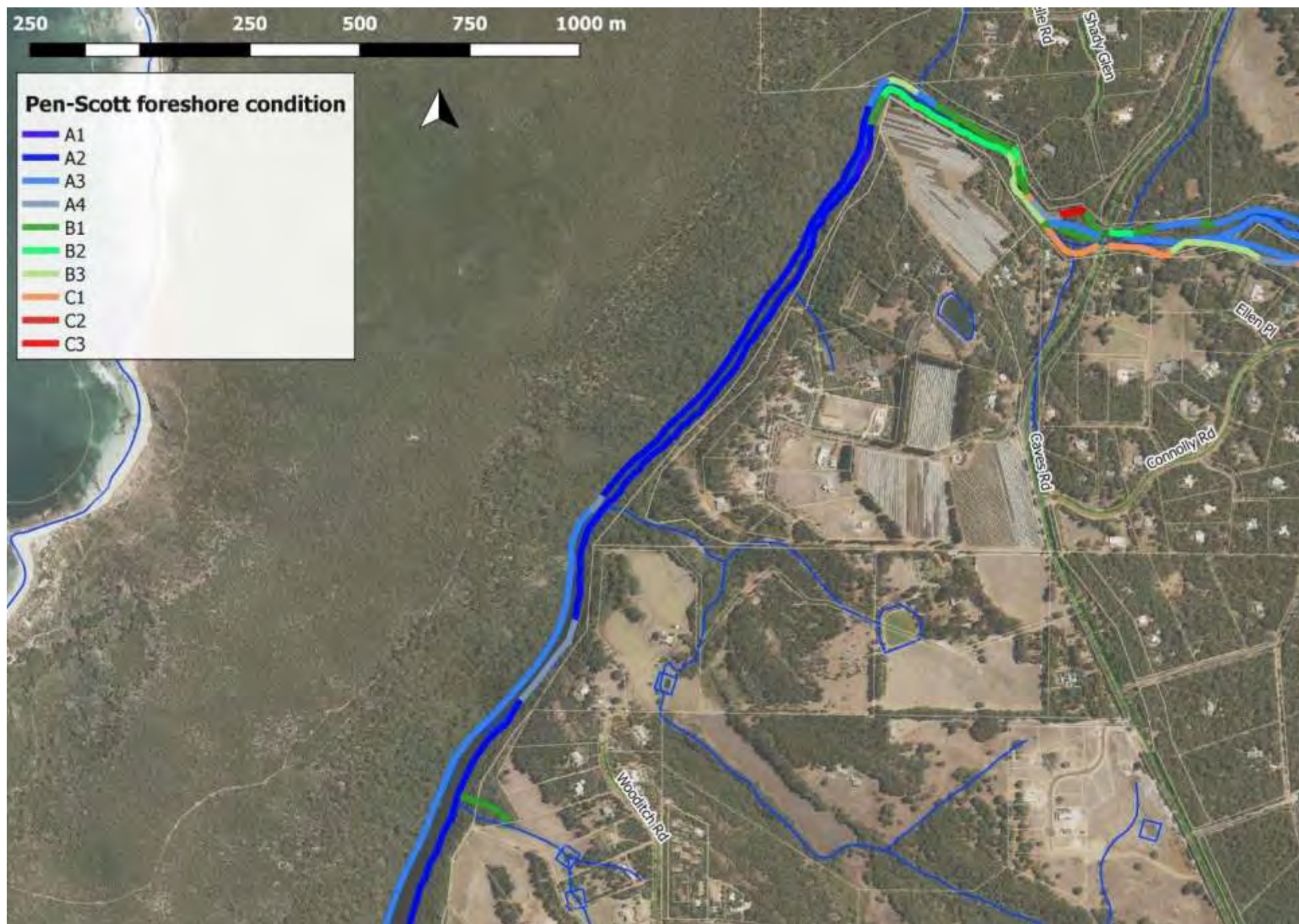


Figure 13: Section 3 riparian vegetation condition

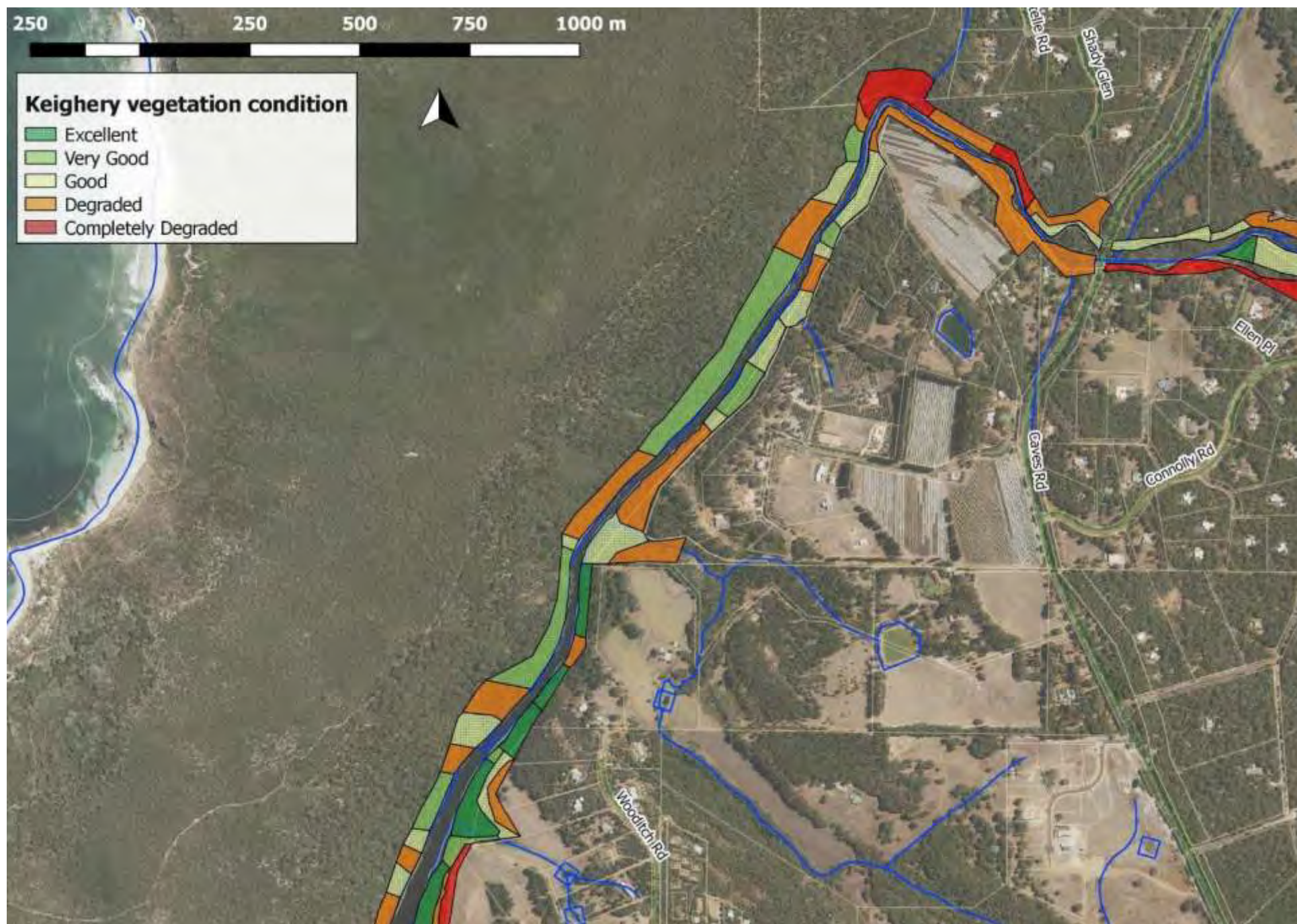


Figure 14: Section 3 upland vegetation condition

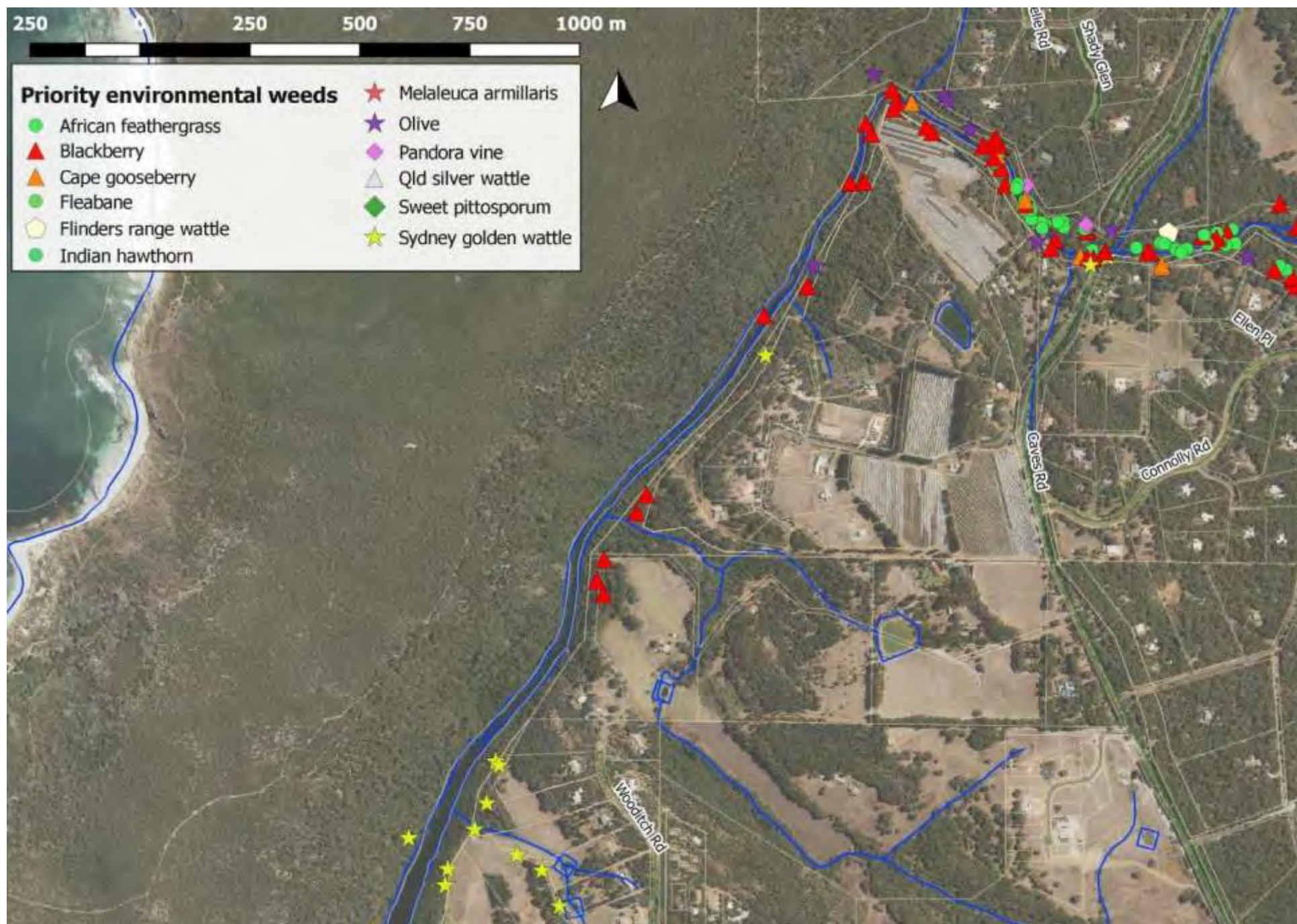


Figure 15: Section 3 priority environmental weeds

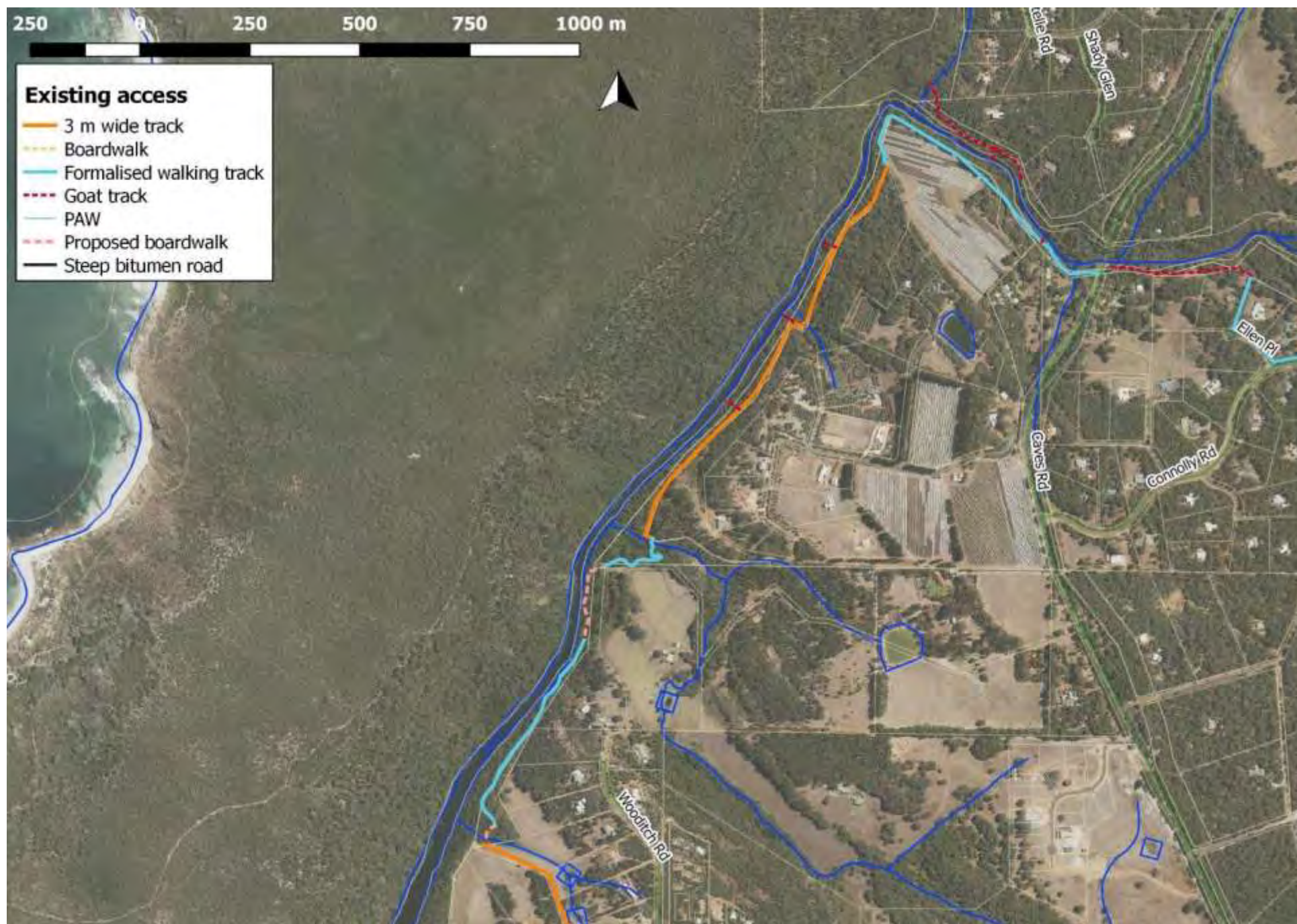


Figure 16: Section 3 existing access

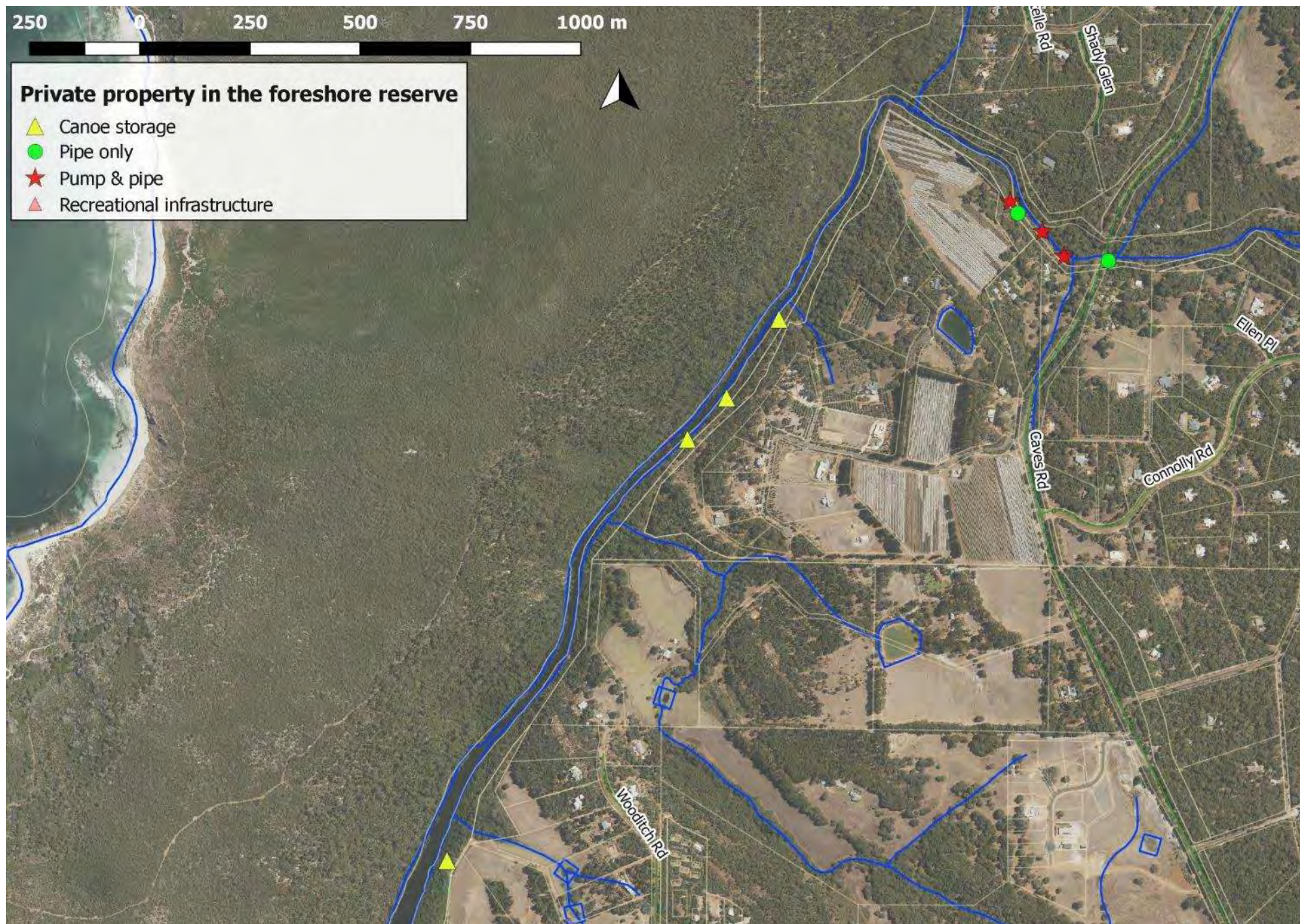


Figure 17: Section 3 private property within the foreshore reserve

11. Section 4: St Alouarn Public Access Way to the coast

Overview

In this section the river broadens and becomes estuarine. The estuary is considered to extend approximately 2 km upstream from the rivermouth and have a basin of about 20 ha (Brearley, 2005). Low level interaction with the ocean and intrusion of salt water occurs, primarily through wave action at the mouth. Water levels vary widely throughout the year based both on flow from upstream and the intermittent opening and closing of the rivermouth through early winter to early summer.

It is likely that the estuary is becoming shallower as it fills with sediment over time (Brearley, 2005). Concern is often expressed about the artificial opening of the rivermouth and potential ecological impacts which are unknown. Sampling by DWER in summer 2016 indicated the presence of water rats, long-necked turtles and a number of fish species in this area, including identifying the area as an important nursery area for black bream (*Acanthopagrus butcheri*).

This section of river contains limestone cliffs and caves highly valued by Aboriginal people and a registered Aboriginal site.

Foreshore condition

The foreshore condition along most of the northern side and much of the southern side, including the first 650 m of the river downstream of the St Alouarn PAW, is in very good to excellent condition. Weeds begin to encroach into the foreshore both upstream and downstream of the Rowing Club and downstream from the Wallcliffe cliffs.

The last 500m of foreshore on the southern bank before the rivermouth is degraded and erosion prone. The sparse native vegetation in this area combined with pedestrian traffic and seasonally high water levels is resulting in active erosion.



Degraded foreshore downstream of the Rowing Club



Excellent condition foreshore adjoining the estuary



Sparse foreshore vegetation near Wallcliffe House



Eroding foreshore at the rivermouth

Upland vegetation condition

The upland vegetation on the northern bank is largely in good to very good condition with a number of smaller patches identified as degraded due to a very sparse understorey and thick arum lily infestation. A patch of coastal dune at the rivermouth on the north side is also identified as degraded due to the dynamic nature of the rivermouth opening, coastal processes and the dominance of introduced marram grass (*Ammophila arenaria*) and other coastal weeds. On the southern side the vegetation condition is more variable.

A strip of excellent condition fringing vegetation occurs within the paperbark wetlands for the first 550m downstream of the St Alouarn PAW. Adjacent to the paperbark wetlands the vegetation condition declines to completely degraded along the private property boundary where the area is largely cleared and dominated by introduced grasses and bracken fern (*Pteridium esculentum*). Moving downstream the strip of paperbarks narrows and the native understorey diminishes as the area becomes more weed dominated and impacted by historical grazing.

In front of Wallcliffe House the vegetation is a relatively narrow strip with some introduced plantings and a range of weed incursions.

Under the Wallcliffe cliffs the vegetation has been heavily impacted by previous recreational access and lack of weed management following the 2011 fire. Much of this vegetation is degraded with significant arum lily, cape gooseberry, and apple of Sodom (*Solanum linnaeanum*) infestations.

Through to the coast on the southern side of the river, pyp grass (*Ehrharta villosa*) and a number of other coastal environmental weeds are well established. These weeds are dominating in the area and replacing native vegetation. As a result much of this lower stretch was classified as degraded or completely degraded.



Degraded vegetation under Wallcliffe caves

Weeds

The foreshore in the upper portion of this section was heavily infested with bridal creeper for many years until this plant was controlled through the bridal creeper rust introduced to Australia in 2000 as a biological control agent. Small bridal creeper plants are still widespread throughout the foreshore and adjacent private property though the rust has to date kept the plants small and contained. The continued effectiveness of the rust needs to be monitored and ameliorative action taken if bridal creeper again takes hold in this area. It is noted that a low level presence of bridal creeper is required in an area to sustain the biocontrol rust as a source for annual reinfestation of seedlings.

Arum lily is widespread in this reach, particularly along the northern foreshore where it is scattered throughout much of the foreshore and surrounding vegetation. It is dense in pockets. It is understood that this area has not been the subject of any concerted control effort within the last decade.

On the southern side of the river arum lily is present at low densities for much of the length from St Alouarn PAW to the base of the Wallcliffe caves. This area has been the subject of some control in recent years.

Sydney golden wattle is scattered along the southern side of the river from the St Alouarn tributary to the Rowing Club and on surrounding properties. It was also recorded from two locations on the northern side of the river. These plants and clusters represent a high priority for control (particularly those on the north side).

Pyp grass is well established and dominant through much of the rivermouth zone on the southern side of the river. This species is an effective dune stabiliser and as such it serves an important function in this area where there is minimal native vegetation cover. Containment of this infestation is a high priority to ensure it does not spread into areas of good condition vegetation. Control of the main infestation is a very large project which would involve years of consistent control and revegetation, and would require long term funding and planning.



Pyp grass dominated dune and foreshore



Degraded, weed infested area below Wallcliffe caves

Other weeds that are a priority for control include:

- cape gooseberry and apple of Sodom at the base of Wallcliffe caves,
- the isolated blackberry around the Rowing Club;
- the Norfolk Island Hibiscus on the northern bank opposite the canoe storage area at the rivermouth; and
- the bracelet honey myrtle (*Melaleuca armillaris*) in front of Lot 7 and Lot 8 Saint Alouarn Place

Erosion

The vast majority of the foreshore in this section is stable and not prone to erosion. The exceptions to this include:

- A small section of the river bank around the Rowing Club which is bare but currently being revegetated;
- The first 500m upstream of the rivermouth where recreational activity and pedestrian traffic has destabilised the dune vegetation. Both access management and rehabilitation works are required to contain the extent of impact and restore stability to the impacted dunes.



Eroding and sparsely vegetated dunes near the rivermouth



Degraded bare area at the Rowing Club

Access and recreational use

Downstream of the St Alouarn PAW there are no formal tracks, although the degraded edge of the reserve on the southern bank between the St Alouarn and Rowing Club PAWs allows passage through this area. The two PAWs provide access to the foreshore from Wallcliffe Rd.

Further downstream there are informal walk tracks to and through the base of Wallcliffe cliffs.

The last 500m of river on the south bank is accessible through fenced walkways and along the water's edge. During high water people are walking through the dunes to avoid the need to wade through the water. This is exacerbating damage to this area.

The northern side of the river receives some recreational and pedestrian traffic behind the dunes at the rivermouth beach. The rest of the northern bank has no formal or established access or tracks. Access to this area involves canoeing, kayaking or walking down from the Kilcarnup track and it appears that very little use is occurring.

The rivermouth is a major recreational node for swimmers, surfers, Cape to Cape Track walkers, families, kayakers, fishers and general beach goers. There is significant infrastructure in place to support this use.

The lower portion of the river receives significant use by recreational and commercial kayakers, canoeists and SUP paddlers generally originating from the rivermouth with additional rowers and kayakers starting from the Rowing Club.

The Wallcliffe caves and cliffs also represent a regularly used node of recreational and commercial operator use. The area is currently accessed via an informal access track off the Cape to Cape Track and by paddlers from the river. The area represents an important Aboriginal heritage site and is currently used for walking, rock climbing, sightseeing and caving. It has also been used for the storage of commercial operator's canoes.

At the Shire of Augusta Margaret River Ordinary Meeting of 28 March 2018 the following resolution was agreed to regarding the Wallcliffe caves:

That Council:

1. *Undertakes statutory public consultation by giving local public notice under clause 2.2 of the Local Government Property Local Law 2013 of its intention to make a determination prohibiting:*

- a) entry into the Cliffs caves after 30 June; and*
- b) the storing/landing/launching of boats on the river bank other than in designated areas.*

c) the traversing of any land between the Cliffs and the Cape to Cape track, including the trail marked in yellow on the plan below.

2. Consults with local Indigenous groups regarding:

- a) the erection of signs at the entrance to the Cliff caves a safe distance from the burial sites and at the Rivermouth advising the public of the above determination;*
- b) the removal of climbing infrastructure and other means of restricting access to the site.*
- c) Construction of a viewing platform for photography on the western end of the Reserve on top of the cliff;*
- d) Revegetation and rehabilitation of degraded areas around the Cliffs, including the river bank and the trail to the caves.*

3. Varies the conditions of any Local Law Permit holders who use the Cliffs to prohibit entry into the caves.

4. Designates the following locations for the storing/landing/launching of boats/canoes, (for the purpose of local public notice and future permit conditions):

- a) Anywhere more than 100m north, but not more than 300m north of the Rivermouth Carpark;*
- b) 50m either side of the Margaret River Rowing Club building on 43268.*



Canoe storage at the rivermouth



Fenced path at the rivermouth

Infrastructure and encroachment

The boundary between the foreshore reserve and private property is unclear in many places on the southern side, encroachment of private activities into the reserve includes:

- Storage of canoes/kayaks at the rivermouth and on the foreshore near the St Alouarn PAW
- Vehicle access around the St Alouarn PAW

Reserve width

The Leeuwin-Naturaliste National Park provides a very wide reserve and excellent buffer along the entire northern side of the river in this section.

Downstream of the St Alouarn PAW the reserve on the southern bank is very narrow through to non-existent at Wallcliffe House. The final 1 km of foreshore downstream of Wallcliffe House is contained within Reserve 41545 which provides a healthy and wide reserve.



Figure 18: Section 4 riparian vegetation condition

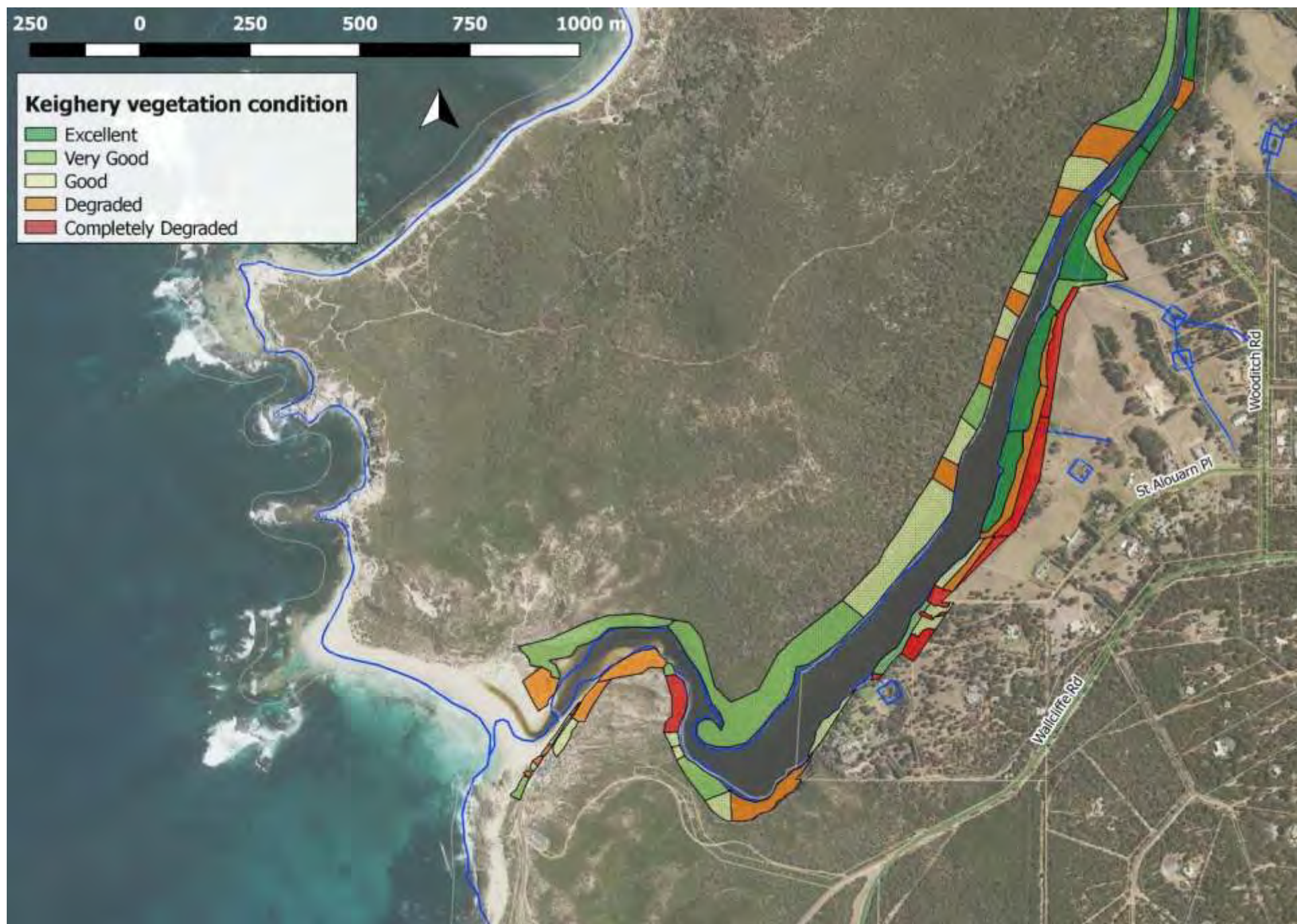


Figure 19: Section 4 upland vegetation condition

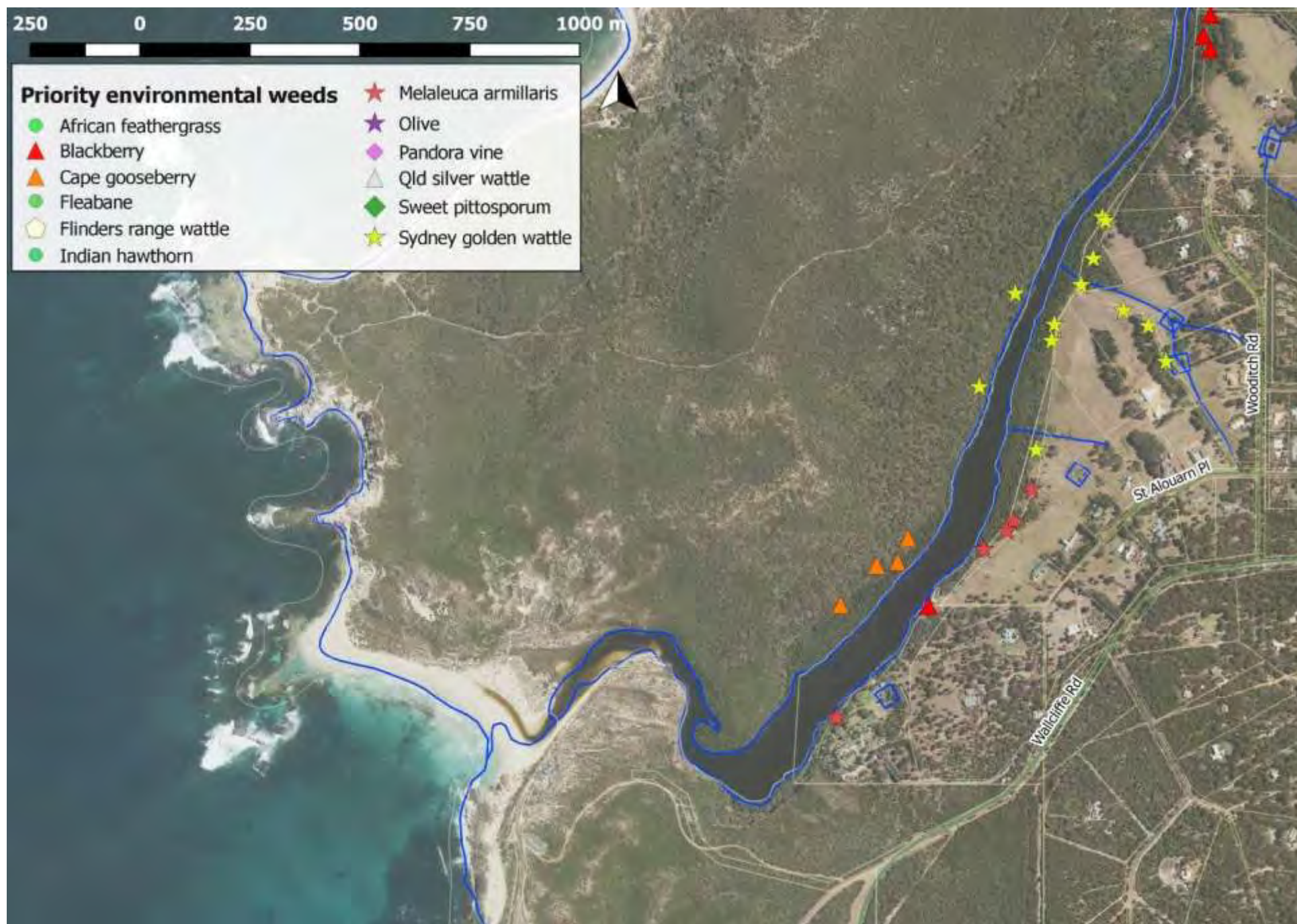


Figure 20: Section 4 priority environmental weeds

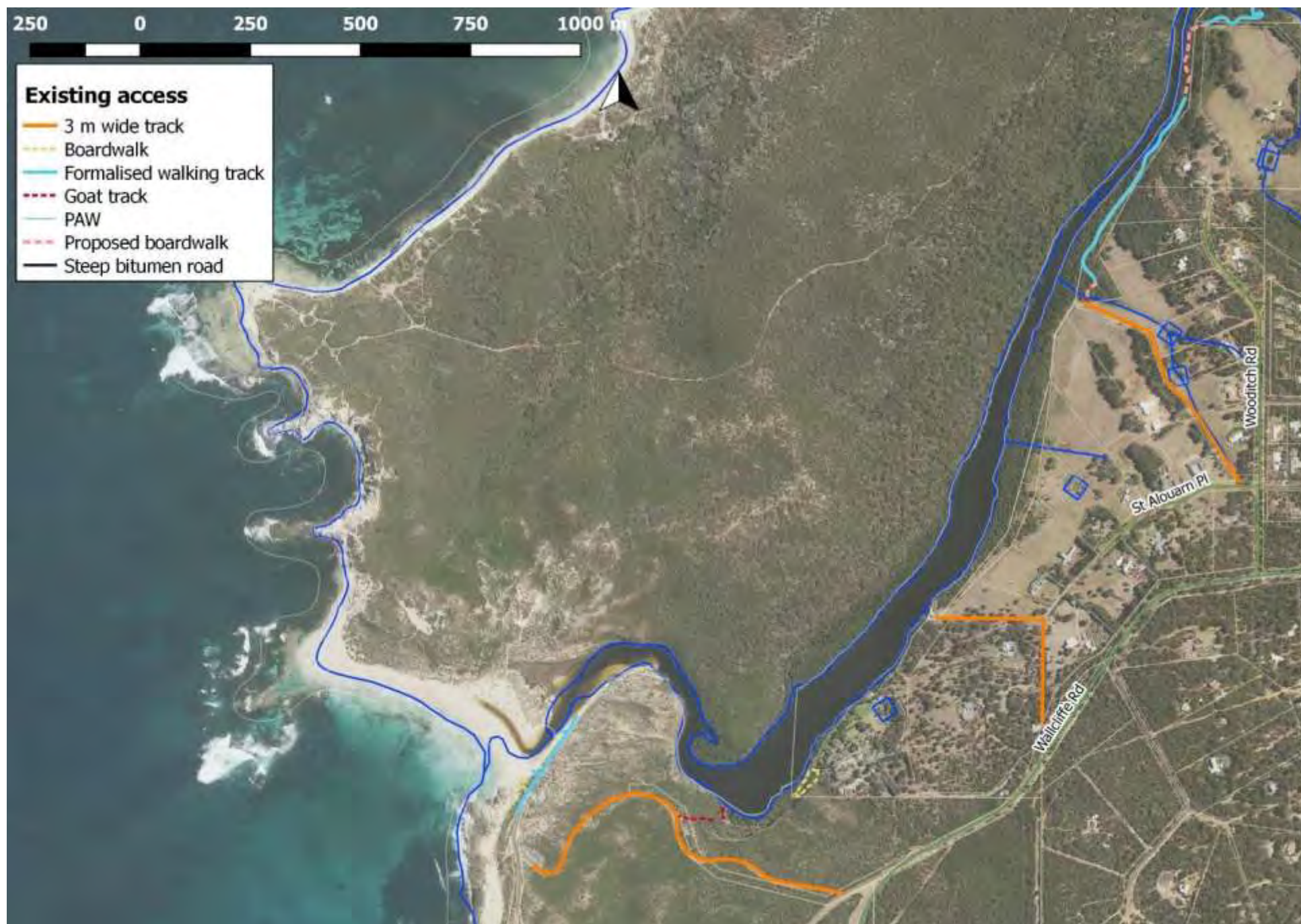


Figure 21: Section 4 existing access



Figure 22: Section 4 private property within the foreshore reserve

Management recommendations

Protecting and enhancing the environmental values of the Margaret River requires careful management. The river is a complex and dynamic natural system. The river is well recognised for its environmental and cultural values and faces numerous, often interrelated, threats. Current knowledge and understanding about this complex river ecosystem is limited.

Decisions regarding development and management associated with the Margaret River need to be made within a broad context to avoid degradation resulting from incremental and accumulative change. A clear vision, agreed management principles, comprehensive planning and collaborative management are highly recommended.

The following management principles and recommendations have been developed based on best practice river management, information on current river condition, and input from stakeholders and the community.

The management recommendations are in two sections:

- Overarching strategic management principles and recommendations relevant to the whole subject area; and
- Recommendations for on-ground activities broken down by section with accompanying map.

12. Overarching strategic management principles and recommendations

Aboriginal cultural and heritage values		Priority ⁵
12.1	Undertake early consultation and regular engagement with relevant Aboriginal people regarding planning, management and on-ground activities associated with the Margaret River and Wallcliffe caves and cliffs.	H
12.2	Follow advice in the Aboriginal Heritage Due Diligence Guidelines 2013. Seek consent or authorisation from the Department of Planning, Lands and Heritage for activities that may impact on the Margaret River and Wallcliffe cliffs and caves.	H
12.3	Ensure Aboriginal people have a primary and active role in the planning and implementation of Aboriginal cultural and heritage education and interpretative activities and materials.	H
Community knowledge and participation		Priority
12.4	Divergent values and aspirations regarding the river exist within the community. Genuine, thorough consultation and involvement with stakeholders and the community should occur when development within the foreshore reserve is being considered.	H
12.5	The community want to be involved in the management of the foreshore reserves and programs such as the Friends of Reserves allow the community the opportunity to be engaged in and take ownership of their reserves. It is recommended that Friends of Reserve groups be formed and supported to facilitate and encourage community participation in planning and management.	H
12.6	There is strong community interest for deeper understanding and knowledge of the ecological, cultural and historical aspects of the river and its foreshore. Engagement	M

⁵ Priorities: H= high, M=medium, L=low

	<p>activities are important in connecting the community to the river and its reserves and ensuring the community understands the reasoning and values driving management decisions and actions.</p> <p>The use of signage to improve community knowledge about the river needs consideration and planning. It is recommended that an interpretative signage plan for the river be developed in consultation with Aboriginal and community representatives.</p> <p>Considerations include: appropriate information and messages; appropriate number of signs; suitable locations at key, well used, access points such as the A class reserve, Ashton St foreshore, the waterfall, the horseford, and the rivermouth; and avoiding installation of signage in areas where it may be intrusive on the natural environment.</p>	
Reserve vesting and purpose		Priority
12.7	<p>The classification, vesting and designated purpose of the foreshore reserves should reflect their environmental values and intended use, and should facilitate the best management outcomes.</p> <p>It is recommended that the DBCA recommendation within the Leeuwin-Naturaliste capes area parks and reserves management plan 2015 to add the UCL adjacent to the Wooditchup National Park into the National Park should be supported, subject to consultation with the Aboriginal community.</p> <p>It is recommended that subject to consultation with the Aboriginal community, the remainder of the UCL and all other reserves along the river be amalgamated into one reserve, with the vesting authority AMRSC and the vesting purpose changed to more accurately reflect the conservation values of the reserve and the management objectives for the area. For example, "Conservation and recreation" or "Conservation, foreshore protection and recreation".</p>	M
12.8	<p>Management responsibilities for the Margaret River reserves should be clarified and consultation undertaken between management bodies to coordinate required management.</p> <p>It is recommended that AMRSC support and participate in the Margaret River Collaborative Management Group to ensure coordinated cross tenure management of foreshore reserves.</p>	H
Planning		Priority
12.9	Where subdivision and development occurs adjacent to the foreshore reserve it should, whenever possible, result in improvements to river foreshore condition. For example, conditions of planning approval to include: control of invasive environmental weeds on properties adjoining the foreshore reserve and revegetation of priority areas.	H
12.10	Much of the foreshore reserve is narrow and increasing the width of the reserve should be a priority through rezoning and subdivision processes. For further information and guidance see the DOW Operational Policy 4.3 Identifying and establishing foreshore reserves for further information.	H
12.11	Management and development of the foreshore reserves should be considered within the broader context of the river and catchment. On-going consultation and collaboration through the Margaret River Collaborative Management Group is recommended.	H
Wildness quality		Priority

12.12	<p>Field assessments and community consultation identified areas of the river that, for lack of a better descriptor, retain a 'wildness quality'. These areas remain in excellent natural condition, are relatively free of infrastructure and retain a feeling of remoteness due to the perceived distance from human elements such as houses, roads, developed access, noise and other infrastructure. Five 'wildness quality' areas were identified, together making up approximately 3 km of the river, about 21% of its length between town and the coast (Figure 2). These high quality remnants will require special protection if their current condition is to be maintained.</p> <p>The following recommendations relate to areas with high 'wildness quality':</p> <ul style="list-style-type: none"> • The human footprint in areas with high 'wildness quality' to be restricted. This includes constructed walking/cycling/vehicle tracks, signs or other infrastructure. • Rehabilitation to be undertaken where appropriate to protect and restore areas with high 'wildness quality'. • Wherever possible, ground-disturbing activities required for fire management should not be conducted within areas of high 'wildness quality'. This includes construction and maintenance of access tracks, firebreaks, fuel-reduced buffers and water points. • Activities, including services and infrastructure, adjacent to areas of high 'wildness quality' that may impact on landscape values and/or otherwise degrade the quality of such areas should be avoided where possible. Such activities should not be permitted within areas of high 'wildness quality'. • Management activities considered beneficial to the protection of areas of high 'wildness quality' should be carried out on adjoining lands where possible. For example, control of invasive weeds. 	
Public access and recreation		Priority
12.13	<p>Development of trails in the subject area will be considered in detail in the Margaret River Walking and Off Road Cycling Trails Strategy (Trails Strategy) currently being developed. It is advised that the following recommendations should guide planning and development in relation to public access and recreation in the Margaret River foreshore reserves (including development of the Trails Strategy):</p> <ul style="list-style-type: none"> • No new public access, signs or other infrastructure to be developed within areas identified as being of high conservation value (ie. excellent or very good condition vegetation or A grade foreshore (as shown on figures within Section 8 to 11) and/or having high 'wildness quality' (Figure 2). • Public access and recreational development to be located in areas of current use where environmental disturbance has already occurred and where appropriate development should include restoration to enhance environmental values. • Public access and recreational opportunities to remain low key and have low environmental impact (eg walking, picnicking, sightseeing and swimming at suitable locations). • Access and recreational infrastructure (walking tracks, car parking, picnic areas, and viewing areas) to remain low key, complement the natural environment and minimise disturbance and impact on environmental values. 	H

12.14	<p>The bike connection from town to the Wadandi Track has been identified as an issue requiring resolution. The Minnie Keenan trail is located very close to the edge of the river and erosion is evident along the track. The track is very narrow and winding. It presents a risk to the safety of walkers and riders, and the current dual use impacts negatively on walker's amenity due to the possibility of collision. The current dual use nature is inappropriate and unsustainable.</p> <p>The need for a safe connection from the Wadandi Track to Wooditchup National Park south of Carters Rd has also been identified.</p> <p>It is understood that the bike connection between town and the Wadandi Track, and the Wadandi Track to Wooditchup National Park will be addressed in the upcoming Margaret River Walking and Off Road Cycling Strategy.</p>	H
12.15	As single use walking tracks are most appropriate in some areas a process to enable designation of tracks as single use walking tracks is needed.	M
12.16	Formally prohibit powered water craft (both fuel and electric) from the river.	H
Vehicle access		Priority
12.17	Support the DBCA recommendation within the Leeuwin-Naturaliste capes area parks and reserves management plan 2015 to restrict access to vehicle tracks within Wooditchup National Park south-west of Carters Rd (Gan, Mott and Umberto roads)	H
Infrastructure and encroachment		Priority
12.18	<p>Private infrastructure within the foreshore reserve includes pumps, pipes, canoes, kayaks and fencing. It is recommended that private infrastructure be removed from the foreshore reserve for the following reasons:</p> <ul style="list-style-type: none"> • Safety, fire and liability concerns related to unregulated fuel, electricity outlets and pump placement within publicly accessible land; • Ecological impacts of summer and autumn pumping on refuge pools; • Amenity, aesthetic and noise pollution impacts of pumps, pipes and pumphouses located within the publicly accessible foreshore reserve; and • Impacts on vegetation condition as a result of access to, and use of, pumping infrastructure and canoes/kayaks. 	H
12.19	It is recommended that the old fencing and degraded signs found throughout the foreshore reserves be removed.	L
12.20	It is recommended that the reserve boundary be clearly delineated in areas accessed by the public including Lot 1 Ashton St, Ellen Pl area, and the McHenry Hohnen subdivision.	M
12.21	It is recommended that unauthorised vehicle access to be excluded from within the foreshore reserves.	H
Fire management		Priority
12.22	It is recommended that AMRSC coordinate a collaborative approach to planning and management of all prescribed burning within the foreshore reserve involving AMRSC, DBCA, Aboriginal representatives and Nature Conservation Margaret River Region.	H

12.23	<p>Management of fire risk can result in degradation to native vegetation communities as a result of ground and vegetation disturbance for firebreaks and firefighting access tracks, inappropriate fire regimes for particular vegetation types (for example, current knowledge indicates that granite outcrops and watercourses are best left unburnt if possible), increased weed invasion and/or uncontrolled vehicle and pedestrian access after fire.</p> <p>Wherever possible, management of fire risk associated with foreshore reserves should be undertaken in a way that will minimise degradation of native vegetation condition on both public and private land. It is recommended that a broad, strategic view of fire management along the river be taken and landholders of adjoining and nearby private properties be engaged in developing and implementing strategic fire management plans with the aim of minimising damage to native vegetation communities.</p>	H
12.43	Fire risk reduction actions to meet Bushfire Attack Level (BAL) requirements on private property should be achieved within the private property and not impact on adjoining reserves.	H
12.25	Current access to water for firefighting and strategic bushfire containment should be accommodated in rehabilitation and access plans. Firefighting access developed for fire risk management should not compromise the overall access strategy for the river.	H
Monitoring of foreshore condition		Priority
12.26	Monitor impacts of recreational activities to ensure natural, cultural and heritage values are not detrimentally affected.	H
12.27	Regularly monitor environmental condition of the foreshore reserves.	H
Weed control		Priority
12.28	<p>Principles to guide weed management include:</p> <ul style="list-style-type: none"> • Maintenance of previous weed control investment is a high priority. • Weed management should prioritise emerging weed problems that have a high potential to diminish foreshore condition. • Weed control to be followed up where appropriate with revegetation to outcompete colonising weed species and enhance environmental condition. 	H
12.29	Support efforts to undertake catchment wide arum lily, blackberry, African feather grass and woody weed control programs on private property in the Margaret River catchment to reduce on-going infestation within the reserve.	M

13. Recommendations for on-ground works for Section 1 (Bussell Hwy to Kevill Rd East)

Vehicle access		Priority
14.1	Restrict vehicle access to the Ashton St foreshore via the Illawarra and Ashton St PAWs through the use of fencing and gates.	H urgent
14.2	Restrict vehicle access to the foreshore in front of Lots 56, 57 and 58 Kevill Rd East through fencing.	H urgent
Pedestrian and cycle access		Priority
14.3	The strategic firebreaks of Mott and Umberto roads currently provide cycle, vehicle and pedestrian access along the foreshore in Wooditchup National Park. At some points Umberto road is very close to the river. It is recommended that the appropriateness of the location and use of this road for cycling and/or walking should be reviewed within the overall planning for cycling and walking trails in Wooditchup National Park.	H
14.4	Informal goat tracks running parallel to the river (as shown on Figures 6, 11, 16 and 21) require realignment where they are very close to the river and it is appropriate to move them further from the river's edge. Where the tracks are part of the larger track network they should have track markers.	M
Recreational sites		Priority
14.5	The carparking, access and signage at the Apex Weir off Carters Rd on the northern side of the river requires rationalisation and stabilisation of parking and vehicle access to protect and improve this increasingly popular area. Provision of a rubbish bin and a picnic table is also recommended.	H
14.6	The Ashton St foreshore provides an opportunity for people to access the river for recreation. Improvements are required such as revegetation to rehabilitate degraded areas of foreshore, weed control and formalisation of a path. Grasses in this area restrict year round walking access. Vehicle access to the foreshore through PAW's needs to be restricted as recommended at 14.1	H
Erosion control		Priority
14.7	Control erosion along the A Class Reserve trails between Bussell Hwy and the Apex Weir carpark.	M
14.8	Control and prevent erosion along the Minnie Keenan Trail.	M
14.9	Stabilise the C grade foreshore areas at: <ul style="list-style-type: none"> the cleared banks at the bridge on Bussell Hwy; the northern side of the river between the Apex Weir and Minnie Keenan trail; parts of the Ashton St foreshore; and upstream of Kevill Rd East. 	M
Weed control		Priority
14.10	Implement an annual ongoing weed control program focusing on blackberry, African feather grass, arum lily, Sydney golden wattle, Flinders Range wattle, olives and sweet pittosporum.	H
14.11	Sweet pittosporum is well established around the A Class Reserve and the Minnie Keenan trail zone and surrounding private property. Continued control is required over the next few years to reduce the impact and spread of this species	M

14.12	Olive seedlings were found within the reserve. This plant has become a serious weed in other parts of Australia. Presence in the reserve should be monitored and control undertaken as necessary.	M
14.13	Control the following small weed infestations to minimise further spread: <ul style="list-style-type: none"> • blue periwinkle in the foreshore at Lot 2 Caves Rd, near the Merchant PAW confluence and in the A Class Reserve; • pandora vine at Minnie Keenan; • butterfly bush around the A Class reserve; and • broom bush through the Minnie Keenan trail; and • Flinders Range wattle on both sides of the river including the large island upstream of Kevill Road East. 	M
Revegetation		Priority
14.14	<p>There are many areas within the foreshore and upland vegetation that would benefit from revegetation to improve vegetation condition. Priority areas for revegetation are shown on Figures 28 to 31 in Appendix 1. More detail on the requirements for revegetation is included in Appendix 1.</p> <p>Listed below are the priority areas for revegetation in Section 1:</p> <ol style="list-style-type: none"> 1. the foreshore upstream and downstream of Maxwell St; 2. adjoining Lot 13 and 14 Ashton St; 3. along the Ashton St foreshore and confluence with the Merchant St and Illawarra PAWs; 4. adjoining Lots 57 and 58 Kevill Rd East; 	M
14.15	In Sections 1, 2 and 3 there are a number of areas within the channel and the foreshore that have been the focus of blackberry or African feather grass control and that are now colonised by opportunistic weeds such as nightshade, fleabane, grasses, paspalum, umbrella sedge and other species. Control of these weeds and revegetation with native riparian species is recommended.	L

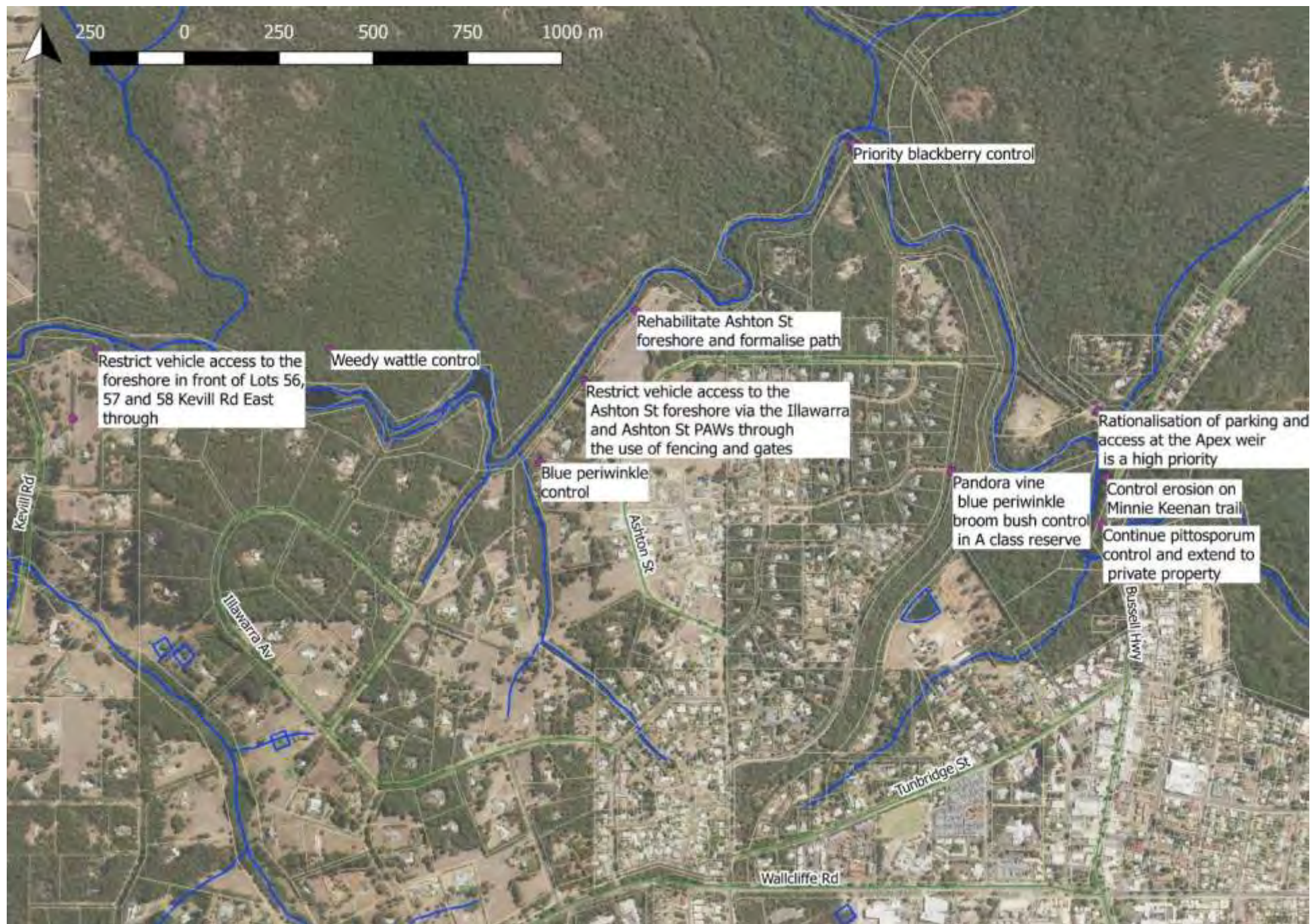


Figure 23: Section 1 management recommendations

14. Recommendations for on-ground works for Section 2 (Kevill Rd East to Caves Rd)

Vehicle access		Priority
15.1	Restrict the ability of vehicles to access strategic firebreak tracks off Doyle Place, Kevill Rd, Horseford Rd and Freshwater Drive through the use of fencing and gates.	H
Pedestrian and cycle access		Priority
15.2	Informal goat tracks running parallel to the river (as shown on Figures 6, 11, 16 and 21) require realignment where they are very close to the river and it is appropriate to move them further from the river's edge. Where the tracks are part of the larger track network they should have track markers.	M
Recreational sites		Priority
15.3	The waterfall zone on the southern bank requires rationalisation of parking and access to protect and improve this popular area. The parking and pedestrian access has evolved over time without any planning or control measures. With increased use this area is becoming degraded and improved parking and control of vehicle and pedestrian access is a very high priority. Access to fight fire on this section of river needs to be considered within any planned changes.	H
15.4	The track leading to the waterfall on the northern side of the river requires low key formalisation and erosion control measures. A bench seat in this area is recommended.	M
Erosion control		Priority
15.5	Control erosion and improve amenity at the horseford zone on the southern bank. This includes rationalisation of parking and access, and revegetation. Maintaining access for fire fighting vehicles to obtain water is required.	M
15.6	The horseford zone on the northern side of the river requires low key management actions to address erosion and compaction. This includes brushing, placement of woody debris and revegetation. Horse riders access the river here and any rehabilitation work needs to consider this on-going use.	M
Weed control		Priority
15.7	Implement an annual ongoing weed control program focusing on blackberry, African feather grass, arum lily, Sydney golden wattle, Flinders Range wattle, olives and sweet pittosporum.	H
15.8	Olive seedlings were found within the reserve. This plant has become a serious weed in other parts of Australia. Presence in the reserve should be monitored and control undertaken as necessary.	M
15.9	Monitor the continued effectiveness of the bridal creeper rust and undertake bridal creeper control if necessary.	M

15.10	<p>Control the following small weed infestations to minimise further spread:</p> <ul style="list-style-type: none"> • apple of Sodom in the foreshore reserve in front of Lots 32 and 33 Ellen Place; • dolichos pea at Lot 972 Horseford Rd; • tambookie in the channel in front of Lot 94, 2 Caves Rd and Kilcarnup; and • garden escapees in front of Lot 110 Caves Rd. 	M
Revegetation		Priority
15.11	<p>There are many areas within the foreshore and upland vegetation that would benefit from revegetation to improve vegetation condition. Priority areas for revegetation are shown on Figures on Figures 28 to 31 in Appendix 1. More detail on the requirements for revegetation is included in Appendix 1.</p> <p>Priority areas for revegetation in section 2 include:</p> <ol style="list-style-type: none"> 5. the waterfall zone and Yalgardup Brook confluence; 6. horseford northern bank; 7. horseford southern bank; 8. adjoining Lot 972 Horseford Rd; 9. in front of Lot 3 Doyle Place; 10. Laurel Crt; and 11. East of Caves Rd zone. 	M
15.12	<p>In Sections 1, 2 and 3 there are a number of areas within the channel and the foreshore that have been the focus of blackberry or African feather grass control and that are now colonised by opportunistic weeds such as nightshade, fleabane, grasses, paspalum, umbrella sedge and other species. Control of these weeds and revegetation with native riparian species is recommended.</p>	L

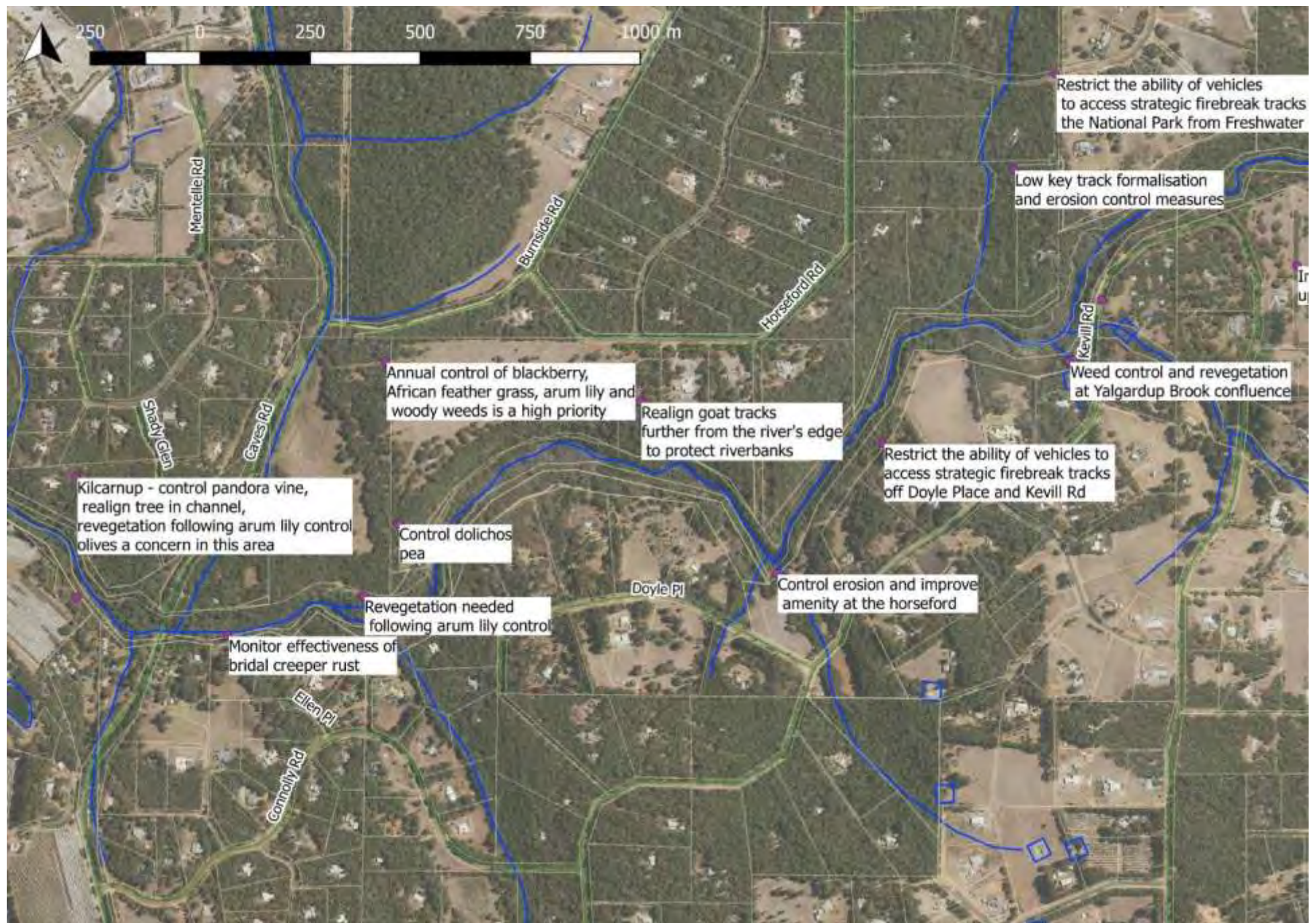


Figure 24: Section 2 management recommendations

15. Recommendations for on-ground works for Section 3 (Caves Rd to St Alouarn PAW)

Vehicle access		Priority
16.1	Work with the strata group to restrict vehicle access to the foreshore reserve adjoining the McHenry-Hohnen subdivision through the use of gates.	H Urgent
Pedestrian and cycle access		Priority
16.2	Informal goat tracks running parallel to the river (as shown on Figures 6, 11, 16 and 21) require realignment where they are very close to the river and it is appropriate to move them further from the river's edge. Where the tracks are part of the larger track network they should have track markers.	M
16.3	<p>Nature Conservation participated in the working group to guide implementation of the winter diversion track along the Margaret River from Caves Rd to St Alouarn PAW in May 2018.</p> <p>The full report of the working group can be accessed at https://www.amrshire.wa.gov.au/library/file/1Council/Meetings/2018%20Council%20Meetings/20180605%20Attachment.pdf</p> <p>Nature Conservation's advice to the group regarding the track was included in the working group's recommendations to Council and was accepted by Council at the Special Council meeting 5 June 2018.</p> <p>Nature Conservation's report to the working group can be accessed in Appendix 1 of this report (see also Figure 26 on Page 74).</p>	H
Recreational sites		Priority
16.4	Instigate options to minimise damage to vegetation and exacerbating erosion in the area of 'jump rock'. This may include a physical barrier and/or planting, licence conditions to restrict canoeing tour groups stopping here, formalising an area for parking canoes and discussion with the schools that regularly visit this area to explore management options and encourage best practice.	H
Erosion control		Priority
16.5	Stabilise the C grade foreshore area directly downstream of Caves Rd.	M
16.6	Address the erosion on the northern bank of the river at Kilcarnup by realigning the large woody debris in the channel to a maximum of 30° from the bank.	M
Weed control		Priority
16.7	Implement an annual ongoing weed control program focusing on blackberry, African feather grass, arum lily, Sydney golden wattle, Flinders Range wattle, olives and sweet pittosporum.	H
16.8	Olive seedlings were found within the reserve. This plant has become a serious weed in other parts of Australia. Presence in the reserve should be monitored and control undertaken as necessary.	M
16.9	Monitor the continued effectiveness of the bridal creeper rust and undertake bridal creeper control if necessary.	M

16.10	<p>Control the following small weed infestations to minimise further spread:</p> <ul style="list-style-type: none"> • redhead cottonbush within the channel at Kilcarnup; • pandora vine at Kilcarnup; • cape gooseberry at the Dallip Spring confluence. This weed is increasingly common throughout the foreshore west of the Dallip Spring confluence with the river and control of this large infestation will minimise further spread downstream. 	M
Revegetation		Priority
16.11	<p>There are many areas within the foreshore and upland vegetation that would benefit from revegetation to improve vegetation condition. Priority areas for revegetation are shown on Figures 23 to 26 in Appendix 1. More detail on the requirements for revegetation is included in Appendix 2.</p> <p>Implement an annual on-going revegetation program. Listed below are the priority areas for revegetation:</p> <ul style="list-style-type: none"> 12. Caves Rd to end of vineyard on southern bank; 13. Kilcarnup; and 14. West end of McHenry Hohnen. 	M
16.12	<p>In Sections 1, 2 and 3 there are a number of areas within the channel and the foreshore that have been the focus of blackberry or African feather grass control and that are now colonised by opportunistic weeds such as nightshade, fleabane, grasses, paspalum, umbrella sedge and other species. Control of these weeds and revegetation with native riparian species is recommended.</p>	L

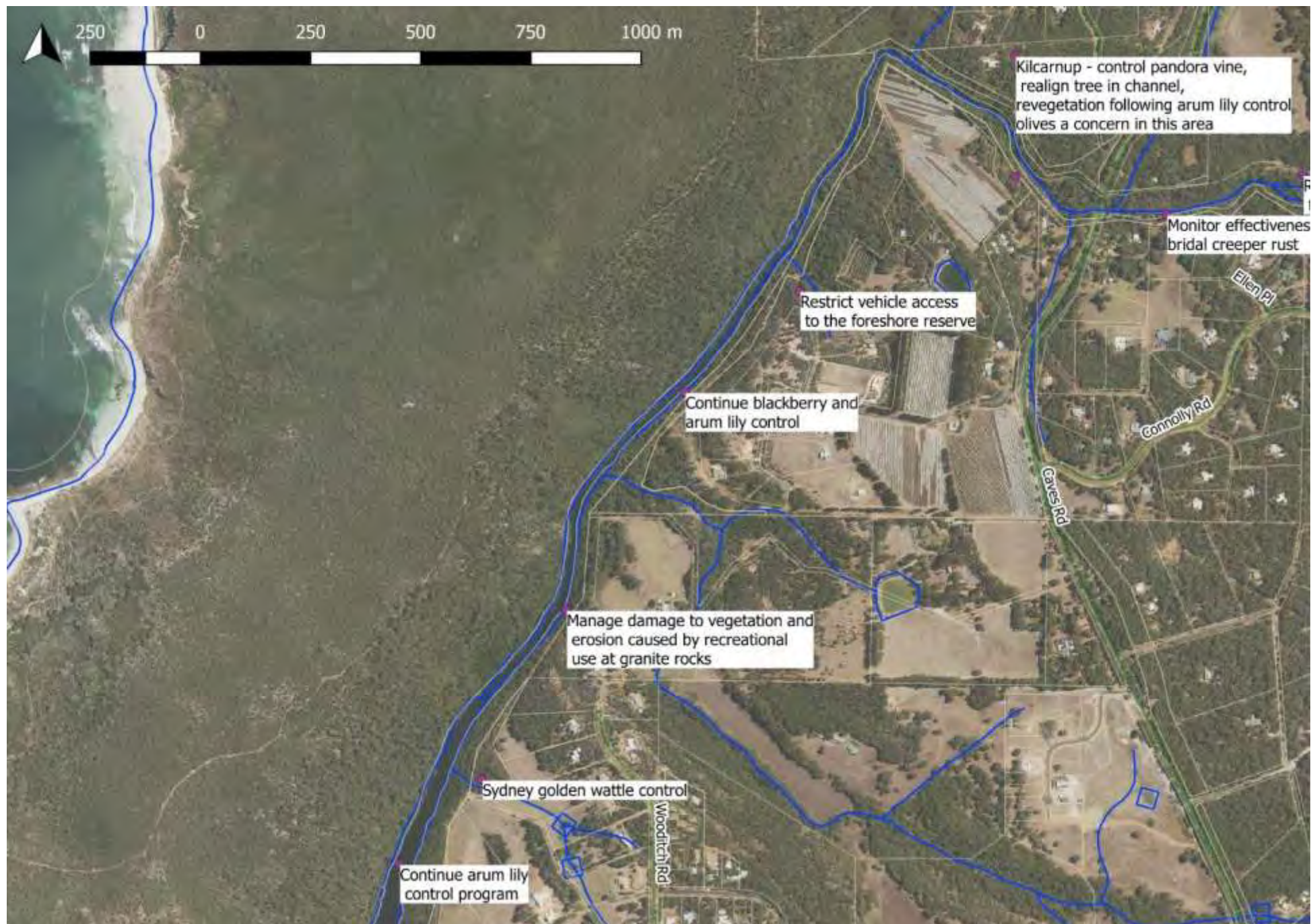


Figure 25: Section 3 management recommendations

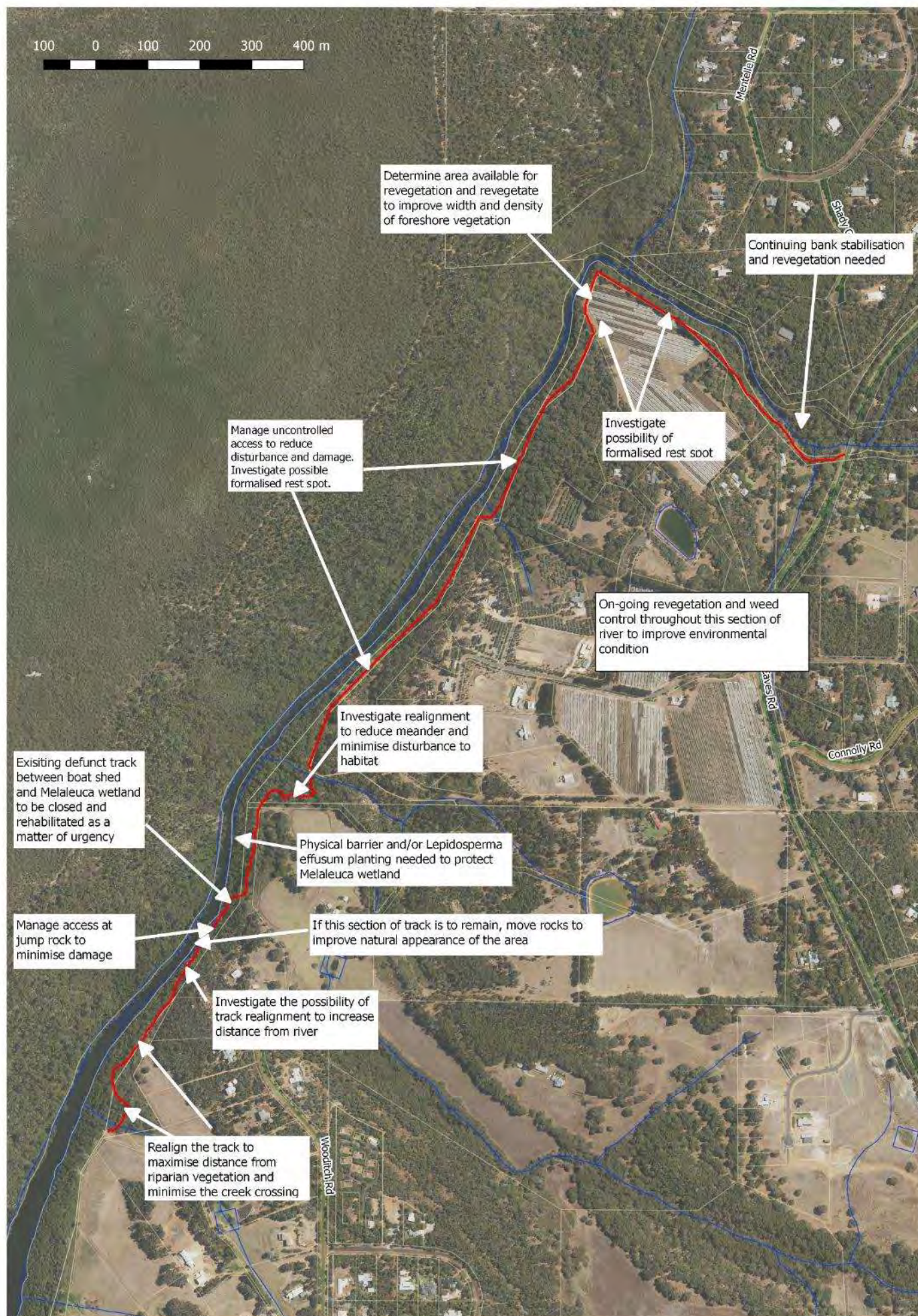


Figure 26: Section 3 management recommendations to Winter Diversion Track working group

16. Recommendations for on-ground works for Section 4 (St Alouarn PAW to the coast)

Pedestrian and cycle access		Priority
17.1	Fence the additional unfenced dunes on the southern bank of the rivermouth where recreational and pedestrian traffic are destabilising the area.	M
17.2	Work with the commercial operators to encourage and promote low impact movement through and along the dunes.	M
Recreational sites		Priority
17.3	Wallcliffe cliffs and caves – as per the outcomes of recent Aboriginal consultation and Council decision OM2018/85, commercial operators (through amendment to the conditions of any Local Law Permit holders) and recreational users (by a Local Law) will be restricted from accessing the Wallcliffe caves.	
17.4	The rivermouth area represents the area of highest recreational use in the study area and has recently received significant investment in infrastructure and interpretative signage. There remains a need for additional fencing and signage to protect dune areas, restriction of storage of unauthorised private canoes and kayaks on the foreshore, and ongoing monitoring of water quality to ensure public safety.	M
Erosion control		Priority
17.5	Stabilise the C grade foreshore areas at: <ul style="list-style-type: none"> the small section of bank at the Rowing Club; and the southern bank of the first 500m upstream from the rivermouth. 	M
17.6	Erosion and degradation of the foredunes at the rivermouth needs to be addressed through brushing, planting and access management.	H
Weed control		Priority
17.7	Implement an annual ongoing weed control program focusing on blackberry, African feather grass, arum lily, Sydney golden wattle, Flinders Range wattle, olives and sweet pittosporum.	H
17.8	Olive seedlings were found within the reserve. This plant has become a serious weed in other parts of Australia. Presence in the reserve should be monitored and control undertaken as necessary.	M
17.9	Monitor the continued effectiveness of the bridal creeper rust and undertake bridal creeper control if necessary.	M
4.10	Pyp grass is a major issue near the rivermouth where it dominates a very large area. A staged approach of containment, revegetation and broader control is required to strategically tackle this species without threatening the stability of the dune	M
17.11	Control the following small weed infestations in Section 4 to minimise further spread: <ol style="list-style-type: none"> cape gooseberry and apple of Sodom at the base of Wallcliffe caves, the Norfolk Island Hibiscus on the northern bank opposite the canoe storage area at the rivermouth; and the bracelet honey myrtle (<i>Melaleuca armillaris</i>) in front of Lot 7 and Lot 8 Saint Alouarn Place. 	M

Revegetation		Priority
17.12	<p>There are many areas within the foreshore and upland vegetation that would benefit from revegetation to improve vegetation condition. Priority areas for revegetation are shown on Figures 28 to 31 in Appendix 1. More detail on the requirements for revegetation is included in Appendix 1.</p> <p>Implement an annual on-going revegetation program. Listed below are the priority areas for revegetation in Section 4:</p> <ul style="list-style-type: none"> 15. under the Wallcliffe cliffs; 16. & 17. along the foredunes of the rivermouth. 	M

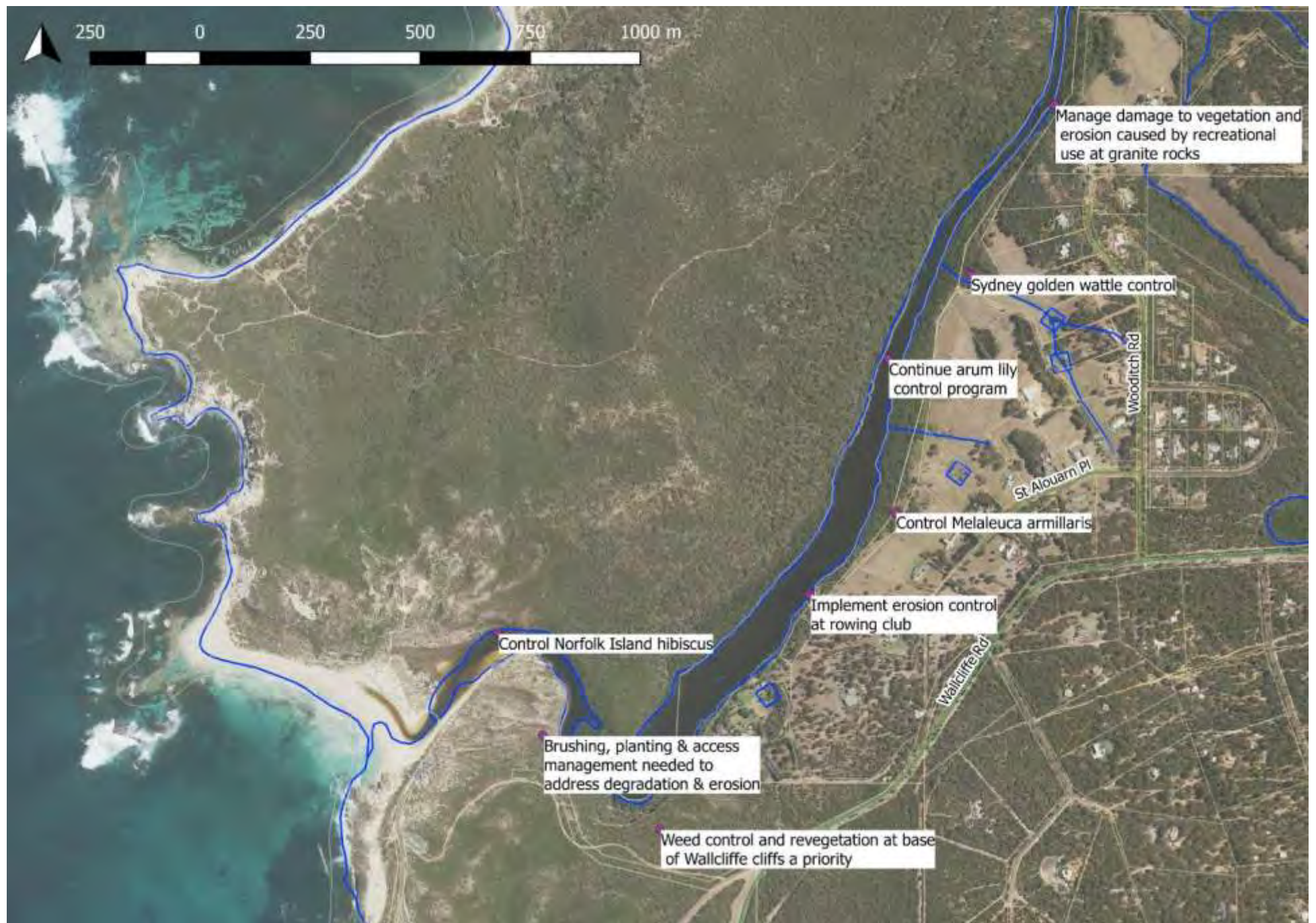


Figure 27: Section 4 management recommendations

References

- Brearley A 2005, *Ernest Hodgkin's Swanland*. University of Western Australia Press, Perth, WA.
- Casson N, Downes S, Harris, A 2009, *Native Vegetation and Condition Assessment and Monitoring Manual for Western Australia*. Department of Environment and Conservation, Perth, Western Australia
- Department of Aboriginal Affairs, 2013. *Aboriginal Heritage Due Diligence Guidelines*. Department of Aboriginal Affairs, Perth.
- Department of Conservation and Land Management. *Policy Statement No 62: Identification and Management of Wilderness and Surrounding Areas*.
- Department of Parks and Wildlife 2015, *Leeuwin-Naturalise capes area parks and reserves management plan 2015*. Management plan number 81. Department of Parks and Wildlife, Perth.
- Department of Water 2012, *Operational Policy 4.3: Identifying and establishing waterways foreshore areas*. Department of Water, Perth.
- Keighery, B.J. 1994, *Bushland Plant Survey*. A guide to plant community survey for community. Wildflower Society of WA (Inc.), Nedlands, Western Australia
- Morgan DL, Thorburn DC, Gill HS 2003, *Salinization of southwestern Western Australian rivers and the implications for the inland fish fauna – the Blackwood River, a case study*. *Pacific Conservation Biology*, 9: 161-171
- Storer T, White G, O'Neill K, Rennie B, Heald D, Christie E, Galvin L & Braimbridge M 2016, *Margaret River condition summary, Review of river condition to inform evaluation of the Whicher Area Surface Water Allocation Plan*, unpublished report by Water Science Branch for Water Allocation Planning Branch, Department of Water, Perth.
- Water and Rivers Commission 1999, *Planning and Management: Foreshore Condition Assessment in Farming Areas of South-West Western Australia*. River Restoration Report No. RR3. Waters and Rivers Commission, East Perth, Western Australia.
- Webb A 2013, *Preliminary Notes on the Granite Outcrops of Margaret River Plateau extent of the Leeuwin Block major landform*, unpublished report, Department of Parks and Wildlife, South West Region.

Appendix 1: Nature Conservation's May 2018 report to the Winter Diversion Trail Working Group

The subject area – southern bank of the Margaret River from Caves Rd to the St Alouarn public access way

The section of river from Caves Rd to the coast has very high conservation values as it contains by far the largest area of permanent water on the river (approximately 4.5 km in length) and is in relatively natural condition. Most of this section of river is well vegetated and retains important habitat elements such as shade, leaf litter, snags, woody debris and areas of varied flow regime.

Like many of the river systems in south-west Western Australia the Margaret River ceases to flow during summer and autumn and is for many months a series of disconnected pools along an otherwise dry river bed. Pools and any reaches of permanent water provide an essential summer drought refuge for many river animals including waterbirds, turtles, water rats, pouched lamprey, frogs, fish, crayfish, shrimp, mussels and aquatic insects, and are integral to the survival of many fauna populations.

The value of this reach as a summer drought refuge for aquatic and terrestrial fauna is further amplified as a result of access restrictions in this area. Most of the northern bank, contained within the Leeuwin-Naturaliste National Park, is densely vegetated within a steep, high valley naturally restricting human access. Until recently, access on the southern bank has been very limited and the level of human visitation and disturbance has been low.

To date there has been little to no research undertaken to improve knowledge and understanding of this significant area of river either in regard to fauna habitat or ecosystem function. Research is needed to better understand and manage the area and enable careful decision making about development that may impact on conservation values.

The fortuitous location of this stretch of river adjacent to the Leeuwin-Naturaliste National Park, the extensive area of remnant vegetation to the north, the large area of permanent water, and the good natural condition of this section of river provides a unique opportunity to protect habitat and ecological values.

The condition of the river foreshore and adjoining upland vegetation varies considerably. For the first 700 metres the foreshore vegetation is very narrow and degraded with some areas of steep, high banks vulnerable to erosion. After the sharp south west bend in the river, the foreshore condition improves considerably with riparian vegetation assessed as A grade and adjoining upland vegetation within the reserve varying from degraded to very good.

There are two vegetation communities in this stretch of river that have high conservation values and are currently in excellent condition. They are:

- *Melaleuca raphiophylla* wetlands. The wetland areas dominated by *M. raphiophylla* and sedges are extremely restricted within the Capes region and very limited in extent on the Margaret River. Given its restricted nature, all areas of this vegetation community are regarded as highly significant. The 50% decline in the mean annual flow of the Margaret River for the period 2001-2014 compared to the long-term record dictates that extreme caution be taken in regard to any disturbance of these restricted and vulnerable wetland areas.
- Granite outcrop areas mapped as Wilyabrup (Wr) vegetation complex by Matisse & Havel, 1998. This vegetation complex is naturally restricted with only 779 ha remaining uncleared within Western Australia and just 9% protected within formal reserves. Granite outcrops support a diversity of microhabitats and soil moisture regimes that have allowed disjunct populations from the Darling Plateau granites to persist and speciate. Some of the flora species are highly restricted and may be

known from solitary rock outcrops. In addition to specific floristic value, the granite outcrops provide significant habitat for lichens, moss, algae, invertebrates and some reptiles. Granite outcrop communities are fragile habitats and susceptible to disturbance and degradation. Given the highly restricted nature of these complexes all their remnant vegetation needs to be regarded as regionally significant.

Recommendations regarding management of environmental impacts associated with the winter diversion track

Track alignment:

1. It is recommended that where practical the track be realigned in the section in front of 89 to 73 Wooditch Rd to maximise the distance between the track and the river; to maximise buffers between vulnerable vegetation communities and the track; to maximise areas of undisturbed habitat; and reduce the likelihood of walkers heading off the track. Specifically this includes:
 - a. The meandering section of track within the reserve south of the McHenry Hohnen subdivision.
 - b. In front of 89 and Lot 202 Wooditch Rd where an alignment further from the river would provide added protection to riparian vegetation and the river banks. It would also allow for rehabilitation of the track in the section through the granite rocks where construction of a dual use track resulted in considerable damage.
 - c. At the southern end of the constructed track (in front of 73 and 83 Wooditch Rd) where the current alignment is located on the very edge of an area of paperbark wetland. This alignment does not allow a buffer to protect habitat values or restrict pedestrian access into this fragile area. The foreshore reserve is wide enough in this area to allow a buffer of 20 to 40 m between the track and the wetland. It is also recommended that rehabilitation of the existing track with revegetation and brushing be undertaken following track realignment, and revegetation be undertaken to create a buffer between the track and the wetland area.
 - d. At the final creek crossing before reaching the St Alouarn PAW.

Access control

It is recognised that controlling access to the river from increased use as a result of the track is going to be very difficult. Uncontrolled access will result in damage to the river banks, riparian vegetation, disturbance to wildlife and reduction of habitat values.

2. It is recommended that a maximum of three areas be formalised as rest areas along the length of the track. These areas would be best placed where there is a view of the river but access to the bank is restricted by vegetation or terrain. It is recommended that a plan for determining the site of these areas and managing access throughout this section be developed with McHenry Hohnen residents as they are currently accessing the river at a number of key locations including for storage of canoes. If use at these current access points continues it will encourage walkers to visit these sites and result in increasing damage.
3. It is recommended that revegetation, brushing and/or fencing be used where necessary to restrict access to the river in areas other than the formalised rest areas.
4. It is recommended that physical barriers be put in place at either end of the track and in other areas as deemed necessary to restrict bike access.
5. It is recommended that sturdy physical barriers be put in place at the each end of the track to restrict pedestrian access to the site until the track is completed.

Protection of vulnerable areas

6. The *Melaleuca* wetland area that would have been affected by the defunct boardwalk proposal will need a physical and/or *Lepidosperma effusum* barrier to restrict access. Planting *Lepidosperma effusum* with the aim of restricting access to this area should be undertaken as soon as possible and the need for a physical barrier assessed.
7. Instigate options to minimise damage to vegetation and exacerbating erosion in the area of 'jump rock'. This may include a physical barrier and/or planting, licence conditions to restrict canoeing tour groups stopping here, formalising an area for parking canoes and discussion with the schools that regularly visit this area to explore management options and encourage best practice.

Rehabilitation and improvement of environmental condition

8. As a matter of urgency the existing track leading from the boat shed to the *Melaleuca* wetland area needs to be closed and rehabilitated as it is currently channelling walkers into this area resulting in further disturbance and damage.
9. Construction of the track through the area of granite outcropping has caused significant damage. A large quantity of rock that was moved to construct the track has been left in piles along the route and rock paving has been constructed in two places. The rock piles and artificial paving negatively impact on the environmental values and landscape character of this previously undisturbed area of river. It is recommended that rehabilitation be undertaken in this area.
10. Implement an annual ongoing weed control program with a focus on blackberry, African feather grass, olives, arum lily, Sydney golden wattle and Flinders Range wattle.
11. Develop and implement a detailed revegetation and bank stabilisation plan to improve environmental condition throughout this section of river.

Community engagement

12. Provide opportunities for the community to be involved in management of the foreshore reserves through Friends of Reserves.

Appendix 2: Proposed revegetation plan

Table of proposed revegetation sites

The location of proposed revegetation sites is shown on Figures 28 to 31 below.

Area No	Location	Description	Approx area m ²	Weed control/ Site preparation requirements	Estimated weed control budget – preparation and one follow up	Planting requirements and considerations	Estimated planting budget ⁶	Priority
1	The foreshore upstream and downstream of Maxwell St	Area with minimal to no understorey or dominated by woody weeds such as sweet pittosporum	6530	Upstream portion is predominantly woody weed species including sweet pittosporum, polygala and cotoneaster and the downstream portion is predominantly blackberry and grass weeds/ weeds of disturbance.	\$2000	Minimal natives excluding peppermint overstorey in the downstream portion. Species mix to include mix of core riparian overstorey and understorey species with ~ 25% <i>Lepidosperma effusum</i> . Estimated number of plants = 1000	\$3600	H
2	The foreshore adjoining Lot 13 and 14 Ashton St	Degraded foreshore with multiple high priority weed species	1371	Control required for low level infestations of high priority species including arum, blackberry and edible fig. Some weeds of disturbance eg fleabane, grass weeds.	\$1000	Some natives in and around the revegetation area to build upon and work from. Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 1000	\$3600	M

⁶ Estimated cost of planting includes plants and planting labour = \$3.50/plant. For plants vulnerable to predation tree bags will be used for an additional 50c/plant. Cost saving may be possible if planting is undertaken by volunteers.

3	Along the Ashton St foreshore and confluence with the Merchant St and Illawarra PAWs	Refer AMR-02 ASHTON STREET SUBDIVISION FORESHORE MANAGEMENT PLAN COST REVIEW by Emerge Associates dated 3 August 2016							
4	Adjoining Lots 57 and 58 Kevill Rd East	Sparse native vegetation and grass dominated understorey	5660	Mainly annual grass control	\$500	Some natives in and around the revegetation area to build upon and work from. Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 1000	\$3600	M	
5	Waterfall zone and Yalgardup Brook confluence	Area degraded as a result of disturbance and weed infestation.	7355	Kikuyu, buffalo grass, sweet pittosporum, Queensland silver wattle, Flinders Range wattle and Indian hawthorn. Grasses will need good follow up.	\$2000	Some natives in and around the revegetation area to build upon and work from. Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 1000	\$3600	H	
6	Horseford, northern bank	Bare banks and low level erosion. Horses access the water here and planting needs to consider this use.	770	Minimal weed control required. Laying of woody debris and <i>Taxandria</i> brush would support seedling recruitment and growth in this bare area.	\$350	Planting to be complemented with brushing. Estimated number of plants = 100	\$350	M	
7	Horseford, southern bank	Bare banks and surrounds, gravel carpark eroding.	1570	Careful planning needed in this area. Car parking, and fire vehicle access need to be considered when planning revegetation.	Detailed planning required				
8	Adjoining Lot 972 Horseford Rd	Extensive arum lily control has left this area dominated by annual grasses. Steep banks make revegetation a challenge.	6800	Annual grass control and follow up arum lily control. Laying woody debris on the embankment would assist plant	\$1000	Planting to be complemented with brushing. Species mix to include mix of upland	\$3600	M	

				establishment. Planting to be done in small sections over many years.		species, core riparian overstorey and understorey species with ~ 20% <i>Lepidosperma effusum</i> . Estimated number of plants/year = 1000		
9	In front of Lot 3 Doyle Place;	Narrow fringing vegetation and degraded upland vegetation.	4780	Annual grasses	\$500	Some natives in and around the revegetation area to build upon and work from. Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 1000	\$3600	M
10	Laurel Crt	Extensive arum lily control has left this area dominated by annual grasses and other opportunistic weed species.	1220	Assess the area during winter prior to planting to ensure planting location and methods are appropriate. Control of grasses and follow up arum lily control required.	\$500	Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 1000	\$3600	H
11	East of Caves Rd zone (Ellen Place)	Narrow degraded foreshore with many weeds including garden escapees. Arum lily has been controlled in this area. Pockets of bridal creeper may need control.	4530	Kikuyu control. Follow up arum lily control. Pockets of bridal creeper may need control. Apple of Sodom control.	\$600	Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 1000	\$3600	H
12	Caves Rd to end of vineyard on southern bank	Begins with steep sided banks with very little native vegetation. In front of the vineyard extensive arum lily control has left this degraded area of foreshore with sparse understorey.	11900	Kikuyu, annual grasses and follow up arum lily control required.	\$2000	Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 3000	\$10,500	H
13	Kilcarnup	Extensive arum lily control has left this area dominated by annual grasses.	4300	Annual grasses and follow up arum lily control required.	\$2000	Species mix to include core riparian species	\$7000	H

						with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 2000		
14	West end of McHenry Hohnen	This wet low lying area where a tributary flows to the river is degraded and susceptible to weed infestation. Adjoining this tributary is an area of degraded vegetation that is traversed by the winter diversion track. Revegetation began in this area in 2016.	12042	There are many weeds in this wet low lying area including grasses, arum lily, blackberry, bridal creeper and thistle.	\$2000	Species mix to include core riparian species with ~ 50% <i>Lepidosperma effusum</i> . Estimated number of plants = 2000	\$7000	H
15	Under the Wallcliffe cliffs	This area has long been degraded and now represents a mix of weedy and native regrowth following the 2011 fires which has not received much if any weed control in recent years. <i>A significant cultural site needing consultation and involvement of Traditional Owners.</i>	7200	Weed burden consists primarily of kikuyu, arum lily, apple of Sodom and cape gooseberry	\$3000	In fill planting in patches required ~1500 plants recommended – with a mix of fringing estuarine understorey species and both over and understorey upland species	\$5250	H
16	Along the foredunes of the rivermouth.	Sparse, often eroding dunes with trampling and traffic continuing to undermine and degrade some areas. <i>Good potential for volunteer labour and coastal funding to support this work.</i>	8400	Weed burden varies along the zone – key species include Pyp grass, Rose Pelargonium and Dune onion weed.	\$1800	Revegetation and brushing recommended in areas once fencing has been completed ~ 2000 plants of coastal species mix deep dune planted.	\$7000	H



Figure 28: Section 1 proposed revegetation sites

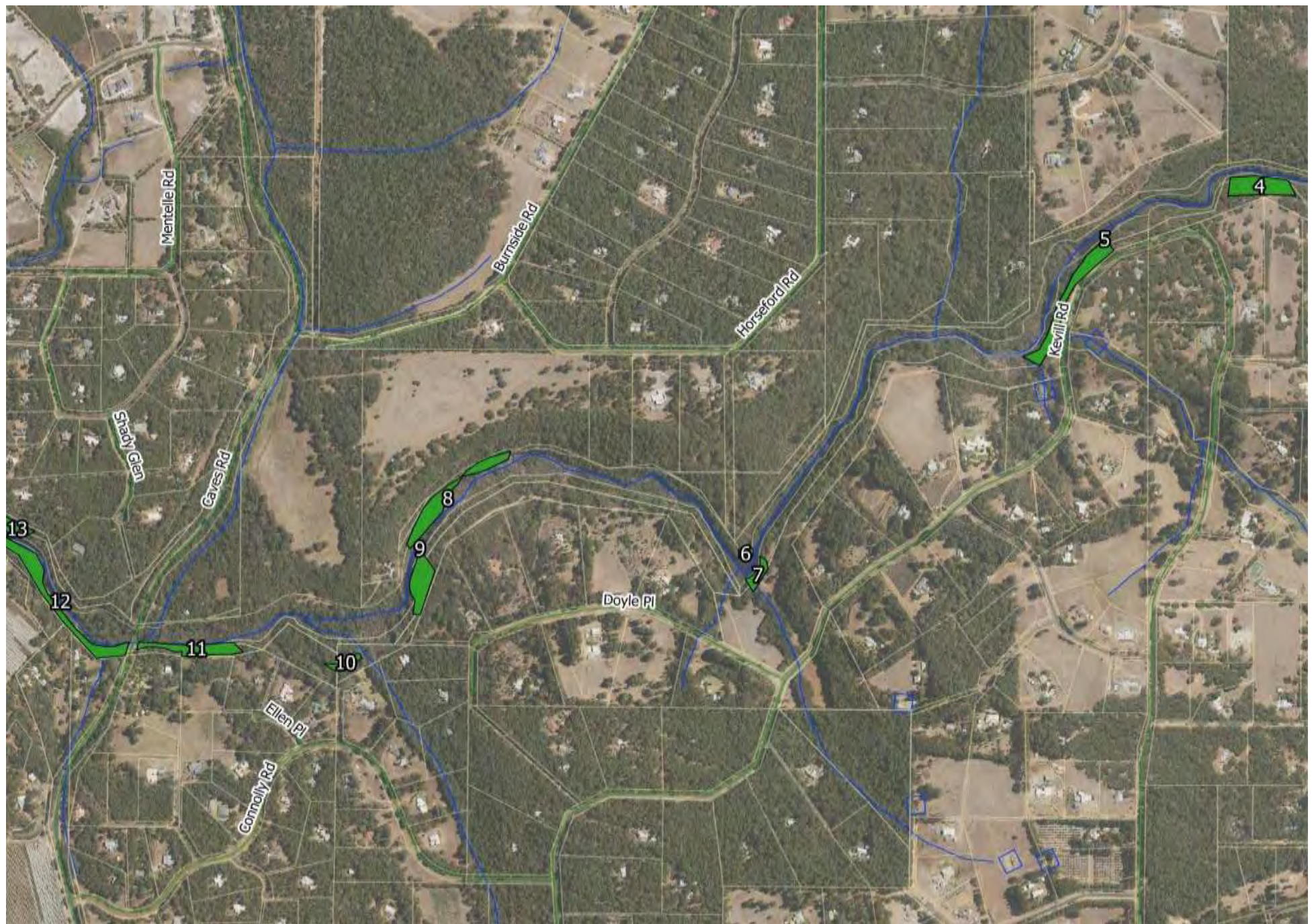


Figure 29: Section 2 proposed revegetation sites

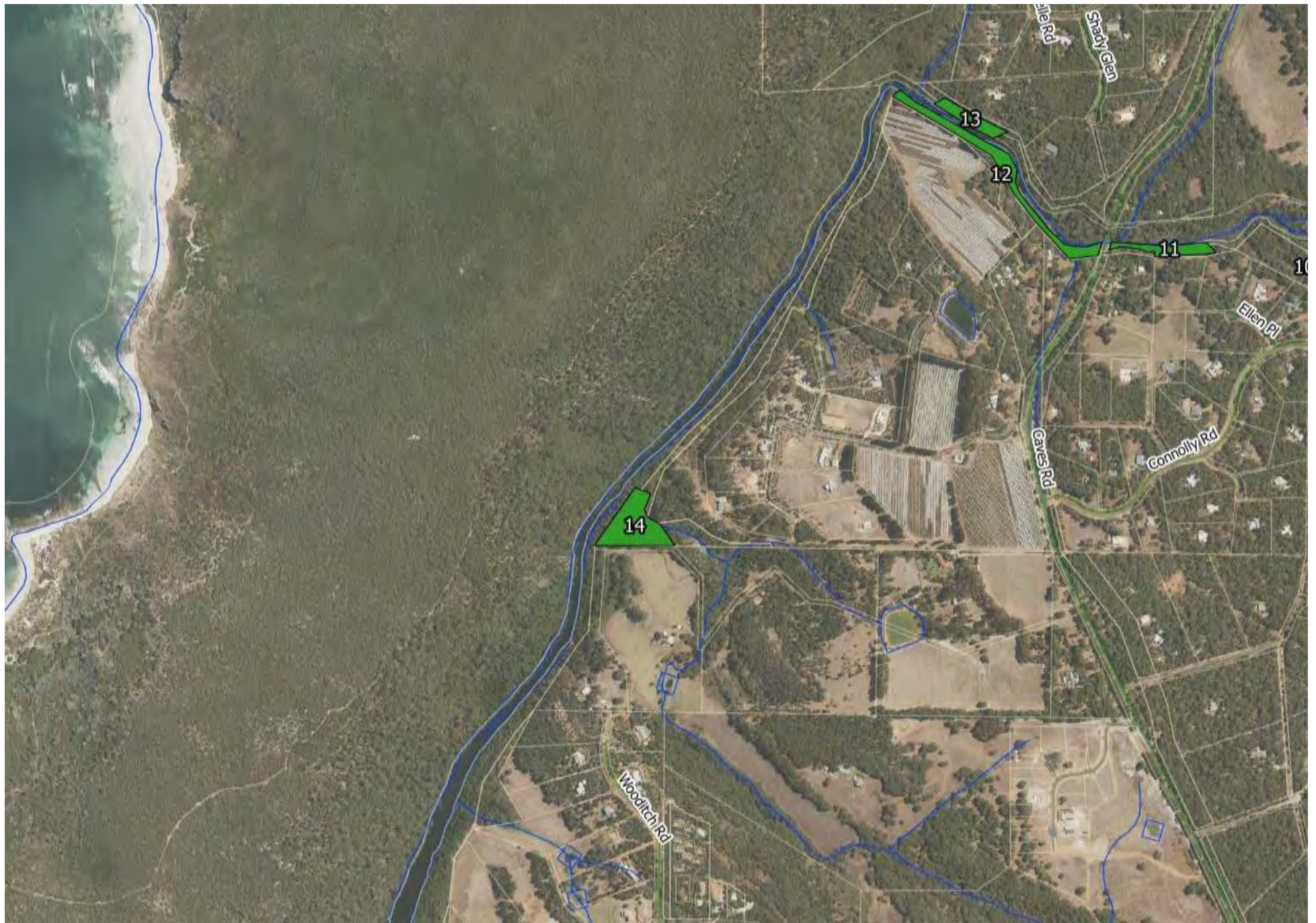


Figure 30: Section 3 proposed revegetation sites

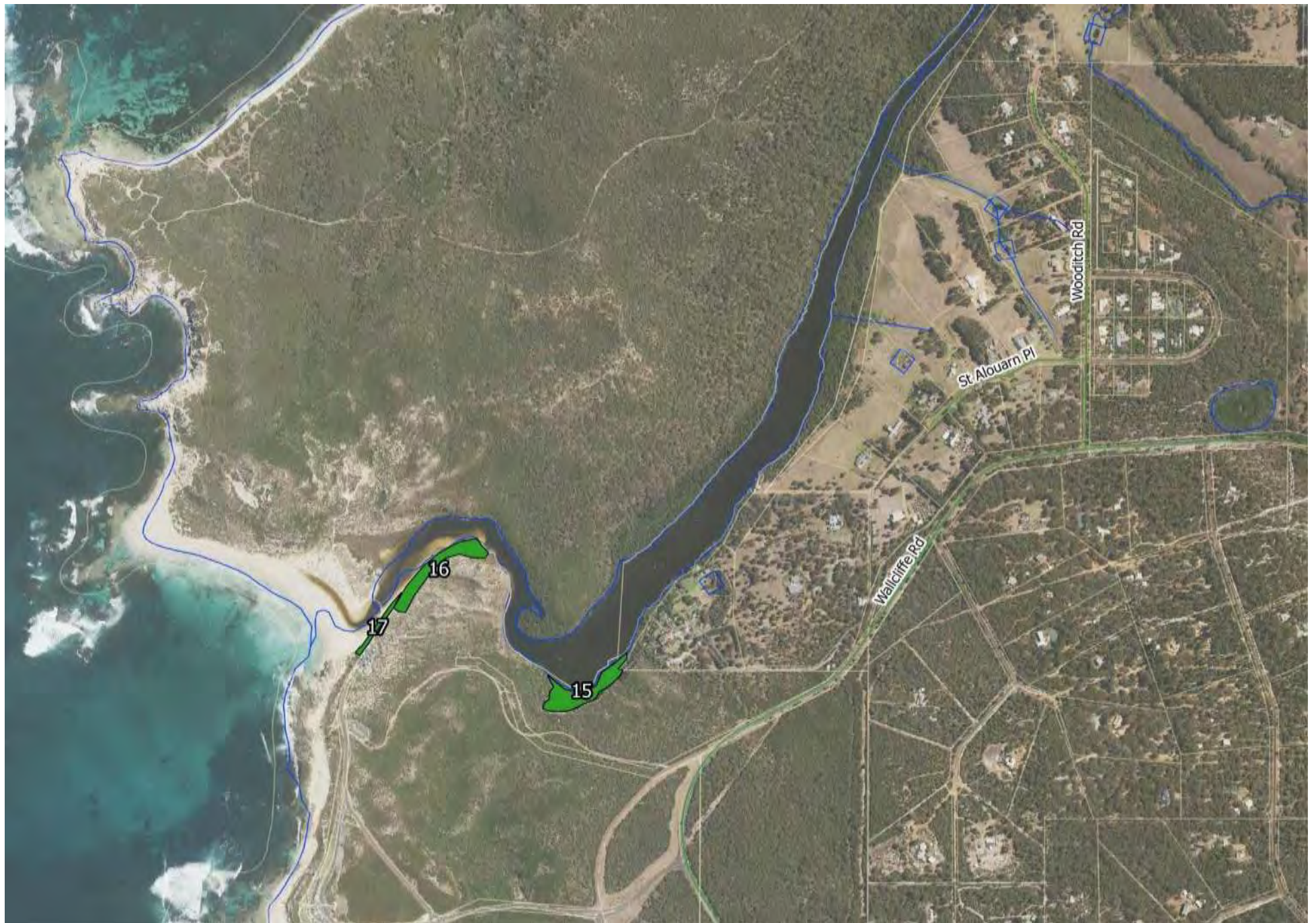


Figure 31: Section 4 proposed revegetation site



Margaret River Walk and Off Road Cycling Trails Strategy

& Margaret River Precinct Masterplan

Community Reference Group

Terms of Reference

1.0 INTRODUCTION

The Shire is developing a walk and off-road cycling bike strategy for Margaret River and environs. A Community Reference Group has been formed to facilitate community input to the project. The Shire is also developing a Masterplan for the Margaret River Precinct. Due to synergies between the two projects, a single expanded Community Reference Group will oversee both projects.

Deleted: is to be

2.0 NAME

Margaret River Precinct Masterplan and Margaret River Walk and Off-road Cycling Trails Strategy Community Reference Group.

3.1 OBJECTIVES

The Community Reference Group has been established to provide input, on behalf of stakeholder groups, to the preparation of the masterplan and the strategy. Tasks that the group will be required to provide input to include:

Walk & Off-road Cycle Trails Strategy

- Review of the scope and process for conduct of the project.
- The development of a future network of walk and cycle trails.
- Identification of locations that are not suitable for development of trails.
- Identify existing trails that should be restricted to particular user groups, upgraded or closed.
- Integrate the strategy with the overall plan for the River Precinct, the Bike Plan, and other plans and strategies as relevant.
- Identify the most appropriate location for an Off-road Cycle hub in Margaret River.
- Infrastructure needed to support trail development.
- Maintenance and management requirements.
- Development of a trail user's code of conduct.
- A staged and costed implementation program.
- To promote responsible use of trails within member groups.
- Provide a channel for communication back to stakeholder groups and the broader community.

Margaret River Precinct Masterplan

- [Review scope and process for conduct of the project.](#)
- [Review previous plans and strategies for the precinct.](#)
- [Prepare a long-term management plan for the precinct with a focus on safety, amenity and environmental values.](#)
- [Create an attractive natural gateway to the Margaret River town centre.](#)
- [Improve safety for all road users, particularly pedestrians and cyclists.](#)
- [If feasible, identify low impact locations where the supply of car parking could be increased.](#)
- [Include heritage interpretation opportunities, both indigenous and European.](#)
- [Improve wayfinding signage for pedestrians and cyclists.](#)
- [Integrate the masterplan with adopted plans and strategies in the precinct, including the main street upgrade.](#)

4.1 MEMBERSHIP

Core membership shall be composed of the following stakeholders:

1. Two (2) members of Council
2. Department of Biodiversity Conservation and Attractions
3. Friends of Reserves
4. Margaret River Busselton Tourism Association
5. Margaret River Regional Environment Centre
6. Margaret River Off Road Cycling Association
7. Nature Conservation Margaret River Region
8. [Willing Walkers](#).
9. Margaret River Chamber of Commerce and Industry
10. [Margaret River & Districts Historical Society](#)
11. [Rotary Club of Margaret River](#)
12. [Friends of the Margaret River](#)
13. [Transition Margaret River](#)
14. [Youth Advisory Council \(Shire Community Development Trainee\)](#)
15. [Four \(4\) individual community members \(not aligned with other stakeholders\).](#)

Deleted: WWW (Walk group - name to be confirmed)

Deleted: Three

The CRG will be supported by Shire staff from the Asset Services business unit.

Throughout the course of the project, other stakeholders might be invited to attend meetings to address particular issues, such as, but not limited to, the following groups:

1. Shire staff
2. DBCA staff
3. Department of Local Government, Sport & Cultural Industries
4. Friends of the Cape to Cape Track
5. [Friends of Barrett Street Reserve](#)
6. [Friends of the A Class Reserve](#)

Deleted: <#>Rotary Club of Margaret River¶

Deleted: <#>Friends of the Margaret River¶
<#>Transition Margaret River¶

5.0 PRESIDING MEMBER

- 5.1 A member of Council shall be the Presiding Member.
- 5.2 If the member of Council (or another member of Council) is unable to attend, the meeting shall will be chaired by a staff member.

6.0 MEETINGS

- 6.1 The Community Reference Group shall meet on [scheduled dates, agreed at the first](#)

meeting. Meetings shall be held on weekday evenings, or as agreed between the members. Additional meetings shall be convened at the discretion of the Presiding Member.

Deleted: a monthly during the course of the project

6.2 Notice of meetings shall be given to members at least 14 days prior to each meeting.

6.3 If any core member is to be absent from a meeting, **a proxy from that group is requested to attend in their place.**

6.4 The Presiding Member shall ensure that notes of all meetings are kept and shall, not later than 7 working days after each meeting, provide members with a copy of such minutes.

6.5 Recommendations will be made by consensus of the meeting and no voting shall be required.

7.0 QUORUM

Deleted: <#>¶

A quorum for a meeting shall be at least **[50% plus 1 = 10]** members.

Deleted: 8

8.0 DELEGATED POWERS AND OPERATIONAL GUIDELINES

The Community Reference Group has no delegated powers under the *Local Government Act 1995* and is to advise and make recommendations only.

9.0 TERMINATION OR CHANGES TO MEMBERSHIP

9.1 The Community Reference Group will be disbanded at the conclusion of the project.

Deleted: Termination of

9.2 Termination of, or changes to, membership of the Community Reference Group shall be at the direction of the Council.

10.0 CONFLICTS OF INTEREST

If a member believes that they may have an interest in a matter to be discussed at a meeting, he or she should consult the Presiding Member present at the meeting for advice before the matter is discussed.

This includes interests, and perceived interests, of a financial nature (eg. if any financial loss or gain may result from a recommendation of the group), or of a proximity nature (eg. if a recommendation relates to property that adjoins the member's or person's land), that affect the member or a person with whom the member is closely associated such as a spouse, business partner or employer.

If the Presiding Member or Shire staff consider it necessary, the member will need to disclose the nature of the interest at the meeting and, if the interest is of a financial nature, the member will need to leave the meeting while that matter is discussed.



Margaret River Walking and Off Road Cycling Trails Strategy Draft Project Plan



December 2017

Natural | Connected | Prosperous

Contents

Document control	1
Alignment with Community Strategic Plan	2
Project Description	3
Project Details	3
Project Overview	3
Description	3
Known constraints	3
Project need	4
Previous consultation	5
Community benefits	5
Project budget	5
Impacts and dependencies	5
Project Priority	6
Project Scope	6
Project objective	6
Project description	6
Project impacts	7
Project Plan	8
Communications Plan	8
Community Engagement Plan	8
Stakeholder identification	10
Risk Management Plan	10
Project Schedule	10
Recommendations and Approvals	12

Document control

Prepared by: David Nicholson, Manager Asset Services

Business Unit: Asset Services

File Ref: ENG/86

Date created: 30 November 2017

Document history

Version	Date	Who	Changes
1.0	30/11/2017	David Nicholson	First draft
1.1	06/12/2017	David Nicholson	Updated for inclusion in Council agenda

Alignment with Community Strategic Plan

This document relates to **Goal 1 (Valuing, protecting and enhancing the natural environment)** and **Goal 3 (Ensuring sustainable development and Welcoming, inclusive and healthy communities)** in the Community Strategic Plan.



Goal 1

Valuing, protecting and enhancing the natural environment



Goal 2

Welcoming, inclusive and healthy communities



Goal 3

Ensuring sustainable development



Goal 4

Vibrant and diverse economy



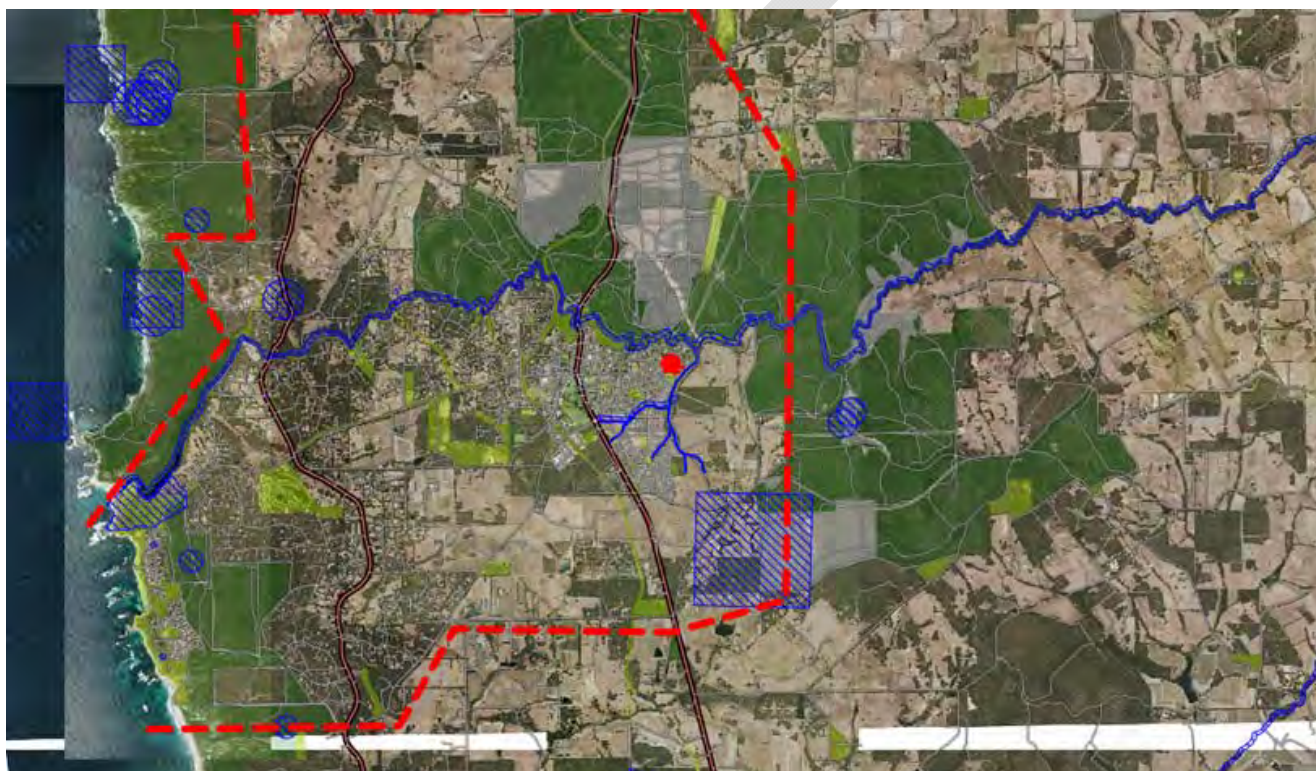
Goal 5

Effective leadership and governance

Project Description

Project Details

Project Details	
Location	Margaret River & environs
Area	Refer to map below
Type	Strategy development
Strategic Alignment	Goal 1 (Valuing, protecting and enhancing the natural environment) and Goal 3 (Ensuring sustainable development)



Project Overview

Description

To prepare a strategy for the development and management of walking and off-road cycling trails in Margaret River and environs.

Known constraints

The development of the strategy must align with the strategic direction provided in the Community Strategic Plan 2036. Limited funding is available for preparation of the strategy from the annual allocation for path and trail planning in the Asset Services budget. Asset Services staff will manage the project, with assistance, on the community engagement component, from Community Development.

Project need

In the last ten years, there has been significant growth in recreational off-road cycling (mountain biking) in and around Margaret River. In parallel, there have been occurrences of unsanctioned trail building in areas such as The Pines and South Carters, north-west of the town centre. Existing Shire managed trails, such as along the Margaret River are not signposted for the exclusive use by any particular user group and walkers have been the main user group. However, these trails also experienced significant growth in off-road cycling for recreation and for access to the mountain bike trails. This has led to complaints about conflict between walkers and off-road cyclists. Concerns have also been raised about the environmental impacts of trails (clearing of native vegetation, dieback, erosion and impacts on endangered fauna and rare flora). More recently, unsanctioned trail building also occurred on Shire reserves and on adjacent land under the care and control of the Department of Biodiversity Conservation and Attractions (DBCA).

To provide for the growth recreational trails use in WA, government agencies and stakeholder groups prepared a suite of trails strategies including the WA Mountain Bike Strategy and South West Mountain Bike Masterplan. In the later document, Margaret River was identified as a trails hub of national significance. DBCA (formerly Department of Parks and Wildlife) has subsequently developed a network of mountain bike trails in Bramley National Park (Compartment 10). Concept plans have also been prepared for additional walk and mountain bike trails in the national park adjacent to Wharncliffe Mill.

In Margaret River, a number of issues have emerged from the growth of recreational off-road cycling, including:

- Unsanctioned trail development in Shire reserves;
- Lack of connectivity/safe access to trails, particularly from Old Settlement/Rotary Park to The Pines/Compartment 10;
- Lack of supporting facilities, such as parking, toilets, shelters and seats;
- Lack of signage, including the classification of trails;
- Existing substandard trails;
- Unsuitability of some trails for shared use;
- Maintenance standards;
- Management issues, including need for a Code of Conduct; and
- Connection between off-road cycling routes and on-road cycling routes (a Shire-wide Bikeplan is in preparation).

In view of these issues, Shire officers have recommended the development of a comprehensive walk and off-road cycling strategy for Margaret River.

Project Details	
Project driver	Community Strategic Plan 2036
Commencement date	January 2018
Expected duration	One year (to be confirmed)
Background/other references	<ul style="list-style-type: none">• Community Strategic Plan 2036 (AMR Shire)• Western Australia Strategic Trails Blueprint 2016-2021• Western Australian Mountain Bike Strategy 2015-2020• South West Mountain Bike Master Plan• Western Australian Mountain Bike Management Guidelines• Bridle Trails Master Plan (AMR Shire)• Wadandi Track Master Plan• Style Guide for Trails Signage and Augusta Interpretation (AMR Shire)

- Others (to be confirmed)

Previous consultation

Shire staff have previously discussed the need for the strategy, its terms of reference, methodology and associated community engagement with the Shire's Trails Community Reference Group and with some stakeholder groups, including DBCA, Department of Local Government, Sport and Cultural Industries, Friends of Barrett Street Reserve, Margaret River and Districts Historical Society, Margaret River Environment Centre, Margaret River Off Road Cycling Association and Nature Conservation Margaret River Region.

Councillors were briefed on the proposed strategy on 8 November 2017.

Community benefits

A well-planned trails network, once implemented can:

- Provide health and fitness benefits resulting from aerobic activity associated with their use;
- Provide improved psychological health resulting from prolonged exposure to a quiet environment as well as from meeting the physical challenges of the trail;
- Attract visitors to the region, which in turn can contribute to the local economy;
- Minimise conflict between different trail user groups;
- Provide the opportunity to showcase environmental and heritage assets; and
- Encourage users to become custodians of these assets.

Project budget

Project Budget	
Total project cost	\$30,000 (to be confirmed following RfQ process)
Internal funding	\$30,000
External funding	\$0
Other comments	Any recommendations for future operating and capital expenditure will be costed and prioritised for consideration in future Shire Annual Budgets and the Long Term Financial Plan.

Impacts and dependencies

Impacts and Dependencies	
External stakeholder groups	Trail user groups, environmental groups, friends of reserves groups, community associations, traditional owners, business and tourism associations
Internal stakeholder groups	Asset Services, Works

Related projects	<p>Community Strategic Plan 2036</p> <p>Parking and road management plan for the Carters Road – Bussell Highway intersection</p> <p>Regional Trails Strategy (CapeROC)</p>
Other dependencies	N/A

Project Priority

The project is a designated CEO priority in the Shire's 2017-18 Operational Plan and Budget. It will not be possible to complete the project in 2017-18 due to the expanded scope of the project and the high level of community interest. Completion by December 2018 is a more realistic timeframe.

Project Scope

Project objective

Preparation of a walking and off-road cycling trails strategy for Margaret River & environs by a suitably qualified and experienced consultant.

The scope of the project is limited to the first four levels of the DBCA trails planning process as shown in the diagram below). Further detailed planning, design, consultation, approvals, and funding will be required for the future construction of any individual trails (ie levels 5 to 7 in the diagram below).

STAGE	OUTCOME	
1 PROPOSAL	The proposed area is either supported in principle for trail development, or is not supported due to environmental, social or cultural constraints. Or proposal to identify suitable areas.	Desktop
2. FRAMEWORK	A project outline, developed by project steering group (stakeholders), including: project objectives, project management model, stakeholder roles, target market, requirements, standards, execution, and ongoing trail management model.	
3 SITE ASSESSMENT	Undertake a broad scale study of the area and identify constraints, soil types, vegetation etc.	
4 CONCEPT PLANNING	Identify opportunities and conceptual trail plan including infrastructure requirements produced. Broad trail corridors are physically flagged in the field.	
5 CORRIDOR EVALUATION	Detailed assessment of corridor.	Field
6 DETAILED DESIGN	Detailed trail design produced and physically flagged in the field, including: trail classifications, technical trail features (TTFs), construction types and specifications.	
7 CONSTRUCTION	Trail is constructed in line with the detailed design.	
8 MANAGEMENT	Management plan implemented detailing maintenance and monitoring requirements.	

Project description

The purpose of the project is to engage a consultant to develop a walking and off-road cycling trails strategy for Margaret River through external consultation with the community and key stakeholders and internal consultation with Shire officers. The main components of the project will be:

Analysis of strategic and local context

- Shire Community Strategic Plan
- State trails strategies
- Relevant Shire policies
- Shire reserve management prioritisation report & reserve management/action plans
- Shire trails plans
- Standards for trail construction
- Shire correspondence regarding trails

Analysis of current situation

- Existing trail locations and standards
- Existing maintenance regime
- Data on trails use (if available)
- Planned or committed trails (Shire & DBCA)

Initial community engagement

- Survey to determine existing use of trails, how they are accessed, issues with these trails, suggestions for future trails, existing trails that should be realigned, upgraded, restricted or closed, missing links, supporting facilities needed (ie signage, toilets, parking), areas where walking or off-road cycling should be limited or prohibited?

Trails planning framework

- Objectives - triple bottom line
- DBCA trails planning process

Trails development plan

- Safe connection to Bramley National Park mountain bike trails from town (ie via Minnie Keenan's Trail, Alfred Bussell trail, construction of a new link, or other options?)
- Trail connections and road crossings in Bussell Hwy/Carters Road precinct
- Identify areas not suitable for additional or any walk and/or off-road cycling trails
- New trails, upgrades, realignments or closures
- Trail types - walking only, off-road cycling only or shared
- Trails design & construction standards
- Trail classifications
- Supporting facilities - signage, car parking, wash down, seating, shelters, etc
- Management requirements, including Code of Conduct
- Monitoring
- Maintenance requirements – possible community involvement
- Funding sources & potential partners

Project impacts

Project Impact Area	
Other planning documents	Project to align with CSP2036, Corporate Business Plan and Operational Plans
Budget	A prioritised and costed implementation program will be required for consideration in future Shire budgets

Other business units	Support required from Community Development for stakeholder engagement component of project
----------------------	---

Project Plan

Communications Plan

Checklist	
Council briefings/meetings	Briefing(s) to inform of consultation outcomes and recommended strategy prior to adoption of final report
ELT	To set direction, inform of consultation outcomes, and prior to final adoption at Council
SLT	Inform of progress throughout the project
Website	Draft and Final strategy to be posted on website
Your Say	To run online consultation process
Publications and media	Advertisements in paper during engagement period (local paper)
Media release	At completion of consultation to communicate results
Consultation Manager	To manage project emails, newsletters, consultation events, etc

Community Engagement Plan

Checklist	
Consultation	Online and in person
Community Reference Group	To consist of stakeholder group representatives and community members, to help guide the development of the strategy
Workshops	To be confirmed
Advertising	Newspapers (local paper)
Internal Stakeholders	Email, internal meetings
Community Groups	Website, posters, newspaper

Engagement Approach

There is strong community interest in the project. It will involve a mix of involvement and collaboration as described in the IAP2 spectrum below.

IAP2'S PUBLIC PARTICIPATION SPECTRUM



The IAP2 Federation has developed the Spectrum to help groups define the public's role in any public participation process. The IAP2 Spectrum is quickly becoming an international standard.

INCREASING IMPACT ON THE DECISION 					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

© IAP2 International Federation 2014. All rights reserved.

The Shire will lead the engagement process and will be mostly responsible for the implementation of the outcomes (Organisation Implementation). The community will also be responsible for some aspects of the implementation (behaviour change).



Community Engagement Model



There is a possibility that the project may utilise an emerging technique for facilitating trail planning and decision-making processes, which is especially useful where conflicts arise between multiple land uses and user groups. More specifically, the Department of Local Government, Sport and Cultural Industries (DLGSCI) (formerly Department of Sport and Recreation) has trialled the use of Multi-Criteria Decision Analysis for Recreational Trails on a case study in the Perth Hills in mid-2017. The Centre for Sport and Recreation Research at Curtin University developed the technique. Participants at the Perth Hill workshop agreed that the process was a useful way to explore and discuss a range of issues associated with trails planning, and it is understood that the technique is best suited to earlier more strategic stages of the process. DLGSCI have advised that they can assist the Shire in utilising this technique.

Stakeholder identification

Stakeholder	
Internal	ELT, SLT, Asset Services, Works, Community Development
State Government	Department of Biodiversity Conservation and Attractions (DBCA), Department of Local Government, Sport and Cultural Industries (DLGSC)
Trail user groups	Margaret River Off Road Cycling Association, local walking group (name to be confirmed), Friends of the Cape to Cape Track
Environmental groups	Friends of reserves (A Class Reserve, Barrett Street Reserve), Margaret River Environment Centre, Nature Conservation Margaret River Region
Tourism groups	Margaret River Busselton Tourism Association
Traditional owners	South West Aboriginal Land and Sea Council
Others	Brookfield Connect, Margaret River Chamber of Commerce and Industry, Margaret River Coastal Residents Association, Margaret River and Districts Historical Society, Rotary Club of Margaret River, Transition Margaret River, others (TBC)

Risk Management Plan

Checklist	
Overcommitting resources in recommendations of the strategy	Consultation with internal staff to ensure development of strategy is within current resource and financial constraints.
Staff ownership	Workshop with staff to provide input and develop ownership for future implementation
Conflict between stakeholders	Consider engagement of independent facilitator
Consultation fatigue	Consult to identify issues and then to provide input CRG meetings to be held only as often as required

Project Schedule

Phase	Task	Who	When
Establish project	Prepare draft project plan, including project scope	Project Manager	Dec 17
	Prepare CRG Terms of Reference	Project Manager	Dec 17

	Endorsement of CRG terms of reference and composition	Council	Dec 17
	Advertise for and appoint CRG members	Shire	Dec 17-Jan 18
Consultant	Prepare draft brief	Project Manager	Dec 17-Jan 18
	Review of brief	CRG	Feb 18
	Request for quotation process	Project Manager	Feb 18
	Assessment of submissions	Evaluation Panel	Mar 18
	Appointment of consultant	Project Manager	Mar 18
Community engagement – Phase 1	Prepare survey (via Your Say) to identify issues	Project Manager, Consultant & CRG	Apr 18
	Community survey, including hard copy and promotion	Shire	May 18
	Analyse responses & create summary of community engagement with key issues identified	Consultant	Jun 18
Strategy formulation/draft report	Preparation of draft strategy	Consultant	Jul-Aug 18
	Review of draft strategy	CRG	Aug 18
Community engagement - Phase 2	Release of proposals for community comment	Shire	Sep 18
	Analyse responses & create summary of community engagement with key issues identified	Consultant	Oct 18
Final report	Preparation of final report & recommendations	Consultant	Nov 18
	Review of final report	CRG	Nov 18
Council report	ELT approval	Project Manager	Dec 18
	Council briefing	Project Manager & Consultant	Dec 18

	Report to Council	Project Manager	Dec 18
Project closure	Media release	Shire	Dec 18
	Close the loop with community members who engaged	Shire	Dec 18
	Publish on website	Shire	Dec 18
	Document lessons learned	Shire, CRG & Consultant	Jan 19

Recommendations and Approvals

Responsible Officer: David Nicholson, Manager Asset Services

File No: ENG/86

Name, Position	Comments
Markus Botte, Director Infrastructure Services	
Gary Evershed, Chief Executive Officer	

11.4 CORPORATE AND COMMUNITY SERVICES

11.4.1 LIST OF PAYMENTS FOR NOVEMBER 2018

List of Payments

11.4.2 FINANCIAL ACTIVITY STATEMENT REPORT NOVEMBER 2018

Financial Activity Statement

11.4.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING NOVEMBER 2018

LEMC minutes November 2018

11.4.4 BUSHFIRE ADVISORY COMMITTEE MEETING NOVEMBER 2018

BFAC minutes November 2018

11.4.5 SPORTS AND RECREATION ADVISORY COMMITTEE MEETING DECEMBER 2018

LEMC minutes December 2018

List of Payments for the Month of Nov 18

Chq/EFT	Date	Name	Description	Amount
42358	06/11/2018	Bankwest	Credit Card Purchases	\$ 3,382.80
42359	06/11/2018	LBH Trust Account	Membership	\$ 200.00
42360	06/11/2018	Newsxpress Margaret River	Subscriptions	\$ 113.55
42361	06/11/2018	Petty Cash - Margaret River	Petty Cash Recoup	\$ 296.60
42362	06/11/2018	Water Corporation	Usage and Service Charges	\$ 13,125.71
42363	13/11/2018	Petty Cash Augusta	Petty Cash Recoup	\$ 11.25
42364	13/11/2018	Water Corporation	Usage and Service Charges	\$ 277.30
42365	20/11/2018	Augusta Primary School	Donation	\$ 100.00
42366	20/11/2018	Cowaramup Primary School	Donation	\$ 100.00
42367	20/11/2018	Karridale Primary School	Donation for end of year function	\$ 100.00
42368	20/11/2018	Margaret River Independent School	Donation	\$ 100.00
42369	20/11/2018	Margaret River Montessori School	Donation	\$ 100.00
42370	20/11/2018	Margaret River Primary School	Donation	\$ 100.00
42371	20/11/2018	Margaret River Senior High School	Donation	\$ 100.00
42372	20/11/2018	Newsxpress Margaret River	Newspaper Supply	\$ 282.15
42373	20/11/2018	Rapids Landing Primary School	Donation	\$ 100.00
42374	20/11/2018	St Thomas More Catholic Primary School	Donation	\$ 100.00
42375	27/11/2018	Newsxpress Margaret River	Subscriptions	\$ 58.93
42376	27/11/2018	Petty Cash - Margaret River	Petty Cash Recoup	\$ 274.30
			Total Cheques for Nov 18	\$ 18,922.59

EFT	Date	Name	Description	Amount
EFT67702	01/11/2018	Ross Shepheard Carpentry Service	Carpentry Services	\$ 2,552.00
EFT67703	06/11/2018	Cr Naomi Godden	Councillor Allowance	\$ 1,840.17
EFT67704	06/11/2018	Cr Pauline Mcleod	Councillor Allowance	\$ 1,840.17
EFT67705	06/11/2018	Ian Earl	Councillor Allowance	\$ 1,840.17
EFT67706	06/11/2018	Julia Meldrum	Councillor Allowance	\$ 2,660.17
EFT67707	06/11/2018	Michael Robert Smart	Councillor Allowance	\$ 1,840.17
EFT67708	06/11/2018	Pam Townshend	Councillor Allowance	\$ 5,575.57
EFT67709	06/11/2018	Peter Lane	Councillor Allowance	\$ 1,840.17
EFT67710	06/11/2018	34 Degrees Blue (Tenardi Family Trust)	Kiosk Stock	\$ 243.00
EFT67711	06/11/2018	Amity Signs And Industrial Products	Signage	\$ 759.00
EFT67712	06/11/2018	Andrew John Ryder	Contract Ranger Services	\$ 880.00
EFT67713	06/11/2018	Arbor Guy	Tree Maintenance	\$ 54,764.60
EFT67714	06/11/2018	Assured Ascot Quays Apartment Hotel	Accommodation	\$ 793.00
EFT67715	06/11/2018	Augusta Bakery (The trustee for Eric and Kaye Pridmore Family Trust)	Refreshments	\$ 75.00
EFT67716	06/11/2018	Augusta Centennial Hall Management Committee	Council Contribution	\$ 5,000.00
EFT67717	06/11/2018	Augusta Community Resource Centre Inc	Advertising	\$ 375.00
EFT67718	06/11/2018	Augusta Playgroup	Grant	\$ 800.00
EFT67719	06/11/2018	Banjo's Home Improvements	Building Maintenance	\$ 222.50
EFT67720	06/11/2018	Big Rock Electrical	Electrical Contractor	\$ 522.50
EFT67721	06/11/2018	Boc LTD	Chemical Supplies	\$ 6.06
EFT67722	06/11/2018	Borello Graham Lawyers	Legal Fees	\$ 3,685.00
EFT67723	06/11/2018	Brownes Foods Operations Pty Ltd	Staff Amenities	\$ 101.91
EFT67724	06/11/2018	Bunnings Group Limited	Hardware Supplies	\$ 285.53
EFT67725	06/11/2018	Cookies Galore	Kiosk Stock	\$ 203.00
EFT67726	06/11/2018	Cowara Contractors Pty Ltd	Road Maintenance	\$ 4,956.60
EFT67727	06/11/2018	Cowaramup Hall Reserves and Residents Association Inc	Council Contribution	\$ 11,374.00
EFT67728	06/11/2018	Dell Computer Pty Ltd	Computer Equipment	\$ 439.00
EFT67729	06/11/2018	Diesel & Hydraulic Services South West	Plant Maintenance	\$ 3,790.81
EFT67730	06/11/2018	Doust Enterprises WA Pty Ltd	Road Maintenance	\$ 6,160.00
EFT67731	06/11/2018	Down South Wholesalers	Wholesale Supplies	\$ 464.10
EFT67732	06/11/2018	Electrical Distributors Wa	Electrical Contractor	\$ 41.98
EFT67733	06/11/2018	Everyday Potted Plants	Horticultural Supplies	\$ 808.94
EFT67734	06/11/2018	GFG Consulting (Glen Flood Group Pty Ltd T/as)	Consultancy Services	\$ 15,842.22
EFT67735	06/11/2018	Geographe Petroleum	Fuel	\$ 35,146.74
EFT67736	06/11/2018	Gracies General	Fuel	\$ 131.99
EFT67737	06/11/2018	Graeme William Davis	Museum Curator Honorarium	\$ 600.00
EFT67738	06/11/2018	Guardian First Aid And Fire (Accidental Health & Safety)	First Aid Supplies	\$ 330.00
EFT67739	06/11/2018	Hadley Earthworks	Earthworks	\$ 9,526.00
EFT67740	06/11/2018	Hanrahan Construction	Building Contractor	\$ 34,045.16
EFT67741	06/11/2018	Hayley Richardson	Reimbursement	\$ 197.47
EFT67742	06/11/2018	Heather Brown	Reimbursement	\$ 186.30

List of Payments for the Month of Nov 18

EFT67743	06/11/2018	Kennards Hire	Equipment Hire	\$	880.00
EFT67744	06/11/2018	Landmark	Ground Maintenance	\$	1,194.64
EFT67745	06/11/2018	Landmark Products Ltd	Ground Maintenance	\$	2,783.00
EFT67746	06/11/2018	Lester Blades Pty Ltd	Consultancy Services	\$	10,450.00
EFT67747	06/11/2018	Lightning Ridge Electrical Contracting	Electrical Contractor	\$	569.41
EFT67748	06/11/2018	Lisa Garstone	Gym Classes	\$	100.00
EFT67749	06/11/2018	Local Government Professionals Australia WA	Membership	\$	2,503.00
EFT67750	06/11/2018	MJB Industries Pty Ltd	Road Maintenance	\$	1,883.20
EFT67751	06/11/2018	Margaret River Community Centre	Contribution	\$	1,000.00
EFT67752	06/11/2018	Margaret River Decorator Centre	Building Maintenance	\$	4,785.00
EFT67753	06/11/2018	Margaret River Law	Legal Fees	\$	342.40
EFT67754	06/11/2018	Margaret River Mini Earthworks	Earthworks	\$	1,650.00
EFT67755	06/11/2018	Margaret River Mowers & Chainsaws	Equipment Maintenance	\$	106.82
EFT67756	06/11/2018	Margaret River Office Products Depot	Stationery	\$	179.06
EFT67757	06/11/2018	Margaret River Print	Printing	\$	450.00
EFT67758	06/11/2018	Margaret River Rural Contractors	Road Maintenance	\$	6,945.00
EFT67759	06/11/2018	Margaret River Steel Products	Steel Modifications	\$	269.50
EFT67760	06/11/2018	Margaret River Timber and Hardware	Hardware Supplies	\$	100.77
EFT67761	06/11/2018	Matthew Cuthbert	Reimbursement	\$	132.00
EFT67762	06/11/2018	Megan Smith	Reimbursement	\$	190.00
EFT67763	06/11/2018	Metal Artwork Creations	Staff Identification	\$	96.80
EFT67764	06/11/2018	Mikmarns Landscapes	Landscaping Services	\$	1,113.20
EFT67765	06/11/2018	Pay-plan Pty Ltd (Salary Packaging Administration Supplier's Record)	Salary Sacrifices	\$	13,579.70
EFT67766	06/11/2018	Peerless Jal Pty Ltd	Minor Equipment	\$	135.41
EFT67767	06/11/2018	Rad Tonic	Kiosk Stock	\$	73.20
EFT67768	06/11/2018	Repco	Parts and Supplies	\$	157.03
EFT67769	06/11/2018	Replas WA	Recycled Plastic Products	\$	8,378.05
EFT67770	06/11/2018	River Fresh IGA	Grocery Supplies	\$	268.96
EFT67771	06/11/2018	Rosa Brook Community Association (Rosa Brook Sporting and Cultural Facilities Assoc. Inc)	Council Contribution	\$	1,500.00
EFT67772	06/11/2018	Rotary Club Of Margaret River	Advertising	\$	4,030.00
EFT67773	06/11/2018	Royal Life Saving Society WA Inc	Subscriptions	\$	400.00
EFT67774	06/11/2018	Seton Australia	Protective Equipment	\$	932.42
EFT67775	06/11/2018	Sonja Pienaar	Reimbursment	\$	84.00
EFT67776	06/11/2018	South West Academy Of Sport Inc	Contribution	\$	4,400.00
EFT67777	06/11/2018	South West Isuzu	Plant Maintenance	\$	1,381.08
EFT67778	06/11/2018	Sports Power Margaret River	Sports Equipment	\$	110.97
EFT67779	06/11/2018	Superstock Food Services Pty Ltd	Kiosk Stock	\$	199.48
EFT67780	06/11/2018	Synergy	Usage and Service Charges	\$	3,238.15
EFT67781	06/11/2018	Technology One	Software Licence	\$	1,078.00
EFT67782	06/11/2018	Telstra	Usage and Service Charges	\$	111.12
EFT67783	06/11/2018	The Garden Basket	Grocery Supplies	\$	89.97
EFT67784	06/11/2018	The Witchcliffe Roadhouse	Fuel	\$	147.01
EFT67785	06/11/2018	Toll Ipec - (Courier Australia)	Freight	\$	252.88
EFT67786	06/11/2018	Truckline	Plant Maintenance	\$	158.40
EFT67787	06/11/2018	VIP Home Services (Shane Anthony Hermon)	Lawn Mowing	\$	1,126.00
EFT67788	06/11/2018	Westrac Pty Ltd	Plant and Equipment	\$	389,418.71
EFT67789	06/11/2018	Winc Australia Pty Ltd (former Staples)	Stationery	\$	274.20
EFT67790	06/11/2018	Wood & Grieve Engineers	Engineering Services	\$	2,796.75
EFT67791	06/11/2018	Woodlands Distributors & Agencies Pty Ltd	Reserves Maintenance	\$	1,644.52
EFT67792	06/11/2018	Workwear Group	Staff Uniforms	\$	2,388.46
EFT67793	13/11/2018	34 Degrees Blue (Tenardi Family Trust)	Cafe Stock	\$	121.50
EFT67794	13/11/2018	4Cabling Pty Ltd	Parts and Supplies	\$	252.56
EFT67795	13/11/2018	A B C Filter Exchange	Equipment Maintenance	\$	38.50
EFT67796	13/11/2018	AFGRI Equipment Australia Pty Ltd	Equipment Maintenance	\$	478.76
EFT67797	13/11/2018	ALS Library Services	Library Stock	\$	147.65
EFT67798	13/11/2018	AMPAC Debt Recovery (WA) Pty Ltd	Legal Fees	\$	658.10
EFT67799	13/11/2018	APRA (Australasian Performing Right Association Ltd)	Licence	\$	92.70
EFT67800	13/11/2018	Adrian Edel (Edel Engineers)	Engineering Contractor	\$	6,897.00
EFT67801	13/11/2018	Alana Holben	Fitness Classes	\$	250.00
EFT67802	13/11/2018	Amanda Major	Reimbursement	\$	177.38
EFT67803	13/11/2018	Amity Signs And Industrial Products	Signage	\$	1,059.30
EFT67804	13/11/2018	Arbor Guy	Tree Maintenance	\$	4,609.00
EFT67805	13/11/2018	Asphalt In A Bag	Road Maintenance	\$	1,718.75
EFT67806	13/11/2018	Atlas Linen Southwest	Linen Service	\$	899.51
EFT67807	13/11/2018	Augusta Skip Bins	Waste Management	\$	560.00
EFT67808	13/11/2018	Australian Taxation Office - PAYG	PAYG Tax	\$	109,209.00

List of Payments for the Month of Nov 18

EFT67809	13/11/2018	B & B Street Sweeping Pty Ltd	Street Cleaning	\$	8,397.90
EFT67810	13/11/2018	BCITF	BCITF Payment	\$	1,238.02
EFT67811	13/11/2018	BHE Welding & Fabrication	Welding Maintenance	\$	2,753.39
EFT67812	13/11/2018	BSA Maintain (Burke Air Pty Ltd)	Air Cond Maintenance	\$	385.00
EFT67813	13/11/2018	Banjo's Home Improvements	Building Maintenance	\$	55.00
EFT67814	13/11/2018	Be Safe Building Inspections	Consultation Fees	\$	3,245.00
EFT67815	13/11/2018	Boc LTD	Gas Supply	\$	107.08
EFT67816	13/11/2018	Bowbright Cleaning	Cleaning Contractor	\$	1,760.00
EFT67817	13/11/2018	Brooke McQueen	Reimbursement	\$	209.50
EFT67818	13/11/2018	Brownes Foods Operations Pty Ltd	Staff Amenities	\$	89.72
EFT67819	13/11/2018	Building Commission (Department of Mines, Industry Regulation and Safety)	Building Returns	\$	9,462.61
EFT67820	13/11/2018	Bunnings Group Limited	Hardware Supplies	\$	233.57
EFT67821	13/11/2018	Busseton Locksmith - Frank Clare	Locksmith	\$	3,388.55
EFT67822	13/11/2018	Child Support Agency	Staff Deductions	\$	261.45
EFT67823	13/11/2018	Cleanaway - Shire - 53789018	Cleaning	\$	491.20
EFT67824	13/11/2018	Craven Foods	Cafe Stock	\$	30.44
EFT67825	13/11/2018	Cutting Edges Equipment Parts Pty Ltd	Parts and Supplies	\$	2,227.21
EFT67826	13/11/2018	David Christopher McCartney & Christine Arthur	Reimbursement	\$	1,000.00
EFT67827	13/11/2018	Delta Echo Pty Ltd t/as FAR Lane	Workshop	\$	2,178.00
EFT67828	13/11/2018	Department Of Transport	Renewal Fee	\$	40.70
EFT67829	13/11/2018	Department of Biodiversity, Conservation and Attractions	Lease Agreement	\$	550.00
EFT67830	13/11/2018	Department of Fire & Emergency Services (DFES)	Emergency Services Levy	\$	13,092.29
EFT67831	13/11/2018	Diesel & Hydraulic Services South West	Vehicle Maintenance	\$	729.75
EFT67832	13/11/2018	Digital Education Services (Digitales)	Library Stock	\$	178.27
EFT67833	13/11/2018	Down South Mini Earthmovers	Equipment Hire	\$	1,595.00
EFT67834	13/11/2018	Down South Wholesalers	Wholesale Supplies	\$	3,681.02
EFT67835	13/11/2018	Downsouth Entertainment (Upbeat Inspirations)	Event Entertainment	\$	600.00
EFT67836	13/11/2018	Dr Chloe Lovelidge	EAP Counselling	\$	480.00
EFT67837	13/11/2018	Enviroflow Plumbing & Gas	Plumbing Contractor	\$	879.45
EFT67838	13/11/2018	Envirostruct Pty Ltd T/a Tectonics Building Design	Building Plans	\$	255.00
EFT67839	13/11/2018	Foxtel Management Pty Ltd	Foxtel Subscription	\$	155.00
EFT67840	13/11/2018	Geographe Petroleum	Fuel	\$	4,001.01
EFT67841	13/11/2018	Gnarabup Beach Pty Ltd (Cedarvale Investments)	Reimbursement	\$	8,679.63
EFT67842	13/11/2018	Gozzi's Gas & Plumbing Service	Plumbing Contractor	\$	2,501.04
EFT67843	13/11/2018	Guy B Day	Bulding Maintenance	\$	7,862.00
EFT67844	13/11/2018	Hadley Earthworks	Earthworks	\$	1,089.00
EFT67845	13/11/2018	Hassell Limited	Consultation Fees	\$	20,900.00
EFT67846	13/11/2018	Health Management Solutions Pty Ltd (Metafit Asia Pacific and USA)	Fitness Subscription	\$	567.00
EFT67847	13/11/2018	Instant Racking	Building Maintenance	\$	5,805.75
EFT67848	13/11/2018	James Bennett Pty Ltd	Library Stock	\$	101.15
EFT67849	13/11/2018	Jessica Tait	Reimbursement	\$	294.00
EFT67850	13/11/2018	Julie Faye Archibald	Reimbursement	\$	30.00
EFT67851	13/11/2018	Karridale Hall Management Committee	Council Contribution	\$	1,500.00
EFT67852	13/11/2018	Ken Brook	Refund	\$	138.51
EFT67853	13/11/2018	Kennards Hire	Equipment Hire	\$	5,800.00
EFT67854	13/11/2018	Landmark	Parts and Supplies	\$	1,913.27
EFT67855	13/11/2018	Lawn Control	Landscape Maintenance	\$	935.00
EFT67856	13/11/2018	Leeuwin Civil Pty Ltd	Civil Engineering	\$	40,026.76
EFT67857	13/11/2018	Les Mills Australia	Training	\$	748.00
EFT67858	13/11/2018	Lgis Insurance Broking	Insurance	\$	1,441.68
EFT67859	13/11/2018	Lightning Ridge Electrical Contracting	Electrical Contractor	\$	526.28
EFT67860	13/11/2018	Lisa Garstone	Fitness Instructor	\$	50.00
EFT67861	13/11/2018	Little Breton Nominees Pty Ltd	Rates Incentive Draw	\$	250.00
EFT67862	13/11/2018	Lloyds Of Margaret River	Consumables	\$	123.75
EFT67863	13/11/2018	Lynette Margaret Butcher	Reimbursement	\$	120.50
EFT67864	13/11/2018	MJB Industries Pty Ltd	Road Maintenance	\$	13,722.50
EFT67865	13/11/2018	Margaret River & Districts Agricultural Society Inc.	Sponsorship	\$	30,000.00
EFT67866	13/11/2018	Margaret River & Districts Historical Society	Council Contribution	\$	9,000.00
EFT67867	13/11/2018	Margaret River Business Centre (Barbara Gail Maidment)	Workshop Presentation	\$	500.00
EFT67868	13/11/2018	Margaret River Decorator Centre	Building Maintenance	\$	22.00
EFT67869	13/11/2018	Margaret River Office Products Depot	Stationery	\$	36.29
EFT67870	13/11/2018	Margaret River Steel Products	Steel Supplies	\$	336.60
EFT67871	13/11/2018	Margaret River Timber and Hardware	Hardware Supplies	\$	166.08
EFT67872	13/11/2018	Margritz Cleaning	Cleaning	\$	3,168.54
EFT67873	13/11/2018	Mariana Chalmers	Reimbursement	\$	99.94
EFT67874	13/11/2018	McGowan Nominees Pty Ltd	Reimbursement	\$	980.22

List of Payments for the Month of Nov 18

EFT67875	13/11/2018	Metal Artwork Creations	Staff Identification	\$	94.71
EFT67876	13/11/2018	Michael Wise	Artwork	\$	500.00
EFT67877	13/11/2018	Mikmarns Landscapes	Concrete Maintenance	\$	9,354.40
EFT67878	13/11/2018	Motorpass (Wex Australia Pty Ltd)	Fuel	\$	3,404.85
EFT67879	13/11/2018	Museums Australia Incorporated	Membership	\$	143.00
EFT67880	13/11/2018	Naturaliste Garage Doors	Building Maintenance	\$	4,015.00
EFT67881	13/11/2018	Naturaliste Hygiene Services	Cleaning Service	\$	577.40
EFT67882	13/11/2018	Naturaliste Turf	Landscape Maintenance	\$	855.00
EFT67883	13/11/2018	OCE Corporate (Office Cleaning Experts T/A)	Cleaning Contractor	\$	35,415.74
EFT67884	13/11/2018	Paul Baker	Reimbursement	\$	791.00
EFT67885	13/11/2018	Pay-plan Pty Ltd (Salary Packaging Administration Supplier's Record)	Salary Packaging	\$	274.98
EFT67886	13/11/2018	Perth Energy - CPks, CAC, Rec	Service and Usage Charges	\$	34,928.22
EFT67887	13/11/2018	Perth Energy - Library	Service and Usage Charges	\$	1,070.55
EFT67888	13/11/2018	Polesy Packaging And Industrial	Equipment and Supplies	\$	1,826.00
EFT67889	13/11/2018	Powell Industrial Pty Ltd	Plant Maintenance	\$	1,640.69
EFT67890	13/11/2018	Price Consulting Group Pty Ltd	Consulation Charges	\$	4,720.54
EFT67891	13/11/2018	Procare Locksmiths	Building Maintenance	\$	3,789.00
EFT67892	13/11/2018	Public Speaking Dynamics (Peter Dhu)	Training	\$	379.50
EFT67893	13/11/2018	Pure Glass Western Australia (Brown2 Pty Ltd)	Building Maintenance	\$	3,135.00
EFT67894	13/11/2018	Reece Pty Ltd	Plumbing Supplies	\$	606.99
EFT67895	13/11/2018	Repco	Parts and Supplies	\$	99.00
EFT67896	13/11/2018	Replas WA	Equipment Maintenance	\$	139.16
EFT67897	13/11/2018	River Fresh IGA	Catering	\$	501.14
EFT67898	13/11/2018	Rosslyn Mary Koeppen	Reimbursement	\$	325.85
EFT67899	13/11/2018	Royal Life Saving Society WA Inc	First Aid Training	\$	150.00
EFT67900	13/11/2018	Scope Business Imaging	Copy Charges	\$	4,547.10
EFT67901	13/11/2018	Shorewater Marine P/L	Contract Services	\$	19,250.00
EFT67902	13/11/2018	South West Removals & Storage	Storage	\$	7,985.00
EFT67903	13/11/2018	South West Safety (The Fox Family Trust ATF)	Recruitment	\$	1,430.00
EFT67904	13/11/2018	Staley Food and Packaging	Kiosk Stock	\$	274.08
EFT67905	13/11/2018	Synergy	Usage and Service Charges	\$	24,235.40
EFT67906	13/11/2018	Telstra	Usage and Service Charges	\$	1,453.46
EFT67907	13/11/2018	The Garden Basket	Grocery Supplies	\$	55.22
EFT67908	13/11/2018	Tiger Fitness WA	Equipment Repairs	\$	486.64
EFT67909	13/11/2018	Toll Ipec - (Courier Australia)	Freight	\$	534.98
EFT67910	13/11/2018	Total Green Recycling Pty Ltd	Recycling Charges	\$	357.23
EFT67911	13/11/2018	Transwa (Public Transport Authority)	Transwa Receipts	\$	585.53
EFT67912	13/11/2018	Valvoline (Australia) Pty Ltd	Plant Maintenance	\$	1,838.19
EFT67913	13/11/2018	WA Local Government Assoc (WALGA)	Training	\$	1,192.00
EFT67914	13/11/2018	Wayne Webb	Consultation Charges	\$	1,800.00
EFT67915	13/11/2018	Westrac Pty Ltd	Vehicle Maintenance	\$	2,921.58
EFT67916	13/11/2018	Winc Australia Pty Ltd (former Staples)	Stationery Supplies	\$	992.75
EFT67917	13/11/2018	Zish Rosenbach-zieminski	EAP Consultation	\$	190.00
EFT67918	15/11/2018	Woolworths Limited	Grocery Supplies	\$	701.20
EFT67919	20/11/2018	34 Degrees Blue (Tenardi Family Trust)	Cafe Stock	\$	81.00
EFT67920	20/11/2018	AFGRI Equipment Australia Pty Ltd	Equipment Maintenance	\$	920.89
EFT67921	20/11/2018	ALS Library Services	Library Stock	\$	2,081.42
EFT67922	20/11/2018	Agrizzi Farm Machinery	Parts and Supplies	\$	1,670.00
EFT67923	20/11/2018	Alan Mark Fox	Reimbursement	\$	686.82
EFT67924	20/11/2018	Alexandra Bridge Hall Committee	Council Contribution	\$	1,500.00
EFT67925	20/11/2018	Aluminium Seating Specialists	Plant and Equipment	\$	5,935.60
EFT67926	20/11/2018	Amanda Jane Gradisen	Sponsorship	\$	400.00
EFT67927	20/11/2018	Amity Signs And Industrial Products	Sign Supply	\$	1,085.70
EFT67928	20/11/2018	Andrew John Ryder	Ranger Services	\$	1,760.00
EFT67929	20/11/2018	Arbor Guy	Tree Maintenance	\$	3,069.00
EFT67930	20/11/2018	Assured Ascot Quays Apartment Hotel	Accommodation	\$	418.00
EFT67931	20/11/2018	Augusta Bakery (The trustee for Eric and Kaye Pridmore Family Trust)	Catering	\$	261.00
EFT67932	20/11/2018	Augusta Community Resource Centre Inc	Advertising	\$	181.50
EFT67933	20/11/2018	Augusta Hardware - Town	Hardware Supplies	\$	597.46
EFT67934	20/11/2018	Augusta Historical Museum Management Committee	Council Contribution	\$	10,593.56
EFT67935	20/11/2018	Augusta Historical Society Inc.	Contribution	\$	9,644.17
EFT67936	20/11/2018	Augusta Newsagency	Newspaper Order	\$	50.70
EFT67937	20/11/2018	Australian Coastal Councils Association Inc	Conference	\$	1,980.00
EFT67938	20/11/2018	Auzzie Vac	Cleaning Services	\$	1,332.00
EFT67939	20/11/2018	BSA Maintain (Burke Air Pty Ltd)	Air Conditioner Maintenance	\$	929.86
EFT67940	20/11/2018	Bendigo Telco Ltd	Usage and Service Charges	\$	3,742.00

List of Payments for the Month of Nov 18

EFT67941	20/11/2018	Blackwoods Aitkens	Protective Clothing	\$	87.27
EFT67942	20/11/2018	Bowman & Associates Pty Ltd	Consultation Fees	\$	6,105.00
EFT67943	20/11/2018	Brian Fisher Fabrication	Road Maintenance	\$	1,650.00
EFT67944	20/11/2018	Brownes Foods Operations Pty Ltd	Staff Amenities	\$	100.73
EFT67945	20/11/2018	Bunnings Group Limited	Hardware Supplies	\$	430.80
EFT67946	20/11/2018	Burgtec Australasia Pty Ltd	Furntiure and Equipment	\$	10,303.70
EFT67947	20/11/2018	Camms Management Solutions	Hosting Fees	\$	1,980.00
EFT67948	20/11/2018	Chubb Australia Ltd	Building Maintenance	\$	1,095.56
EFT67949	20/11/2018	Coca-cola Amatil	Kiosk Supplies	\$	714.22
EFT67950	20/11/2018	Colin Gerard Campbell	Reimbursement	\$	702.05
EFT67951	20/11/2018	Cowara Contractors Pty Ltd	Equipment Hire	\$	13,106.50
EFT67952	20/11/2018	Craven Foods	Cafe Stock	\$	363.51
EFT67953	20/11/2018	Data #3 Limited	Software Upgrades	\$	8,958.40
EFT67954	20/11/2018	Diesel & Hydraulic Services South West	Vehicle Maintenance	\$	1,388.06
EFT67955	20/11/2018	Domino's Pizza (Isandhu Wa Pty Ltd - Sandhu Family Trust	Catering	\$	390.00
EFT67956	20/11/2018	Down South Mini Earthmovers	Landscaping Maintenance	\$	132.00
EFT67957	20/11/2018	Down South Wholesalers	Wholesale Supplies	\$	120.89
EFT67958	20/11/2018	Earlyworks	Subscriptions	\$	221.71
EFT67959	20/11/2018	Environmental Health Australia (NSW) Inc	Subscription	\$	550.00
EFT67960	20/11/2018	Erin Louise O'Neill	Reimbursement	\$	150.50
EFT67961	20/11/2018	Flexi Staff Pty Ltd	Staff Hire	\$	2,336.98
EFT67962	20/11/2018	Florist Gump	Flowers	\$	71.50
EFT67963	20/11/2018	Frontline Fire and Rescue	Fire and Rescue Supplies	\$	5,768.05
EFT67964	20/11/2018	Gozzi's Gas & Plumbing Service	Plumbing Contractor	\$	458.00
EFT67965	20/11/2018	Gracetown Progress Association	Council Contribution	\$	5,000.00
EFT67966	20/11/2018	Greg West	Reimbursement	\$	156.66
EFT67967	20/11/2018	Guardian First Aid And Fire (Accidental Health & Safety)	First Aid Supplies	\$	1,346.40
EFT67968	20/11/2018	Hanson Construction Materials Pty Ltd	Road Maintenance	\$	5,038.84
EFT67969	20/11/2018	Hart Sport	Aquatic Equipment	\$	199.30
EFT67970	20/11/2018	IBM Australia Limited	IT Security	\$	695.20
EFT67971	20/11/2018	Inclusion Solutions Ltd	Community Project	\$	1,430.00
EFT67972	20/11/2018	Invarion Rapid Plan Pty Ltd	Licence Renewal	\$	825.00
EFT67973	20/11/2018	James Bennett Pty Ltd	Library Stock	\$	92.46
EFT67974	20/11/2018	Jason Signmakers	Signage	\$	5,758.50
EFT67975	20/11/2018	Judith Kaye Meagher	Reimbursement	\$	812.00
EFT67976	20/11/2018	Julia Meldrum	Reimbursement	\$	1,073.86
EFT67977	20/11/2018	Kennards Hire	Equipment Hire	\$	3,690.00
EFT67978	20/11/2018	Kmart Busselton	Consumables	\$	54.30
EFT67979	20/11/2018	Kmart EATON FAIR Shopping Centre	Kidsclub Supplies	\$	320.30
EFT67980	20/11/2018	LD Total	Contract Works	\$	105,004.52
EFT67981	20/11/2018	Lamp Inc	Holiday Program	\$	435.00
EFT67982	20/11/2018	Landgate	Land Schedules	\$	855.98
EFT67983	20/11/2018	Landmark	Horticulture Supplies	\$	480.84
EFT67984	20/11/2018	Leeuwin Transport	Freight Charges	\$	1,769.68
EFT67985	20/11/2018	Lightning Ridge Electrical Contracting	Electrical Contractor	\$	8,414.75
EFT67986	20/11/2018	Local Government Professionals Australia WA	Training	\$	785.00
EFT67987	20/11/2018	Margaret River - Cowaramup Electrical Service	Electrical Services	\$	441.98
EFT67988	20/11/2018	Margaret River Decorator Centre	Building Maintenance	\$	256.80
EFT67989	20/11/2018	Margaret River Mini Earthworks	Gravesite Work	\$	1,650.00
EFT67990	20/11/2018	Margaret River Mowers & Chainsaws	Equipment Maintenance	\$	475.30
EFT67991	20/11/2018	Margaret River Retravision	Electrical Equipment	\$	254.90
EFT67992	20/11/2018	Margaret River Rural & Firebreaks	Bushfire Signs	\$	599.50
EFT67993	20/11/2018	Margaret River Steel Products	Steel Supply	\$	330.00
EFT67994	20/11/2018	Margaret River Tilt Tray and Towing Service	Vehicle Recovery	\$	110.00
EFT67995	20/11/2018	Margaret River Timber and Hardware	Hardware Supplies	\$	66.93
EFT67996	20/11/2018	Margaret River Windscreens	Vehicle Maintenance	\$	450.00
EFT67997	20/11/2018	Marketforce Pty Ltd	Advertising	\$	1,394.61
EFT67998	20/11/2018	Matrix Tilt Tray & Towing Service	Vehicle Recovery	\$	247.50
EFT67999	20/11/2018	Mikmarns Landscapes	Pathway Repairs	\$	1,173.70
EFT68000	20/11/2018	Modern Teaching Aids Pty Ltd	Modern Teaching Aids	\$	46.71
EFT68001	20/11/2018	Moore Stephens	Audit Charges	\$	21,754.18
EFT68002	20/11/2018	OCE Corporate (Office Cleaning Experts T/A)	Cleaning Service	\$	2,636.79
EFT68003	20/11/2018	Officeworks	Furniture	\$	199.00
EFT68004	20/11/2018	Paul Gerrard Fitzgerald	Building Maintenance	\$	3,080.00
EFT68005	20/11/2018	Pay-plan Pty Ltd (Salary Packaging Administration Supplier's Record)	Salary Packaging	\$	13,579.70
EFT68006	20/11/2018	Podmore Holdings Pty Ltd	Parts and Supplies	\$	204.00
EFT68007	20/11/2018	Procure Locksmiths	Building Maintenance	\$	1,602.70

List of Payments for the Month of Nov 18

EFT68008	20/11/2018	Pt Apartments (Patricia Tarrant)	Accommodation	\$ 620.00
EFT68009	20/11/2018	Public Libraries WA	Membership	\$ 170.00
EFT68010	20/11/2018	Quality Traffic Management Pty Ltd	Traffic Management	\$ 27,362.50
EFT68011	20/11/2018	Redgate Farm	Equipment Hire	\$ 2,772.00
EFT68012	20/11/2018	Repco	Parts and Supplies	\$ 14.03
EFT68013	20/11/2018	River Fresh IGA	Catering	\$ 75.00
EFT68014	20/11/2018	Rockmaster Hydraulics	Parts and Supplies	\$ 247.54
EFT68015	20/11/2018	Ross Mark Down	Reimbursement	\$ 100.00
EFT68016	20/11/2018	Ross Shephard Carpentry Service	Building Maintenance	\$ 418.00
EFT68017	20/11/2018	Sonja Pienaar	Reimbursement	\$ 96.00
EFT68018	20/11/2018	Southern Workwear And Ammo	Protective Workwear	\$ 1,107.50
EFT68019	20/11/2018	Spraymow Services (Echo Field Pty Ltd)	Horticulture Services	\$ 2,907.08
EFT68020	20/11/2018	Staley Food and Packaging	Kiosk Stock	\$ 239.02
EFT68021	20/11/2018	Stewart & Heaton Clothing Co	Protective Clothing	\$ 352.73
EFT68022	20/11/2018	Strata Green (Greenway Enterprises)	Horticulture Supplies	\$ 1,073.61
EFT68023	20/11/2018	Stuart Ian McMillan	Workshop	\$ 460.00
EFT68024	20/11/2018	Superstock Food Services Pty Ltd	Kiosk Stock	\$ 119.70
EFT68025	20/11/2018	Survcon Pty Ltd	Consultation Services	\$ 385.00
EFT68026	20/11/2018	Synergy	Service and Usage Charges	\$ 2,927.30
EFT68027	20/11/2018	Telford Industries	Chemical Supplies	\$ 1,376.74
EFT68028	20/11/2018	The Garden Basket	Refreshments	\$ 49.77
EFT68029	20/11/2018	Tox Free Australia	Waste Removal	\$ 124.03
EFT68030	20/11/2018	Trade Hire	Equipment Hire	\$ 98.05
EFT68031	20/11/2018	Truckline	Plant Maintenance	\$ 1,204.21
EFT68032	20/11/2018	Tyrepower Limited	Plant Maintenance	\$ 1,717.22
EFT68033	20/11/2018	WA Local Government Assoc (WALGA)	Training	\$ 2,147.20
EFT68034	20/11/2018	Welcome Site (Zanphire Pty Ltd)	Toilet Hire	\$ 726.00
EFT68035	20/11/2018	Western Australia Police Service	Security Check	\$ 15.90
EFT68036	20/11/2018	Western Sun Window Tinting	Building Maintenance	\$ 140.00
EFT68037	20/11/2018	Westrac Pty Ltd	Plant Maintenance	\$ 386.93
EFT68038	20/11/2018	Winc Australia Pty Ltd (former Staples)	Stationery	\$ 641.44
EFT68039	20/11/2018	Windsor Lodge Como	Accommodation	\$ 151.00
EFT68040	20/11/2018	Witchcliffe Fuel And Food	Catering	\$ 92.50
EFT68041	20/11/2018	Workwear Group	Work Uniforms	\$ 190.86
EFT68042	20/11/2018	Zsuzsanna Stinner	Reimbursement	\$ 283.36
EFT68043	21/11/2018	BP Australia Pty Ltd	Fuel Supply	\$ 6,483.56
EFT68044	22/11/2018	BGC Construction Pty Ltd	Building Contractor	\$ 742,477.35
EFT68045	22/11/2018	Jennifer Eve Day	Bond Refund	\$ 10,694.85
EFT68046	22/11/2018	Leeuwien Civil Pty Ltd	Civil Works	\$ 383,796.60
EFT68047	27/11/2018	34 Degrees Blue (Tenardi Family Trust)	Kiosk Stock	\$ 121.50
EFT68048	27/11/2018	3E Consulting Engineers Pty Ltd	Consultation Service	\$ 5,410.30
EFT68049	27/11/2018	ALS Library Services	Library Stock	\$ 350.97
EFT68050	27/11/2018	AMPAC Debt Recovery (WA) Pty Ltd	Legal Fees	\$ 625.54
EFT68051	27/11/2018	Adrian Edel (Edel Engineers)	Engineering Services	\$ 748.00
EFT68052	27/11/2018	Amity Signs And Industrial Products	Signage	\$ 451.00
EFT68053	27/11/2018	Amy Renae Wyld	Contribution	\$ 500.00
EFT68054	27/11/2018	Arbor Guy	Tree Maintenance	\$ 42,881.30
EFT68055	27/11/2018	Arts Margaret River	Contribution	\$ 16,115.00
EFT68056	27/11/2018	Augusta Centennial Hall Management Committee	Room Hire	\$ 4,180.00
EFT68057	27/11/2018	Augusta Clinic	Employee Health Programs	\$ 400.00
EFT68058	27/11/2018	Augusta Community Resource Centre Inc	Advertising	\$ 125.00
EFT68059	27/11/2018	Australia Post	Postage	\$ 11,974.69
EFT68060	27/11/2018	Bibliotheca Australia Pty Ltd.	Library Stock	\$ 280.88
EFT68061	27/11/2018	Big Rock Electrical	Electrical Contractor	\$ 825.00
EFT68062	27/11/2018	Bollig Design Group	Architectural Services	\$ 28,126.64
EFT68063	27/11/2018	Brooks Hire Service Pty Ltd	Equipment Hire	\$ 7,638.58
EFT68064	27/11/2018	Brownes Foods Operations Pty Ltd	Milk Supply	\$ 122.75
EFT68065	27/11/2018	Bunnings Group Limited	Hardware Supplies	\$ 973.27
EFT68066	27/11/2018	Burch Family Wines - Howard Park & Madfish Wines	Refreshments	\$ 185.00
EFT68067	27/11/2018	Central Regional Tafe	Training	\$ 310.00
EFT68068	27/11/2018	Chem-Safe Australia Pty Ltd	Training	\$ 4,350.00
EFT68069	27/11/2018	Cleanaway - Shire - 53789018	Waste Management	\$ 53,045.45
EFT68070	27/11/2018	Climatic Service Pty Ltd	Air Con Maintenance	\$ 265.10
EFT68071	27/11/2018	Coca-cola Amatil	Kiosk Stock	\$ 173.46
EFT68072	27/11/2018	Cookies Galore	Kiosk Stock	\$ 99.95
EFT68073	27/11/2018	Cowaramup Bullshed	Equipment	\$ 180.00
EFT68074	27/11/2018	Department of Fire & Emergency Services (DFES)	Emergency Services Levy	\$ 280,569.60
EFT68075	27/11/2018	Diesel & Hydraulic Services South West	Vehicle Maintenance	\$ 3,875.53

List of Payments for the Month of Nov 18

EFT68076	27/11/2018	DirectComms Pty Ltd	Notification Charges	\$	347.36
EFT68077	27/11/2018	Down South Mini Earthmovers	Earthworks	\$	5,555.00
EFT68078	27/11/2018	Down South Wholesalers	Wholesale Supplies	\$	776.92
EFT68079	27/11/2018	Elite Carpet Dry Cleaning	Carpet Cleaning	\$	1,436.00
EFT68080	27/11/2018	Emerge Environmental Services Pty Ltd	Consultation Services	\$	4,744.41
EFT68081	27/11/2018	Enviroflow Plumbing & Gas	Plumbing Contractor	\$	314.03
EFT68082	27/11/2018	Espresso Works	Equipment Maintenance	\$	377.30
EFT68083	27/11/2018	Evolution Stone (Kashmir Rouw)	Contribution	\$	500.00
EFT68084	27/11/2018	Fairfax Media Publications Pty Ltd	Advertising	\$	1,705.07
EFT68085	27/11/2018	Francoise Marie Georges Ringer	Refund	\$	76.26
EFT68086	27/11/2018	G Enderes & H Enderes-van Der Veen	Reimbursement	\$	160.00
EFT68087	27/11/2018	Gozzi's Gas & Plumbing Service	Plumbing Contractor	\$	2,203.91
EFT68088	27/11/2018	Guardian First Aid And Fire (Accidental Health & Safety)	First Aid Supplies	\$	730.06
EFT68089	27/11/2018	GymCare	Equipment Maintenance	\$	1,790.80
EFT68090	27/11/2018	Hadley Earthworks	Equipment Hire	\$	3,154.25
EFT68091	27/11/2018	Hanrahan Construction	Building Contractor	\$	16,420.93
EFT68092	27/11/2018	Hazard Warning Concepts	Equipment Maintenance	\$	477.00
EFT68093	27/11/2018	Innoviv Pty Ltd ATF Chapman Family Trust	Consultation Services	\$	7,370.00
EFT68094	27/11/2018	International Mowers Pty Ltd	Equipment Maintenance	\$	14,018.02
EFT68095	27/11/2018	Ixom Operations Pty Ltd (Orica)	Chemical Supplies	\$	253.70
EFT68096	27/11/2018	James Bennett Pty Ltd	Library Stock	\$	1,112.59
EFT68097	27/11/2018	James Francis Watson	Refund	\$	423.93
EFT68098	27/11/2018	Jason Signmakers	Signage	\$	251.68
EFT68099	27/11/2018	Jillian Warnock (Warnock Visages)	Artwork	\$	500.00
EFT68100	27/11/2018	Jr & A Hersey Pty Ltd	Parts and Supplies	\$	1,886.22
EFT68101	27/11/2018	Kennards Hire	Equipment Hire	\$	3,960.00
EFT68102	27/11/2018	Kerry Gay Darnell	Reimbursement	\$	64.39
EFT68103	27/11/2018	Key2creative	Software Subscription	\$	836.00
EFT68104	27/11/2018	Koori Kids	Donation	\$	450.00
EFT68105	27/11/2018	LG Assist Australia Pty Ltd	Advertising	\$	302.50
EFT68106	27/11/2018	Landgate	Land Enquiry	\$	359.80
EFT68107	27/11/2018	Leeuwin Civil Pty Ltd	Civil Works	\$	17,050.00
EFT68108	27/11/2018	Leisure Institute Of Wa Aquatics (Inc)	Membership	\$	210.00
EFT68109	27/11/2018	Lightning Ridge Electrical Contracting	Electrical Contractor	\$	13,667.31
EFT68110	27/11/2018	Limitless Promotions	Animal Control	\$	105.00
EFT68111	27/11/2018	Living Springs	Water Supply	\$	108.25
EFT68112	27/11/2018	Margaret River And Cowaramup Surgeries (Mootown Medical Pty Ltd)	Recruitment	\$	320.00
EFT68113	27/11/2018	Margaret River Bookshop	Library Stock	\$	179.03
EFT68114	27/11/2018	Margaret River Decorator Centre	Building Maintenance	\$	64.95
EFT68115	27/11/2018	Margaret River Mini Earthworks	Earthworks	\$	1,650.00
EFT68116	27/11/2018	Margaret River Mowers & Chainsaws	Parts and Supplies	\$	206.60
EFT68117	27/11/2018	Margaret River Naturals Pty Ltd	Landcare Services	\$	321.75
EFT68118	27/11/2018	Margaret River Office Products Depot	Stationery	\$	293.09
EFT68119	27/11/2018	Margaret River Steel Products	Steel Modifications	\$	1,066.47
EFT68120	27/11/2018	Margaret River Timber and Hardware	Hardware Supplies	\$	289.03
EFT68121	27/11/2018	Marketforce Pty Ltd	Advertising	\$	6,052.44
EFT68122	27/11/2018	Mikmarns Landscapes	Landscaping Services	\$	9,904.40
EFT68123	27/11/2018	Milmar Distributors	Stationery	\$	73.00
EFT68124	27/11/2018	OCE Corporate (Office Cleaning Experts T/A)	Cleaning Contractor	\$	352.00
EFT68125	27/11/2018	PFD Food Service Pty Ltd	Kiosk Stock	\$	336.05
EFT68126	27/11/2018	Paperscout Pty Ltd	Printing	\$	11,396.00
EFT68127	27/11/2018	PathWest Laboratory Medicine WA	Recruitment	\$	140.01
EFT68128	27/11/2018	Peerless Jal Pty Ltd	Chemical Supplies	\$	398.94
EFT68129	27/11/2018	Peter and Jo Dorrington	Refund	\$	100.00
EFT68130	27/11/2018	Prestige Panel Repairs And Spray Painting	Vehicle Maintenance	\$	2,088.25
EFT68131	27/11/2018	Procure Locksmiths	Locksmith	\$	4,036.50
EFT68132	27/11/2018	Quality Traffic Management Pty Ltd	Traffic Management	\$	27,277.66
EFT68133	27/11/2018	RAC BusinessWise	Road Side Assistance	\$	1,670.00
EFT68134	27/11/2018	Regional Development Australia South West	Contribution	\$	1,375.00
EFT68135	27/11/2018	Repco	Parts and Supplies	\$	555.68
EFT68136	27/11/2018	Replas WA	Recycled Plastic Products	\$	1,541.20
EFT68137	27/11/2018	River Fresh IGA	Grocery Supplies	\$	234.72
EFT68138	27/11/2018	River Hotel Cellars	Entertainment	\$	210.95
EFT68139	27/11/2018	Ross Shepherd Carpentry Service	Carpentry Services	\$	1,157.70
EFT68140	27/11/2018	Sarah Kate Butler	Crossover Subsidy	\$	285.00
EFT68141	27/11/2018	South West Computable	Minor Equipment	\$	244.00
EFT68142	27/11/2018	South by South West	Refund	\$	135.00

List of Payments for the Month of Nov 18

EFT68143	27/11/2018	Southern Workwear And Ammo	Protective Clothing	\$	1,077.42
EFT68144	27/11/2018	Speedo Australia Pty Ltd	Kiosk Stock	\$	1,601.60
EFT68145	27/11/2018	Spraymow Services (Echo Field Pty Ltd)	Landcare Services	\$	2,795.76
EFT68146	27/11/2018	State Law Publisher -Department Of Premier & Cabinet	Advertising	\$	756.84
EFT68147	27/11/2018	Stephen Cyril Horner	Crossover Subsidy	\$	285.00
EFT68148	27/11/2018	Strata Green (Greenway Enterprises)	Sign	\$	1,724.80
EFT68149	27/11/2018	Strategic Sounds (Strategic Energy Resources Ltd)	Refund	\$	2,849.62
EFT68150	27/11/2018	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Management	\$	33,422.22
EFT68151	27/11/2018	Synergy	Usage and Service Charges	\$	1,430.35
EFT68152	27/11/2018	Telstra	Usage and Service Charges	\$	9,001.15
EFT68153	27/11/2018	Tennis West (Western Australian Tennis Association Inc	Sponsorship	\$	5,500.00
EFT68154	27/11/2018	The Garden Basket	Grocery Supplies	\$	82.35
EFT68155	27/11/2018	Toll Ipec - (Courier Australia)	Freight	\$	287.43
EFT68156	27/11/2018	Trade Hire	Equipment Hire	\$	191.25
EFT68157	27/11/2018	Vinepower- Margaret River Tree Planting And Landcare Services	Landcare Services	\$	17,138.28
EFT68158	27/11/2018	Wa Rangers Association	Badges	\$	251.35
EFT68159	27/11/2018	Walcon Marine Australasia Pty Ltd	Marina Projects	\$	68,596.00
EFT68160	27/11/2018	Welcome Site (Zanphire Pty Ltd)	Toilet Hire	\$	1,078.00
EFT68161	27/11/2018	West Australian Newspapers Ltd	Advertising	\$	7,287.37
EFT68162	27/11/2018	Winc Australia Pty Ltd (former Staples)	Stationery	\$	911.61
EFT68163	27/11/2018	Workwear Group	Staff Uniform	\$	2,556.73
EFT68164	27/11/2018	Yahava Margaret River (Recreation Centre)	Kiosk Stock	\$	498.00
EFT68165	29/11/2018	Be Safe Building Inspections	Swimming Pool Inspections	\$	5,060.00
Total EFTs for Nov 18				\$	3,520,834.01

DD	Date	Name	Description	Amount
	01/11/2018	Western Australian Treasury Corporation	Loan Repayment	\$ 5,217.46
	01/11/2018	Macquarie Equipment Rentals Pty Limited	Lease Payment	\$ 725.46
	01/11/2018	Les Mills Australia	Subscriptions	\$ 760.54
	01/11/2018	SG Fleet	Lease Payment	\$ 5,676.64
	03/11/2018	Caterpillar Financial Australia Limited	Lease Payment	\$ 1,428.63
	05/11/2018	Westminster National	Lease Payment	\$ 1,184.73
	06/11/2018	WA Super	Superannuation contributions	\$ 58,686.57
	06/11/2018	Asgard	Payroll deductions	\$ 1,056.90
	06/11/2018	AMP Superannuation Limited	Superannuation contributions	\$ 166.56
	06/11/2018	Retail Employees Superannuation Trust	Superannuation contributions	\$ 841.60
	06/11/2018	Retirement Wrap	Payroll deductions	\$ 387.52
	06/11/2018	Austsafe Superannuation Fund	Superannuation contributions	\$ 335.87
	06/11/2018	BT Super for Life (Superwrap)	Payroll deductions	\$ 1,125.09
	06/11/2018	Onepath Masterfund	Payroll deductions	\$ 1,172.56
	06/11/2018	UniSuper	Payroll deductions	\$ 813.85
	06/11/2018	Wealth Personal Superannuation and Pension Fund	Payroll deductions	\$ 445.48
	06/11/2018	Sunsuper Superannuation Fund	Payroll deductions	\$ 1,137.66
	06/11/2018	Australian Catholic Superannuation and Retirement Fund	Superannuation contributions	\$ 272.23
	06/11/2018	Bendigo Superannuation Plan	Superannuation contributions	\$ 61.12
	06/11/2018	ING Direct	Payroll deductions	\$ 74.45
	06/11/2018	AMP Retirement Trust	Payroll deductions	\$ 311.32
	06/11/2018	Cbus	Payroll deductions	\$ 435.57
	06/11/2018	First State Super	Superannuation contributions	\$ 252.18
	06/11/2018	MLC Super Fund	Superannuation contributions	\$ 201.08
	06/11/2018	Commonwealth Bank Group Super	Superannuation contributions	\$ 179.98
	06/11/2018	AustralianSuper	Payroll deductions	\$ 3,501.84
	06/11/2018	Colonial First State Investments Limited	Superannuation contributions	\$ 464.60
	06/11/2018	HOSTPLUS Superannuation Fund	Superannuation contributions	\$ 901.62
	08/11/2018	Payroll	Payroll FE 06/11/2018	\$ 354,665.14
	09/11/2018	Capital Finance	Lease Payment	\$ 4,110.98
	09/11/2018	Fines Enforcement Registry	Infringement Notices	\$ 254.00
	10/11/2018	CSG Finance	Lease Payment	\$ 792.00
	15/11/2018	SG Fleet	Lease Payment	\$ 12,973.36
	15/11/2018	De Lage Landen	Lease Payment	\$ 1,621.75
	15/11/2018	Waterlogic Australia Pty Ltd	Water Supply	\$ 128.88
	15/11/2018	Booking.com B.V.	Reservations	\$ 60.00
	16/11/2018	Western Australian Treasury Corporation	Loan Repayment	\$ 23,610.61
	17/11/2018	Capital Finance	Lease Payment	\$ 13,495.11
	20/11/2018	WA Super	Superannuation contributions	\$ 58,530.01

List of Payments for the Month of Nov 18

20/11/2018	Asgard	Payroll deductions	\$ 1,093.28
20/11/2018	AMP Superannuation Limited	Superannuation contributions	\$ 164.77
20/11/2018	Retail Employees Superannuation Trust	Superannuation contributions	\$ 977.13
20/11/2018	Retirement Wrap	Payroll deductions	\$ 387.52
20/11/2018	Austsafe Superannuation Fund	Superannuation contributions	\$ 340.84
20/11/2018	BT Super for Life (Superwrap)	Payroll deductions	\$ 1,057.73
20/11/2018	Onepath Masterfund	Payroll deductions	\$ 1,167.17
20/11/2018	Wealth Personal Superannuation and Pension Fund	Payroll deductions	\$ 412.68
20/11/2018	UniSuper	Payroll deductions	\$ 864.11
20/11/2018	Sunsuper Superannuation Fund	Payroll deductions	\$ 1,177.61
20/11/2018	Australian Catholic Superannuation and Retirement Fund	Superannuation contributions	\$ 272.23
20/11/2018	Bendigo Superannuation Plan	Superannuation contributions	\$ 66.15
20/11/2018	ING Direct	Payroll deductions	\$ 13.54
20/11/2018	AMP Retirement Trust	Payroll deductions	\$ 295.14
20/11/2018	Cbus	Payroll deductions	\$ 435.57
20/11/2018	First State Super	Superannuation contributions	\$ 94.26
20/11/2018	MLC Super Fund	Superannuation contributions	\$ 199.56
20/11/2018	Commonwealth Bank Group Super	Superannuation contributions	\$ 151.38
20/11/2018	AustralianSuper	Payroll deductions	\$ 3,918.93
20/11/2018	Colonial First State Investments Limited	Superannuation contributions	\$ 616.95
20/11/2018	HOSTPLUS Superannuation Fund	Superannuation contributions	\$ 937.35
22/11/2018	Western Australian Treasury Corporation	Loan Repayment	\$ 10,145.81
22/11/2018	Komatsu Corporate Finance	Lease Payment	\$ 6,980.73
22/11/2018	Payroll	Payroll FE 20/11/2018	\$ 364,968.15
23/11/2018	RMS (Aust) Pty Ltd	Booking Fees	\$ 103.40
25/11/2018	Easifleet Management	Lease Payment	\$ 13,559.26
28/11/2018	Western Australian Treasury Corporation	Loan Repayment	\$ 19,868.61
29/11/2018	Western Australian Treasury Corporation	Loan Repayment	\$ 4,386.47
30/11/2018	West Country Office Machines (Print Sync)	Copy Charges	\$ 30.80
Total Direct Debits for Nov			\$ 992,748.08

Total Payments for Nov 18 \$ 4,532,504.68
Transfers to and from Municipal Account (CMA - Cash Management Account)

2/11/2018	Transfer	Tsf from Muni to Trust - Oct 2018	
		Reconciliation	\$ 5,827.62
Total Transfers for Nov 18			\$ 5,827.62

Corporate Credit Card - Cheque 42358
CEO

25/09/2018	\$ 328.81	Westin Hotel	Accommodation for CEO to attend Tidy Towns award presentation in Perth -21 September 2018
08/10/2018	\$ 71.33	Mailchimp	Monthly subscription for circulating media releases -
08/10/2018	\$ 200.00	Department of Environmental Regulation	Clearing permit application - Leeuwin path
10/10/2018	\$ 163.90	Petals Network	Flowers for Coordinator Asset Management
Total	\$ 764.04		

Manager Library Services

05/10/2018	\$ 357.95	iSubscribe	Magazine subscription for the libraries
15/10/2018	\$ 155.00	The Big Issue	Magazine subscription for the libraries
Total	\$ 512.95		

Director Sustainable Development

08/10/2018	\$ 66.00	Safety Culture	iAuditor - Organisation Premium - 4 Users
Total	\$ 66.00		

Director Corporate & Community Services

24/09/2018	\$ 373.63	Sajari (Pro Sydney NS)	Search services for the Shire's public website
------------	-----------	------------------------	--

List of Payments for the Month of Nov 18

28/09/2018	\$ 600.00	IP Australia	Trademarking of Margaret River HEART brand - Part 1 fee
28/09/2018	\$ 69.05	Ninite.com	Installation tool licence for 250 machines
01/10/2018	\$ 197.80	Paypal -Earlychildhood	Resources for Margaret River Out Side School Hours
01/10/2018	\$ 110.00	Trinity Crawley	Accommodation for Finance Officer to attend LG Professionals Finance for Non-Financial People on 26.10.2018
10/10/2018	\$ 260.00	IP Australia	Trademarking of Margaret River HEART brand - Part 2 fee
Total	\$ 1,610.48		

Director Infrastructure Services

20/09/2018	\$ 209.90	ZOOM. AUD	Zoom Video Conferencing Software
Total	\$ 209.90		

Community Emergency Services

19/09/2018	\$ 25.00	Yardbyrd	Refreshments for Trainers at Intro to Firefighting Course Witchcliffe BFB - 15 September
21/09/2018	\$ 78.00	PK Technology	2 x Spare FYRLYT Lens for CESM Vehicle (1GPW827)
10/10/2018	\$ 13.00	Yardbyrd	Refreshments for Guest Speakers at Pre-Season Bush Fire Leaders Forum Witchcliffe BFB - 6 October
16/10/2018	\$ 34.00	River Fresh IGA	Extra Catering Requirements for Bush Fire Fighting Course at Wallcliffe BFB 13/14 October
17/10/2018	\$ 29.00	Dome	Refreshments for Trainers at Bush Fire Fighting Course Wallcliffe BFB - 13 October
17/10/2018	\$ 19.08	Dome	Refreshments for Trainers at Bush Fire Fighting Course Wallcliffe BFB - 14 October
Total	\$ 198.08		

Fees and Charges

20/09/2018	\$ 6.19	Foreign Transaction Fees
24/09/2018	\$ 11.02	Foreign Transaction Fees
28/09/2018	\$ 2.04	Foreign Transaction Fees
08/10/2018	\$ 2.10	Foreign Transaction Fees
Total	\$ 21.35	

Total	\$ 3,382.80
--------------	--------------------



NOTES TO STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 November 2018

SHIRE OF AUGUSTA MARGARET RIVER
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE PERIOD ENDING 30 November 2018

	2017-18 Last Year Actual \$	2018-19 Approved Budget \$	2018-19 YTD Budget \$	2018-19 YTD Actual \$
REVENUES				
Rates	20,524,980	21,400,660	21,295,660	21,203,569
Operating Grants, Subsidies And Contributions	2,412,186	1,281,929	537,859	821,360
Fees & Charges	9,678,816	9,822,552	6,085,512	6,244,727
Service Charges	4,333	4,333	4,333	4,000
Interest Received	1,009,731	943,421	490,021	563,430
Other Income	190,678	27,700	3,700	32,268
	33,820,724	33,480,595	28,417,085	28,869,354
EXPENSES				
Employee Expenses	(14,258,895)	(14,686,312)	(6,143,944)	(6,048,853)
Materials & Contracts	(7,984,402)	(9,326,709)	(4,558,272)	(3,870,584)
Utilities	(1,031,636)	(1,019,146)	(377,815)	(353,925)
Depreciation	(9,114,195)	(9,146,640)	(3,811,100)	(3,934,283)
Interest Paid	(485,860)	(529,642)	(224,062)	(128,483)
Insurances	(592,577)	(615,473)	(615,473)	(626,158)
Other Expenses	(542,066)	(758,636)	(523,150)	(331,726)
	(34,009,631)	(36,082,558)	(16,253,816)	(15,294,012)
	(188,907)	(2,601,963)	12,163,269	13,575,342
Non-Operating Grants, Subsidies And Contributions	8,374,650	7,664,592	2,622,380	1,137,382
Fair value adjustments to financial assets at fair value through profit or loss	(1,854,317)			
Profit On Sale Of Assets	47,536	2,000	2,000	53,481
Gain On Investments	0	0	0	0
Loss On Sale Of Assets	(1,598,134)	(149,042)	(59,837)	(21,862)
NET RESULT	4,780,828	4,915,587	14,727,812	14,744,343
Other Comprehensive Income				
Changes on revaluation of non-current assets	0	0	0	0
Total Other Comprehensive Income	0	0	0	0
TOTAL COMPREHENSIVE INCOME	4,780,828	4,915,587	14,727,812	14,744,343

SHIRE OF AUGUSTA MARGARET RIVER
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 30 November 2018

	NOTE	2018-19 Approved Budget \$	2018-19 YTD Actual \$
Cash Flows From Operating Activities			
Receipts			
Rates		18,325,260	16,138,712
Operating Grants, Subsidies and Contributions		1,526,355	821,360
Fees and Charges		8,723,750	4,782,474
Service Charges		4,333	4,000
Interest Earnings		659,427	563,430
Goods and Services Tax		56,964	(932,727)
Other Income		13,000	32,268
		29,309,089	21,409,517
Payments			
Employee Costs		(13,566,610)	(6,185,393)
Materials and Contracts		(7,359,802)	(6,008,255)
Utility Charges		(1,106,864)	(353,925)
Insurance Expenses		(578,087)	(626,158)
Interest expenses		(550,982)	(253,506)
Goods and Services Tax		0	1,069,671
Other Expenditure		(418,562)	(331,726)
		(23,580,907)	(12,689,291)
Net Cash Provided By (Used In) Operating Activities		5,728,182	8,720,225
Cash Flows from Investing Activities			
Payments for Purchase of Property, Plant & Equipment		(6,542,435)	(3,144,031)
Payments for Construction of Infrastructure		(7,247,267)	(2,711,017)
Advances to Community Groups		0	0
Non Operating Grants, Subsidies and Contributions used for the Development of Assets		5,393,686	1,137,382
Proceeds from Sale of Plant & Equipment		1,160,228	883,881
Proceeds from Disposal of Infrastructure		0	0
Revaluation of Land Held for Resale		0	0
Proceeds from Sale of Investment		0	0
Net Cash Provided By (Used In) Investing Activities		(7,235,788)	(3,833,785)
Cash Flows from Financing Activities			
Repayment of Debentures		(641,677)	(368,723)
Repayment of Bonds		0	0
Advances to Community Groups		(50,000)	
Proceeds from Self Supporting Loans		13,036	8,155
Proceeds from New Debentures		1,081,600	0
Net Cash Provided By (Used In) Financing Activities		402,959	(360,568)
Net Increase (Decrease) in Cash Held		(1,104,647)	4,525,872
Cash at Beginning of Year		14,337,720	34,242,729
Cash and Cash Equivalents at the End of the Period	7	13,233,073	38,768,601

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

1a STATEMENT OF OBJECTIVES

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

COMMUNITY VISION

Our Vision "Adapt to changing climate, environment and social dynamics and celebrate a sense of place for our local Indigenous culture and our multicultural and creative community."

Our Mission is to protect the natural environment, strengthen our communities, foster local economic prosperity, and responsibly manage the community's infrastructure and assets."

Our core values of Honesty, Commitment, Respect and Courage guide our behaviour and decision making as people and as an organisation and how we strive to lead and serve our community.

Terms used within the Financial Statements and elsewhere within this report to classify income and expenditure are:

GOVERNANCE

Administration and operation of facilities and services to members of council; other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Care of families and children, contributions to education and other welfare.

HOUSING

Operation of staff and rental housing. However, the Shire has no housing of this nature.

COMMUNITY AMENITIES

Rubbish collection and disposal services, recycling, septic tank inspection services, environmental protection initiatives, administration of town planning and regional development services and the operation of other community amenities.

RECREATION AND CULTURE

Provision and maintenance of halls, swimming areas, recreation and sporting areas, reserves, re-broadcasting services, libraries, museums and other cultural activities.

TRANSPORT

Construction and maintenance of streets, roads, bridges, drainage works, footpaths, parking, traffic control, aerodromes and water transport facilities.

ECONOMIC SERVICES

Provision of rural services, tourism and area promotion, building control, saleyards, plant nursery, landcare, water and public utility services.

OTHER PROPERTY & SERVICES

Private works operations, general administration overheads, public works overheads, plant operating costs and any other unclassified items.

**SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018**

1b AMENDMENTS TO ADOPTED BUDGET

Description	Resolution	Meeting Date	COA/Job	Amount
<u>Pre-Budget Review</u>				
Bushfire Mitigation Activity Fund - Grant and	OM2018/255	10/10/2018	FPI029	322,800
Expenditure			Various	-322,800

Post-Budget Review

DEFICIT/(SURPLUS)

0

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

2. ACQUISITION OF ASSETS BY TYPE/BUSINESS UNIT

The following assets have been purchased during 2018-19

Business Unit	Land & Buildings	Plant & Equip't	Furn. & Equip't	Infrast. - Other	Infrast. - Roads	TOTAL
Members of Council						0
Chief Executive Officer			0			0
Director, Corporate & Community						0
Director, Sustainable Development						0
Director, Infrastructure Services			0			0
Finance						0
Records						0
Corporate Services			0			0
Customer Relations		0	0			0
Information Technology			(117,591)			(117,591)
Human Resources		0				0
Community Development	(14,928)	0		0		(14,928)
Emergency Management	(107,764)	0		(16,526)		(124,290)
Beach Lifeguards		0				0
Rangers	0	0		(450)		(450)
Libraries			0			0
Health		0	0			0
Outside School Hours Care			0	(3,653)		(3,653)
Waste Services	0	0	0	(70,080)		(70,080)
Landcare						0
Town Planning		0				0
Community Buildings	(1,947,084)			0		(1,947,084)
MR Recreation Centre	(8,000)	0	(3,749)			(11,749)
Augusta Recreation Centre	0	0		0		0
Cultural Centre	0	0				0
Gloucester Park	0	0	0	(410)		(410)
Parks and Gardens				(1,233,726)		(1,233,726)
Asset Services			(9,367)	0		(9,367)
Construction of Roads					(1,360,563)	(1,360,563)
Plant Program		(928,048)				(928,048)
Caravan Parks	0	0		(25,610)		(25,610)
Building Control		0				0
Public Works Overheads			0			0
Maintenance of Roads						0
Plant Operation Costs						0
Other Property and Services	(7,500)					(7,500)
TOTALS	(2,085,276)	(928,048)	(130,708)	(1,350,453)	(1,360,563)	(5,855,048)

2. ACQUISITION OF ASSETS BY TYPE/PROGRAM

Program	Land & Buildings	Plant & Equip't	Furn. & Equip't	Infrast. - Other	Infrast. - Roads	TOTAL
Governance	0	0	(117,591)	0	0	(117,591)
General Purpose Funding						0
Law, Order, Public Safety	(107,764)	0	0	(16,976)	0	(124,740)
Health	0	0	0	0	0	0
Education and Welfare	(14,928)	0	0	(3,653)	0	(18,581)
Community Amenities	0	0	0	(70,080)	0	(70,080)
Recreation and Culture	(1,955,084)	0	(3,749)	(1,234,136)	0	(3,192,969)
Transport	0	(928,048)	(9,367)	0	(1,360,563)	(2,297,978)
Economic Services	0	0	0	(25,610)	0	(25,610)
Other Property and Services	(7,500)	0	0	0	0	(7,500)
TOTALS	(2,085,276)	(928,048)	(130,708)	(1,350,453)	(1,360,563)	(5,855,048)

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

3. DISPOSAL OF ASSETS BY TYPE/BUSINESS UNIT

The following plant/vehicles were disposed of during 2018-19

Business Unit	Historical Value	Accum. Deprecn.	Written Down	Sale Proceeds	(Profit) / Loss
Members of Council	0	0	0	0	0
CEO	0	0	0	0	0
Director, Corporate & Community	0	0	0	0	0
Director, Sustainable Development	0	0	0	0	0
Director, Infrastructure Services	0	0	0	0	0
Finance	0	0	0	0	0
Records	0	0	0	0	0
Corporate Services	0	0	0	0	0
Customer Relations	0	0	0	0	0
Information Technology	0	0	0	0	0
Human Resources	0	0	0	0	0
Community Development	0	0	0	0	0
Emergency Management	0	0	0	0	0
Beach Lifeguards	0	0	0	0	0
Rangers	0	0	0	0	0
Libraries	0	0	0	0	0
Health	0	0	0	0	0
Outside School Hours Care	0	0	0	0	0
Waste	0	0	0	0	0
Landcare	0	0	0	0	0
Town Planning	0	0	0	0	0
Community Buildings	0	0	0	0	0
MR Recreation Centre	0	0	0	0	0
Augusta Recreation Centre	0	0	0	0	0
Cultural Centre	0	(12,471)	12,471	2,000	10,471
Gloucester Park	0	0	0	0	0
Parks and Gardens	0	0	0	0	0
Asset Services	0	0	0	0	0
Construction	0	0	0	0	0
Plant Program	0	(139,791)	139,791	156,881	(17,090)
Caravan Parks	0	0	0	0	0
Building Control	0	0	0	0	0
Public Works Overheads	0	0	0	0	0
Maintenance of Roads	0	0	0	0	0
Plant Operation Costs	0	0	0	0	0
Other Property & Services	700,000	0	700,000	725,000	(25,000)
TOTALS	700,000	(152,262)	852,262	883,881	(31,619)

3. DISPOSAL OF ASSETS BY TYPE/PROGRAM

Program	Historical Value	Accum. Deprecn.	Written Down	Sale Proceeds	(Profit) / Loss
Governance	0	0	0	0	0
General Purpose Funding	0	0	0	0	0
Law, Order, Public Safety	0	0	0	0	0
Health	0	0	0	0	0
Education and Welfare	0	0	0	0	0
Housing	0	0	0	0	0
Community Amenities	0	0	0	0	0
Recreation and Culture	0	-12,471	12,471	2,000	10,471
Transport	0	(139,791)	139,791	156,881	(17,090)
Economic Services	0	0	0	0	0
Other Property and Services	700,000	0	700,000	725,000	(25,000)
TOTALS	700,000	(152,262)	852,262	883,881	(31,619)

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

4a. DEPRECIATION OF ASSETS BY TYPE/BUSINESS UNIT

The following depreciation was expensed during 2018-19

Business Unit	Land & Buildings	Plant & Equip't	Furn. & Equip't	Infrast. - Other	Infrast. - Roads	TOTAL
Members of Council		0				0
Chief Executive Officer			(324)			(324)
Director, Corporate & Community						0
Director, Sustainable Development						0
Director, Infrastructure Services						0
Finance						0
Records		(240)				(240)
Customer Services		(103)				(103)
Customer Relations		(313)				(313)
Information Technology		(8,599)				(8,599)
Human Resources			0			0
Community Development			(1,292)			(1,292)
Emergency Management		(200,192)				(200,192)
Rangers		(1,124)				(1,124)
Libraries		(22,369)				(22,369)
Health		(1,671)	0			(1,671)
Outside School Hours Care		(1,341)				(1,341)
Waste Services		(30,960)				(30,960)
Town Planning		0				0
Community Buildings	(285,131)					(285,131)
MR Recreation Centre		(142,337)				(142,337)
Cultural Centre		(75,417)				(75,417)
Augusta Recreation Centre		(16,357)				(16,357)
Gloucester Park		(56,988)				(56,988)
Beach Lifeguards		0				0
Parks and Gardens		(273,349)				(273,349)
Asset Services			(1,140)			(1,140)
Landcare			0			0
Construction of Roads						0
Plant Program						0
Caravan Parks		(41,078)				(41,078)
Building Control						0
Public Works Overheads		(16,824)				(16,824)
Maintenance of Roads					(2,441,439)	(2,441,439)
Plant Operation Costs		(315,696)				(315,696)
Other Property and Services						0
TOTALS	(285,131)	(1,204,956)	(2,757)	0	(2,441,439)	(3,934,283)

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

4c BORROWING COSTS (INTEREST PAID)

	2018-19 Approved Budget \$	2018-19 Amended Budget \$	2018-19 YTD Budget \$	2018-19 YTD Actual \$
Debentures (<i>refer note 5(a)</i>)	(468,642)	(468,642)	(224,062)	(127,559)

4d RENTAL CHARGES

Operating Leases	(346,662)	(346,662)	(160,690)	(176,941)
------------------	-----------	-----------	-----------	-----------

4e INTEREST EARNINGS

Investments	200,400	200,400	83,500	117,947
Interest on Reserves	450,000	450,000	187,500	200,486
Supertowns Interest	70,000	70,000	32,500	33,203
Interest on Self Supporting Loans	21	21	21	27
ESL Penalty Interest	2,000	2,000	500	2,154
Non Payment-Penalty Interest	90,000	90,000	55,000	60,073
Deferred Rate Interest	1,000	1,000	1,000	0
Instalment Interest	130,000	130,000	130,000	149,540
	943,421	943,421	490,021	563,430

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

5. DEBENTURE REPAYMENTS

5. DEBENTURE REPAYMENTS				Principal 1-Jul-18	New Loans 2018-19	Principal Repayments		Principal Outstanding		Interest Repayments		Gvt Gtee Fee	
Loan No.	Purpose	Maturity	Interest Rate	Actual \$	Annual Budget \$	2018-19 Annual Budget \$	2018-19 YTD Actual \$	2018-19 Annual Budget \$	2018-19 YTD Actual \$	2018-19 Annual Budget \$	2018-19 YTD Actual \$	2018-19 Annual Budget \$	2018-19 YTD Actual \$
184 186 188	Community Amenities												
	Augusta Town Toilets	2019	5.46%	11,349		11,349	5,598	0	5,752	390	169	68	0
	MR Memorial Toilet Block	2019	5.97%	23,164		23,164	5,663	0	17,501	871	237	139	0
188	DEC Augusta Water Wheel Toilets	2020	6.12%	19,936		11,132	2,720	8,804	17,216	968	252	120	0
164 174 183 185 187 189 192 193 194 195	Recreation & Culture												
	Aquatic Centre	2020	7.05%	206,755		87,891	43,178	118,864	163,577	12,286	3,773	1,241	0
	Cowaramup Recreation Centre	2024	6.36%	212,224		31,603	15,552	180,621	196,671	12,754	5,294	1,273	0
	SSL Augusta Bowling Club	2018	6.37%	1,338		1,338	1,338	0	0	21	19	8	0
	MR Recreation Centre Solar Power	2019	5.46%	8,827		8,827	4,354	0	4,473	303	132	53	0
	MR Recreation Centre (stage 1)	2024	6.68%	248,138		34,821	8,490	213,318	239,648	15,715	3,423	1,489	0
	MR Recreation Centre (stage 2)	2020	6.12%	131,354		73,346	17,921	58,008	113,433	6,377	1,660	788	0
	Cultural Centre Redevelopment (1)	2033	3.48%	1,100,000		56,900	28,203	1,043,100	1,071,797	37,543	14,233	6,600	0
	MR Youth Precinct	2027	2.97%	334,850		30,981	15,376	303,869	319,474	9,602	3,835	2,009	0
	Asbestos Program	2028	3.20%	1,000,000		86,276	42,794	913,724	957,206	30,972	9,324	6,000	1,108
195	Cultural Centre Redevelopment (2)	2033	3.58%		500,000	12,720	0	487,280		8,899	0	2,497	0
173 173A 179 181	Economic Services												
	Augusta Rural Transaction Centre	2024	6.36%	169,778		25,283	12,442	144,496	157,336	10,203	4,236	1,019	0
	Augusta Rural Transaction Centre	2024	6.39%	154,106		21,792	5,319	132,314	148,787	9,332	2,213	925	0
	Gnarabup Café	2024	6.39%	176,121		24,905	6,079	151,216	170,044	10,665	2,529	1,057	0
181	Gnarabup Café	2026	6.22%	109,924		10,961	5,396	98,963	104,528	6,585	2,764	660	0
191	Governance												
	Civic & Admin Building long term	2032	5.15%	5,842,640		300,440	148,298	5,542,200	5,694,342	295,156	73,468	35,056	0
				9,750,506	500,000	853,730	368,723	9,396,777	9,381,786	468,642	127,559	61,000	1,108

Self Supporting Loans
Shire Loans

1,338	0	1,338	1,338	0	0	21	2,547	8	0
9,749,168	500,000	852,392	367,384	9,396,777	9,381,786	468,621	125,012	60,992	1,108
9,750,506	500,000	853,730	368,723	9,396,777	9,381,786	468,642	127,559	61,000	1,108
(0)			0			(0)	0	0	0

5(b). New Debenture

#	Particulars	New Loans	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used 2018-19
	Additional loan for Cultural Centre (drawn down on 5/2/18)	500,000	WATC	Debenture	15	138,150	3.35	500,000
		500,000				138,150		500,000

<p style="text-align: center;">SHIRE OF AUGUSTA MARGARET RIVER NOTES TO STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 November 2018</p>
--

6. RESERVES - Cash Backed

Code	Description	Opening Balance		Transfers To		Interest Recd		Transfers From		Closing Balance	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
6301	Plant Reserve	1,225,169	1,225,169	200,000		19,499	10,244	530,000		914,668	1,235,413
6321	Community Grants Reserve	22,555	22,555	6,000		359	190			28,914	22,745
6331	Emergency Services Reserve	192,150	192,150			3,058	1,606	20,000		175,208	193,756
6340	Developer Contributions Reserve	1,195,380	1,175,089	200,000		19,025	9,825	431,607		982,798	1,184,914
6351	Biodiversity Reserve	55,391	55,391			882	463			56,273	55,854
6541	Augusta Revitalisation Reserve			320,000				280,000		40,000	
6661	Affordable Housing Fund Reserve	61,454	61,454			978	514	45,000		17,432	61,968
6662	Community Loan Reserve	162,924	162,924	11,317		2,593	1,362			176,834	164,286
6663	Cedarvale Reserve	229,943	229,943			3,660	1,923			233,603	231,866
6665	Parking Reserve	154,575	154,575			2,460	1,292			157,035	155,867
6666	Infrastructure Assets Contributions Reserve	1,548,690	1,548,690		36,709	24,648	13,071	283,000		1,290,338	1,598,470
6667	Gloucester Park Reserve		0								0
6668	Staff Leave Reserve	404,880	404,880			6,444	3,385			411,324	408,265
6669	Public Open Space Reserve	89,653	89,653			1,427	749			91,080	90,402
6670	Limesand Pits Reserve	63,634	63,634			1,013	532			64,647	64,166
6671	Cemeteries Reserve	10,774	10,774			171	90			10,945	10,864
6672	Caravan Park Upgrade Reserve	1,123,150	1,123,150	200,000		17,876	9,390	647,490		693,536	1,132,540
6673	Waste Management Reserve	9,281,316	9,281,316	850,000		147,716	77,602			10,279,032	9,358,918
6674	Self Insurance Reserve	268,330	298,330			4,271	2,495			272,601	300,825
6676	Augusta Recreation Reserves Reserve										
6677	Community Facility Reserve	4,876,702	4,622,681			77,615	49,009	4,408,000		546,317	4,671,691
6678	Gravel Pits Reserve	455,933	455,934			7,256	3,812	50,000		413,189	459,746
6679	Recreation Centres Reserve	18,106	18,106	2,500		288	150			20,894	18,256
6681	Old Settlement Reserve	30,436	30,436	33,000		484	255			63,920	30,691
6682	Margaret River CBD Redevelopment Reserve	6,803,128	6,803,128	770,000	725,000	108,275	45,730	2,550,000		5,131,403	7,573,858
6683	Youth Facilities Reserve			2,000						2,000	
6684	Roads Reserve										
Total		28,274,273	28,029,962	2,594,817	761,709	449,998	233,689	9,245,097	0	22,073,991	29,025,360

	2018/19 Reserves Transfers	Transfer To	Transfer From	Description	Related Account
6666	Infrastructure Assets Contributions Reserve	36,709		Limesand royalties 2017-18 as per MRA 70/1302	SW82
6682	Margaret River CBD Redevelopment Reserve	725,000		Proceeds from sale of 95 Bussell Hwy/Churchill Avenue	SW91
		\$ 761,709	\$ -		

**SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018**

6. RESERVES - Cash Backed (continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

- To be used for the purchase of plant, vehicles and equipment.

Community Grants Reserve

- Funds received from the sale of vehicle licence plates, etc are provided as community grants.

Emergency Services Reserve

- To be used to support the provision of emergency services in the Shire.

Developer Contributions Reserve

- Funds received and used in accordance with the Developer Contributions Plan.

Biodiversity Reserve.

- To be used for the funding of Biodiversity Initiatives.

Augusta Revitalisation Reserve

- To be used for funding capital projects in the Augusta town-site.

Affordable Housing Fund

-Expenditure on capital and improvements of infrastructure within the Cowaramup Townsite and the area covered by the West Cowaramup Townsite Strategy as determined by the Shire.

Community Loan Reserve

- Interest free funding for eligible groups involved with sporting and cultural activities.

Cedarvale Reserve

- Funds allocated to meet Council's obligations in respect of the agreement with Cedarvale for the Gnarabup site and future foreshore rehabilitation required at Prevelly and Gnarabup.

Margaret River CBD Reserve

- Development and maintenance of the Margaret River Business District

Parking Reserve

- To be used to fund future car parking requirements.

Infrastructure Asset Reserve

- To be used to fund future road and drainage maintenance and construction requirements.

Gloucester Park Reserve

Staff Leave Reserve

- to be used to fund annual and long service leave requirements.

Public Open Space Reserve

- To be used to fund future public open space requirements.

Limesand Pits Reserve

- Rehabilitation and development of the Boranup, Redgate and any other Shire limesand pits.

Cemeteries Reserve

- To be used for the upgrade of cemeteries.

Caravan Park Upgrade Reserve

- To be used for the upgrading of Caravan Parks.

Waste Management Reserve

- To be used to fund future waste facility and plant requirements.

Self Insurance Reserve

- Used to fund self insurance, workers compensation performance risk, risk management and other related employee and organisational activities.

Augusta Recreation Reserves Reserve

- Funds from the sale of recreation reserves in Augusta are reserved for future recreation works in Augusta.

Community Facility Reserve

- To be used for the construction and major maintenance of buildings.

Gravel Pits Reserve

- Rehabilitation and development of the Shire's gravel and other related resource reserves.

Recreation Centres Reserve

- Income from advertising signs is reserved for future improvements to facilities.

Old Settlement Reserve

- Income from the lease of this site is to be used for the maintenance of the site.

Margaret River CBD Redevelopment Reserve

- To be used for funding capital projects in the Margaret River CBD and town-site.

Youth Facilities Reserve

- To be used to renew and develop youth facilities in the Shire.

Roads Reserve

- To be used for the renewal of rural and urban roads.

The majority of the Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are available.

All of the cash backed reserve amounts are to be supported by money held in financial institutions.

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

7. NET CURRENT ASSETS

2017-18	2018-19	2018-19
Last Year	Approved	YTD
Actual	Budget	Actual
\$	\$	\$

Composition of Estimated Net Current Asset Position

CURRENT ASSETS

Cash - Unrestricted	4,577,022	1,282,033	9,743,241
Cash - Restricted Reserves	28,029,962	11,951,040	29,025,360
Cash - Restricted	1,635,745	0	
Cash and Cash Equivalents	34,242,729	13,233,073	38,768,601
Other Financial Assets	0	0	0
Receivables	2,268,873	635,886	8,690,875
Inventories	671,349	382,811	507,954
	<u>37,182,951</u>	<u>14,251,770</u>	<u>47,967,430</u>

LESS: CURRENT LIABILITIES

Payables and Provisions	(5,875,599)	(4,592,248)	(3,989,682)
	<u>(5,875,599)</u>	<u>(4,592,248)</u>	<u>(3,989,682)</u>

NET CURRENT ASSET POSITION	31,307,352	9,659,522	43,977,748
-----------------------------------	-------------------	------------------	-------------------

Less: Cash - Restricted Reserves	(28,029,962)	(11,951,040)	(29,025,360)
Less: Loans - Clubs/Institutions	(12,655)		
Add: Provisions and Current Loan Liability	1,989,741	2,291,518	2,621,962
	<u>1,989,741</u>	<u>2,291,518</u>	<u>2,621,962</u>

ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	5,254,476	0	17,574,350
---	------------------	----------	-------------------

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

8. RATING INFORMATION

RATE TYPE Differential general rate / general rate		Number						Budget	Budget	Budget	Budget
	Rate in	of		Rate	Interim	Back	Total	Rate	Interim	Back	Total
	\$	Properties	Value	Revenue	Rates	Rates	Revenue	Revenue	Rate	Rate	Revenue
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Rate Code Gross rental valuations											
1 Residential GRV	0.104957	4,892	81,652,710	8,570,025	11,685	(756)	8,580,954	8,496,774	150,000	20,000	8,666,774
2 Residential GRV Vacant	0.201062	279	3,552,570	714,287	22,179	9,240	745,706	720,427	0	0	720,427
4 Rural Residential GRV	0.100541	645	13,199,732	1,327,114	381	(683)	1,326,811	1,327,854	0	0	1,327,854
5 Rural Residential GRV Vacant	0.195707	150	1,731,450	338,857	428	206	339,491	340,589	0	0	340,589
9,10,11 Commercial, Industrial & Tourism	0.124319	1,086	39,046,223	4,854,187	14,076	1,310	4,869,573	4,828,987	0	0	4,828,987
Unimproved valuations											
3 UV Rural	0.004590	782	518,657,000	2,380,636	(6,476)	717	2,374,877	2,375,802	0	0	2,375,802
8 Rural Strate Titled Vineyard	0.004590	0	0	0	0	0	0	0	0	0	0
13 UV 1 (one non rural use)	0.005737	111	71,555,000	410,511	(1,301)	(7,468)	401,742	418,560	0	0	418,560
23 UV 2 (two non rural uses)	0.006885	22	13,358,000	91,970	0	0	91,970	91,433	0	0	91,433
33 UV 3 (over two non rural uses)	0.008032	16	13,431,000	107,878	0	0	107,878	107,878	0	0	107,878
43 UV Conservation	0.004486	71	59,109,000	265,163	5,560	(135)	270,587	267,608	0	0	267,608
Sub-Total		8,054	815,292,685	19,060,628	46,531	2,429	19,109,588	18,975,912	150,000	20,000	19,145,912
	Minimum										
Minimum payment	\$										
Gross rental valuations											
Residential GRV	1,302	393	4,132,569	511,686	0	0	511,686	514,290	0	0	514,290
Residential GRV Vacant	1,302	648	2,847,320	843,696	0	0	843,696	893,172	0	0	893,172
Rural Residential GRV	1,585	143	2,008,710	226,655	0	0	226,655	228,240	0	0	228,240
Rural Residential GRV Vacant	1,585	26	177,360	41,210	0	0	41,210	41,210	0	0	41,210
Commercial, Industrial & Tourism	1,399	203	1,572,843	283,997	0	0	283,997	285,396	0	0	285,396
Unimproved valuations											
UV Rural	1,461	155	35,810,570	226,455	0	0	226,455	230,838	0	0	230,838
Rural Strate Titled Vineyard	858	37	2,700,000	31,746	0	0	31,746	31,746	0	0	31,746
UV 1 (one non rural use)	1,461	6	1,218,000	8,766	0	0	8,766	8,766	0	0	8,766
UV 2 (two non rural uses)	1,461	0	0	0	0	0	0	0	0	0	0
UV 3 (over two non rural uses)	1,461	0	0	0	0	0	0	0	0	0	0
UV Conservation	1,406	15	3,764,000	21,090	0	0	21,090	21,090	0	0	21,090
Sub-Total		1,626	54,231,372	2,195,301	0	0	2,195,301	2,254,748	0	0	2,254,748
							21,304,889	21,230,660	150,000	20,000	21,400,660
Movement in Excess Rates							(101,319)				
Total amount raised from general rate							21,203,570				21,400,660
Interest, instalment and other charges							332,896				
Total Rates Revenue							21,536,466				

SHIRE OF AUGUSTA MARGARET RIVER
NOTES TO STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 November 2018

9. GRANTS AND CONTRIBUTIONS REVENUE

Account Code	2018-19 Approved Budget	2018-19 YTD Actual	2018-19 Expected	Comments
67 GRANTS OPERATING	1,042,433.00	666,664.75	1,205,833.00	
1CD750 Operating Grant Income MUN	22,500.00	500.00	22,500.00	
1DC750 Grants and Contributions MUN	20,000.00		20,000.00	
1ED750 OSHC Operating Grant MUN	82,500.00	41,250.00	82,500.00	
1EM750 Operating Grants - ESL MUN	32,036.00	11,610.75	32,036.00	
1FP750 Fire Prevention Operating Grant MUN	213,413.00	108,830.50	213,413.00	
1GF750 General Finance Operating Grant MUN	585,484.00	321,766.50	585,484.00	FAG
1GF830 Fuel Tax Credits MUN	60,000.00		60,000.00	Actuals Ref: 73 Op Cont - GF83
1LC750 Landcare Operating Grants MUN	25,000.00	17,807.00	25,000.00	
1LI750 Libraries Operating Grants MUN	1,500.00	3,500.00	3,500.00	
1FP730 Fire Prevention Other Operating Grant MUN		161,400.00	161,400.00	Bushfire Mitigation Activity Funding
70 GRANTS CAPITAL	7,457,092.00	795,315.27	7,457,092.00	
1CR750 Construction - Capital Grants MUN	2,114,039.00	712,263.27	2,114,039.00	\$5.3K Grant funds returned to MRWA
1FP760 Fire Prevention Capital Grant MUN	810,578.00		810,578.00	
1GD750 Capital Grant Income MUN	332,207.00	83,052.00	332,207.00	
1HA750 Community Buildings Capital Grant MUN	4,155,268.00		4,155,268.00	
1TY760 Capital Grants and Contributions MUN	45,000.00		45,000.00	
73 CONTRIBUTIONS & REIMBURSEMENTS OPERATING	239,496.00	154,695.74	318,687.80	
1CC740 Contributions and Reimbursements MUN	1,300.00		1,300.00	
1CD770 Community Development Income MUN	5,455.00	5,839.73	5,839.73	
1ED860 OSHC Inclusion Support Programme MUN	15,500.00	2,978.50	15,500.00	
1ED880 Community Support - Sustainability Assistance MUN		1,310.00	1,310.00	
1FI830 Salary Package FBT Contributions MUN	9,741.00		9,741.00	
1FP740 Fire Prevention Operating Contributions (non ESL) MUN	60,000.00	19,865.01	60,000.00	
1FP750 Fire Prevention Operating Grant MUN		650.26	650.26	
1GD740 Parks & Gardens Operating Contributions MUN	4,400.00	3,517.00	4,400.00	
1GF830 Fuel Tax Credits MUN		28,823.20	28,823.20	Budget Ref: 67 Op Grants - GF83
1GF860 General Finance Contributions & Reimbursements MUN	21,600.00	20,767.57	21,600.00	
1GP860 Gloucester Park Contributions & Reimbursements MUN	33,000.00	12,447.70	33,000.00	
1IR750 Indoor Recreation Contributions & Reimbursements MUN	23,000.00		23,000.00	
1IT820 Sundry Income MUN		763.64	763.64	
1LC740 Landcare Contributions & Reimbursements MUN		2,540.55	2,540.55	
1MC740 Contributions MUN	500.00	32.02	500.00	
1RA690 Costs of Recovery of Rates MUN	30,000.00	10,441.14	30,000.00	
1RG860 Private Strategic Firebreak Recoveries MUN	15,000.00		15,000.00	
1SW860 Workers Compensation Recovered MUN	20,000.00		20,000.00	
1TY740 Asset Services Contributions & Reimbursements MUN		2,500.00	2,500.00	
1FI720 Finance Insurance claim payouts MUN		1,125.00	1,125.00	
1SW820 Sundry Income MUN		36,708.70	36,708.70	Limesand Royalties 2017-18
1CE860 Governance Contributions & Reimbursements MUN		3,000.00	3,000.00	
1DP820 Sundry Income MUN		1,385.72	1,385.72	
74 CONTRIBUTIONS CAPITAL	207,500.00	342,066.60	349,566.60	
1FP770 Fire Prevention Capital Contributions MUN	7,500.00		7,500.00	
1TP740 Planning & Development Capital Contributions MUN	200,000.00	206,593.87	206,593.87	
1SW950 Proceeds of sale of Land Held for Resale MUN		127,272.73	127,272.73	1 Lot sold
1GD730 Parks & Gardens Capital Contributions MUN		8,200.00	8,200.00	
Grand Total	8,946,521.00	1,958,742.36	9,331,179.40	



BUSINESS UNIT FINANCIAL REPORTS

FOR THE PERIOD ENDING 30 November 2018

REVENUE - General Purpose Funding										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
RA61	60		Rates Levied	20,268,436	21,230,660	14,882	21,230,660	21,154,610	0	
RA62	60		Interim Rates Levied	242,166	150,000	26,990	45,000	46,531	0	
RA63	88		ESL Penalty Interest	4,026	2,000	885	500	2,154	0	
RA64	84		Rates Instalment Admin Fee	80,598	80,000	2,200	80,000	88,656	0	
RA65	88		Non-Payment Penalty Interest	110,402	90,000	23,839	55,000	60,073	0	
RA66	87		Deferred Rates Interest	858	1,000	0	1,000	0	0	
RA67	60		Back Rates	14,378	20,000	8,397	20,000	2,429	(17,571)	Timing: Rating Objections allowed and back rated
RA68	88		Rates Instalment Interest	138,163	130,000	3,128	130,000	149,540	19,540	Perm: Higher number of properties choosing instalment option from 2017-18
RA69	73		Costs of Recovery of Rates	41,065	30,000	1,239	7,500	10,441	0	
RA70	84		Property Search Fee	33,906	24,000	2,489	10,000	13,734	0	
RA81	84		Fees and Charges (GST free)	411	1,000	0	500	51	0	
RA82	84		Sundry Income	9,040	11,000	8,246	10,250	8,246	0	
TOTAL OPERATING INCOME				20,943,450	21,769,660	92,295	21,590,410	21,536,465		
OPERATING EXPENDITURE										
RA01	01		Salaries	(155,784)	(180,518)	(15,878)	(76,373)	(80,921)	0	
RA01	06		Accrued Leave	(14,782)	(11,726)	(902)	(4,961)	(4,961)	0	
RA02	02		Superannuation	(22,229)	(24,336)	(1,602)	(10,296)	(9,370)	0	
RA04	05		Training	(324)	(6,362)	0	(2,227)	(1,768)	0	
RA05	03		Workers Compensation	(2,293)	(2,002)	(169)	(847)	(845)	0	
RA12	38		Subscriptions/Publications	(165)	(500)	0	(500)	0	0	
RA15	08		Printing & Stationery	(9,770)	(17,000)	0	(14,000)	(6,952)	0	
RA22	19		Public Relations	(2,243)	(3,000)	(360)	(2,750)	(2,273)	0	
RA29	16		Contract Services	(57,756)	(35,000)	(1,196)	(7,500)	(7,163)	0	
RA50			Special Projects	(188,893)	(37,000)	(1,010)	(6,250)	(4,873)	0	
	23	RAT01	GRV Revaluation	(145,989)	0	0	0	0	0	
	23	RAT02	UV Revaluation/Landgate & Sub Division	(18,362)	(20,000)	0	0	0	0	
	23	RAT03	Landgate Interim Schedules	(23,860)	(16,000)	(856)	(6,000)	(4,180)	0	
	23	RAT04	Searches	(683)	(1,000)	(154)	(250)	(693)	0	
RA55	43		Write-Offs	(5,136)	(2,000)	(37)	(500)	(830)	0	
TOTAL OPERATING EXPENDITURE				(459,373)	(319,444)	(21,154)	(126,204)	(119,956)		
Business Unit Totals										
			Operating Income	20,943,450	21,769,660	92,295	21,590,410	21,536,465	0	
			Operating Expenses	(459,373)	(319,444)	(21,154)	(126,204)	(119,956)	0	
			Capital Income						0	
			Capital Expenditure						0	
TOTAL FOR BUSINESS UNIT				20,484,077	21,450,216	71,141	21,464,206	21,416,509	0	

GENERAL FINANCING - General Purpose Funding										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
GF71	71		Rental Income	50,312	62,833	6,992	28,645	31,133	0	
GF75	67		Operating Grant Income	1,279,041	585,484	160,883	292,742	321,767	0	
GF81	84		Sundry Income (GST) Free	91	0	0	0	92	0	
GF82	84		Other Income	17,814	2,980	(1)	1,220	1,544	0	
GF83	73		Fuel Tax Credits	65,146	60,000	6,640	25,000	28,823	0	
GF84	72		Service Fee - Underground Power	4,333	4,333	0	4,333	4,000	0	
GF85	86		Interest on Reserves	389,987	450,000	40,713	187,500	200,486	0	
GF85	88		Interest on Investments	287,580	200,400	31,316	83,500	117,947	34,447	Perm: Investment yield greater than anticipated
GF86	73		Reimbursements	47,673	21,600	3,938	9,000	20,768	11,768	Perm: Vehicle reimbursements understated
GF87	84		Property Recoveries (GST Free)	53,374	35,068	903	10,249	1,021	0	Perm: Oncharged expenditure/income processed through Balance Sheet account. \$0 Net impact.
GF88	88		Interest Rec'd on Self Supporting Loans	314	21	0	21	27	0	
GF89	88		Interest - WATC OCDF	78,399	70,000	6,526	32,500	33,203	0	
GF42	31		Profit on Sale of Investments	0	0	0	0	0	0	
TOTAL OPERATING INCOME				2,274,065	1,492,719	257,911	674,710	760,809		
OPERATING EXPENDITURE										
GF09	34		Interest on Loans	(429,677)	(468,621)	(19,514)	(224,041)	(127,541)	96,500	Timing: 30 June 18 accrual reversal
GF10	34		Government Guarantee Fee	(55,891)	(61,000)	0	0	(1,108)	0	
GF21	33		Bank Fees	(73,752)	(75,000)	(5,227)	(34,000)	(37,947)	0	
GF50	34		Interest Paid on Self Supporting Loans	(292)	(21)	0	(21)	(19)	0	
TOTAL OPERATING EXPENDITURE				(559,612)	(604,642)	(24,741)	(258,062)	(166,614)		
CAPITAL INCOME										
6310			Principal loans received	2,450,000	500,000	0	500,000	0	(500,000)	Timing: Cultural Centre loan to be drawn down on 4 December
Self Supporting Loans recovered										
6831			Augusta Bowling Club	5,147	0	0	0	1,338	0	
Interest Free Loans Recovered										
6812			Augusta Golf Club	2,554	2,554	0	2,554	2,554	0	
6814			Community Resource Centre	5,000	5,000	0	2,500	2,500	0	
6815			MR & Districts Agricultural Society		1,040	0	1,040	1,040	0	
6816			Gracetown Tennis Club		723	723	723	723	0	
6817			Augusta Margaret River Districts Football Club		2,000	0	0	0	0	
TOTAL CAPITAL INCOME				2,462,701	511,317	723	506,817	8,155		
CAPITAL EXPENDITURE										
4884			Principal loan repayments	(573,134)	(852,392)	(43,715)	(367,385)	(367,384)	0	
4894			Principal SS loan repayments	(5,147)	(1,338)	0	(1,338)	(1,338)	0	
Interest Free Loan Advances										
6815			MR & Districts Agricultural Society	(5,200)	0	0	0	0	0	
6816			Gracetown Tennis Club	(3,615)	0	0	0	0	0	
6817			Augusta Margaret River Districts Football Club	(10,000)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(597,096)	(853,730)	(43,715)	(368,723)	(368,723)		
Business Unit Totals										
			Operating Income	2,274,065	1,492,719	257,911	674,710	760,809	86,099	
			Operating Expenses	(559,612)	(604,642)	(24,741)	(258,062)	(166,614)	91,448	
			Capital Income	2,462,701	511,317	723	506,817	8,155	(498,662)	
			Capital Expenditure	(597,096)	(853,730)	(43,715)	(368,723)	(368,723)	0	
TOTAL FOR BUSINESS UNIT				3,580,058	545,664	190,178	554,742	233,628	(321,114)	

MEMBERS OF COUNCIL - Governance											
COA	IE	JOB	ET	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME											
MC73	84			Election Nominations	80	0	0	0	0	0	
MC74	73			Contributions	99	500	0	250	32	0	
TOTAL OPERATING INCOME					179	500	0	250	32		
OPERATING EXPENDITURE											
MC11	27			Mobile Telephone	(344)	(360)	(28)	(150)	(145)	0	
MC12	38			Subscriptions/Publications	(500)	(500)	0	(500)	0	0	
MC17	09			Consumables	(213)	(600)	(184)	(250)	(813)	0	
MC23	05			Conferences & Training	(18,458)	(14,000)	(1,095)	(7,500)	(2,567)	0	
MC24	37			Functions & Receptions	(11,133)	(13,500)	(524)	(3,500)	(2,297)	0	
MC25	19			Advertising	(183)	(500)	0	0	0	0	
MC35				Election Expenses	(39,930)	0	0	0	0	0	
MC40	98			Vehicle Expenses	(2,041)	(3,960)	(1,419)	(1,650)	(3,763)	0	
MC43	39			Members Sitting Fees & Allowances	(204,630)	(209,304)	(17,437)	(87,210)	(87,183)	0	
MC44	44			Donations	(9,563)	(21,300)	(900)	(14,800)	(1,043)	13,757	Timing: donations not yet requested
MC50				Special Projects	(22,413)	(105,000)	0	(75,000)	(3,000)	72,000	
	16	MC03		Visit from Haining	(9,413)	0	0	0	0	0	
	16	MOC06		Contribution to MRCCI WIFI Project	(3,000)	(10,000)	0	(10,000)	(3,000)	0	
	16	MOC12		Contribution to Cowaramup Hall and Reserves Association for Cowaramup Hall works	0	(40,000)	0	(40,000)	0	40,000	Timing: December Council meeting decision
	16	MOC13		Indigenous Consultation	0	(45,000)	0	(15,000)	0	15,000	Timing: not required at this stage
	16	MOC14		CEO Performance Review	0	(10,000)	0	(10,000)	0	0	
MC51	39			Councillor Expenses Reimbursed (Travel, Accommodation, Childcare, etc)	(20,020)	(24,200)	(1,071)	(7,200)	(5,661)	0	
MC98	51			Depreciation	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE					(329,429)	(393,224)	(22,657)	(197,760)	(106,473)		
CAPITAL INCOME											
TOTAL CAPITAL INCOME					0	0	0	0	0		
CAPITAL EXPENDITURE											
TOTAL CAPITAL EXPENDITURE					0	0	0	0	0		
Business Unit Totals											
				Operating Income	179	500	0	250	32	(218)	
				Operating Expenses	(329,429)	(393,224)	(22,657)	(197,760)	(106,473)	91,287	
				Capital Income	0	0	0	0	0	0	
				Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT					(329,249)	(392,724)	(22,657)	(197,510)	(106,441)	91,069	

CEO - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CE74	73		LGCOG Conference Delegate Registrations	45,003	0	0	0	0	0	
CE86	73		Reimbursements	13,500	0	0	0	3,000	0	
CE87	84		Fees and Charges	16,724	0	0	0	0	0	
TOTAL OPERATING INCOME				75,226	0	0	0	3,000	0	
OPERATING EXPENDITURE										
CE01	01		Salaries	(413,561)	(531,062)	(37,435)	(224,680)	(184,286)	40,394	Timing: Sustainable Economy Officer position to be recruited
CE01	06		Accrued Leave	(49,958)	(45,006)	(3,462)	(19,041)	(19,041)	0	
CE02	02		Superannuation	(48,692)	(60,060)	(4,730)	(25,410)	(22,019)	0	
CE03	17		Consultant	(12,651)	(10,000)	0	(5,000)	0	0	
CE04	05		Training	(12,008)	(14,106)	(1,045)	(4,937)	(7,720)	0	
CE05	03		Workers Compensation	(6,040)	(5,992)	(507)	(2,535)	(2,535)	0	
CE06	04		Uniforms	(174)	0	0	0	(174)	0	
CE07	07		Recruitment	0	(40,000)	(5,592)	0	(16,822)	(16,822)	Timing: commenced earlier than budget profile
CE11	27		Mobile Telephone	(1,981)	(4,320)	(223)	(800)	(3,031)	0	
CE12	38		Subscriptions/Publications	(29,309)	(44,660)	(140)	(33,000)	(30,329)	0	
CE14	17		Organisational Development	(11,701)	(14,900)	(244)	(4,200)	(4,443)	0	
CE17	09		Consumables	(84)	(1,000)	0	(400)	(342)	0	
CE22	19		Public Relations	(110,066)	(168,500)	(7,273)	(39,000)	(32,177)	0	
CE24	37		Functions & Refreshments	(2,301)	(6,500)	(195)	(3,100)	(1,091)	0	
CE37	24		Legal Expenses	(9,364)	(10,000)	(6,278)	(5,000)	(10,727)	0	
CE40	98		Vehicle Operating Expenses	(246)	0	0	0	(1,089)	0	
CE41	08		Fringe Benefits Tax	(3,946)	(3,480)	(286)	(1,450)	(1,432)	0	
CE50			Special Projects	(284,127)	(396,000)	(52,250)	(147,750)	(98,620)	49,130	
	16	CEO03	Legislative Reviews	(10,800)	(13,500)	0	0	0	0	
	16	CEO11	Iconic Events	(134,973)	(127,500)	(44,000)	(55,000)	(84,000)	(29,000)	Timing: budget profile of events
	44	CEO13	Regional Economic Development	(19,250)	(50,000)	0	(23,750)	(2,313)	21,438	Timing: of projects
	16	CEO14	Cultural Centre QS and Business Planning	(1,118)	(15,000)	0	(7,500)	0	0	
	16	CEO15	Local Events	(51,525)	(73,000)	(7,000)	(44,500)	(9,200)	35,300	Timing: of events
	16	CEO18	Assistance for Economic Projects	0	(20,000)	(1,250)	(5,000)	(1,250)	0	
	16	CEO21	LGCOG Conference 2018	(38,960)	0	0	0	(1,857)	0	
	16	CEO22	Welcome to Country video	0	(12,000)	0	(12,000)	0	12,000	Timing: Deferred to March 2019
	16	CEO23	Contribution to Regional Airport	0	(25,000)	0	0	0	0	
	16	CEO24	Shire Website refresh	0	(40,000)	0	0	0	0	
CE98	51		Depreciation	(774)	(1,200)	(64)	(500)	(324)	0	
TOTAL OPERATING EXPENDITURE				(996,984)	(1,356,786)	(119,724)	(516,803)	(436,200)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0		0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0		0	0		
Business Unit Totals										
			Operating Income	75,226	0	0	0	3,000	3,000	
			Operating Expenses	(996,984)	(1,356,786)	(119,724)	(516,803)	(436,200)	80,603	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(921,757)	(1,356,786)	(119,724)	(516,803)	(433,200)	83,603	

DIRECTOR CORPORATE & COMMUNITY SERVICES - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
DC75	67		Grants and Contributions	0	20,000	0	20,000	0	(20,000)	Timing: contributions totalling \$17k confirmed
DC81	93		Sundry Income	6,480	0	0	0	0	0	
DC82	84		Augusta Museum Takings	7,530	7,500	0	3,000	2,033	0	
TOTAL OPERATING INCOME				14,010	27,500	0	23,000	2,033		
OPERATING EXPENDITURE										
DC01	01		Salaries	(238,095)	(251,408)	(28,438)	(106,365)	(113,792)	0	
DC01	06		Accrued Leave	(29,010)	(21,580)	(1,660)	(9,130)	(9,130)	0	
DC02	02		Superannuation	(26,057)	(27,064)	(2,302)	(11,450)	(11,936)	0	
DC04	05		Training	(7,853)	(9,426)	304	(3,299)	(1,352)	0	
DC05	03		Workers Compensation	(3,108)	(2,836)	(240)	(1,200)	(1,200)	0	
DC11	27		Mobile Telephone	(755)	(2,280)	(57)	(1,720)	(1,523)	0	
DC12	38		Subscriptions/Publications	(2,148)	(2,320)	0	(700)	(483)	0	
DC17	09		Consumables	(215)	(400)	0	(150)	(64)	0	
DC24	37		Refreshments	(64)	(300)	(51)	(100)	(60)	0	
DC37	24		Legal and Professional Advice	(7,000)	(10,000)	0	(2,500)	0	0	
DC42	44		Donations	(850)	(1,500)	(450)	(650)	(450)	0	
DC43	44		Sponsorships	(12,400)	(8,500)	(400)	(7,500)	(6,492)	0	
DC44	44		Contributions/Donations/Sponsorships	(57,793)	(104,156)	(40,886)	(104,156)	(66,981)	37,175	
	44	DCD02	Augusta Historical Museum	(13,089)	(26,032)	(11,012)	(26,032)	(25,457)	0	
	44	DCD10	South West Academy of Sports	(4,000)	(4,400)	0	(4,400)	(4,000)	0	
	44	DCD21	Margaret River Historical Society	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	0	
	44	DCD23	Gracetown Progress Association	(5,000)	(5,000)	(5,000)	(5,000)	(10,000)	0	
	44	DCD25	Augusta Centennial Hall	(5,000)	(5,000)	0	(5,000)	0	0	
	44	DCD26	Cowaramup Hall Reserves & Residents	(11,374)	(11,374)	(11,374)	(11,374)	(11,374)	0	
	44	DCD28	Karridale Hall Management Committee	(2,720)	(1,500)	(1,500)	(1,500)	(1,500)	0	
	44	DCD30	Rosa Brook Sporting and Cultural Facilities	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	0	
	44	DCD34	Alexandra Bridge Hall & Social Committee	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)	0	
	44	DCD43	Margaret River Regional Environment Ctr	0	(30,000)	0	(30,000)	0	30,000	Awaiting notification of grant application
	44	DCD44	Augusta Community Resource Centre	0	(6,650)	0	(6,650)	(1,650)	0	
	44	DCD45	Rotary Club of Margaret River	0	(1,200)	0	(1,200)	0	0	
	44	DCD46	Margaret River Community Centre - Little Languages program	0	(1,000)	0	(1,000)	(1,000)	0	
DC50	44		Special Projects	(25,160)	(57,000)	0	(57,000)	(252)	56,748	
	16	DCC14	Financial Ratios Review	(3,820)	(5,000)	0	(5,000)	0	0	
	16	DCC18	Community Infrastructure Report	(14,860)	(15,000)	0	(15,000)	0	15,000	Timing: Project in progress
	16	DCC19	Scott River Economic Study	0	(35,000)	0	(35,000)	(252)	34,748	Timing: Project in progress and will be managed by Shire of Nannup
	16	DCC21	Every Club Project	0	(2,000)	0	(2,000)	0	0	
TOTAL OPERATING EXPENDITURE				(410,508)	(498,770)	(74,180)	(305,920)	(213,715)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0		0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	14,010	27,500	0	23,000	2,033	(20,967)	
			Operating Expenses	(410,508)	(498,770)	(74,180)	(305,920)	(213,715)	92,205	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(396,499)	(471,270)	(74,180)	(282,920)	(211,681)	71,239	

DIRECTOR SUSTAINABLE DEVELOPMENT - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
DP82	83	Sundry Income	1,000	0	0	0	1,386	0	
TOTAL OPERATING INCOME			1,000	0	0	0	1,386		
OPERATING EXPENDITURE									
DP01	01	Salaries	(491,575)	(501,072)	(34,630)	(211,992)	(200,720)	0	
DP01	06	Accrued Leave	(51,795)	(44,224)	(3,402)	(18,710)	(18,711)	0	
DP02	02	Superannuation	(55,186)	(55,444)	(4,014)	(23,457)	(24,053)	0	
DP03	17	Consultant	(6,641)	(10,000)	0	(4,000)	0	0	
DP04	05	Training	(7,067)	(14,142)	0	(4,950)	(2,345)	0	
DP05	03	Workers Compensation	(6,592)	(5,668)	(480)	(2,398)	(2,400)	0	
DP06	04	Protective Clothing	0	(300)	0	(100)	0	0	
DP11	27	Mobile Telephone	(1,110)	(4,000)	(109)	(1,900)	(405)	0	
DP12	38	Subscriptions & Publications	(928)	(4,600)	(250)	(2,200)	(901)	0	
DP17	09	Consumables	(73)	(600)	0	(300)	0	0	
DP20	15	Equipment Repairs & Maintenance	0	(500)	0	(150)	0	0	
DP22	19	Public Relations	(2,777)	(3,000)	(124)	(1,200)	(124)	0	
DP24	37	Refreshments	(192)	(300)	0	(100)	0	0	
DP25	16	Legal Fees	(53,298)	(32,000)	(26)	(11,000)	(2,900)	0	
DP26	16	Legal Projects	0	(10,000)	0	(4,000)	(2,136)	0	
DP58	12	Minor Equipment	0	(500)	0	(200)	0	0	
TOTAL OPERATING EXPENDITURE			(677,279)	(686,350)	(43,035)	(286,657)	(254,695)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	1,000	0	0	0	1,386	0	
		Operating Expenses	(677,279)	(686,350)	(43,035)	(286,657)	(254,695)	31,962	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			(676,279)	(686,350)	(43,035)	(286,657)	(253,310)	33,347	

DIRECTOR INFRASTRUCTURE SERVICES - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
DI82	84	Sundry Income	0	0	0	0	0	0	
TOTAL OPERATING INCOME			0	0		0	0		
OPERATING EXPENDITURE									
DI01	01	Salaries	(187,424)	(295,450)	(20,006)	(124,998)	(108,159)	16,839	Timing/Perm: Leave taken, Project Manager for Main street project budgeted in DI01 but expenditure goes to STS07 in Construction
DI01	06	Accrued Leave	(21,083)	(22,450)	(1,727)	(9,498)	(9,498)	0	
DI02	02	Superannuation	(19,626)	(32,902)	(2,048)	(13,920)	(10,866)	0	
DI03	16	Consultant	0	(10,000)	0	0	0	0	
DI04	05	Training	(275)	(11,714)	0	(4,100)	(1,773)	0	
DI05	03	Workers Compensation	(2,719)	(3,314)	(280)	(1,402)	(1,400)	0	
DI06	04	Protective Clothing	(149)	(250)	0	(100)	0	0	
DI07	07	Recruitment	(7,717)	0	0	0	0	0	
DI11	27	Mobile Telephone	(2,892)	(2,160)	(70)	(400)	(362)	0	
DI12	38	Subscriptions & Publications	0	(1,400)	0	(595)	0	0	
DI17	09	Consumables	(175)	(300)	0	(125)	0	0	
DI20	15	Equipment Repairs & Maintenance	(106)	(300)	0	(125)	0	0	
DI24	37	Refreshments	(5)	(300)	(7)	(125)	(34)	0	
DI25	16	Legal Expenses	0	(5,000)	0	0	0	0	
TOTAL OPERATING EXPENDITURE			(242,171)	(385,540)	(24,138)	(155,388)	(132,092)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	0	0	0	0	0	0	
		Operating Expenses	(242,171)	(385,540)	(24,138)	(155,388)	(132,092)	23,296	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			(242,171)	(385,540)	(24,138)	(155,388)	(132,092)	23,296	

FINANCE - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
FI72	73		Finance Insurance claim payouts	2,800	0	0	0	1,125	0	
FI82	93		Discounts & Rebates	60,606	6,200	7,030	2,200	8,174	0	
FI83	73		Salary Package FBT Contributions	9,741	9,741	0	0	0	0	
TOTAL OPERATING INCOME				73,146	15,941	7,030	2,200	9,299		
OPERATING EXPENDITURE										
FI01	01		Salaries	(297,046)	(321,516)	(25,924)	(136,026)	(127,839)	0	
FI01	06		Accrued Leave	(36,774)	(27,196)	(2,092)	(11,506)	(11,506)	0	
FI02	02		Superannuation	(34,818)	(37,854)	(2,659)	(16,015)	(15,224)	0	
FI04	05		Training	(13,952)	(16,194)	(161)	(5,668)	(3,971)	0	
FI05	03		Workers Compensation	(4,211)	(3,628)	(307)	(1,535)	(1,535)	0	
FI06	04		Uniforms	(300)	0	0	0	0	0	
FI07	38		Recruitment	(756)	0	0	0	(32)	0	
FI13	30		Insurance	(462,033)	(473,593)	(1,311)	(473,593)	(492,402)	0	
FI17	09		Consumables	0	(500)	0	0	0	0	
FI27	16		Insurance claims	(2,800)	0	0	0	(1,125)	0	
FI29	16		Contract Services	(41,517)	(48,500)	(19,777)	(30,500)	(23,887)	0	
FI30	16		Special Projects	(11,234)	(3,000)	0	(3,000)	0	0	
FI41	08		FBT - Salary Packaging	(9,741)	(9,741)	(1,082)	(5,410)	(5,410)	0	
FI55	16		Procurement	(1,453)	(24,000)	(3,320)	0	(3,365)	0	
FI58	12		Minor Equipment	0	(500)	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(916,635)	(966,222)	(56,632)	(683,253)	(686,296)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	73,146	15,941	7,030	2,200	9,299	0	
			Operating Expenses	(916,635)	(966,222)	(56,632)	(683,253)	(686,296)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(843,488)	(950,281)	(49,602)	(681,053)	(676,997)	0	

RECORDS - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
RE81	84	Fees and Charges (GST free)	330	0	160	0	280	0	
RE82	84	Sundry Income	590	0	0	0	0	0	
TOTAL OPERATING INCOME			920	0	160	0	280		
OPERATING EXPENDITURE									
RE01	01	Salaries	(136,252)	(150,126)	(11,239)	(63,515)	(60,314)	0	
RE01	06	Accrued Leave	(13,173)	(12,440)	(957)	(5,263)	(5,263)	0	
RE02	02	Superannuation	(18,796)	(21,138)	(1,472)	(8,943)	(8,168)	0	
RE04	05	Training	(1,075)	(1,960)	0	(686)	0	0	
RE05	03	Workers Compensation	(1,942)	(1,690)	(143)	(715)	(715)	0	
RE12	38	Subscriptions & Publications	(995)	(1,015)	0	(1,015)	0	0	
RE14	17	Organisational Development	(189)	0	0	0	0	0	
RE17	09	Consumables	0	(675)	0	0	(724)	0	
RE18	20	Equipment Lease	(3,224)	(3,468)	0	(1,734)	(806)	0	
RE20	15	Equipment Repairs & Maintenance	0	(400)	0	(100)	0	0	
RE29	16	Contract Services	0	(1,000)	0	0	(342)	0	
RE98	51	Depreciation	(573)	(720)	(47)	(300)	(240)	0	
TOTAL OPERATING EXPENDITURE			(176,219)	(194,632)	(13,858)	(82,271)	(76,572)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	920	0	160	0	280		
		Operating Expenses	(176,219)	(194,632)	(13,858)	(82,271)	(76,572)		
		Capital Income	0	0	0	0	0		
		Capital Expenditure	0	0	0	0	0		
TOTAL FOR BUSINESS UNIT			(175,298)	(194,632)	(13,698)	(82,271)	(76,292)	0	

CORPORATE SERVICES - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CS82			Sundry Income	2,158	1,500	60	1,500	493	0	
TOTAL OPERATING INCOME				2,158	1,500	60	1,500	493		
OPERATING EXPENDITURE										
CS10	27		Telephone	(30,888)	(31,000)	(2,684)	(12,750)	(13,050)	0	
CS15	13		Stationery	(8,924)	(14,400)	(1,730)	(6,000)	(8,739)	0	
CS15	14		Paper/Printing	(12,841)	(18,600)	0	(7,750)	0	0	
CS16	18		Postage	(51,769)	(60,000)	(11,639)	(30,000)	(28,423)	0	
CS17	09		Consumables - General	(3,190)	(2,400)	(196)	(1,000)	(1,022)	0	
CS17	13		Consumables - Coffee	(3,450)	(3,600)	(385)	(1,500)	(1,146)	0	
CS17	20		Consumables - Hire (Water Disp)	(1,395)	(1,400)	(117)	(575)	(586)	0	
CS20	15		Equipment Repairs & Maintenance	(150)	(1,000)	0	0	0	0	
CS35	25		Utilities - Electricity & Energy	(73,927)	(75,840)	(6,284)	(34,350)	(37,665)	0	
CS35	26		Utilities - Water	(48,166)	(40,400)	(951)	(7,200)	(3,253)	0	
CS40	98		Vehicle Operating Costs	(18,232)	(18,000)	(645)	(7,500)	(6,045)	0	
CS58	12		Minor Equipment	(67)	(5,000)	0	(1,600)	0	0	
CS98	51		Depreciation	(869)	(1,200)	(20)	(500)	(103)	0	
TOTAL OPERATING EXPENDITURE				(253,867)	(272,840)	(24,652)	(110,725)	(100,031)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
CS97	09		Furniture & Equipment	0	(10,000)	0	0	0	0	
	09	CSA001	Replacement shredder for CAC	0	(10,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	(10,000)	0	0	0		
Business Unit Totals										
			Operating Income	2,158	1,500	60	1,500	493		
			Operating Expenses	(253,867)	(272,840)	(24,652)	(110,725)	(100,031)		
			Capital Income	0	0	0	0	0		
			Capital Expenditure	0	(10,000)	0	0	0		
TOTAL FOR BUSINESS UNIT				(251,709)	(281,340)	(24,593)	(109,225)	(99,538)		

CUSTOMER RELATIONS - Customer Relations										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CR81	84		Fees and Charges (GST free)	11,600	12,000	400	12,000	800	(11,200)	Timing: Special Series plates advertised
CR82	90		DoT Commissions	184,632	180,000	24,278	75,000	78,399	0	
CR83	90		Transwa Commissions	1,045	600	112	250	495	0	
CR84	84		Other Fees and Charges	1,559	1,200	(89)	500	291	0	
TOTAL OPERATING INCOME				198,836	193,800	24,701	87,750	79,985		
OPERATING EXPENDITURE										
CR01	01		Salaries	(396,434)	(423,694)	(31,111)	(179,255)	(167,632)	0	
CR01	06		Accrued Leave	(45,988)	(40,456)	(3,112)	(17,116)	(17,116)	0	
CR02	02		Superannuation	(51,259)	(51,468)	(3,716)	(21,775)	(21,467)	0	
CR04	05		Training	(4,200)	(9,700)	(345)	(3,395)	(4,646)	0	
CR05	03		Workers Compensation	(5,614)	(4,834)	(409)	(2,045)	(2,045)	0	
CR06	04		Staff Uniforms	(3,525)	(4,200)	(290)	0	(2,188)	0	
CR07	07		Recruitment	(1,321)	0	0	0	(187)	0	
CR11	27		Mobile Telephone	(344)	(1,530)	(28)	(1,320)	(145)	0	
CR12	38		Subscriptions & Publications	(947)	(1,150)	(528)	(250)	(721)	0	
CR20	09		Equipment Repairs & Maintenance	0	(1,000)	0	0	0	0	
CR49	09		Stock - Special Series number plates	(5,000)	(6,000)	0	0	0	0	
CR58	09		Minor Equipment	(2,492)	(2,700)	0	(600)	(291)	0	
CR98	51		Depreciation	(748)	(1,200)	(61)	(500)	(313)	0	
TOTAL OPERATING EXPENDITURE				(517,871)	(547,932)	(39,600)	(226,256)	(216,750)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
CR97	16		Purchase of Asset	(4,189)	(5,000)	0	0	0	0	
	16	CRC002	Augusta Office Plate and File Drawers	0	(5,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(4,189)	(5,000)	0	0	0		
Business Unit Totals										
			Operating Income	198,836	193,800	24,701	87,750	79,985	0	
			Operating Expenses	(517,871)	(547,932)	(39,600)	(226,256)	(216,750)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(4,189)	(5,000)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(323,225)	(359,132)	(14,900)	(138,506)	(136,765)	0	

INFORMATION COMMUNICATION TECHNOLOGY - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
IT82	73		Sundry Income	10,024	0	0	0	764	0	
TOTAL OPERATING INCOME				10,024	0	0	0	764		
OPERATING EXPENDITURE										
IT01	01		Salaries	(158,072)	(159,042)	(12,353)	(67,287)	(64,368)	0	
IT01	06		Accrued Leave	(15,915)	(12,688)	(976)	(5,368)	(5,368)	0	
IT02	02		Superannuation	(18,064)	(16,770)	(1,345)	(7,095)	(8,033)	0	
IT04	05		Training	(9,490)	(11,180)	0	(3,913)	0	0	
IT05	03		Workers Compensation	(2,043)	(1,794)	(151)	(759)	(755)	0	
IT06	04		Staff Uniforms	(300)	0	0	0	0	0	
IT10	27		Telephone	(43,965)	(50,680)	(3,865)	(20,950)	(15,792)	0	
IT11	27		Mobile Telephone	(4,309)	(3,984)	(355)	(1,210)	(1,593)	0	
IT12	38		Subscriptions & Publications	(802)	(1,098)	0	(650)	(680)	0	
IT15	14		Printing & Stationery	(65,423)	(70,800)	(4,162)	(29,800)	(18,869)	10,931	Perm: printing costs lower than expected
IT18	20		Equipment Leasing	(168,874)	(156,708)	(6,484)	(78,295)	(78,160)	0	
IT19	16		Software Licenses	(443,371)	(462,594)	(4,912)	(361,175)	(328,250)	0	
IT20	15		Equipment Repairs & Mtce.	(14,406)	(9,154)	(340)	(3,356)	(2,218)	0	
IT29	16		Contract Services	(6,030)	(34,440)	0	(1,500)	(980)	0	
IT40	98		Vehicle Operating Expenses	(6,484)	(5,720)	(467)	(2,500)	(2,628)	0	
IT41	08		Fringe Benefits Tax	(1,235)	(1,200)	(94)	(500)	(469)	0	
IT50	16		Special Projects	(49,343)	(94,687)	0	(54,551)	(2,574)	51,977	Timing: projects delayed
IT58	12		Minor Equipment	(22,880)	(35,500)	(549)	(22,100)	(791)	21,309	Timing: not yet required
IT98	51		Depreciation	(25,945)	(30,000)	(1,686)	(12,500)	(8,599)	0	
TOTAL OPERATING EXPENDITURE				(1,056,950)	(1,158,039)	(37,739)	(673,509)	(540,126)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
IT97	55		Furniture & Equipment	0	(138,000)	0	(130,000)	(117,591)	0	
	55	ICT001	Monitor for Council Chambers	0	(8,000)	0	0	0	0	
	55	ICT002	Replacement of Production Servers and Storage with Nutanix System	0	(130,000)	0	(130,000)	(117,591)	0	
TOTAL CAPITAL EXPENDITURE				0	(138,000)	0	(130,000)	(117,591)		
Business Unit Totals										
			Operating Income	10,024	0	0	0	764	0	
			Operating Expenses	(1,056,950)	(1,158,039)	(37,739)	(673,509)	(540,126)	133,383	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(138,000)	0	(130,000)	(117,591)	0	
TOTAL FOR BUSINESS UNIT				(1,046,927)	(1,296,039)	(37,739)	(803,509)	(656,954)	146,555	

HUMAN RESOURCES - Governance									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
HR82	93	Sundry Income	39,000	20,000	0	0	0	0	
TOTAL OPERATING INCOME			39,000	20,000	0	0	0		
OPERATING EXPENDITURE									
HR01	01	Salaries	(376,831)	(407,834)	(31,658)	(172,545)	(171,083)	0	
HR01	06	Accrued Leave	(47,343)	(35,892)	(2,761)	(15,185)	(15,185)	0	
HR02	02	Superannuation	(47,070)	(51,260)	(4,545)	(21,687)	(23,266)	0	
HR04	05	Training	(3,642)	(16,234)	0	(5,682)	(2,391)	0	
HR05	03	Workers Compensation	(5,163)	(4,616)	(391)	(1,953)	(1,955)	0	
HR06	04	Staff Uniforms	(474)	(800)	0	(800)	(298)	0	
HR07	07	Recruitment Expenses	(3,292)	0	0	0	0	0	
HR08	07	Employee Health Programs	(11,359)	(18,000)	(1,150)	(7,167)	(3,620)	0	
HR11	27	Mobile Telephone	(2,951)	(5,380)	(140)	(3,700)	(1,826)	0	
HR12	38	Subscriptions & Publications	(13,545)	(16,840)	0	(14,300)	(12,344)	0	
HR14	37	Organisational Development	(27,725)	(23,000)	0	(13,000)	(3,997)	0	
HR17	09	Consumables	(4,840)	(1,700)	0	(300)	(17)	0	
HR22	01	Employee Recognition	(11,962)	(12,600)	(104)	(5,250)	(4,707)	0	
HR24	37	Refreshments	(627)	(2,000)	0	(900)	(256)	0	
HR26	37	OSH Initiatives	(28,599)	(27,000)	0	(12,000)	(325)	11,675	Timing: awaiting invoices
HR29	16	Contract Services	0	(12,520)	0	(1,050)	(585)	0	
HR40	98	Vehicle Operating Expenses	(7,814)	(7,500)	(495)	(3,125)	(3,349)	0	
HR41	08	Fringe Benefits Tax	(3,161)	(2,784)	(233)	(1,160)	(1,163)	0	
HR51	01	Workforce Planning	(1,305)	0	0	0	0	0	
HR55	01	Employee Paid Leave Other	(8,474)	(20,000)	(1,357)	(8,333)	(14,352)	0	
HR58	51	Minor Equipment	0	0	0	0	(52)	0	
TOTAL OPERATING EXPENDITURE			(606,178)	(665,960)	(42,833)	(288,137)	(260,769)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	39,000	20,000	0	0	0	0	
		Operating Expenses	(606,178)	(665,960)	(42,833)	(288,137)	(260,769)	0	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			(567,178)	(645,960)	(42,833)	(288,137)	(260,769)	0	

COMMUNITY PLANNING & DEVELOPMENT - Governance

COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CD71	84		Zone Room Café Lease fees	0	11,250	0	2,500	0	0	
CD72	84		MRYP Hall Hire Income	0	2,112	0	264	0	0	
CD74	73		Contributions	290	0	0	0	0	0	
CD75	67		Grant Income	31,102	22,500	0	9,000	500	0	
	67	CDI107	National Youth Week Grant	0	1,500	0	0	0	0	
	67	CDI144	National Seniors Week - COTA	1,000	1,000	0	1,000	0	0	
	67	CDI147	LDAG Strive Round 1	2,785	3,000	0	3,000	0	0	
	67	CDI148	LDAG Strive Round 4	0	3,000	0	3,000	0	0	
	67	CDI149	LDAG Strive Round 9	0	3,000	0	0	0	0	
	67	CDI153	LDAG Operating Funds	0	1,000	0	1,000	0	0	
	67	CDI164	Thank a Volunteer 2017	1,000	1,000	0	1,000	500	0	
	67	CDI168	National Reconciliation Week	0	5,000	0	0	0	0	
	67	CDI169	Yculture - Community Arts WA	4,000	4,000	0	0	0	0	
	67	CDI202	FRRR - In a Good Place	0	0	0	0	0	0	
CD77	73		Community Development Income	1,720	5,455	0	4,150	5,840	0	
CD79	84		Zone Room Hire Income	4,798	2,600	1,080	1,300	1,551	0	
TOTAL OPERATING INCOME				37,910	43,917	1,080	17,214	7,891		
OPERATING EXPENDITURE										
CD01	01		Salaries	(312,460)	(322,660)	(25,429)	(136,510)	(133,635)	0	
CD01	06		Accrued Leave	(30,199)	(26,546)	(2,042)	(11,231)	(11,231)	0	
CD02	02		Superannuation	(34,958)	(34,946)	(2,774)	(14,785)	(15,073)	0	
CD04	05		Training	(7,557)	(8,132)	0	(2,846)	(6,506)	0	
CD05	03		Workers Compensation	(4,085)	(3,628)	(307)	(1,535)	(1,535)	0	
CD06	04		Protective Clothing	(110)	(1,000)	0	(500)	(237)	0	
CD07	07		Recruitment	(7,804)	(1,000)	(177)	(1,000)	(698)	0	
CD11	27		Mobile Telephone	(1,803)	(2,544)	(47)	(1,060)	(236)	0	
CD12	38		Subscriptions & Publications	(1,667)	(648)	0	(450)	(168)	0	
CD15	13		Printing & Stationery	0	(245)	0	(145)	0	0	
CD17	09		Consumables	(783)	(1,000)	0	(500)	0	0	
CD20	15		Equipment Repairs & Mtce.	(4,261)	(3,000)	0	(1,000)	0	0	
CD24	37		Refreshments	(737)	(720)	0	(300)	0	0	
CD39	16		Integrated Planning	(26,581)	(31,000)	(167)	(8,200)	(2,167)	0	
	16	COM115	Community Engagement (incl. media, publications etc.)	(6,665)	(10,000)	(167)	(4,200)	(2,167)	0	
	16	COM118	Key Performance Measurement	(5,950)	(14,500)	0	0	0	0	
	16	COM156	Council Strategic Planning Day	(6,660)	(2,500)	0	0	0	0	
	16	COM157	Design of Corporate Documents	0	(4,000)	0	(4,000)	0	0	
CD42	16		Youth	(28,366)	(73,500)	(2,154)	(17,100)	(19,394)	0	
	16	COM106	Events	(8,483)	(6,000)	0	(4,000)	(2,886)	0	
	16	COM107	National Youth Week Festival	0	(1,500)	0	0	0	0	
	16	COM114	Implementing the Youth Plan	(4,029)	(22,000)	(2,154)	(9,000)	(7,176)	0	
	16	COM169	Yculture - Community Arts WA	0	(4,000)	0	0	0	0	
	16	COM181	Youth Mental Health Services Partnership	0	(10,000)	0	(4,100)	(9,333)	0	
	16	COM190	Youth Partnerships	0	(30,000)	0	0	0	0	

COMMUNITY PLANNING & DEVELOPMENT - Governance

COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CD43	16		Capacity Building	(19,999)	(53,917)	(1,282)	(38,017)	(6,581)	31,436	
	16	COM122	Community Facilities Working Group	(9)	(1,000)	0	(600)	0	0	
	16	COM123	Community group and volunteering support (inc. CNG)	(182)	(3,000)	0	(1,200)	0	0	
	16	COM124	National Volunteer Week	(960)	(700)	0	0	0	0	
	16	COM160	Augusta Historical Society Digital Project	0	(12,492)	0	(12,492)	0	12,492	Timing: Lotterywest grant due December
	16	COM161	Feasibility Studies (Augusta, Cowaramup, Witchcliffe)	(2,975)	(20,000)	0	(10,000)	0	0	
	16	COM164	Thank a Volunteer	(3,377)	(5,000)	(771)	(2,000)	(771)	0	
	16	COM173	CLGF Community Development Scholarship - CD Officer	(2,901)	(1,140)	(158)	(1,140)	(339)	0	
	16	COM174	CLGF Community Development Scholarship - Director CCS	(3,882)	(215)	0	(215)	(195)	0	
	16	COM175	CLGF Community Development Scholarship - C&C Planner	(2,371)	(1,670)	(353)	(1,670)	(837)	0	
	16	COM176	DLGSC - Cowaramup Community Garden Lions Centennial Project Grant	0	(8,700)	0	(8,700)	(4,440)	0	
CD46	09		MRYP Facilities	(8,472)	(9,000)	0	(2,825)	(1,022)	0	
	Var	COM177	Building Maintenance	0	(1,000)	0	0	0	0	
	16	COM178	Building Operations	(3,842)	(8,000)	0	(2,825)	(1,022)	0	
CD47	16		Safer Communities	(23,044)	(53,000)	(1,218)	(32,000)	(23,093)	0	
	16	COM126	Community education programs	(772)	(2,000)	0	(1,000)	(27)	0	
	16	COM129	Emergency Recovery	(1,074)	(1,000)	0	(1,000)	0	0	
	16	COM131	Homelessness and Crisis Accommodation coordination	(20,000)	(20,000)	0	(20,000)	(20,000)	0	
	16	COM188	Osmington Recovery Expenses	(430)	0	0	0	(30)	0	
	16	COM189	Community Resilience Plan	0	(5,000)	0	0	0	0	
	16	COM191	Osmington Community Recovery	0	(25,000)	(1,218)	(10,000)	(3,036)	0	
	16	COM202	FRRR - In a Good Place	0	0	0	0	0	0	
CD48	16		Disability Access & Inclusion	(9,415)	(20,000)	(1,600)	(8,100)	(2,800)	0	
	16	COM135	Support to community groups	(470)	(1,000)	0	(600)	0	0	
	16	COM136	Implementing the DAIP	(486)	(18,000)	(1,600)	(7,500)	(2,800)	0	
	16	COM183	Community Events	0	(1,000)	0	0	0	0	
CD49	16		Arts & Culture	(7,260)	(43,000)	1,959	(15,000)	(24)	14,976	Timing: of Projects
	16	COM140	Art on Loan Program	(1,250)	(6,000)	0	(6,000)	0	0	
	16	COM168	National Reconciliation Week	0	(6,000)	0	0	0	0	
	16	COM180	Indigenous Engagement	0	(6,000)	0	(3,000)	0	0	
	16	COM184	Review the Creative Blueprint	0	(10,000)	(24)	(6,000)	(24)	0	
	16	COM185	Street Art Community Collaboration Project	0	(15,000)	0	0	0	0	
CD50	44		Special Projects	(21,914)	(10,000)	0	(7,000)	(11)	0	
	16	COM147	LDAG Grant Strive Round 1	(750)	(3,000)	0	(3,000)	0	0	
	16	COM148	LDAG Grant Strive Round 4	0	(3,000)	0	(3,000)	0	0	
	16	COM149	LDAG Grant Strive Round 9	0	(3,000)	0	0	0	0	
	16	COM153	LDAG Operating Grant	0	(1,000)	0	(1,000)	0	0	
	16	COM179	MRYP Opening 3rd June 2018	(18,387)	0	0	0	(11)	0	

COMMUNITY PLANNING & DEVELOPMENT - Governance										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CD51	16		Age Friendly	(2,646)	(3,000)	(460)	(3,000)	(460)	0	
	16	COM144	National Seniors Week	(1,484)	(1,000)	(460)	(1,000)	(460)	0	
	16	COM145	Age Friendly Community Plan	0	(2,000)	0	(2,000)	0	0	
CD52	44		Annual Community Development Grants	(9,739)	(10,000)	0	(10,000)	(7,636)	0	
CD40	10		Vehicle Operating Expenses	(10,946)	(10,080)	(659)	(4,200)	(3,941)	0	
CD41	08		Fringe Benefits Tax	(2,164)	(2,940)	(244)	(1,225)	(1,221)	0	
CD56	09		Minor Equipment	(15,255)	0	0	0	0	0	
CD98	51		Depreciation	(1,854)	(2,400)	(253)	(1,000)	(1,292)	0	
TOTAL OPERATING EXPENDITURE				(594,080)	(727,906)	(36,853)	(319,529)	(238,963)		
CAPITAL INCOME										
CD70	70		Capital Grants	1,393,126	0	0	0	0	0	
	70	CDI151	Lotterywest grant - MR Youth Precinct	1,393,126	0	0	0	0	0	
	70	CDI152	Building Better Regions Fund grant - MR Youth Precinct	0	0	0	0	0	0	
CD80	74		Capital Contributions	42,197	0	0	0	0	0	
	74	CDI200	MR Lions - Contribution to MR Youth Precinct	40,909	0	0	0	0	0	
	74	CDI201	Community Contributions to MR Youth Precinct	1,288	0	0	0	0	0	
CD91	95		Proceeds from Sale of Assets	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				1,435,323	0	0	0	0		
CAPITAL EXPENDITURE										
CD88	16		Buildings	(6,995)	(62,000)	(14,928)	(42,000)	(14,928)	27,072	
	16	COM186	MRYP Hall renewal	0	(41,000)	0	(21,000)	0	21,000	Timing
	16	COM187	Zone Room upgrades	0	(21,000)	(14,928)	(21,000)	(14,928)	0	
CD89	16		Infrastructure	(2,475,363)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(2,482,358)	(62,000)	(14,928)	(42,000)	(14,928)		
Business Unit Totals										
			Operating Income	37,910	43,917	1,080	17,214	7,891	0	
			Operating Expenses	(594,080)	(727,906)	(36,853)	(319,529)	(238,963)	80,566	
			Capital Income	1,435,323	0	0	0	0	0	
			Capital Expenditure	(2,482,358)	(62,000)	(14,928)	(42,000)	(14,928)	27,072	
TOTAL FOR BUSINESS UNIT				(1,603,204)	(745,989)	(50,701)	(344,315)	(246,000)	98,315	

EMERGENCY MANAGEMENT & FIRE PREVENTION - Law, Order and Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
Emergency Management										
OPERATING INCOME										
EM75	67		Operating Grants - ESL	59,497	32,036	932	10,679	11,611	0	
TOTAL OPERATING INCOME				59,497	32,036	932	10,679	11,611		
OPERATING EXPENDITURE										
EM10	27		Telephone - SES Landline & Internet	0	0	(494)	0	(1,753)	0	
EM11	27		Mobile Telephone	(1,853)	(1,692)	0	(705)	(273)	0	
EM13	30		Insurance	(1,856)	(1,880)	0	(1,880)	(1,721)	0	
EM20	09		Equipment Repairs & Mtce.	(2,614)	(3,000)	0	(1,250)	(512)	0	
EM28	16		Building Maintenance	(5,700)	0	0	0	0	0	
EM29			SES Other Goods & Services	(2,805)	(6,000)	0	(2,500)	(160)	0	
EM35	25		Utilities	0	0	0	0	0	0	
EM40	98		Vehicle Operating Expenses	(16,061)	(20,000)	(1,408)	(8,300)	(5,254)	0	
EM58	09		Non Capital Equipment	(9,722)	(10,143)	(217)	(2,750)	(8,016)	0	
			SES LGGS Scheme Approved Application		(42,715)	(2,119)	(17,385)	(17,690)		
EM90	50		Profit/Loss on Assets	0	0	0	0	0	0	
EM98	51		Depreciation	(31,984)	(36,000)	(2,714)	(15,000)	(13,843)	0	
TOTAL OPERATING EXPENDITURE				(72,596)	(78,715)	(4,834)	(32,385)	(31,533)		
CAPITAL INCOME										
EM74	74		Contributions - Capital	22,705	0	0	0	0		
EM76	70		Capital Grants - ESL	61,260	0	0	0	0	0	
TOTAL CAPITAL INCOME				83,965	0	0	0	0		
CAPITAL EXPENDITURE										
EM93	55		Plant & Equipment	(83,965)	0	0	0	0		
	55	EMC001	Vehicle replacement 86SES	(61,260)	0	0	0	0	0	
	55	EMC003	SES Rescue Trailer 1TPY757	(22,705)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(83,965)	0	0	0	0		
Fire Prevention										
OPERATING INCOME										
FP72	73		Fire Prevention Insurance Claims	1,850	0	0	0	0	0	
FP73	67		Other Grants	152,820	0	0	0	161,400		
	67	FPI029	Bushfire Mitigation Activities Fund Grant	152,820	0	0	0	161,400	161,400	Perm: \$322k Grant approved 50% received. To be offset by expenditure FRE23
FP74	73		Contributions (non ESL)	76,764	60,000	0	15,000	19,865	0	
FP75	67		Operating Grants - ESL	330,077	213,413	38,025	71,138	109,481		
	67	FPI012	ESL Operating Grant & Supplementary Grant	326,891	213,413	37,693	71,138	108,831	37,693	Perm: 2017-18 Supplementary Grant
	73	FPI018	Reimbursement of electricity - Cwp Mens Shed	3,186	0	332	0	650	0	
TOTAL OPERATING INCOME				561,511	273,413	38,025	86,138	290,746		

EMERGENCY MANAGEMENT & FIRE PREVENTION - Law, Order and Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING EXPENDITURE										
			BFB LGGS Scheme Funding							
FP06	04		Protective Clothing	(37,289)	(36,000)	(1,017)	(15,000)	(23,941)	0	
FP13	30		Insurance	(61,568)	(74,000)	0	(74,000)	(65,355)	0	
FP20	15		Equipment Repairs & Maintenance	(12,744)	(16,000)	0	(6,665)	0	0	
FP28	16		Building Maintenance	(15,346)	(9,000)	(3,515)	(3,750)	(4,184)	0	
FP31			Bush Fire Brigades Other Goods and Services	(19,644)	(17,000)	(744)	(7,083)	(7,527)	0	
FP35	25		Utilities	(26,755)	(28,000)	(2,228)	(11,665)	(9,704)	0	
FP40	98		Vehicle Operating Expenses	(78,316)	(55,000)	(10,290)	(22,915)	(37,949)	(15,034)	Timing/Perm: Annual services of BFB equipment
FP58	12		Non-Capital Equipment	(28,523)	(49,550)	(1,713)	(22,250)	(20,700)	0	
			BFB LGGS Scheme Approved Application		(284,550)	(19,508)	(163,328)	(169,361)		
FP01	01		Salaries	(104,599)	(99,490)	(8,257)	(42,092)	(46,051)	0	
FP01	06		Accrued Leave	(8,718)	(8,372)	(644)	(3,542)	(3,542)	0	
FP02	02		Superannuation	(8,158)	(10,164)	(707)	(4,300)	(3,818)	0	
FP04	05		Training/Conferences	(381)	(5,000)	(854)	(1,750)	(1,425)	0	
FP05	03		Workers Compensation	(1,253)	(1,118)	(95)	(473)	(475)	0	
FP07	07		Recruitment	(3,986)	(3,000)	(14)	(1,250)	(270)	0	
FP11	27		Mobile Telephone	(944)	(3,400)	(65)	(2,630)	(1,309)	0	
FP12	38		Subscription	(1,805)	(2,000)	0	(2,000)	(660)	0	
FP18	15		CESM Vehicle Leasing	(14,695)	(23,000)	(5,161)	(9,580)	(10,763)	0	
FP19	15		CESM Vehicle Operating Costs	(2,857)	(7,000)	(870)	(2,915)	(1,806)	0	
FP29	16		Contract Services	(251,571)	(119,550)	(51,168)	(43,055)	(59,400)	(16,345)	Timing: Burn season commenced
	16	FRE07	Community Fire and Emergency Services Support	(6,406)	(7,200)	(134)	(1,225)	(1,952)	0	
	16	FRE08	Maintain Strategic Firebreaks	(6,449)	(15,000)	0	(6,250)	0	0	
	16	FRE10	Plan & Undertake Hazard Reduction Burns on Council Land	(15,590)	(15,000)	(485)	(6,250)	(485)	0	
	16	FRE11	Fire contribution - plant and equipment mobilisation	(19,576)	(10,000)	(2,520)	(4,165)	(2,696)	0	
	16	FRE12	Refilling Emergency Water Supplies	(769)	(10,000)	(189)	(4,165)	(627)	0	
	16	FRE13	City of Bunbury SWLGEMA Admin Fee	0	(350)	0	0	0	0	
	16	FRE14	BFAC/ LEMC Committee Support	(1,644)	(3,000)	(192)	(750)	(501)	0	
	16	FRE15	Support to fire fighting activities - water and food	(5,871)	(8,000)	(50)	(3,335)	(2,030)	0	
	16	FRE16	Communications	0	(6,000)	0	(1,500)	0	0	
	16	FRE21	Council Emergency Services building driveway and drainage maintenance	0	(25,000)	0	(10,415)	0	10,415	Timing: Works commencing December
	16	FRE22	BFB Stations - Installation of motorised garage doors	0	(20,000)	(3,621)	(5,000)	(5,766)	0	
	16	FRE23	Bushfire Mitigation Activity Fund (MAF) 2018-19	0	0	(43,978)	0	(43,978)	(43,978)	Perm: Unbudgeted Grant Ref: Op Grant FPI029
FP32	15		Maintenance of Council Emergency Water Supplies	(10,245)	(17,500)	0	(7,295)	(4,579)	0	
FP98	51		Depreciation	(428,127)	(450,000)	(36,539)	(187,500)	(186,349)	0	
			Shire Funded		(749,594)	(104,373)	(308,382)	(320,445)		
TOTAL OPERATING EXPENDITURE				(1,117,524)	(1,034,144)	(123,881)	(471,710)	(489,806)		

EMERGENCY MANAGEMENT & FIRE PREVENTION - Law, Order and Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL INCOME										
FP76	70		Grant Income	647,447	810,578	0	64,978	0	(64,978)	
	70	FPI021	Cowaramup Fire Station Extension	0	50,978	0	50,978	0	(50,978)	Timing: DFES to be invoiced
	70	FPI030	Rosa Brook 3.4 Fire Appliance	0	567,600	0	0	0	0	
	70	FPI031	Witchcliffe Light Tanker Fire Appliance	0	178,000	0	0	0	0	
	70	FPI032	Wallcliffe BFB Station Extension (DFES)	0	14,000	0	14,000	0	(14,000)	Timing
FP77	74		Capital Contributions	15,000	7,500	0	7,500	0	0	
	74	FPI024	Cowaramup BFB Contribution to Station extension	0	5,000	0	5,000	0	0	
	74	FPI028	Kudardup BFB Contribution to Station extension	0	0	0	0	0	0	
	74	FPI033	Wallcliffe BFB Contribution to Station Extension	0	2,500	0	2,500	0	0	
TOTAL CAPITAL INCOME				662,447	818,078	0	72,478	0	(78,978)	
CAPITAL EXPENDITURE										
FP88	16		Land & Buildings	(231,387)	(126,500)	(30,950)	(126,500)	(107,764)	18,736	
	16	FP021	Cowaramup Fire Station Extension	(1,680)	(110,000)	(30,950)	(110,000)	(107,764)	0	
	16	FP032	Wallcliffe BFB Station Extension	0	(16,500)	0	(16,500)	0	16,500	Timing
FP89	16		Infrastructure	(34,943)	(20,000)	0	(20,000)	(16,526)	0	
	16	FP010	Bush Fire Danger Signs	(34,943)	(20,000)	0	(20,000)	(16,526)	0	
FP93	55		Plant & Equipment	(487,297)	(745,600)	0	0	0	0	
	55	FP030	Rosa Brook 3.4 Fire Appliance	0	(567,600)	0	0	0	0	
	55	FP031	Witchcliffe Light Tanker Fire Appliance	0	(178,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(753,627)	(892,100)	(30,950)	(146,500)	(124,290)		
Business Unit Totals										
			Operating Income	621,007	305,449	38,957	96,817	302,357	205,540	
			Operating Expenses	(1,190,120)	(1,112,859)	(128,715)	(504,095)	(521,339)	0	
			Capital Income	746,412	818,078	0	72,478	0	(72,478)	
			Capital Expenditure	(837,592)	(892,100)	(30,950)	(146,500)	(124,290)	22,210	
TOTAL FOR BUSINESS UNIT				(660,292)	(881,432)	(120,708)	(481,300)	(343,272)	138,028	

RANGERS - Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
			Infringements							
RI60	83		Infringement Suspense	152	0	(200)	0	(80)	0	
RI61	83		Dog Infringements	14,319	18,000	600	7,500	4,082	0	
RI62	83		Parking Infringements	11,200	14,400	500	6,000	3,900	0	
RI63	83		Illegal Camping Infringements	9,100	6,000	0	2,000	350	0	
RI64	83		Bushfire Infringements	17,750	15,000	0	0	250	0	
RI65	83		Litter Infringements	0	1,000	0	0	400	0	
RI66	83		Cat Infringements	0	0	0	0	0	0	
RI67	83		Stock Infringements	0	200	0	0	0	0	
RI68	83		Other Infringement charges	1,441	1,000	20	500	335	0	
			Rangers							
RG79	83		Fines & Penalties	14,916	19,800	1,126	8,250	6,415	0	
RG80	84		Licenses/Permits (GST Free)	54,713	60,000	7,391	25,000	33,252	0	
RG81	84		Fees and Charges (GST free)	5,555	0	498	0	2,681	0	
RG82	84		Sundry Income	3,779	3,000	486	750	3,118	0	
RG86	73		Private Strategic Firebreak Recoveries	2,740	15,000	0	0	0	0	
RG87	84		Fees & Charges	71,422	58,300	4,138	24,150	28,574		
	84	RFC01	Cowaramup Niche wall	6,242	2,000	0	800	1,455	0	
	84	RFC02	Karridale Cemetery	16,177	15,000	345	6,400	3,764	0	
	84	RFC03	Margaret River Cemetery	32,217	25,000	3,000	10,250	18,123	0	
	84	RFC04	Animal Trap Hire	172	1,500	19	600	38	0	
	84	RFC05	Vehicle Control	850	1,200	0	600	100	0	
	84	RFC06	Permits	0	0	0	0	0	0	
	84	RFC07	Animal Control - GST Inc	2,242	3,000	24	1,250	445	0	
	84	RFC08	Animal Control - GST Exempt	12,312	10,000	750	4,050	4,500	0	
	84	RFC15	Fire Control Administration Fee	931	0	0	0	0	0	
	84	RFC16	Vehicle Impound Fees	280	600	0	200	150	0	
TOTAL OPERATING INCOME				207,086	211,700	14,559	74,150	83,276		
OPERATING EXPENDITURE										
RG01	01		Salaries	(398,566)	(370,214)	(29,427)	(156,629)	(147,974)	0	
RG01	06		Accrued Leave	(43,457)	(36,230)	(2,787)	(15,328)	(15,328)	0	
RG02	02		Superannuation	(47,650)	(45,552)	(3,376)	(19,272)	(18,341)	0	
RG04	05		Training & Conferences	(3,394)	(7,372)	(917)	(2,580)	(2,569)	0	
RG05	03		Workers Compensation	(5,276)	(4,226)	(358)	(1,788)	(1,790)	0	
RG06	04		Protective Clothing	(7,441)	(6,000)	(251)	(3,000)	(251)	0	
RG07	07		Recruitment	(2,284)	0	0	0	0	0	
RG11	27		Mobile Telephone	(8,922)	(6,000)	(277)	(2,500)	(1,399)	0	
RG16	13		Printing & Stationery	(8,323)	(14,000)	(5,990)	(14,000)	(8,378)	0	
RG17	09		Consumables	(924)	(3,000)	0	(1,250)	(235)	0	
RG20	15		Equipment Repairs & Mtce.	(799)	(2,400)	(434)	(1,000)	(1,769)	0	
RG24	37		Refreshments & Entertainment	(387)	(1,000)	(29)	(450)	(147)	0	
RG25	19		Advertising	(6,729)	(6,000)	(1,293)	(2,750)	(1,509)	0	

RANGERS - Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
RG29	16		Contract Services	(50,342)	(75,000)	(3,195)	(41,950)	(22,323)	19,628	Timing: of projects
	16	RNG01	Section 33 Works	(3,508)	(15,000)	0	0	0	0	
	16	RNG02	Contract Services Other	(36,978)	0	0	0	(4,240)	0	
	16	RNG03	Local laws for Cats, Fencing, Camping and Dogs	(4,325)	(10,000)	0	(2,500)	0	0	
	16	RNG05	Dog Exercise Area Review and Implementation	(5,532)	(5,000)	0	(5,000)	0	0	
	16	RNG06	Cemetery Management Plan	0	(15,000)	0	(10,000)	0	0	
	16	RNG08	Abandoned vehicle towing	0	(5,000)	(250)	(2,050)	(250)	0	
	16	RNG09	Shire Firebreaks	0	(5,000)	(545)	(5,000)	(545)	0	
	16	RNG10	Fire Restriction signage changeovers	0	(5,000)	0	(2,400)	0	0	
	16	RNG11	Short-term Contract Ranger	0	(15,000)	(2,400)	(15,000)	(17,288)	0	
RG37	24		Legal Fees	(4,780)	(8,400)	(254)	(3,500)	(2,374)	0	
RG40	98		Vehicle Operating Expenses	(49,261)	(45,000)	(2,990)	(18,750)	(20,708)	0	
RG48	09		Animal Control Expenses	(2,253)	(7,500)	(95)	(3,750)	(1,319)	0	
RG49	16		Burials Expenditure	(20,825)	(33,150)	(3,000)	(14,925)	(10,616)	0	
	16	CME03	Cowaramup Niche wall	(1,953)	(2,250)	0	(1,125)	(885)	0	
	16	CME04	Karridale Cemetery	(5,588)	(12,150)	(1,500)	(6,075)	(3,000)	0	
	16	CME05	Margaret River Cemetery	(13,285)	(18,750)	(1,500)	(7,725)	(6,731)	0	
RG50	16		Projects	0	(15,000)	0	(15,000)	(3,840)		
	16	RNG07	Firebreak Software implementation	0	(15,000)	0	(15,000)	(3,840)	11,160	Timing: Testing of upgraded software in progress
RG58	12		Non-Capital Equipment	(3,346)	(13,000)	0	(6,000)	0	0	
RG98	51		Depreciation	(2,685)	(3,600)	(220)	(1,500)	(1,124)	0	
TOTAL OPERATING EXPENDITURE				(667,645)	(702,644)	(54,894)	(325,922)	(261,993)		
CAPITAL INCOME										
RG91	95		Proceeds of Sale of Assets	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
RG88	55		Buildings	0	(10,000)	0	(5,000)	0	0	
	55	RG008	Upgrade - Animal Care Facility	0	(10,000)	0	(5,000)	0	0	
RG89	55		Infrastructure	0	(30,000)	0	(20,000)	(450)	19,550	Timing: works being undertaken at Karridale Cemetry
	55	RG002	Cemetery Infrastructure Works	0	(20,000)	0	(10,000)	0	0	
	55	RG009	Dog Exercise Area Upgrades - Signage and Equipment	0	(10,000)	0	(10,000)	(450)	0	
TOTAL CAPITAL EXPENDITURE				0	(40,000)	0	(25,000)	(450)		
Business Unit Totals										
			Operating Income	207,086	211,700	14,559	74,150	83,276	0	
			Operating Expenses	(667,645)	(702,644)	(54,894)	(325,922)	(261,993)	63,929	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(40,000)	0	(25,000)	(450)	24,550	
TOTAL FOR BUSINESS UNIT				(460,559)	(530,944)	(40,334)	(276,772)	(179,167)	97,605	

BEACH LIFEGUARDS Law Order & Public Safety										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TOTAL OPERATING INCOME				0	0	0	0	0		
OPERATING EXPENDITURE										
BL01	01		Salaries	(70,718)	(90,569)	0	0	0	0	
BL01	06		Accrued Leave	(3,241)	(2,931)	0	0	0	0	
BL02	02		Superannuation	(7,268)	(9,141)	0	0	(430)	0	
BL03	17		Consultant	0	0	0	0	0	0	
BL04	05		Training	(160)	(3,100)	0	(1,085)	0	0	
BL05	03		Workers Compensation	(1,115)	(969)	(82)	0	(410)	0	
BL07	07		Recruitment	(729)	(700)	0	(700)	0	0	
BL11	27		Mobile Phone	(687)	(660)	(57)	(260)	(290)	0	
BL17	09		Consumables	(1,808)	(1,300)	0	(500)	0	0	
BL20	16		Equipment Repairs and Maintenance	(180)	(1,000)	0	(250)	0	0	
BL25	16		Advertising	0	(500)	0	0	0	0	
BL28	16		Building Maintenance	(908)	(2,500)	(34)	(500)	(34)	0	
BL40	15		Vehicle Operating Expenses	(346)	(5,350)	0	(5,125)	(45)	0	
BL50	16		Special Projects	0	(5,000)	0	(5,000)	0	0	
	16	BLS01	Surf Lifesaving WA Report	0	(5,000)	0	(5,000)	0		
BL56	12		Minor Equipment	(850)	(2,500)	0	(2,500)	0	0	
BL98	51		Depreciation	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(88,010)	(126,220)	(173)	(15,920)	(1,208)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
BL93	55		Plant & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	0	0	0	0	0	0	
			Operating Expenses	(88,010)	(126,220)	(173)	(15,920)	(1,208)	14,712	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(88,010)	(126,220)	(173)	(15,920)	(1,208)	14,712	

LIBRARIES Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
LI75	67		Grants	2,560	1,500	0	1,500	3,500	0	
LI81	84		Fees and Charges (GST free)	8,570	9,000	429	3,750	3,882	0	
LI87	84		Fees & Charges	28,782	28,200	2,549	11,750	12,090	0	
TOTAL OPERATING INCOME				39,913	38,700	2,978	17,000	19,472		
OPERATING EXPENDITURE										
LI01	01		Salaries	(562,357)	(580,086)	(36,563)	(245,421)	(229,096)	0	
LI01	06		Accrued Leave	(43,006)	(44,070)	(3,390)	(18,645)	(18,645)	0	
LI02	02		Superannuation	(70,166)	(65,974)	(5,884)	(27,912)	(31,899)	0	
LI04	05		Training	(7,574)	(9,443)	(59)	(3,654)	(295)	0	
LI05	03		Workers Compensation	(7,180)	(6,500)	(550)	(2,750)	(2,750)	0	
LI06	04		Staff Uniforms	(2,720)	(3,500)	(1,804)	(3,500)	(1,804)	0	
LI07	07		Recruitment	(697)	0	0	0	0	0	
LI10	27		Telephone	0	(490)	0	(200)	0	0	
LI11	27		Mobile Telephone	(1,124)	(3,530)	(93)	(1,580)	(481)	0	
LI12	38		Subscriptions & Publications	(23,690)	(24,800)	(842)	(8,900)	(7,826)	0	
LI15	14		Printing & Stationery	(14,110)	(14,350)	(763)	(6,570)	(3,129)	0	
LI16	18		Postage	(3,522)	(2,000)	0	0	0	0	
LI17	09		Consumables	(6,384)	(7,400)	(350)	(2,825)	(3,482)	0	
LI18	20		Equipment Lease	0	0	0	0	0	0	
LI20	15		Equipment Repairs & Maintenance	(1,645)	(500)	0	(500)	(108)	0	
LI22	19		Public Relations	(6,705)	(6,900)	(50)	(3,189)	(2,450)	0	
LI24	37		Functions & Refreshments	(1,955)	(2,000)	(567)	(900)	(664)	0	
LI25	19		Advertising	(1,982)	(3,000)	(796)	(1,250)	(1,044)	0	
LI26	16		Building Operations	0	(48,445)	(1,760)	(20,185)	(15,823)	0	
LI28	15		Building Maintenance	(2,232)	(2,876)	(47)	(726)	(778)	0	
LI29	16		Contract Services	(44,681)	0	0	0	0	0	
LI35	25		Electricity Charges	(16,204)	(18,864)	(973)	(7,860)	(7,460)	0	
LI49	22		Stock	(63,542)	(66,717)	(9,396)	(27,692)	(25,801)	0	
LI50	17		Special Projects	(11,182)	(11,500)	(7,491)	(11,500)	(12,607)	0	
	16	WK0661	CBC Grant for Childrens Book Week	0	(1,500)	0		(1,500)		
	16	WK0662	Augusta Library relocation back to ACC	0	(8,000)	(7,259)		(7,259)		
	16	WK0677	Wall Mural for MR Library	0	(2,000)	0		(2,200)		
	16	WK0749	Get Online Week Grant	0	0	(232)		(1,507)		
	16	WK0750	Be Connected (Top-up) Grant - Tutoring	0	0	0		(140)		
LI51	41		Travelling & Accommodation	(1,204)	(2,496)	0	(1,248)	0	0	
LI58	12		Non-Capital Equipment	(4,769)	(2,000)	0	(1,300)	(91)	0	
LI98	51		Depreciation	(53,448)	(60,000)	(4,386)	(25,000)	(22,369)	0	
TOTAL OPERATING EXPENDITURE				(952,077)	(987,441)	(75,764)	(423,307)	(388,600)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
LI97			Furniture & Equipment	0	(16,000)	0	(16,000)	0	16,000	Timing: Quotes being sought, expected delivery March 2019
	09	LIA001	Replacement shelving Augusta Library	0	(16,000)	0	(16,000)	0	16,000	
TOTAL CAPITAL EXPENDITURE				0	(16,000)	0	(16,000)	0		
Business Unit Totals										
			Operating Income	39,913	38,700	2,978	17,000	19,472	0	
			Operating Expenses	(952,077)	(987,441)	(75,764)	(423,307)	(388,600)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(16,000)	0	(16,000)	0	16,000	
TOTAL FOR BUSINESS UNIT				(912,164)	(964,741)	(72,786)	(422,307)	(369,128)	53,179	

ENVIRONMENTAL HEALTH - Health and Administration										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
HI80	84		Food Premises Registrations and Annual Fees (GST free)	62,095	68,700	(224)	63,342	61,103	0	
HI81	84		Fees and Charges (GST free)	48,109	43,875	5,826	19,935	33,732	13,797	Timing: annual fees and new water sampling fee
HI87	84		Health Fees & Charges	600	2,540	395	1,270	595	0	
HI88	84		Event Fees & Charges	11,157	8,800	5,405	3,300	6,480	0	
TOTAL OPERATING INCOME				121,961	123,915	11,402	87,847	101,910		
OPERATING EXPENDITURE										
HI01	01		Salaries	(341,952)	(399,632)	(31,896)	(169,075)	(155,771)	0	
HI01	06		Accrued Leave	(48,238)	(41,080)	(3,160)	(17,380)	(17,380)	0	
HI02	02		Superannuation	(38,320)	(45,422)	(3,591)	(19,217)	(18,882)	0	
HI04	05		Training	(8,477)	(12,600)	(727)	(4,410)	(2,678)	0	
HI05	03		Workers Compensation	(5,376)	(4,576)	(387)	(1,936)	(1,935)	0	
HI06	04		Protective Clothing	(616)	(1,000)	0	(500)	(196)	0	
HI07	07		Recruitment	(5,007)	0	0	0	(283)	0	
HI11	27		Mobile Telephone	(4,118)	(5,760)	(190)	(4,150)	(1,944)	0	
HI12	38		Subscriptions & Publications	(1,827)	(3,050)	(560)	(1,850)	(1,903)	0	
HI17	09		Consumables	(476)	(2,040)	0	(850)	0	0	
HI20	15		Equipment Repairs & Maintenance	(2,427)	(3,960)	(390)	(1,650)	(390)	0	
HI24	37		Refreshments	(252)	(1,500)	0	(625)	(97)	0	
HI25	19		Advertising	(247)	(2,040)	0	(850)	0	0	
HI29	16		Contract Services	(22,540)	(18,000)	(60)	(9,000)	(3,517)	0	
HI40	98		Vehicle Operating Expenses	(14,165)	(13,000)	(1,208)	(5,650)	(7,648)	0	
HI41	08		Fringe Benefits Tax	(531)	0	0	0	0	0	
HI50			Special Projects	0	(10,000)	0	(8,000)	0	0	
	16	HIS01	Implementation of ROAM	0	(10,000)	0	(8,000)	0	0	
HI58	12		Minor Equipment	(1,291)	(2,040)	0	(850)	0	0	
HI98	51		Depreciation	(3,986)	(4,320)	(328)	(1,800)	(1,671)	0	
TOTAL OPERATING EXPENDITURE				(499,847)	(570,020)	(42,497)	(247,793)	(214,296)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
HI97			Furniture & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	121,961	123,915	11,402	87,847	101,910	14,063	
			Operating Expenses	(499,847)	(570,020)	(42,497)	(247,793)	(214,296)	33,497	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(377,885)	(446,105)	(31,095)	(159,946)	(112,385)	47,561	

OUTSIDE SCHOOL HOURS CARE - Education and Welfare										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
ED75	67		Grant Income	0	82,500	0	41,250	41,250	0	
	67	EDG02	CCCF - Community Support Grant	0	37,500	0	18,750	18,750	0	
	67	EDG03	CCCF - Sustainability Support Grant	0	45,000	0	22,500	22,500	0	
ED81	84		Fees and Charges (GST free)	429,886	353,000	32,260	145,000	189,753	44,753	Perm: Participation rates & new subsidy arrangements
ED82	84		Sundry Income - Creche (GST free)	10,227	10,800	828	4,500	4,164	0	
ED86	73		Inclusion Support Programme	14,354	15,500	115	5,250	2,979	0	
ED87	84		Sundry Income	1,061	1,500	0	550	195	0	
ED88	73		Community Support - Sustainability Assistance	1,310	0	0	0	1,310	0	
TOTAL OPERATING INCOME				456,838	463,300	33,203	196,550	239,651		
OPERATING EXPENDITURE										
ED01	01		Salaries	(304,485)	(217,334)	(19,598)	(91,949)	(128,414)	(36,465)	Timing: Care staffing offset by ED81
ED01	06		Accrued Leave	(23,184)	(13,182)	(1,014)	(5,577)	(5,577)	0	
ED02	02		Superannuation	(39,461)	(22,856)	(3,326)	(9,670)	(18,799)	0	
ED03	17		Consultant	(2,300)	0	0	0	0	0	
ED04	05		Training & Conferences	(2,884)	(7,212)	0	(2,524)	(596)	0	
ED05	03		Workers Compensation	(2,820)	(2,404)	(203)	(1,017)	(1,015)	0	
ED06	04		Staff Uniforms	(779)	(1,300)	0	(750)	0	0	
ED07	07		Recruitment	(1,855)	0	(526)	0	(1,555)	0	
ED11	27		Mobile Telephone	(366)	(480)	(64)	(200)	(1,274)	0	
ED12	38		Subscriptions, Memberships & Licences	0	0	0	0	0	0	
ED17	09		Consumables	(10,514)	(10,250)	(900)	(4,500)	(2,197)	0	
ED20	15		Equipment Repairs & Maintenance	(655)	(5,400)	0	(2,250)	0	0	
ED24	37		Refreshments	(9,668)	(9,500)	(561)	(3,900)	(3,266)	0	
ED25	19		Advertising	(2,884)	(2,750)	(124)	(1,000)	(124)	0	
ED26			Vacation Care Activities	0	(13,500)	(91)	(5,000)	(5,719)	0	
ED29	16		Contract Services	(27,930)	(12,000)	0	(4,000)	(3,831)	0	
ED40	10		Vehicle Operating Expenses	(2,960)	(2,700)	(254)	(1,125)	(1,998)	0	
ED45	15		Building Maintenance	(742)	(5,400)	0	(2,250)	(529)	0	
ED50			Special Projects	0	(100,000)	0	(50,500)	(347)	50,153	Timing: refer below
	16	EDS01	Forward Planning for Additional OSHC Facility	0	(17,500)	0	(17,500)	0	17,500	Timing: Scheduled for February
	16	EDS02	CCCF - Community Support Grant	0	(37,500)	0	(15,000)	(347)	14,653	Timing: Scheduled for February
	16	EDS03	CCCF - Sustainability Support Grant	0	(45,000)	0	(18,000)	0	18,000	Timing: Scheduled for February
ED58	09		Minor Equipment	(5,162)	(8,500)	(265)	(1,750)	(791)	0	
ED98	51		Depreciation	(4,661)	(4,200)	(263)	(1,750)	(1,341)	0	
TOTAL OPERATING EXPENDITURE				(443,311)	(438,968)	(27,188)	(189,712)	(177,370)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
ED89	55		Infrastructure Assets	(6,109)	0	0	0	(3,653)	0	
	55	EDU01	Nature Play Active Playground	(6,109)	0	0	0	(3,653)		
ED97	55		Furniture & Equipment	0	(7,500)	0	(7,500)	0	0	
TOTAL CAPITAL EXPENDITURE				(6,109)	0	0	0	(3,653)		
Business Unit Totals										
			Operating Income	456,838	463,300	33,203	196,550	239,651	43,101	
			Operating Expenses	(443,311)	(438,968)	(27,188)	(189,712)	(177,370)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(6,109)	0	0	0	(3,653)	0	
TOTAL FOR BUSINESS UNIT				7,418	24,332	6,015	6,838	58,628	51,790	

WASTE SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
WA78	84		Sales - Mulch	4,818	3,000	0	1,250	868	0	
WA79	84		Domestic Recycling Bin Sales	20,061	13,800	2,407	5,750	9,617	0	
WA80	77		Recycling Sales	98,184	60,000	175	6,000	74,233	68,233	Perm: Bulk Scrap metal & Battery market price higher than anticipated
WA82	84		Sundry Income	75,981	0	0	0	0	0	
WA86	84		Transfer Station Site Charges	11,069	11,220	1,118	4,675	4,209	0	
	84	WTC01	Cowaramup Transfer Station	6,140	6,000	813	2,500	2,810	0	
	84	WTC02	Kudardup Transfer Station	3,242	3,600	155	1,500	788	0	
	84	WTC03	Alexandra Bridge Transfer Station	872	900	90	375	342	0	
	84	WTC04	Rosa Brook Transfer Station	814	720	60	300	269	0	
WA88	76		Domestic Collection	1,666,198	1,787,080	1,556	1,773,080	1,843,998	0	
WA89	84		Commercial Disposal	502,734	460,000	31,568	191,667	142,127	(49,540)	Timing/Perm: Participation lower
WA94	84		Refuse Site Charges	124,467	150,000	10,348	62,500	55,192	0	
WA95	77		Kerbside Recycling Charges	416,017	438,940	1,778	433,690	462,741	0	
WA96	75		Waste Facility Maintenance Rate	1,930,343	1,940,000	3,946	1,940,000	1,941,415	0	
WA97	84		Sullage Disposal Fees	40,646	63,000	1,080	26,250	7,754	(18,496)	Perm: Reduced throughput due to restricted disposal access from service providers
TOTAL OPERATING INCOME				4,890,517	4,927,040	53,976	4,444,862	4,542,155		
OPERATING EXPENDITURE										
WA01	01		Salaries Unallocated	(248,388)	(304,484)	(18,343)	(128,820)	(109,887)	18,933	Timing: Week day opening cancelled at Alex Bridge and Rosa Brook transfer stations
WA01	06		Accrued Leave	(66,808)	(53,106)	(4,084)	(22,468)	(22,462)	0	
WA02	02		Superannuation	(76,104)	(76,196)	(5,995)	(32,237)	(31,965)	0	
WA04	05		Training & Conferences	(31,314)	(5,700)	(448)	(1,995)	(6,830)	0	
WA05	03		Workers Compensation	(8,346)	(7,356)	(622)	(3,112)	(3,693)	0	
WA06	04		Staff Uniforms	(1,121)	(1,500)	0	(625)	(164)	0	
WA07	07		Recruitment	(1,194)	0	0	0	(1,812)	0	
WA11	27		Mobile Telephone	(344)	(1,860)	(28)	(1,650)	(145)	0	
WA12	38		Subscriptions & Publications	(6,254)	(600)	0	0	0	0	
WA13	42		Licenses	(5,696)	(7,500)	0	(7,500)	(1,218)	0	
WA14	16		Waste Education	(16,841)	(27,600)	0	(11,500)	(1,420)	10,080	Timing: Pending Feasibility Study, to commence December.
WA16	16		Printing & Stationery	0	(11,400)	0	(2,000)	(6,284)	0	
WA20	15		Equipment Repairs & Maintenance	(40,118)	(39,600)	0	(9,900)	(204)	0	
WA40	98		Vehicle Operating Exps	(14,451)	(14,100)	(1,391)	(6,100)	(9,062)	0	
WA41	8		Fringe Benefits Tax	386	(360)	(32)	(150)	(160)	0	
WA58	12		Minor Equipment	0	(2,000)	0	(831)	0	0	
WA85	52		Loss on Revaluation of Infrastructure Assets	(587,309)	0	0	0	0	0	
WA98	51		Depreciation	(83,563)	(84,000)	(6,071)	(35,000)	(30,960)	0	
WA99	99		Waste Overhead Recovery	398,145	390,806	31,426	165,341	150,729	0	
				(789,320)	(246,556)	(5,589)	(98,547)	(75,537)		

WASTE SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
WA50			Special Projects	(175,151)	(381,040)	(5,242)	(167,850)	(83,402)	84,448	Timing: refer below
	16	WASP01	Environmental Improvement Planning	0	(15,000)	0	(15,000)	0	15,000	Timing: Deferred pending Davis Rd development
	16	WASP02	Environmental Monitoring Davis Road	(20,847)	(22,000)	(4,313)	(5,500)	(11,255)	0	
	16	WASP03	Waste site reviews and specialist advice	(99,113)	(290,000)	(929)	(125,000)	(72,147)	52,853	Timing: Commenced. Delayed due to DWER
	16	WASP05	Landfill Closure Management Plan - operational	(1,760)	(20,000)	0	(10,000)	0	0	
	16	WASP07	Extend inert waste tipping area	(38,885)	(20,040)	0	(8,350)	0	0	
	16	WASP09	Residential Waste Audit	(11,385)	(2,000)	0	(2,000)	0	0	
	16	WASP10	Commercial Waste Audit	(3,162)	(2,000)	0	(2,000)	0	0	
	16	WASP11	Implementation of Bin Management System	0	(10,000)	0	0	0	0	
WA54			Waste Collection	(698,264)	(802,200)	(68,586)	(334,250)	(278,906)	55,344	Timing: refer below
	16	RUB1	Kerbside Recycling Collection	(276,717)	(318,900)	(26,744)	(132,875)	(105,582)	27,293	Timing/Perm: Participation less than budgeted
	16	RUB2	Domestic Refuse Collection	(421,547)	(483,300)	(41,841)	(201,375)	(173,324)	28,051	Timing/Perm: Participation less than budgeted
WA55			Waste Disposal Facilities	(998,789)	(1,042,000)	(80,901)	(447,170)	(432,043)	0	
	Var	WD01	Davis Road Putrescible Waste Area	(364,078)	(350,000)	(37,754)	(148,085)	(184,148)	(36,063)	Timing: Increased activity due to improved conditions and preparations to new cell 3
	Var	WD02	Davis Road Inert Waste Area	(88,524)	(100,000)	(7,114)	(42,295)	(52,111)	0	
	Var	WD03	Davis Road Recycled Waste Area	(113,809)	(100,000)	(4,127)	(42,310)	(22,875)	19,435	Perm: No current market for mixed paper material and plastic recycling impacting on transportation demand Reduced requirement to bale products due to provisions of comingled customer drop-off bins and tougher market compliance
	Var	WD04	Davis Road General	(366,074)	(360,000)	(30,043)	(152,325)	(152,082)	0	
	Var	WD12	Earthworks	(25,853)	(30,000)	(578)	(12,705)	(1,111)	11,594	Timing: Awaiting outcome of licence amendment proposal for new cell and leachate ponds
	Var	WD13	Team meetings	(4,969)	(6,000)	(623)	(2,500)	(1,917)	0	
	Var	WD14	Litter Control	(9,581)	(15,000)	(661)	(6,345)	(4,671)	0	
	Var	W004	Waste Facility Fence Maintenance	0	(10,000)	0	(4,225)	(49)	0	
	Var	W006	Waste Facility Signage	(1,640)	(10,000)	0	(4,225)	(1,069)	0	
	Var	WD10	Wallis Rd Sullage Disposal Facility	(15,461)	(50,000)	0	(21,155)	(1,009)	20,146	Timing: Seasonal weather impacts and awaiting review of facility sustainability concerns
	Var	W012	Contributions - Charity Stores Passes	(8,800)	(11,000)	0	(11,000)	(11,000)	0	
WA56			Transfer Station Facilities	(282,716)	(340,000)	(19,981)	(143,845)	(106,535)	37,310	Timing: Alex Bridge & Rosa Brook Stn mid week opening days reviewed and cancelled. Commencing Summer season opening days in October
	Var	WD05	Poole Road Transfer Station	(75,302)	(80,000)	(5,825)	(33,860)	(27,308)	0	
	Var	WD06	Alexander Bridge Transfer Station	(64,337)	(80,000)	(4,750)	(33,845)	(22,688)	11,157	
	Var	WD07	Rosa Brook Transfer Station	(67,601)	(80,000)	(3,741)	(33,845)	(23,327)	10,518	
	Var	WD08	Cowaramup Transfer Station	(61,945)	(80,000)	(5,664)	(33,845)	(29,036)	0	
	Var	WD09	East Augusta Disposal Site	(13,532)	(20,000)	0	(8,450)	(4,176)	0	
TOTAL OPERATING EXPENDITURE				(2,944,241)	(2,811,796)	(180,298)	(1,191,662)	(976,423)		
CAPITAL INCOME										
WA75	70		Capital Grant Income	(26,450)	0	0	0	0	0	
TOTAL CAPITAL INCOME				(26,450)	0	0	0	0		

WASTE SERVICES - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL EXPENDITURE										
WA70			Infrastructure Waste Management	(41,134)	(920,000)	(7,105)	(465,000)	(70,080)		
	16	WAS24	Landfill Fencing	0	(150,000)	0	(100,000)	0	100,000	Timing: Delayed due to DWER approval for Licence Amendment
	16	WAS26	Davis Rd Drainage	(1,284)	(100,000)	0	(10,000)	0	0	
	16	WAS27	Cap active landfill area	(4,091)	(25,000)	0	(25,000)	(30,000)	0	
	16	WAS29	Sealing Davis Rd internal roads	(33,003)	(30,000)	0	(15,000)	0	15,000	Timing: Works to be scheduled
	16	WAS35	Active Cell preparation & progressive rehabilitation	(1,831)	(300,000)	0	(150,000)	(1,630)	148,370	Timing: Delayed due to DWER approval for Licence Amendment
	16	WAS42	Leachate Pond Project	(925)	(300,000)	(7,105)	(150,000)	(38,450)	111,550	Timing: Design invoice processed, awaiting
	16	WAS43	Davis Rd Site Water Bore	0	(15,000)	0	(15,000)	0	15,000	Timing: Awaiting Transfer Station Feasibility Study recommendations
WA71			Furniture & Equipment	(60,345)	(68,000)	0	(48,000)	0		
	16	WAS38	Hooklift Bins x 5	(36,250)	(50,000)	0	(30,000)	0	30,000	Timing: Awaiting Transfer Station Feasibility Study recommendations
	09	WAS39	2 x 20' Sea Containers for Dome Shelter	(5,545)	0	0	0	0	0	
	09	WAS40	Dome Shelter for BOMAG	(9,150)	0	0	0	0	0	
	09	WAS41	Data Weighing Pads (Pair)	(9,400)	0	0	0	0	0	
	09	WAS44	Point of Sale (POS) System	0	(6,000)	0	(6,000)	0	0	
	09	WAS46	Bin Lifter	0	(12,000)	0	(12,000)	0	12,000	Timing: Investigating options On hold pending transfer station re-design.
	09	WAS47	New Workstation - Waste Services area - MR Civic & Admin Centre	0	0	0	0	0	0	
WA72			Buildings	0	(20,000)	0	(20,000)	0		
	16	WAS45	Transportable Offices for 2 Sites	0	(20,000)	0	(20,000)	0	20,000	Timing: Awaiting Transfer Station Feasibility Study recommendations On hold pending transfer station review.
WA93			Plant & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(101,479)	(1,008,000)	(7,105)	(533,000)	(70,080)		
Business Unit Totals										
			Operating Income	4,890,517	4,927,040	53,976	4,444,862	4,542,155	0	
			Operating Expenses	(2,944,241)	(2,811,796)	(180,298)	(1,191,662)	(976,423)	215,239	
			Capital Income	(26,450)	0	0	0	0	0	
			Capital Expenditure	(101,479)	(1,008,000)	(7,105)	(533,000)	(70,080)	462,920	
TOTAL FOR BUSINESS UNIT				1,818,347	1,107,244	(133,426)	2,720,200	3,495,652	775,453	

TOWN PLANNING - Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TP79	83		Fines & Penalties	0	0	500	0	1,500	0	
TP81	84		Fees and Charges (GST free)	264,512	300,000	17,005	125,000	108,902	(16,098)	Timing: Development applications
TP87	84		Fees & Charges (GST Inc)	16,765	18,360	8,390	7,650	11,604	0	
TOTAL OPERATING INCOME				281,277	318,360	25,895	132,650	122,007		
OPERATING EXPENDITURE										
TP01	01		Salaries	(617,447)	(663,676)	(50,108)	(280,786)	(271,800)	0	
TP01	06		Accrued Leave	(78,264)	(58,046)	(4,465)	(24,558)	(24,558)	0	
TP02	02		Superannuation	(79,401)	(80,314)	(5,877)	(33,979)	(31,824)	0	
TP03	17		Consultant	0	0	0	0	0	0	
TP04	05		Training/Conferences	(15,675)	(20,620)	0	(7,217)	(9,141)	0	
TP05	03		Workers Compensation	(9,173)	(7,514)	(635)	(3,179)	(3,175)	0	
TP06	04		Protective Clothing	0	(600)	0	(300)	0	0	
TP07	16		Recruitment	(1,139)	0	(275)	0	(275)	0	
TP11	27		Mobile Telephone	(2,183)	(1,400)	(84)	(581)	(426)	0	
TP12	38		Subscriptions & Publications	(1,119)	(1,400)	0	(600)	0	0	
TP15	16		Printing & Stationery	0	(5,000)	(547)	(2,500)	(547)	0	
TP24	37		Refreshments	(596)	(1,200)	0	(510)	(745)	0	
TP25	16		Advertising	(2,314)	(1,350)	0	(750)	(1,149)	0	
TP29	16		Contract Staff	(4,790)	(10,000)	(350)	(7,000)	(3,530)	0	
TP40	10		Vehicle Operating Expenses	(27,583)	(26,112)	(2,082)	(10,880)	(12,419)	0	
TP41	08		Fringe Benefits Tax	(11,759)	(11,340)	(944)	(4,725)	(4,718)	0	
TP50	16		Special Projects	(95,690)	(199,000)	(2,923)	(98,250)	(15,265)	82,985	Timing: refer below
	16	TNP16	<i>Sustainability Initiatives</i>	<i>(69,128)</i>	<i>(63,000)</i>	<i>0</i>	<i>(26,250)</i>	<i>(8,932)</i>	<i>17,318</i>	Timing: preparation of RFQs delayed due to staff resources
	16	TNP18	<i>Developer Contributions Study</i>	<i>(13,160)</i>	<i>(15,000)</i>	<i>0</i>	<i>(15,000)</i>	<i>0</i>	<i>15,000</i>	Timing: to be reviewed
	16	TNP22	<i>Witchcliffe Wastewater Treatment Review</i>	<i>0</i>	<i>(5,000)</i>	<i>0</i>	<i>(5,000)</i>	<i>0</i>	<i>0</i>	
	16	TNP30	<i>Affordable Housing Strategy Site</i>	<i>0</i>	<i>(12,000)</i>	<i>0</i>	<i>(6,000)</i>	<i>0</i>	<i>0</i>	
	16	TNP31	<i>LPS/LPS1 Review</i>	<i>(7,493)</i>	<i>(54,000)</i>	<i>(2,923)</i>	<i>(27,000)</i>	<i>(8,361)</i>	<i>18,639</i>	Timing: Expenses less than anticipated, however likely to trend upwards over next 6 months
	16	TNP32	<i>Review of Holiday House Policy as directed by Council - 11/4/2018</i>	<i>0</i>	<i>(25,000)</i>	<i>0</i>	<i>(9,000)</i>	<i>0</i>	<i>0</i>	
	16	TNP33	<i>Finalise Climate change response plan</i>	<i>0</i>	<i>(25,000)</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>0</i>	
	16	TNP34	<i>Preparation of Bushfire Emergency Evacuation Plan Template</i>	<i>(5,909)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2,027</i>	<i>0</i>	
TOTAL OPERATING EXPENDITURE				(947,132)	(1,087,572)	(68,289)	(475,815)	(379,572)		
CAPITAL INCOME										
TP74	74		Grants/Contributions Capital	435,459	200,000	12,317	75,000	206,594	131,594	Timing: Development occurring at a higher rate than anticipated
TOTAL CAPITAL INCOME				435,459	200,000	12,317	75,000	206,594		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	281,277	318,360	25,895	132,650	122,007	0	
			Operating Expenses	(947,132)	(1,087,572)	(68,289)	(475,815)	(379,572)	96,243	
			Capital Income	435,459	200,000	12,317	75,000	206,594	131,594	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(230,397)	(569,212)	(30,077)	(268,165)	(50,972)	217,193	

LANDCARE Community Amenities										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
LC74	73		Contributions	0	0	0	0	2,541	0	
LC75	67		Operating Grant Income	1,950	25,000	0	0	17,807	17,807	
		LCG01	State NRM Community Stewardship Grants		25,000	0		0	0	
		LCG02	DPIRD - Beach Emergency Numbering (BEN) Signs Grant		0	0		17,807	17,807	Perm: Unbudgeted grant income
LC82	73		Sundry Income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				1,950	25,000	0	0	20,348		
OPERATING EXPENDITURE										
LC01	01		Salaries	(103,847)	(112,776)	(9,224)	(47,713)	(45,918)	0	
LC01	06		Accrued Leave	(13,895)	(10,246)	(838)	(4,335)	(4,609)	0	
LC02	02		Superannuation	(14,199)	(14,624)	(1,124)	(6,187)	(6,100)	0	
LC04	05		Training	(86)	(2,000)	0	(700)	(68)	0	
LC05	03		Workers Compensation	(1,454)	(1,276)	(121)	(540)	(605)	0	
LC06	04		Uniforms	(168)	0	(41)	0	(41)	0	
LC11	27		Mobile Telephone	(1,678)	(600)	(48)	(250)	(281)	0	
LC12	38		Subscriptions & Publications	0	0	0	0	0	0	
LC20	09		Equipment Repairs & Maintenance	0	0	0	0	0	0	
LC24	37		Refreshments	(182)	0	0	0	0	0	
LC25	16		Advertising	(62)	0	0	0	(278)	0	
LC29	16		Contract Services	(33,764)	0	0	0	0	0	
LC44	44		Contributions toward operations	(88,000)	(88,000)	0	(88,000)	(43,000)	45,000	Timing of invoices
LC50	16		Special Projects	(177,552)	(438,676)	(4,774)	(148,176)	(34,558)	113,618	Timing: refer below
	16	LCA18	Community Education/Enviro programs	(1,681)	(1,000)	0	(500)	(135)	0	
	16	LCA22	Management Plans for Reserves	(16,400)	(15,000)	0	(5,000)	0	0	
	16	LCA23	Reserve Management	(11,679)	(60,000)	(4,594)	(30,000)	(19,413)	10,587	Timing of works
	16	LCA36	Coastal Brushing (SWCC)	(2,226)	0	0	0	0	0	
	44	LCA37	EMF Grants - External	(74,122)	(125,676)	0	(65,676)	(9,675)	56,001	Timing: Grant assessment process underway
	16	LCA38	EMF- Internal (Budget)	0	(100,000)	0	(35,000)	0	35,000	Timing: Projects confirmed at SAC meeting 20/09/18
	16	LCA41	EMF - Woody Weeds removal & workshops	(8,943)	(10,000)	0	0	(455)	0	
	16	LCA43	EMF - Landscape Scale Rehabilitation	(16,908)	(30,000)	(180)	0	(2,462)	0	
	16	LCA44	EMF - Rain Garden Rehabilitation	(11,482)	(10,000)	0	0	(833)	0	
	16	LCA48	EMF - Local provenance seed collection	(5,000)	(5,000)	0	0	0	0	
	16	LCA49	EMF - Reserve management implementation	(9,057)	(30,000)	0	0	0	0	
	16	LCA47	EMF - Sediment Control	(12,935)	0	0	0	0	0	
	16	LCA53	EMF - Redman Brook restoration	0	(10,000)	0	0	0	0	
	16	LCA54	EMF - Threatened roadside vegetation management	0	(5,000)	0	0	0	0	
	16	LCA40	Environmental Stewardship and Grants	(7,120)	(12,000)	0	(12,000)	0	12,000	Timing: to commence later than forecast
	16	LCA50	Streams and Wetlands Fund	0	(125,000)	0	0	0	0	
	16	LCA51	Works under Bond undertaken by Shire	0	0	0	0	(1,586)	0	
	16	LCA52	Beach Emergency Numbering (BEN) Signs	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(434,887)	(668,198)	(16,170)	(295,901)	(135,458)		
CAPITAL INCOME										
LC76	70		Capital Grant Income	0	0	0	0	0		
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	1,950	25,000	0	0	20,348	20,348	
			Operating Expenses	(434,887)	(668,198)	(16,170)	(295,901)	(135,458)	160,443	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(432,937)	(643,198)	(16,170)	(295,901)	(115,111)	180,790	

COMMUNITY BUILDINGS - Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
HA82	84		Sundry Income	3,922	0	214	0	1,065	0	
TOTAL OPERATING INCOME				16,611	0	214	0	1,065		
OPERATING EXPENDITURE										
HA01	01		Salaries	(125,801)	(170,016)	(10,092)	(71,930)	(58,527)	13,403	Perm: Recruitment of new employee underway
HA01	06		Accrued Leave	(16,118)	(17,744)	(1,365)	(7,507)	(7,507)	0	
HA02	02		Superannuation	(19,215)	(22,880)	(1,629)	(9,680)	(9,245)	0	
HA03	17		Consultants	(21,272)	(40,000)	(1,018)	(10,000)	(4,570)	0	
HA04	05		Training	(3,210)	(3,520)	0	(1,232)	(1,757)	0	
HA05	03		Workers Compensation	(1,830)	(1,950)	(165)	(825)	(825)	0	
HA07	07		Recruitment	0	0	0	0	(1,163)	0	
HA06	04		Protective Clothing	(131)	(450)	0	(450)	0	0	
HA11	27		Mobile Telephone	(2,154)	(3,600)	(95)	(1,500)	(484)	0	
HA12	38		Subscriptions & Publications	0	(673)	0	(673)	(500)	0	
HA17	09		Consumables	(109)	(200)	0	(200)	0	0	
HA20	15		Equipment Repairs & Maintenance	(53)	(200)	0	(200)	0	0	
HA25	19		Advertising	0	(500)	0	(500)	(357)	0	
HA27	16		Insurance Claims	(12,688)	0	0	0	0	0	
HA40	08		Vehicle Operating Expenses	(9,437)	(10,800)	(969)	(4,500)	(5,781)	0	
HA41	08		Fringe Benefits Tax	(1,769)	(2,100)	(176)	(875)	(878)	0	
HA28			Community Building Maintenance	(481,103)	(489,273)	(56,834)	(203,570)	(157,743)	45,827	Timing: Reactive maintenance not required
HA29			Community Building Cleaning	(422,579)	(436,479)	(29,080)	(169,675)	(153,119)	0	
HA50	16		Special Projects	(58,835)	(70,000)	0	(60,000)	(45,448)	0	
		CBS109	ACM (asbestos) monitoring and management	(28,835)	(25,000)	0	(15,000)	(448)	14,552	Timing: Works yet to be commissioned
		CBS141	Community Resource Centre building renewal	(30,000)	(45,000)	0	(45,000)	(45,000)	0	
HA90			Profit (Loss) on disposal of assets	(23,626)	0	0	0	0	0	
HA98			Depreciation	(677,909)	(684,000)	(55,908)	(285,000)	(285,131)	0	
TOTAL OPERATING EXPENDITURE				(1,877,839)	(1,954,385)	(157,329)	(828,317)	(733,035)		
CAPITAL INCOME										
HA74	74		Contributions for Asset Development	0	0	0	0	0	0	
HA75	70		Grants for Development of Assets	2,500,000	4,155,268	0	1,600,000	0	(1,600,000)	
	70	HIG09	Grant for Cultural Centre	2,500,000	3,750,000	0	1,600,000	0	(1,600,000)	Timing: Grant drawdowns dependent on expenditure and grant conditions
	70	HIG11	Lotterywest Grant for Cowaramup Hall	0	405,268	0	0	0	0	
TOTAL CAPITAL INCOME				2,500,000	4,155,268	0	1,600,000	0		
CAPITAL EXPENDITURE										
HA88	16		Land and Buildings	(2,232,836)	(10,289,595)	(718,382)	(3,452,423)	(1,947,084)		
	16	CBS95	Cultural Centre Redevelopment	(1,000,404)	(8,463,390)	(701,507)	(2,911,656)	(1,649,427)	1,262,229	Timing: construction cash flow revised and varies to version used for budget profile
	16	CBS131	BM 1052 Margaret River Cultural Centre - Power upgrade - include carryover (\$30k) from CBS114	(42,941)	(75,000)	0	0	0	0	
	16	CBS132	BM 4014 Margaret River Rivermouth Toilet Block - Upgrade septic system, relocate leach drains and upgrade male toilets	0	(80,000)	(2,263)	(80,000)	(55,335)	24,665	Permanent: Works completed under budget

COMMUNITY BUILDINGS - Recreation and Culture										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
	16	CBS142	Western Pavillion works - replace existing glass with compliant safety glass	(8,592)	0	0	0	0	0	
	16	CBS143	Augusta Recreation Centre asbestos removal & reinstatement	(395,550)	(395,000)	(12,952)	(395,000)	(213,637)	181,363	Perm: Underspend due to adjusted carryover
	16	CBS144	Margaret River Football Club asbestos removal & reinstatement	(327,110)	0	0	0	0	0	
	16	CBS145	Augusta Bowling Club asbestos removal and reinstatement	(117,294)	(42,167)	0	(42,167)	(16,704)	25,463	Timing: Quotes sought for completion of works
	16	CBS146	Turner Caravan Park asbestos removal and reinstatement	(2,894)	(38,000)	0	0	0	0	
	16	CBS147	Upgrade of Fearn Ave toilet block	(286,120)	0	0	0	0	0	
	16	CBS148	Augusta Cenntennial Hall Foyer and Green Room Carpet replacment	(2,318)	0	0	0	0	0	
	16	CBS149	Rotary Park toilet renewal	(8,480)	0	0	0	0	0	
	16	CBS150	Zone Room commercial grease trap	(11,246)	0	0	0	0	0	
	16	CBS151	Cowaramup Hall - various works, incl. connection to	(29,886)	(830,450)	(1,661)	(8,600)	(11,981)	0	
	16	CBS152	Zone Room Kiosk services upgrades	0	0	0	0	0	0	
	16	CBS153	Zone Room painting	0	(5,000)	0	(5,000)	0	0	
	16	CBS154	Cultural Centre Fly Tower works to prevent fretting	0	(110,000)	0	0	0	0	
	16	CBS155	Old Settlement Blacksmith Shed Roof Replacement	0	(10,000)	0	(10,000)	0	0	
	16	CBS156	MR Karate Club floor replacement	0	(35,000)	0	0	0	0	
	16	CBS157	MR CRC Asbestos Removal as per 15 year ACM Removal Plan	0	(24,000)	0	0	0	0	
	16	CBS158	Gnarabup Toilet renewal works	0	(70,000)	0	0	0	0	
	16	CBS159	Asbestos removal and replacement works	0	(111,588)	0	0	0	0	
HA89	16		Infrastructure	(42,168)	(55,000)	0	0	0	0	
	16	CBS140	Fire Hydrant for Aquatic Centre	(42,168)	(55,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(2,275,004)	(10,344,595)	(718,382)	(3,452,423)	(1,947,084)		
Business Unit Totals										
			Operating Income	16,611	0	214	0	1,065	0	
			Operating Expenses	(1,877,839)	(1,954,385)	(157,329)	(828,317)	(733,035)	95,282	
			Capital Income	2,500,000	4,155,268	0	1,600,000	0	(1,600,000)	
			Capital Expenditure	(2,275,004)	(10,344,595)	(718,382)	(3,452,423)	(1,947,084)	1,505,339	
TOTAL FOR BUSINESS UNIT				(1,636,232)	(8,143,712)	(875,498)	(2,680,740)	(2,679,054)	0	

MARGARET RIVER RECREATION CENTRE - Recreation and Culture							
DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME							
Operating Grants	25,973	23,000	0	0	0	0	
Insurance Claim Payout	4,386	0	0	0	0	0	
Sundry Income	2,286	2,500	0	2,500	1,818	0	
Sales - Café and Kiosk	118,603	128,900	10,455	54,800	53,248	0	
Fees and Charges	651,262	675,500	65,609	276,500	307,907	31,407	Timing: Dept of Education invoicing
TOTAL OPERATING INCOME	802,510	829,900	76,064	333,800	362,973		
OPERATING EXPENDITURE							
Salaries	(881,222)	(872,520)	(77,561)	(369,143)	(385,974)	0	
Accrued Leave	(113,039)	(67,404)	(5,185)	(28,517)	(28,517)	0	
Superannuation	(96,780)	(99,334)	(8,234)	(42,026)	(43,209)	0	
Consultant	(16,175)	0	0	0	0	0	
Training	(18,579)	(25,012)	(1,040)	(8,754)	(6,717)	0	
Workers Compensation	(11,666)	(9,776)	(827)	(4,136)	(4,135)	0	
Protective Clothing	(3,660)	(6,000)	(975)	(3,750)	(4,605)	0	
Recruitment Expenses	(3,165)	0	(635)	0	(3,124)	0	
Telephone	(318)	(504)	0	(210)	(2,255)	0	
Mobile Telephone	(4,118)	(3,560)	(215)	(2,300)	(843)	0	
Subscriptions/Publicatns	(19,475)	(21,354)	(3,135)	(9,355)	(7,698)	0	
Printing & Stationery	0	(1,200)	0	(500)	0	0	
Consumables	(24,655)	(24,310)	(1,318)	(11,435)	(7,792)	0	
Equipment Lease/rent	(60,087)	(56,000)	(13,453)	(28,000)	(28,884)	0	
Equip Repairs & Maint	(49,757)	(60,050)	(3,951)	(37,950)	(23,966)	13,984	Timing: reactive
Refreshments & Receptions	(479)	(1,000)	0	(500)	0	0	
Advertising	(14,708)	(16,680)	(1,951)	(6,825)	(6,354)	0	
Insurance Claims	(4,386)	0	0	0	0	0	
Building Maintenance	(84,309)	(98,542)	(1,078)	(36,898)	(21,712)	15,186	Timing: reactive
Building Operations	0	(63,600)	(3,271)	(26,800)	(15,293)	11,507	Timing: reactive
Contract Services	(73,868)	(14,880)	(400)	(6,460)	(4,847)	0	
Chemicals	(21,062)	(26,075)	(1,536)	(11,880)	(10,897)	0	
Utilities	(163,321)	(195,900)	(16,765)	(85,550)	(96,452)	(10,902)	Timing: Seasonal
Utilities - Water	(35,065)	(38,500)	0	(12,250)	(10,878)	0	
Vehicle Operating Exps	(7,203)	(6,960)	(490)	(2,900)	(2,883)	0	
Fringe Benefits Tax	(174)	(600)	(58)	(250)	(291)	0	
Café Expenses	(34,205)	(35,000)	(1,781)	(15,000)	(15,250)	0	
Kiosk Stock	(51,122)	(55,500)	(2,626)	(23,125)	(16,899)	0	
Special Projects	(38,087)	(55,500)	(5,453)	(38,500)	(8,268)	30,232	Timing: Projects to commence Dec
Non-Capital Equipment	(39,098)	(36,033)	(3,079)	(23,783)	(17,476)	0	
Profit (Loss) on Disposal of Assets	(147,505)	0	0	0	0	0	
Depreciation	(351,213)	(373,404)	(27,899)	(155,585)	(142,337)	0	
TOTAL OPERATING EXPENDITURE	(2,368,501)	(2,265,198)	(182,915)	(992,382)	(917,556)		
CAPITAL INCOME							
Grants for Development of Assets	0	0	0	0	0	0	
Proceeds from Disposal of Assets	909	0	0	0	0	0	
TOTAL CAPITAL INCOME	909	0	0	0	0		
CAPITAL EXPENDITURE							
Purchase of Asset	(434,034)	(75,000)	(3,885)	(42,000)	(11,749)	30,251	
- Fitness Centre	0	(7,000)	0	(7,000)	0	0	
- Aquatic Centre	(418,144)	(53,000)	(3,885)	(20,000)	(11,749)	0	
- Indoor Rec Centre	(15,890)	(15,000)	0	(15,000)	0	15,000	Timing: Delayed due to change of scope and requirements. Projects postponed until 2019.
TOTAL CAPITAL EXPENDITURE	(434,034)	(75,000)	(3,885)	(42,000)	(11,749)		
Business Unit Totals							
Operating Income	802,510	829,900	76,064	333,800	362,973	0	
Operating Expenses	(2,368,501)	(2,265,198)	(182,915)	(992,382)	(917,556)	0	
Capital Income	909	0	0	0	0	0	
Capital Expenditure	(434,034)	(75,000)	(3,885)	(42,000)	(11,749)	30,251	
TOTAL FOR BUSINESS UNIT	(1,999,116)	(1,510,298)	(110,737)	(700,582)	(566,333)	134,249	

INDOOR SPORTS										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
IR72	73		Insurance Claim Payout	4,386	0	0	0	0	0	
IR75	67		Grants Operating	22,973	23,000	0	0	0	0	
IR81	84		Sundry Income	2,286	2,500	0	2,500	1,818	0	
IR82	84		Sales - Cafe	68,427	68,900	6,281	29,100	33,334	0	
IR83	84		Sales - Kiosk	50,175	60,000	4,174	25,700	19,914	0	
IR87	84		Fees and Charges	121,652	126,000	7,959	50,000	60,388	10,388	Timing: DoE Invoicing
TOTAL OPERATING INCOME				269,901	280,400	18,414	107,300	115,454		
OPERATING EXPENDITURE										
IR01	01		Salaries	(174,178)	(190,216)	(15,611)	(80,476)	(82,058)	0	
IR01	06		Accrued Leave	(12,662)	(13,910)	(1,070)	(5,885)	(5,885)	0	
IR02	02		Superannuation	(22,186)	(23,116)	(1,713)	(9,780)	(9,529)	0	
IR03	16		Consultant	(2,775)	0	0	0	0	0	
IR04	05		Training	(1,612)	(4,520)	0	(1,582)	(1,580)	0	
IR05	03		Workers Compensation	(2,243)	(2,120)	(179)	(897)	(895)	0	
IR06	04		Protective Clothing	(735)	(2,000)	0	(1,000)	(859)	0	
IR07	07		Recruitment	(1,380)	0	(190)	0	(190)	0	
IR10	27		Telephone	(318)	(504)	0	(210)	(2,255)	0	
IR11	27		Mobile Telephone	(4,118)	(3,560)	(215)	(2,300)	(843)	0	
IR12	38		Subscriptions and Publications	(2,570)	(3,100)	(1,151)	(500)	(1,151)	0	
IR17	09		Consumables	(11,673)	(8,600)	(313)	(3,585)	(3,769)	0	
IR19	16		Software Licences	0	0	0	0	0	0	
IR20	15		Equipment Repairs and Maintenance	(15,746)	(17,050)	(803)	(7,450)	(4,078)	0	
IR24	37		Refreshments and Receptions	(479)	(1,000)	0	(500)	0	0	
IR25	19		Advertising	(5,568)	(7,200)	(561)	(3,000)	(4,964)	0	
IR27	16		Insurance Claim	(4,386)	0	0	0	0	0	
IR28	16		Building Maintenance	(27,576)	(49,620)	(1,078)	(12,950)	(11,305)	0	
IR29	16		Contract Services	(63,997)	(6,240)	0	(2,860)	(947)	0	
IR30	21		Chemicals	(349)	0	0	0	0	0	
IR35	25		Electricity Charges	(12,452)	(11,400)	(744)	(4,550)	(3,771)	0	
IR35	26		Water Charges	(397)	(500)	0	(250)	(335)	0	
IR36	16		Building Operations	0	(61,800)	(3,076)	(25,900)	(14,385)	11,515	Timing/Perm: Cleaning invoices and savings
IR40	98		Vehicle Operating Expenses	(7,203)	(6,960)	(490)	(2,900)	(2,883)	0	
IR41	08		Fringe Benefits Tax	(174)	(600)	(58)	(250)	(291)	0	
IR48	22		Cafe Stock	(34,205)	(35,000)	(1,781)	(15,000)	(15,041)	0	
IR49	22		Kiosk Stock	(51,122)	(55,500)	(2,626)	(23,125)	(16,899)	0	
IR50	16		Special Projects	(36,096)	(43,000)	(5,130)	(26,000)	(7,946)	18,054	Timing: Sports Masterplan project postponed until 2019
	16	IRS01	Kidsport Applications	(35,959)	(23,000)	(5,130)	(6,000)	(6,470)	0	
	16	IRS02	Trophies and Promotional Items	(136)	0	0	0	0	0	
	16	IRS03	Sports Masterplan	0	(20,000)	0	(20,000)	0	20,000	Timing: Postponed until 2019
	16	IRS04	Sportscourts Structural Engineering Report	0	0	0	0	(1,476)	0	
IR58	12		Non-Capital Equipment	(11,638)	(13,900)	(1,664)	(7,450)	(8,506)	0	
IR90			Profit (Loss) on Sale of Assets	27	0	0	0	0	0	
IR98	51		Depreciation	(126,869)	(144,000)	(10,333)	(60,000)	(52,780)	0	

INDOOR SPORTS										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
			Café	(88,328)	(67,554)	(7,119)	(29,700)	(35,671)	0	
IC01	01		Café Salaries	(68,646)	(49,960)	(5,214)	(21,137)	(27,326)	0	
IC01	06		Café Accrued Leave	(3,765)	(2,900)	(223)	(1,227)	(1,227)	0	
IC02	02		Café Superannuation	(10,031)	(6,748)	(678)	(2,855)	(4,072)	0	
IC05	03		Café Workers Compensation	(626)	(546)	(47)	(231)	(235)	0	
IC12	38		Café Licences & Fees	0	0	0	0	(209)	0	
IC17	09		Café Consumables	(5,260)	(7,400)	(956)	(4,250)	(2,602)	0	
TOTAL OPERATING EXPENDITURE				(723,008)	(772,970)	(55,905)	(328,100)	(288,816)		
CAPITAL INCOME										
IR91	95		Proceeds from Sale of Assets	909	0	0	0	0	0	
TOTAL CAPITAL INCOME				909	0	0	0	0		
CAPITAL EXPENDITURE										
IR88	55		Buildings	0	(15,000)	0	(15,000)	0	15,000	Timing: Delayed due to change of scope and requirements. Projects postponed until 2019.
	16	IRC003	Basketball kiosk conversion	0	(5,000)	0	(5,000)	0	0	
	16	IRC004	Upgrade dry change rooms	0	(10,000)	0	(10,000)	0	0	
IR93	55		Plant & Equipment	0	0	0	0	0	0	
IR97	55		Furniture & Equipment	(15,890)	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(15,890)	(15,000)	0	(15,000)	0		
Business Unit Totals										
			Operating Income	269,901	280,400	18,414	107,300	115,454	0	
			Operating Expenses	(723,008)	(772,970)	(55,905)	(328,100)	(288,816)	39,284	
			Capital Income	909	0	0	0	0	0	
			Capital Expenditure	(15,890)	(15,000)	0	(15,000)	0	15,000	
TOTAL FOR BUSINESS UNIT				(468,088)	(507,570)	(37,491)	(235,800)	(173,362)	62,438	

AQUATIC CENTRE										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
AC87	81		Fees and Charges	251,519	253,500	33,975	103,500	127,874	24,374	Timing: invoicing spread
AC76	67		Operating Grant Income	0	0	0	0	0	0	
TOTAL OPERATING INCOME				251,519	253,500	33,975	103,500	127,874		
OPERATING EXPENDITURE										
AC01	01		Salaries	(402,349)	(384,630)	(34,393)	(162,728)	(177,271)	0	
AC01	06		Accrued Leave	(74,831)	(32,954)	(2,535)	(13,942)	(13,942)	0	
AC02	02		Superannuation	(43,872)	(41,364)	(3,872)	(17,500)	(20,524)	0	
AC03	17		Consultant	(13,400)	0	0	0	0	0	
AC04	05		Training	(9,500)	(12,826)	(360)	(4,489)	(2,833)	0	
AC05	03		Workers Compensation	(5,777)	(4,354)	(368)	(1,842)	(1,840)	0	
AC06	04		Protective Clothing/Uniform	(1,975)	(2,500)	(975)	(2,000)	(3,761)	0	
AC07	07		Recruitment	(901)	0	(145)	0	(782)	0	
AC12	38		Subscriptions and Publications	(120)	(855)	(400)	(855)	(400)	0	
AC15	13		Printing and Stationary	0	(1,200)	0	(500)	0	0	
AC17	09		Consumables	(5,948)	(6,040)	(48)	(2,520)	(1,173)	0	
AC20	15		Equipment Repairs and Maintenance	(28,405)	(33,000)	(1,078)	(25,500)	(15,983)	0	
AC25	19		Advertising	(3,513)	(3,000)	(680)	(1,250)	(680)	0	
AC27	09		Insurance Claims	0	0	0	0	0	0	
AC28	09		Building Maintenance	(50,303)	(36,000)	0	(15,000)	(9,967)	0	
AC29	16		Contract Services	(4,389)	0	0	0	0	0	
AC30	21		Chemicals	(20,714)	(26,075)	(1,536)	(11,880)	(10,897)	0	
AC35	25		Utilities - Electricity & Energy	(150,869)	(184,500)	(16,021)	(81,000)	(92,681)	(11,681)	Timing: Seasonal/to be reviewed
AC35	26		Utilities - Water	(34,668)	(38,000)	0	(12,000)	(10,543)	0	
AC36	16		Building Operations	0	(1,800)	(40)	(900)	(753)	0	
AC50	16		Special Projects	0	(12,500)	0	(12,500)	0	12,500	Timing: Masterplan due April 19
	16	ACS001	Master plan for LTS/Hydrotherapy pool	0	(7,500)	0	(7,500)	0	0	
	16	ACS002	Roof renovation / repair consultant	0	(5,000)	0	(5,000)	0	0	
AC58	12		Non-Capital Equipment	(4,986)	(5,100)	(1,233)	(2,650)	(2,408)	0	
AC90	50		Profit/Loss on Disposal of Assets	(147,533)	0	0	0	0	0	
AC98	51		Depreciation	(222,559)	(227,004)	(17,423)	(94,585)	(88,827)	0	
TOTAL OPERATING EXPENDITURE				(1,226,612)	(1,053,702)	(81,108)	(463,641)	(455,264)		
CAPITAL INCOME										
AC75	70		Capital Grant Income	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
AC88	16		Buildings	(8,756)	(33,000)	(3,136)	0	(8,000)	0	
	16	ACC006	Replacement Tile floor in eating area	0	(25,000)	0	0	0	0	
	16	ACC007	Additional Beam seating in aquatic centre	0	(8,000)	(3,136)	0	(8,000)	0	
AC93	55		Plant & Equipment	(409,388)	0	0	0	0	0	
AC97	55		Furniture & Equipment	0	(20,000)	(749)	(20,000)	(3,749)	16,251	
	09	ACC008	Pool Inflatable	0	(13,500)	0	(13,500)	0	13,500	Timing: Ordered
	09	ACC009	Replacement Lane Ropes (Asset#60)	0	(6,500)	0	(6,500)	0	0	
	09	ACC010	Chlorine gas emergency shut down system	0	0	(749)	0	(3,749)	0	
TOTAL CAPITAL EXPENDITURE				(418,144)	(53,000)	(3,885)	(20,000)	(11,749)		
Business Unit Totals										
			Operating Income	251,519	253,500	33,975	103,500	127,874	24,374	
			Operating Expenses	(1,226,612)	(1,053,702)	(81,108)	(463,641)	(455,264)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(418,144)	(53,000)	(3,885)	(20,000)	(11,749)	0	
TOTAL FOR BUSINESS UNIT				(1,393,237)	(853,202)	(51,018)	(380,141)	(339,140)	41,001	

GROUP FITNESS and GYM										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
FC75	67		Operating Grant Income	3,000	0	0	0	0	0	
	67	FCI002	International Day of People with Disability	0	0	0	0	0	0	
FC87	84		Fees and Charges	278,091	296,000	23,675	123,000	119,645	0	
TOTAL OPERATING INCOME				281,091	296,000	23,675	123,000	119,645		
OPERATING EXPENDITURE										
FC01	01		Salaries	(236,048)	(247,714)	(22,343)	(104,802)	(99,320)	0	
FC01	06		Accrued Leave	(21,781)	(17,640)	(1,357)	(7,463)	(7,463)	0	
FC02	02		Superannuation	(20,691)	(28,106)	(1,971)	(11,891)	(9,085)	0	
FC04	05		Training	(7,466)	(7,666)	(680)	(2,683)	(2,303)	0	
FC05	03		Workers Compensation	(3,020)	(2,756)	(233)	(1,166)	(1,165)	0	
FC06	04		Uniforms	(950)	(1,500)	0	(750)	15	0	
FC07	07		Recruitment	(884)	0	(299)	0	(2,152)	0	
FC12	38		Subscriptions, Publications & Memberships	(16,786)	(17,399)	(1,584)	(8,000)	(6,147)	0	
FC17	09		Consumables	(1,774)	(2,270)	0	(1,080)	(248)	0	
FC18	20		Equipment lease/rental	(60,087)	(56,000)	(13,453)	(28,000)	(28,884)	0	
FC19	16		Software Licence	0	0	0	0	0	0	
FC20	15		Equipment Repairs and Maint	(5,606)	(10,000)	(2,070)	(5,000)	(3,906)	0	
FC25	19		Advertising	(5,627)	(6,480)	(710)	(2,575)	(710)	0	
FC28	09		Building Maintenance	(6,430)	(12,922)	0	(8,948)	(440)	0	
FC29	16		Contract Services	(5,483)	(8,640)	(400)	(3,600)	(3,900)	0	
FC36	16		Building Operations	0	0	(155)	0	(155)	0	
FC50			Special Projects	(1,991)	0	(323)	0	(323)	0	
		FCE002	International Day of People with Disability	0	0	(323)	0	(323)	0	
FC58	12		Minor Equipment	(22,473)	(17,033)	(181)	(13,683)	(6,561)	0	
FC98	51		Depreciation	(1,785)	(2,400)	(143)	(1,000)	(729)	0	
TOTAL OPERATING EXPENDITURE				(418,882)	(438,526)	(45,902)	(200,641)	(173,475)		
CAPITAL INCOME										
FC76	70		Capital Grant Income	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
FC89	55		Building	0	0	0	0	0	0	
FC93	56		Plant & Equipment	0	0	0	0	0	0	
FC97	56		Furniture & Equipment	0	(7,000)	0	(7,000)	0	0	
		FCC001	Rehab Pulley Machine	0	(7,000)	0	(7,000)	0	0	
TOTAL CAPITAL EXPENDITURE				0	(7,000)	0	(7,000)	0		
Business Unit Totals										
			Operating Income	281,091	296,000	23,675	123,000	119,645	0	
			Operating Expenses	(418,882)	(438,526)	(45,902)	(200,641)	(173,475)	27,166	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	(7,000)	0	(7,000)	0	0	
TOTAL FOR BUSINESS UNIT				(137,791)	(149,526)	(22,228)	(84,641)	(53,831)	30,810	

CULTURAL CENTRE										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
CC74	73		Contributions and Reimbursements	8,280	1,300	0	0	0	0	
CC82			Sundry Income	0	0	3,500	0	3,500	0	
TOTAL OPERATING INCOME				8,280	1,300	3,500	0	3,500		
OPERATING EXPENDITURE										
CC20	15		Equipment Repairs & Maintenance	0	(5,000)	0	0	0	0	
CC21	16		Removal and Relocation Expenses	(18,380)	(15,500)	0	(2,500)	(6,545)	0	
CC28	16		Building & Grounds Maintenance	(777)	0	0	0	0	0	
CC29	16		Contract Services - Arts Margaret River Management Fee	(244,307)	(246,507)	0	(246,507)	(245,281)	0	
CC35	25		Utilities	(6,579)	(1,300)	0	0	0	0	
CC90			Profit/(Loss) on disposal of asset	(1,277,411)	0	(10,471)	0	(10,471)	(10,471)	Perm: Loss on sale of Raked Seating
CC98	51		Depreciation	(205,883)	(210,000)	(11,590)	(87,500)	(75,417)	12,083	Perm: Less depn due to part disposal of building
TOTAL OPERATING EXPENDITURE				(1,753,337)	(478,307)	(22,060)	(336,507)	(337,714)		
CAPITAL INCOME										
CC75	70		Capital Grant Income	0	0	0	0	0	0	
CC91	95		Proceeds of Disposal of Assets	0	0	0	0	2,000	0	
TOTAL CAPITAL INCOME				0	0	0	0	2,000		
CAPITAL EXPENDITURE										
CC88	55		Buildings	0	0	0	0	0	0	
CC93	55		Plant & Equipment	0	0	0	0	0	0	
CC97	16		Furniture & Equipment	0	(70,000)	0	0	0	0	
	16	CCC01	Cultural Centre Kitchen Equipment	0	(20,000)	0	0	0	0	
	16	CCC02	Cultural Centre Furnishings	0	(50,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	(70,000)	0	0	0		
Business Unit Totals										
			Operating Income	8,280	1,300	3,500	0	3,500	0	
			Operating Expenses	(1,753,337)	(478,307)	(22,060)	(336,507)	(337,714)	0	
			Capital Income	0	0	0	0	2,000	0	
			Capital Expenditure	0	(70,000)	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(1,745,057)	(547,007)	(18,560)	(336,507)	(332,214)	0	

AUGUSTA RECREATION										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
AR87	84		Fees and Charges	29,460	41,500	2,560	18,000	13,505	0	
TOTAL OPERATING INCOME				29,460	41,500	2,560	18,000	13,505		
OPERATING EXPENDITURE										
AR01	01		Salaries	(19,883)	(23,790)	(1,529)	(10,065)	(8,412)	0	
AR01	06		Accrued Leave	(1,040)	(1,130)	(87)	(478)	(478)	0	
AR02	02		Superannuation	(1,988)	(2,458)	(153)	(1,040)	(688)	0	
AR03	17		Consultant	(5,635)	0	0	0	0	0	
AR05	03		Workers Compensation	(288)	(260)	(22)	(110)	(110)	0	
AR17	09		Consumables	(1,860)	(2,500)	0	(1,250)	(1,716)	0	
AR18	15		Equipment Leasing	0	(16,800)	0	(7,000)	0	0	
AR20	15		Equipment Repairs & Maintenance	(5,538)	(6,000)	0	(2,500)	(1,093)	0	
AR25	19		Advertising	(968)	(7,630)	(341)	(6,450)	(455)	0	
AR28	16		Building Maintenance	(18,158)	(27,400)	(333)	(21,000)	(2,450)	18,550	Timing: Reactive
AR29	16		Contract Services	(3,852)	0	0	0	0	0	
AR30	21		Chemicals	(1,838)	(2,450)	0	(1,050)	(142)	0	
AR35	25		Utilities	(8,236)	(8,400)	(868)	(3,500)	(4,271)	0	
AR36	16		Building Operations	0	(7,200)	(202)	(3,000)	(5,497)	0	
AR50	16		Special Projects	0	(8,500)	0	0	(56)	0	
	16	ARS01	Augusta Civic Park Masterplan	0	(8,500)	0	0	(56)	0	
AR58	12		Minor Equipment	(2,865)	(4,600)	(50)	(3,550)	(3,722)	0	
AR90	50		Loss on Disposal of Assets	(26,040)	0	0	0	0	0	
AR98	51		Depreciation	(46,404)	(48,396)	(3,207)	(20,165)	(16,357)	0	
TOTAL OPERATING EXPENDITURE				(144,593)	(167,514)	(6,793)	(81,158)	(45,446)		
CAPITAL INCOME										
AR75	70		Capital Grants	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
AR88	55		Land and Buildings	(50,840)	(13,500)	0	(13,500)	0	13,500	Timing: RFQs to be prepared in Feb 2019
	16	ARB02	Storage Shed for Football & Cricket clubs	0	(8,500)	0	(8,500)	0	0	
	16	ARB03	Repaint Croquet/Tennis Clubrooms and install safety glass doors	0	(5,000)	0	(5,000)	0	0	
AR89	55		Infrastructure	0	(10,000)	0	0	0	0	
	16	ARB04	Tennis Club Fencing	0	(10,000)	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(50,840)	(23,500)	0	(13,500)	0		
Business Unit Totals										
			Operating Income	29,460	41,500	2,560	18,000	13,505	0	
			Operating Expenses	(144,593)	(167,514)	(6,793)	(81,158)	(45,446)	35,712	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(50,840)	(23,500)	0	(13,500)	0	13,500	
				(165,973)	(149,514)	(4,233)	(76,658)	(31,942)	44,716	

GLOUCESTER PARK										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
GP72	73		Insurance claim payout	0	0	0	0	0	0	
GP86	80		Reimbursements	28,535	33,000	1,401	13,000	12,448	0	
GP87	84		Fees and Charges	44,640	41,500	2,585	35,750	29,074	0	
TOTAL OPERATING INCOME				73,174	74,500	3,986	48,750	41,521		
OPERATING EXPENDITURE										
GP03	17		Consultant	(26,120)	0	0	0	0	0	
GP20	15		Equipment Repairs and Maintenance	(19,897)	0	0	0	(96)	0	
GP26	16		Building Operations	0	(3,000)	0	(1,250)	0	0	
GP27	09		Insurance Claims	0	0	0	0	0	0	
GP28	15		Building Maintenance	(9,191)	(10,300)	0	(5,750)	(486)	0	
GP30	09		Line Marking Paint	(3,797)	(5,000)	0	(2,000)	(689)	0	
GP29	16		Contract Services	(460)	0	0	0	0	0	
GP35	25		Utilities	(33,850)	(42,500)	(2,850)	(18,000)	(13,855)	0	
GP36	16		Infrastructure Maintenance	0	(17,500)	0	(500)	(90)	0	
GP50	16		Special Projects	0	(28,000)	0	(18,000)	(2,213)	15,787	Timing of projects
	16	GPP01	Western Pavilion Planning	0	(8,000)	0	(8,000)	(1,275)	0	
	16	GPP02	Masterplan Stage 1 Reporting	0	(20,000)	0	(10,000)	(938)	0	
GP58	16		Non-Capital Equipment	(2,600)	0	0	0	0	0	
GP90			Profit (Loss) on Disposal of Assets	(33,288)	0	0	0	0	0	
GP98	51		Depreciation	(127,763)	(128,004)	(11,174)	(53,335)	(56,988)	0	
TOTAL OPERATING EXPENDITURE				(256,965)	(234,304)	(14,024)	(98,835)	(74,416)		
CAPITAL INCOME										
GP74	74		Grants and Contributions	13,030	0	0	0	0	0	
GP91	95		Proceeds on disposal of assets	233,500	0	0	0	0	0	
TOTAL CAPITAL INCOME				246,530	0	0	0	0		
CAPITAL EXPENDITURE										
GP88	16		Land and Buildings	(38,535)	0	0	0	0	0	
GP89	16		Infrastructure	(253,308)	(49,000)	(410)	(49,000)	(410)	48,590	
		GPS025	Margaret River Bowling Club greens	(246,530)	0	0	0	0	0	
		GPS027	Cowaramup Oval Cricket Pitch replacement	(4,678)	0	0	0	0	0	
		GPS028	Replacement Fence Western Oval	0	(21,000)	0	(21,000)	0	21,000	Timing: Deferred to March 2019
		GPS029	Cowaramup BMX Club Track Upgrade	0	(18,000)	0	(18,000)	0	18,000	Timing: Project to commence Dec/Jan grant successful December 1
		GPS031	Player Boxes for Seating LWO	0	(10,000)	0	(10,000)	0	0	
		GPS032	MRYP fence realignment (football oval)	(2,100)	0	0	0	0	0	
		GPS033	Flag pole & Windsock (Aquatic Centre)	0	0	(410)	0	(410)	0	
GP93	55		Plant & Equipment	0	0	0	0	0	0	
GP97	16		Furniture & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				(291,843)	(49,000)	(410)	(49,000)	(410)		
Business Unit Totals										
			Operating Income	73,174	74,500	3,986	48,750	41,521	0	
			Operating Expenses	(256,965)	(234,304)	(14,024)	(98,835)	(74,416)	24,419	
			Capital Income	246,530	0	0	0	0	0	
			Capital Expenditure	(291,843)	(49,000)	(410)	(49,000)	(410)	48,590	
TOTAL FOR BUSINESS UNIT				(229,104)	(208,804)	(10,448)	(99,085)	(33,305)	65,780	

PARKS and GARDENS - Recreation and Culture										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
GD72	73		Insurance claim payout	1,475	0	0	0	0	0	
GD74	73		Contributions - Operating	4,360	4,400	0	4,400	3,517	0	
	73	GDG06	Other Contributions to Assets	4,360	4,400	0	4,400	0	0	
	73	GDG24	Rotary Club contribution to Rotary Park works	0	0	0	0	3,517	0	
GD82	84		Sundry Income	0	0	0	0	0	0	
		GDI82	Sundry Income	0	0	0	0	0	0	
GD90	94		Profit on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING INCOME				5,835	4,400	0	4,400	3,517		
OPERATING EXPENDITURE										
GD52			Reserve Maintenance	(1,624,052)	(1,580,842)	(164,803)	(634,434)	(541,630)	92,804	Timing: refer below
		RGP1	Gloucester Park Surrounds	(98,973)	(66,600)	(6,324)	(26,640)	(35,121)	0	
		RGP2	Western Playing Fields	(50,143)	(57,363)	(5,067)	(23,905)	(15,322)	0	
		RGP3	Nippers Oval	(28,665)	(19,442)	(1,606)	(9,723)	(8,716)	0	
		RGP4	AMR Football/Playground Area	(1,313)	(2,400)	0	(1,000)	(1,117)	0	
		RGP5	Main Oval	(47,005)	(33,163)	(1,394)	(14,205)	(8,856)	0	
		RGP6	Skate Park & Surrounds	(7,021)	(50,001)	(1,689)	(20,835)	(7,838)	12,997	Perm: underspend this year due to new facilities
		RMR01	MR Townsite Area Gardens - Reserves Maintenance	(368,797)	(383,041)	(35,390)	(159,600)	(113,792)	45,808	Timing: Natural areas maintenance & staff diverted to storm damage.
		RMR02	Prevelly/Gnarabup Townsite Gardens - Reserves Maintenance	(66,800)	(49,812)	(13,633)	(20,755)	(28,456)	0	
		RMR03	Street & Reserve Furniture Mntnc - Reserves Maintenance	(15,922)	(4,728)	(837)	(1,965)	(5,507)	0	
		RMR04	Gracetown Townsite Area Gardens - Reserves Maintenance	(30,369)	(33,214)	(4,342)	(13,845)	(8,587)	0	
		RMR05	Playground Inspections & Mtce - Reserves Maintenance	(28,330)	(21,408)	(1,251)	(8,915)	(13,642)	0	
		RMR06	Witchcliffe Townsite Area Gardens - Reserves Maintenance	(22,788)	(22,464)	(502)	(9,360)	(4,103)	0	
		RMR07	Riverslea Subdivision New Parks Mtce - Reserves Maintenance	(75,003)	(53,640)	(7,102)	(22,355)	(35,802)	(13,447)	Timing: Substantial works already completed.
		RMR08	Cowaramup Townsite Area Gardens - Reserves Maintenance	(148,288)	(104,160)	(15,073)	(43,400)	(46,275)	0	
		RMR09	MR Office Surrounds - Reserves Maintenance	(36,456)	(24,000)	(1,109)	(10,000)	(4,039)	0	
		RMR10	Augusta Townsite Area Gardens - Reserves Maintenance	(202,156)	(213,361)	(25,948)	(88,905)	(87,107)	0	
		RMR12	MR Library Surrounds - Reserves Maintenance	(5,964)	(11,034)	(177)	(2,760)	(5,840)	0	
		RMR13	Augusta Admin Building Surrounds - Reserves Maintenance	(6,282)	(7,883)	(919)	(3,290)	(2,406)	0	
		RMR14	Other Council Bldgs/Hall Surrounds - Reserves Maintenance	(9,081)	(7,799)	(1,006)	(3,255)	(4,771)	0	
		RMR15	Rails to Trails - Reserve Maintenance	0	(15,000)	0	(5,000)	0	0	
		RMR16	Events Assistance - Reserves Maintenance	(1,934)	(2,519)	(734)	(1,050)	(3,787)	0	
		RMR17	Surfer's Point Precinct Maintenance	(92,062)	(75,505)	(5,235)	(31,460)	(12,716)	18,744	Timing: seasonal works
		RMRAU1	Par 3 Golf Course - Reserve Maintenance	(9,220)	(9,647)	(312)	(4,020)	(2,605)	0	
		RMRAU2	Croquet Club - Reserve Maintenance	(4,248)	(4,165)	(641)	(1,730)	(1,706)	0	
		RMRAU3	Augusta Main Oval - Reserve Maintenance	(13,909)	(14,064)	(924)	(5,860)	(3,965)	0	
		RMRAU5	General Grounds - Reserve Maintenance	(8,389)	(12,000)	0	(5,005)	(1,440)	0	

PARKS and GARDENS - Recreation and Culture										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
		RES07	Brookfield Subdivision - Reserve Maintenance	(97,910)	(108,001)	(23,794)	(45,000)	(49,131)	0	
		RES08	Margaret River Foreshore - Reserve Maintenance	(2,969)	(2,099)	(44)	(875)	(390)	0	
		RES09	Molloy Island - Reserve Maintenance	0	(500)	0	(500)	0	0	
		RES10	Bioretention Basin Maintenance	(995)	(3,001)	0	(1,255)	(190)	0	
		RES40	Parkwater Subdivision	(34,694)	(19,200)	(946)	(8,000)	(6,957)	0	
		RES41	Rapids Landing subdivision	(19,826)	(29,999)	0	(6,394)	(635)	0	
		RES65	Rapids Landing Oval Maintenance	0	0	(7,929)	0	(14,418)	(14,418)	Perm: To be adjusted at MidYear Review
		RES42	Rural Sports Facilities	(4,283)	(5,856)	0	(2,445)	(3,744)	0	
		RMR20	Oval Top Dressing	(29,402)	(50,428)	0	(1)	0	0	
		RMR21	Reserve on Redgate Subdivision	(8,574)	(10,082)	(230)	(4,205)	(1,703)	0	
		RMR22	Street and Christmas Tree Lights	(16,387)	(12,607)	0	(12,606)	0	12,606	Timing: expenditure in December - January 19.
		RMR23	Lower Western Oval - Reserve Maintenance	(868)	(13,500)	0	(3,000)	0	0	
		RMR24	Cowaramup Oval - Reserves Maintenance	(29,028)	(27,156)	(645)	(11,315)	(945)	10,370	Timing
GD54			Cemetery Maintenance	(27,767)	(12,594)	(353)	(7,711)	(5,169)	0	
		CEM01	Karridale Cemetery Grounds	(4,090)	(4,153)	(346)	(1,730)	(977)	0	
		CEM02	Margaret River Cemetery Grounds	(23,678)	(8,441)	(8)	(5,981)	(4,192)	0	
GD56			Townsite Road Reserves Mtce.	(295,140)	(293,261)	(29,294)	(132,758)	(146,373)	(13,615)	
		TRM1	Verge Maintenance-Townsites	(201,761)	(153,000)	(5,922)	(63,750)	(51,041)	12,709	Timing: works ongoing
		TRM2	Dangerous Tree Mtce.	(93,107)	(92,461)	(23,372)	(38,530)	(95,332)	(56,802)	Timing of works completed
		TRM3	Street Tree Planting-Townsites	(105)	(43,000)	0	(26,878)	0	26,878	Timing: New stock not yet required.
		TRM4	Weed Removal Townsites	(167)	(4,800)	0	(3,600)	0	0	
GD58			Recycled Water Maintenance	(33,388)	(25,747)	(7,044)	(15,753)	(18,600)	0	
		REW01	Inspection and Testing	(657)	(1,499)	0	(601)	0	0	
		REW02	Repairs and maintenance	(32,731)	(15,158)	(7,044)	(6,062)	(18,600)	(12,538)	Perm: major leak on Wallcliffe Road. Valve repairs to cemetery road.
		REW03	Vertidrainage	0	0	0	0	0	0	
		REW04	Annual service Charge - Water Corp	0	(9,090)	0	(9,090)	0	0	
GD59			Fire Management Shire Parks/Reserves	(91,342)	(75,000)	(8,690)	(45,003)	(15,611)	29,392	
		RFM01	Fire Management Shire Parks/Reserves	(91,342)	(75,000)	(8,690)	(45,003)	(15,611)	29,392	Timing: works ongoing
GD60			Structures on Reserves	(1,885)	(3,520)	0	(1,760)	0	0	
		EVM01	Margaret River EV Charging Station	(1,090)	(1,260)	0	(630)	0	0	
		EVM02	Augusta EV Charging Station	(585)	(1,260)	0	(630)	0	0	
		ILS1	Illuminated Sign - Cultural Centre	(210)	(1,000)	0	(500)	0	0	
GD61			Natural Areas Maintenance	0	0	(9,754)	0	(131,993)	(131,993)	
		NAM01	Reserve Management Plans	0	0	0	0	(1,137)	0	
		NAM02	Planting	0	0	(510)	0	(100,899)	(100,899)	Perm: To be adjusted at MidYear Review
		NAM03	Spraying for Weed Control	0	0	0	0	0	0	
		NAM04	Other Weed Control	0	0	(9,245)	0	(29,957)	(29,957)	Perm: To be adjusted at MidYear Review
GD85	52		Loss on Revaluation of Infrastructure Assets	(1,267,006)	0	0	0	0	0	
GD98	51		Depreciation	(590,556)	(564,000)	(53,598)	(235,000)	(273,349)	0	
TOTAL OPERATING EXPENDITURE				(3,932,611)	(2,554,964)	(273,537)	(1,072,419)	(1,132,725)		
CAPITAL INCOME										

PARKS and GARDENS - Recreation and Culture										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
GD73	74		Contributions to Asset Development	24,000	0	0	0	8,200	0	
	74	GDG26	Contributions to Gracetown Basketball Half-court	0	0	0	0	8,200	0	
	74	GDC003	Lions Club contribution for Cemetery works	24,000	0	0	0	0	0	
GD75	70		Capital Grant Income	0	332,207	83,052	0	83,052	83,052	
	70	GDG25	CSRFF Grant for Lower Western Oval	0	332,207	83,052		83,052	83,052	Timing: Part Grant received
TOTAL CAPITAL INCOME				24,000	332,207	83,052	0	91,252		
CAPITAL EXPENDITURE										
GD89			Infrastructure Assets	(796,110)	(2,835,149)	(507,761)	(780,329)	(1,233,726)		
		RES119	Play equipment replacement annual program	(104,189)	(250,000)	0	(62,500)	(91,177)	(28,677)	Timing: Projects carried over commenced
		RES120	Recycled water reticulation expansion	(19,416)	0	0	0	0	0	
		RES126	Annual Allocation for POS infrastructure renewal	(121,668)	(100,000)	(134)	(33,333)	(2,371)	30,962	Timing: projects continuing
		RES127	Annual Allocation for Garden Renewal Planting	(24,792)	0	0	0	(2,460)	0	
		RES128	Annual Allocation for Cemetery Works	(17,404)	(10,000)	0	(10,000)	0	0	
		RES129	West Cowaramup POS upgrade	(1,015)	(45,000)	0	0	0	0	
		RES132	Annual Allocation for POS improvement	(58,958)	(50,000)	0	(16,666)	0	16,666	Timing: works planned
		RES133	Gloucester Park Improvements	0	0	0	0	0	0	
		RES139	Gloucester Park - Lower Western Oval development	(6,577)	(1,168,999)	(386,256)	(467,600)	(589,509)	(121,909)	Timing: surface established, works in progress
		RES141	Rapids Landing School POS Development	(6,873)	(426,150)	(95,645)	(85,230)	(100,694)	(15,464)	Timing: Works ongoing
		RES142	Wallcliffe Road road reserve works in front of MRYP	(14,766)	(120,000)	0	(80,000)	(58,164)	21,836	Timing: Path works yet to be undertaken
		RES143	Rapids Landing School Oval	(320,000)	(320,000)	0	0	(320,000)	(320,000)	Timing: DoE second instalment
		RES144	Margaret River Cemetery Shelter	(100,452)	0	0	0	0	0	
		RES145	Half Court Basketball - Gracetown	0	(25,000)	(18,842)	(25,000)	(26,503)	0	
		RES146	HEART Project Landscaping	0	(70,000)	0	0	0	0	
		RES147	JAD Landscaping	0	(250,000)	(6,884)	0	(42,847)	(42,847)	Timing: Works commenced
GD96			P&G Capital Expenditure - Donated Assets	0	0	0	0	0		
TOTAL CAPITAL EXPENDITURE				(796,110)	(2,835,149)	(507,761)	(780,329)	(1,233,726)		
Business Unit Totals										
			Operating Income	5,835	4,400	0	4,400	3,517	0	
			Operating Expenses	(3,932,611)	(2,554,964)	(273,537)	(1,072,419)	(1,132,725)	0	
			Capital Income	24,000	332,207	83,052	0	91,252	91,252	
			Capital Expenditure	(796,110)	(2,835,149)	(507,761)	(780,329)	(1,233,726)	(453,397)	
TOTAL FOR BUSINESS UNIT				(4,698,886)	(5,053,506)	(698,245)	(1,848,348)	(2,271,681)	(423,333)	

ASSET SERVICES - Transport										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TY74	73		Contributions	1,140	0	0	0	2,500	0	
TY75	67		Operating Grant Income	0	0	0	0	0		
TY82	84		Sundry Income	11,343	1,200	0	500	515	0	
TY81	84		Fees and Charges (GST free)	104,254	90,000	1,271	20,000	42,419	22,419	Timing: Annual Fees invoiced
TY87	84		Fees & Charges (GST Inc)	13,160	14,400	1,065	5,000	3,670	0	
TOTAL OPERATING INCOME				129,897	105,600	2,336	25,500	49,103		
OPERATING EXPENDITURE										
TY01	01		Salaries	(383,159)	(452,960)	(37,104)	(191,637)	(188,936)	0	
TY01	06		Accrued Leave	(49,425)	(44,160)	(3,397)	(18,683)	(18,683)	0	
TY02	02		Superannuation	(52,293)	(55,458)	(4,028)	(23,463)	(21,826)	0	
TY03	17		Consultant	(6,524)	(25,000)	(6,600)	(11,000)	(6,600)	0	
TY04	05		Training	(1,028)	(5,220)	0	(1,827)	(4,300)	0	
TY05	03		Workers Compensation	(5,564)	(5,174)	(437)	(2,189)	(2,185)	0	
TY06	04		Uniforms	(276)	(500)	0	(208)	(407)	0	
TY07	07		Recruitment	0	0	0	0	(1,166)	0	
TY11	27		Mobile Telephone	(3,862)	(5,520)	(166)	(2,000)	(1,244)	0	
TY12	38		Subscriptions & Publications	(2,509)	(2,346)	0	(978)	(685)	0	
TY17	09		Consumables	(65)	(600)	0	(250)	0	0	
TY20	15		Equipment Repairs & Maintenance	(414)	(650)	0	(271)	(359)	0	
TY24	37		Refreshments	(15)	(300)	0	(125)	0	0	
TY25	19		Advertising	(247)	(800)	(103)	(333)	(103)	0	
TY35	25		Utilities - Street Lighting	(243,906)	(252,000)	(21,505)	(105,000)	(104,625)	0	
TY35	26		Utilities - Dump Point Water Charges	(231)	(600)	0	(600)	(273)	0	
TY36	42		Licence fees	(438)	(500)	(41)	(208)	(81)	0	
TY37	17		Land Administration fees	(2,939)	(4,000)	(180)	(1,667)	(1,506)	0	
TY40	98		Vehicle Operating Expenses	(6,587)	(9,000)	(783)	(3,750)	(5,809)	0	
TY41	08		Fringe Benefits Tax	(1,107)	(1,620)	(135)	(675)	(675)	0	
TY50	16		Special Projects	(143,630)	(262,300)	(100)	(149,700)	(14,822)	134,878	Timing: refer below
	16	TYA12	<i>Licensed surveyor for land administration issues</i>	<i>0</i>	<i>(6,000)</i>	<i>0</i>	<i>(2,500)</i>	<i>0</i>	<i>0</i>	
	16	TYA13	<i>Auditors for grant acquittal</i>	<i>0</i>	<i>(1,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA14	<i>Asset data collection/asset management plan preparation</i>	<i>(120,652)</i>	<i>(75,500)</i>	<i>(100)</i>	<i>(43,200)</i>	<i>(14,822)</i>	<i>28,378</i>	Timing: Project ongoing
	16	TYA34	<i>Annual paths and trails planning</i>	<i>(3,268)</i>	<i>(60,000)</i>	<i>0</i>	<i>(50,000)</i>	<i>0</i>	<i>50,000</i>	Timing: Commencement delayed
	16	TYA39	<i>Drainage Investigation</i>	<i>(5,800)</i>	<i>(15,000)</i>	<i>0</i>	<i>(9,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA45	<i>Aboriginal Heritage Surveys</i>	<i>(4,550)</i>	<i>(30,000)</i>	<i>0</i>	<i>(20,000)</i>	<i>0</i>	<i>20,000</i>	Timing: Commencement delayed
	16	TYA46	<i>Resolution of Land Encroachment Issues</i>	<i>0</i>	<i>(4,800)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA47	<i>Alexandra Bridge Campground Foreshore Plan</i>	<i>0</i>	<i>(15,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA49	<i>Capes Region Boating Strategy update</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA50	<i>Concept Plan for Wallcliffe Road lookout area</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	
	16	TYA51	<i>Margaret River Precinct Masterplan</i>	<i>0</i>	<i>(20,000)</i>	<i>0</i>	<i>(10,000)</i>	<i>0</i>	<i>0</i>	
	16	TYA52	<i>Pavement testing of Bussell Hwy (main street)</i>	<i>0</i>	<i>(15,000)</i>	<i>0</i>	<i>(5,000)</i>	<i>0</i>	<i>0</i>	
TY51	53		Crossover Rebates	(9,405)	(5,100)	(570)	(2,125)	(4,275)	0	
TY98	51		Depreciation	(2,720)	(3,000)	(224)	(1,250)	(1,140)	0	
TOTAL OPERATING EXPENDITURE				(916,344)	(1,136,808)	(75,373)	(517,939)	(379,700)		

ASSET SERVICES - Transport										
COA	IE	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL INCOME										
TY76	70		Capital Grant Income	8,450	45,000	0	0	0		
	70	TYG22	WA Bicycle Network grant for path extension to MREC	0	45,000	0	0	0	0	
TY91	95		Proceeds from Sale of Assets	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				8,450	45,000	0	0	0		
CAPITAL EXPENDITURE										
TY88	16		Land	0	(170,000)	0	(170,000)	0		
	16	TIA33	Purchase of land for Margaret River trail	0	(170,000)	0	(170,000)	0	170,000	Timing: Land purchase process has commenced
TY89	16		Infrastructure Assets	(82,243)	(200,000)	0	(75,000)	0		
	16	TIA24	Bridle Trail implementation	(6,995)	(23,000)	0	0	0	0	
	16	TIA26	Augusta Interpretation Plan implementation	(360)	(50,000)	0	(30,000)	0	30,000	Timing: Quotes sought for shelters
	16	TIA27	Trails signage implementation	(858)	(20,000)	0	0	0	0	
	16	TIA32	Gnarabup coastal erosion project	(29,260)	(62,000)	0	(45,000)	0	45,000	Timing: Project delayed
	16	TIA34	Path extension to MREC - contribution to Department of Education	0	(45,000)	0	0	0	0	
TY97	09		Furniture & Equipment	0	0	(9,367)	0	(9,367)		
	09	TIA35	3 x New Workstations Asset Services	0	0	(9,367)	0	(9,367)	0	
TOTAL CAPITAL EXPENDITURE				(82,243)	(370,000)	(9,367)	(245,000)	(9,367)		
Business Unit Totals										
			Operating Income	129,897	105,600	2,336	25,500	49,103	23,603	
			Operating Expenses	(916,344)	(1,136,808)	(75,373)	(517,939)	(379,700)	138,239	
			Capital Income	8,450	45,000	0	0	0	0	
			Capital Expenditure	(82,243)	(370,000)	(9,367)	(245,000)	(9,367)	235,633	
TOTAL FOR BUSINESS UNIT				(860,239)	(1,356,208)	(82,403)	(737,439)	(339,964)	397,475	

CONSTRUCTION - Transport									
COA	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
TOTAL OPERATING INCOME			0	0	0	0	0		
OPERATING EXPENDITURE									
CR90		Profit (Loss) on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE			0	0	0	0	0		
CAPITAL INCOME									
CR74	74	Restricted Contributions	40,163	0	0	0	0	0	
CR75		Grants	3,198,264	2,114,039	0	874,902	712,263	(162,639)	
	CRG03	Regional Roads Group	1,616,548	1,626,061	0	650,424	405,109	(245,315)	Timing: grant claims lodged
	CRG05	Main Roads Direct	134,274	141,000	0	141,000	229,489	88,489	Perm: Grant underbudgeted
	CRG06	Roads to Recovery	912,857	0	0	0	0	0	
	CRG09	Other Construction	0	116,000	0	0	0	0	
	CRG13	MRWA Bridge Grant	270,277	0	0	0	0	0	
	CRG14	Lotterywest for Wadandi Track	120,000	50,000	0	0	0	0	
	CRG17	Recreational Boating Facilities Scheme	0	97,500	0	0	0	0	
	CRG21	RBFS Grant for Ellis St Jetty Precinct	83,478	83,478	0	83,478	77,665	0	
	CRG22	Contribution for Cowaramup Primary School Carpark - Department of Education	60,830	0	0	0	0	0	
CR76		Construction - Non Cash Contributions (Developer Donated)	0	0	0	0	0	0	
TOTAL CAPITAL INCOME			3,238,427	2,114,039	0	874,902	712,263		
CAPITAL EXPENDITURE									
CR89		New Infrastructure	0	0	0	0	0	0	
CR94		Infrastructure Upgrades	(824,326)	(4,088,867)	(98,777)	(539,738)	(513,872)		
		Road Expansion		0	0	0	(41,565)	(41,565)	Perm: Developer contributions utilised to part-fund new intersection
		Drainage Expansion		(142,207)	(2,755)	(84,578)	(26,076)	58,502	Timing: Program still to commence
		Path - Expansion		(970,000)	480	(112,500)	(7,288)	105,212	Timing: works commencing in December 2018.
		Carpark Expansion		(176,660)	0	(126,660)	(130,786)	0	
		Streetscape		(2,550,000)	(36,118)	(40,000)	(178,954)	(138,954)	Timing: Program commenced
		Kerb Expansion		0	0	0	0	0	
		Depot Expansion		(80,000)	3,611	(80,000)	(66,549)	13,451	Timing: further works planned.
		Foreshore Facilities		(170,000)	(62,360)	(96,000)	(62,653)	33,347	Timing: works continuing
		Airport Upgrading		0	0	0	0	0	

CONSTRUCTION - Transport									
COA	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CR95		Infrastructure Renewals	(4,963,528)	(4,184,707)	(330,618)	(890,929)	(846,692)		
		Bridge Preservation		0	0	0	(21,151)	(21,151)	Perm: overspend
		Road Preservation		(132,615)	(3,669)	(41,307)	(94,061)	(52,754)	Timing: Seasonal works
		Road Rehabilitation		(2,837,092)	(249,459)	(554,002)	(415,622)	138,380	Timing: Warner Glen Rd design
		Rural - Gravel Resheeting		(600,000)	(58,069)	(133,334)	(214,306)	(80,972)	Timing: progress greater than budget profile
		Path - Preservation		(150,000)	0	0	(561)	0	
		Drainage - Preservation		(100,000)	0	(14,286)	(4,265)	10,021	Timing: Seasonal works
		Kerb - Preservation		(75,000)	0	0	(11,618)	(11,618)	Timing: Seasonal works
		Foreshore Preservation		(290,000)	(19,420)	(148,000)	(85,107)	62,893	Timing: Awaiting invoices
CR96		Construction - Non Cash Assets (Developer Donated)	0	0	0	0	0		
TOTAL CAPITAL EXPENDITURE			(5,787,854)	(8,273,574)	(429,394)	(1,430,667)	(1,360,563)		
Business Unit Totals									
		Operating Income	0	0	0	0	0	0	
		Operating Expenses	0	0	0	0	0	0	
		Capital Income	3,238,427	2,114,039	0	874,902	712,263	(162,639)	
		Capital Expenditure	(5,787,854)	(8,273,574)	(429,394)	(1,430,667)	(1,360,563)	0	
TOTAL FOR BUSINESS UNIT			(2,549,428)	(6,159,535)	(429,394)	(555,765)	(648,300)	(92,535)	
Variance comments are on the jobs report on the following pages.									

CONSTRUCTION - Transport									
COA	JOB	DESCRIPTION	2018-19 Approved Budget	2018-19 Amended Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
DEVELOPMENT OF ASSETS									
CR89		INFRASTRUCTURE NEW	0	0	0	0	0		
TOTAL CR89			0	0	0	0	0		
CR94		INFRASTRUCTURE UPGRADES	(4,088,867)	(4,088,867)	(98,777)	(539,738)	(513,872)		
	REM07	Burnside Rd/Caves Rd Intersection	0	0	0	0	(41,565)	(41,565)	Perm: Developer contributions used to part-fund new intersection
		DRAINAGE EXPANSION	0	0	0	0	(41,565)		
	DEN14	Drainage upgrade & expansion projects	(92,207)	(92,207)	(2,755)	(34,578)	(26,076)	0	
	DEN18	Wallcliffe Rd Stormwater drainage works (CAC Precinct)	(50,000)	(50,000)	0	(50,000)	0	50,000	Timing: Linked to Cultural Centre project
			(142,207)	(142,207)	(2,755)	(84,578)	(26,076)		
		PATH - EXPANSION							
	PXN002	Rails to Trails Cowaramup to Augusta Stage 1 (Gnarawary to Redgate Rd)	(100,000)	(100,000)	0	0	0	0	
	PXN003	Margaret River Trail Caves Rd to Rivermouth	(150,000)	(150,000)	(225)	0	(952)	0	
	PXN012	Path Expansion Annual Allocation	(250,000)	(250,000)	(930)	0	(6,136)	0	
	PXN013	Flinders Bay to Cape Leeuwin Lighthouse Path - Stage 2	(450,000)	(450,000)	0	(112,500)	(200)	112,300	Timing: Alignment to be finalised and clearing permit obtained
	PXN016	Darch Trail - Halcyon Drive to Pedestrian Bridge	(20,000)	(20,000)	0	0	0	0	
			(970,000)	(970,000)	480	(112,500)	(7,288)		
		CARPARK EXPANSION							
	CPN13	Disability parking bay upgrades	(10,000)	(10,000)	0	(5,000)	(174)	0	
	CPN14	Renew retaining wall - Fearn Ave car park	(20,000)	(20,000)	0	0	0	0	
	CPN15	Cowaramup Primary School Parking	(121,660)	(121,660)	0	(121,660)	(130,612)	0	
	CPN16	Margaret River Youth Precinct - Eastern Carpark	0	0	0	0	0	0	
	CPN17	Carpark Design & Development - Fearn Ave	(25,000)	(25,000)	0	0	0	0	
			(176,660)	(176,660)	0	(126,660)	(130,786)		
		STREETSCAPE							
	STS07	Margaret River Main Street Upgrade	(2,550,000)	(2,550,000)	(36,118)	(40,000)	(178,954)	(138,954)	Timing: Finalisation of design & preparation of Tender specifications
			(2,550,000)	(2,550,000)	(36,118)	(40,000)	(178,954)		
		KERB EXPANSION							
			0	0	0	0	0		
		DEPOT EXPANSION							
	DEX08	Depot Safety Improvements	(20,000)	(20,000)	(1,217)	(20,000)	(4,190)	15,810	Timing: quotes are being called
	DEX10	Margaret River Depot Asphalt Works	(50,000)	(50,000)	4,829	(50,000)	(62,360)	(12,360)	Perm: works completed
	DEX11	MR Depot Shade Structure	(10,000)	(10,000)	0	(10,000)	0	0	
			(80,000)	(80,000)	3,611	(80,000)	(66,549)		
		FORESHORE FACILITIES							
	FFS16	Ellis Street Boat Ramp Finger Jetty	(144,000)	(144,000)	(62,360)	(96,000)	(62,653)	33,347	Timing: Second payment pending
	FFS20	Ellis Street Jetty Precinct - 20 boat trailer parking bays	0	0	0	0	0	0	
	FFS21	Flinders Bay Boatramp Handrails	(26,000)	(26,000)	0	0	0	0	
			(170,000)	(170,000)	(62,360)	(96,000)	(62,653)		
		AIRPORT UPGRADING							
	AUA01	Augusta Airport Crossover Reimbursements	0	0	0	0	0	0	
	MRA03	Margaret River Aerodrome Improvements	0	0	0	0	0	0	
			0	0	0	0	0		
TOTAL CR94			(4,088,867)	(4,088,867)	(97,141)	(539,738)	(513,872)		

CONSTRUCTION - Transport									
COA	JOB	DESCRIPTION	2018-19 Approved Budget	2018-19 Amended Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CR95		INFRASTRUCTURE RENEWALS	(4,184,707)	(4,184,707)	(330,618)	(890,929)	(846,692)		
		BRIDGE PRESERVATION							
	CAR17	Westbay Creek Road Bridge	0	0	0	0	(21,151)	(21,151)	Perm: overspend due to increased scope
			0	0	0	0	(21,151)		
		ROAD PRESERVATION							
	X998	Asphalt overlays	(82,615)	(82,615)	(3,669)	(41,307)	(92,486)	(51,179)	Perm:overspend due to extra materials
	X999	Rural Reseals	(50,000)	(50,000)	0	0	(1,575)	0	
			(132,615)	(132,615)	(3,669)	(41,307)	(94,061)		
		ROAD REHABILITATION							
	RRN010	Leeuwin Road reconstruction	(45,000)	(45,000)	(99)	(45,000)	(6,016)	38,984	Timing: Design only. Consultant to be appointed.
	RRN030	Warner Glen Road reconstruction	(750,000)	(750,000)	(147,826)	(125,002)	(267,059)	(142,057)	Timing: Survey & Design completed
	RRN045	Rosa Brook Road reconstruction	(75,000)	(75,000)	0	0	(589)	0	
	RRN111	Carters Road reconstruction	(90,000)	(90,000)	0	0	28,399	28,399	Timing: second seal in warmer conditions
	RRN112	Rosa Glen Road reconstruction	(60,000)	(60,000)	(6,119)	0	(11,052)	(11,052)	Timing: works remain planned
	RRN114	Wallcliffe Road Reconstruction works	(600,000)	(600,000)	0	(300,000)	(6,905)	293,095	Timing: design works underway
	RRN122	Boojidup Road reconstruction	(669,092)	(669,092)	(95,416)	0	(148,733)	(148,733)	Timing: works underway
	RRN522	Surfers Point Road Kerb & Path	(200,000)	(200,000)	0	0	(46)	0	
	RRN399	Ashton Street reconstruction	(168,000)	(168,000)	0	(84,000)	(3,570)	80,430	Timing: Plans in preparation, several design issues to resolve
	RRN674	Extension of Heppingstone View to Allnutt Terrace	(180,000)	(180,000)	0	0	(49)	0	
			(2,837,092)	(2,837,092)	(249,459)	(554,002)	(415,622)		
		RURAL - GRAVEL RESHEETING							
	T998	Miscellaneous Gravel Resheeting	(450,000)	(450,000)	(58,069)	(100,000)	(214,306)	(114,306)	Timing: progress greater than profile
	T999	Miscellaneous Gravel Reshouldering	(150,000)	(150,000)	0	(33,334)	0	33,334	Timing: awaiting optimum weather conditions
			(600,000)	(600,000)	(58,069)	(133,334)	(214,306)		
		PATH - PRESERVATION							
	PAP10	Annual Path Renewal Program	(100,000)	(100,000)	0	0	(561)	0	
	PAP11	Annual Pedestrian structure works	(50,000)	(50,000)	0	0	0	0	
			(150,000)	(150,000)	0	0	(561)		
		DRAINAGE - PRESERVATION							
	D020	Drainage renewal projects	(100,000)	(100,000)	0	(14,286)	(4,265)	10,021	Timing: seasonal works
			(100,000)	(100,000)	0	(14,286)	(4,265)		
		KERB - PRESERVATION							
	KEP01	Staged kerb replacement	(75,000)	(75,000)	0	0	(11,618)	(11,618)	Timing: Seasonal works
			(75,000)	(75,000)	0	0	(11,618)		
		FORESHORE PRESERVATION							
	FFS14	Platforms (various)	0	0	0	0	0	0	
	FFS17	Foreshore walls Augusta - stage 1	(10,000)	(10,000)	0	0	0	0	
	FFS18	Marine structures preservation	(230,000)	(230,000)	(19,420)	(138,000)	(85,107)	52,893	Timing of invoices
	FFS19	Alexandra Bridge campground riverside platform	(40,000)	(40,000)	0	0	0	0	
	FFS22	Gracetown jetty additional fenders	(10,000)	(10,000)	0	(10,000)	0	0	
			(290,000)	(290,000)	(19,420)	(148,000)	(85,107)		
		GRAVEL RESERVES							
			0	0	0	0	0		
		AIRPORT PRESERVATION							
			0	0	0	0	0	0	
			0	0	0	0	0		
TOTAL CR95			(4,184,707)	(4,184,707)	(330,618)	(890,929)	(846,692)		
TOTAL DEVELOPMENT OF ASSETS			(8,273,574)	(8,273,574)	(427,758)	(1,430,667)	(1,360,563)	0	

MAINTENANCE - Transport										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
MR87	93		Private Works Income	20,893	0	0	0	0	0	
TOTAL OPERATING INCOME				20,893	0	0	0	0		
OPERATING EXPENDITURE										
MR27			Insurance Claim	0	0	0	0	0	0	
MR29			Road Maintenance	(1,007,241)	(1,034,828)	(96,788)	(431,180)	(447,407)	0	
MR30			Roads - Ancillary	(705,618)	(656,117)	(85,388)	(273,380)	(726,082)	(452,702)	Timing/Perm: Works related to storm damage
MR31			Signs	(197,551)	(177,573)	(18,691)	(79,825)	(87,832)	0	
MR33			Carpark	(35,154)	(27,622)	(823)	(11,515)	(6,743)	0	
MR34			Paths	(99,645)	(93,873)	(2,880)	(39,110)	(11,935)	27,175	Timing: Delayed by inclement weather
MR35			Drainage	(320,120)	(330,143)	(10,022)	(198,467)	(284,673)	(86,206)	Timing: Heavy demand for works over winter
MR36			Bridge	(120,849)	(131,009)	(3,559)	(48,416)	(17,310)	31,106	Timing: Inclement weather
MR37			Airstrip	(14,391)	(24,920)	(305)	(10,390)	(13,096)	0	
MR38			Foreshore Facilities	(53,395)	(35,639)	(10,066)	(14,860)	(27,164)	(12,304)	Timing: works continuing
MR39			Waste Collection - Public Space	(265,161)	(246,863)	(18,524)	(102,860)	(79,361)	23,499	Timing: Seasonal works
MR40			Rehabilitation of Resource Pits	(1,310)	(50,000)	0	0	0	0	
MR42			Dump Points	(1,798)	0	0	0	0	0	
MR53			Environmental Incident Cleanup	(2,259)	0	0	0	0	0	
MR54			Private Works	(24,343)	0	(139)	0	(139)	0	
MR98			Depreciation	(5,705,914)	(5,700,000)	(478,713)	(2,375,000)	(2,441,439)	0	
TOTAL OPERATING EXPENDITURE				(8,554,748)	(8,508,587)	(725,897)	(3,585,003)	(4,143,180)		
CAPITAL INCOME										
MR74	74		Contributions	0	0	0	0	0	0	
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	20,893	0	0	0	0	0	
			Operating Expenses	(8,554,748)	(8,508,587)	(725,897)	(3,585,003)	(4,143,180)	(558,177)	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(8,533,855)	(8,508,587)	(725,897)	(3,585,003)	(4,143,180)	(558,177)	

MAINTENANCE - Transport

COA	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING EXPENDITURE									
MR29		ROADS - MAINTENANCE	(1,007,241)	(1,034,828)	(96,788)	(431,180)	(447,407)	0	
		ROAD MAINTENANCE	1,007,241	1,034,828	96,788	(431,180)	447,407		
MR30		ROADS - ANCILLARY	(705,618)	(656,117)	(85,388)	(273,380)	(726,082)	(452,702)	Timing: refer below
	RMA1	Urban Street Sweeping - Roads Ancillary	(94,603)	(81,936)	(8,951)	(34,140)	(31,237)	0	
	RMA2	Tree Pruning - Roads Ancillary	(218,485)	(239,364)	(21,187)	(99,735)	(116,650)	(16,915)	Timing: works delayed due to weather
	RMA3	Dangerous Tree Removal - Roads Ancillary	(60,197)	(44,462)	0	(18,525)	0	18,525	Timing: works delayed due to weather
	RMA4	Verge Spraying - Roads Ancillary	(25,760)	(25,501)	0	(10,625)	(9,521)	0	
	RMA5	Storm Damage Cleanup - Roads Ancillary	(306,573)	(264,854)	(55,099)	(110,355)	(499,015)	(388,660)	Perm: Severe weather events. Will require mid year budget review.
	RMA6	Vehicle Accident Cleanup	0	0	0	0	(40)	0	
	RMA7	Survey & Design - Roads Ancillary	0	0	0	0	0	0	
	RMA8	Spraying for Weed Control	0	0	(152)	0	(152)	0	
	RMA9	Other Weed Control	0	0	0	0	(69,467)	(69,467)	Perm: requires budget review.
MR31		SIGNS	(197,551)	(177,573)	(18,691)	(79,825)	(87,832)	0	
	RCFS	Signs - Community	(9,603)	(10,766)	(2,104)	(4,490)	(3,865)	0	
	COAS	Signs - Coastal Warning	(9,425)	(10,081)	0	(4,205)	0	0	
	TRFS	Signage - Traffic	(148,914)	(126,725)	(13,487)	(52,800)	(72,035)	(19,235)	Timing/Perm: may be an overspend
	DIRS	Directional Signage	(29,609)	(20,001)	(1,117)	(8,330)	(9,948)	0	
	BANS	Banner Poles - Changeover of Banners	0	(10,000)	(1,983)	(10,000)	(1,983)	0	
MR33		CARPARK	(35,154)	(27,622)	(823)	(11,515)	(6,743)	0	
	CEAU	Augusta Carpark Maintenance	(9,466)	(4,594)	0	(1,915)	(2,091)	0	
	CEGP	Gnarabup/Prevelly Carparks	(5,447)	(10,113)	(125)	(4,215)	(340)	0	
	CEMR	Margaret River Carparks	(10,496)	(8,306)	(698)	(3,460)	(4,154)	0	
	CE00	Other Carparks	(9,746)	(4,609)	0	(1,925)	(158)	0	
MR34		PATHS	(99,645)	(93,873)	(2,880)	(39,110)	(11,935)	27,175	
	FPMT	Footpath Slab Replacement	(72,486)	(64,770)	(19)	(26,990)	(2,940)	24,050	Timing: works delayed due to weather
	FCBD	CBD Special Area Paths	(4,325)	(7,051)	(89)	(2,935)	(1,107)	0	
	FPGNAR	Gnarabup Foreshore - Path Maintenance	(18,800)	(10,519)	(1,651)	(4,380)	(4,456)	0	
	FMTRAI	Rails To Trails - Footpath Maintenance	(4,034)	(11,533)	(1,121)	(4,805)	(3,433)	0	
MR35		DRAINAGE	(320,120)	(330,143)	(10,022)	(198,467)	(284,673)	(86,206)	
	GULL	Gully Eduction	(51,272)	(40,322)	(211)	(16,800)	(10,419)	0	
	DRMU	Urban General - Drainage Maintenance	(80,146)	(107,101)	(223)	(44,630)	(25,236)	19,394	Timing: Works ongoing
	DRMR	Rural General - Drainage Maintenance	(188,702)	(182,720)	(9,589)	(137,037)	(249,018)	(111,981)	Perm: Overspend due to weather events

MAINTENANCE - Transport

COA	JOB	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
MR36		BRIDGE	(120,849)	(131,009)	(3,559)	(48,416)	(17,310)	31,106	
	CAR1	Misc. Routine Bridge Mtce.	(66,033)	(96,823)	(1,607)	(34,171)	(9,101)	25,070	Timing: Seasonal works
	CAR2	Rails To Trails Bridge Structure Repairs	(4,321)	(9,999)	(1,019)	(4,165)	(4,373)	0	
	CAR3	Coastal Bridges/Walkways/Platforms	(48,070)	(20,145)	(804)	(8,395)	(3,708)	0	
	CAR4	Bridge Structural Inspections & Testing	(2,425)	(4,042)	(129)	(1,685)	(129)	0	
MR37		AIRSTRIP	(14,391)	(24,920)	(305)	(10,390)	(13,096)	0	
	AIR1	Margaret River Airstrip	(8,407)	(15,000)	(305)	(6,255)	(3,348)	0	
	AIR2	Augusta Airstrip	(5,983)	(9,920)	0	(4,135)	(9,748)	0	
MR38		FORESHORE FACILITIES	(53,395)	(35,639)	(10,066)	(14,860)	(27,164)	(12,304)	
	BOA1	Ellis St Boat Ramp	(1,080)	(1,014)	0	(425)	0	0	
	BOA2	Ellis Street Jetty	(10,076)	(1,014)	0	(425)	(533)	0	
	BOA3	Flinders Bay Boat Ramp	(7,196)	(1,902)	0	(795)	0	0	
	BOA4	Flinders Bay Swimming Jetty	(739)	(942)	0	(395)	0	0	
	BOA5	Steps/Platforms/Fencing/Retaining Walls	(23,954)	(15,000)	(3,260)	(6,255)	(19,257)	(13,002)	Timing: Works ongoing
	BOA6	Minor Boat Ramps - Various	(177)	(943)	0	(390)	0	0	
	BOA7	Gnarabup Boat Ramp	(8,394)	(10,000)	(6,270)	(4,170)	(6,838)	0	
	BOA8	Gracetown Boat Ramp	(1,335)	(1,840)	0	(765)	0	0	
	BOA9	Turner St Jetty	(89)	(943)	(536)	(390)	(536)	0	
	BOA12	East Augusta Jetties	(354)	(2,041)	0	(850)	0	0	
MR39		WASTE COLLECTION PUBLIC SPACE	(265,161)	(246,863)	(18,524)	(102,860)	(79,361)	23,499	
	BINS	Street Bins - Purchase And Replacement	(27,912)	(25,199)	0	(10,500)	(1,168)	0	
	WCPS	Waste Collection Public Space	(237,249)	(221,664)	(18,524)	(92,360)	(78,193)	14,167	Timing: Seasonal works
MR40		REHABILITATION OF RESOURCE PITS	(1,310)	(50,000)	0	0	0	0	
	GRAV	Gravel Pits	(1,310)	(50,000)	0	0	0	0	
MR42		DUMP POINTS	(1,798)	0	0	0	0	0	
	DMP1	Dump Point 1 - Margaret River	(1,798)	0	0	0	0	0	
MR53		ENVIRONMENTAL INCIDENT CLEANUP	(2,259)	0	0	0	0	0	
	WP168	Hamelin Bay Whale Beaching	(2,259)	0	0	0	0	0	
		Maintenance	(2,824,490)	(2,808,587)	(247,045)	(1,210,003)	(1,701,603)		

PLANT PROGRAM - Transport										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
RP90	94		Profit on Disposal of Assets	47,511	2,000	0	2,000	28,481	26,481	Perm: Auction proceeds higher than anticipated. Offset RP50.
TOTAL OPERATING INCOME				47,511	2,000	0	2,000	28,481		
OPERATING EXPENDITURE										
RP58	12		Non Capital Equipment	(20,341)	(20,000)	0	(10,000)	(16,352)	0	
RP50	50		Loss On Disposal Of Assets	(31,973)	(149,042)	0	(59,837)	(11,391)	48,446	Perm/Timing: Auction proceeds higher than anticipated. Offset RP90.
TOTAL OPERATING EXPENDITURE				(52,314)	(169,042)	0	(69,837)	(27,743)		
CAPITAL INCOME										
RP91	95		Proceeds from Sale of Assets	283,851	197,182	0	142,182	156,881	14,699	Perm/Timing: Auction proceeds higher than anticipated.
TOTAL CAPITAL INCOME				283,851	197,182	0	142,182	156,881		
CAPITAL EXPENDITURE										
RP93			Plant & Equipment	(1,769,315)	(1,459,090)	0	(707,090)	(928,048)		
			Heavy Replacements	(891,259)	(763,090)	0	(371,090)	(265,755)		
	55	RPP113	Light Truck (replacement for AU14863)	0	(81,073)	0	(81,073)	(81,073)	0	
	55	RPP132	Replace Multipac mult tyred roller with tow behind free roller	0	(69,442)	0	(69,442)	(68,422)	0	
	55	RPP133	Replace Charterhouse Turf Tidy	0	(36,155)	0	(36,155)	(34,490)	0	
	55	RPP134	Replace Dog Trailer	0	(81,770)	0	(81,770)	(81,770)	0	
	55	RPP139	Replace 9 tonne tag along pig trailer	0	(51,650)	0	(51,650)	0	51,650	Timing: expected in January 2019
	55	RPP154	Replace P100722 Howard Procut Mower	0	(10,000)	0	(10,000)	0	0	
	55	RPP155	Replace P100724 Howard Procut Mower	0	(10,000)	0	(10,000)	0	0	
	55	RPP156	Replace P121206 3 Gang Reel Mower	0	(25,000)	0	(25,000)	0	25,000	Perm:unit assessed as not required
	55	RPP157	Replace P16658 Boxtop Tandem Trailer	0	(6,000)	0	(6,000)	0	0	
	55	RPP158	Replace P1TJH772 Tandem Axle Tipping Semi Trailer	0	(65,000)	0	0	0	0	
	55	RPP159	Replace P28764 Single Cab Truck Tray	0	(55,000)	0	0	0	0	
	55	RPP160	Replace P30194 Toro Mower Groundmaster 360	0	(50,000)	0	0	0	0	
	55	RPP161	Replace P28765 Crew Cab Tip Truck	0	(90,000)	0	0	0	0	
	55	RPP162	Replace P17085 Tilt Trailer	0	(12,000)	0	0	0	0	
	55	RPP163	Replace P27698 9T Tip Truck	0	(120,000)	0	0	0	0	

PLANT PROGRAM - Transport										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
			Light Replacements	(375,047)	(243,000)	0	(243,000)	(234,919)		
	55	RPP165	Replace P29046 4WD Utility	0	(38,000)	0	(38,000)	(34,529)	0	
	55	RPP166	Replace P29047 4WD Utility	0	(38,000)	0	(38,000)	(34,529)	0	
	55	RPP167	Replace 29048 4WD Utility	0	(38,000)	0	(38,000)	(38,356)	0	
	55	RPP168	Replace P29096 4WD Crewcab	0	(38,000)	0	(38,000)	(34,529)	0	
	55	RPP169	Replace P29112 4WD Crewcab	0	(38,000)	0	(38,000)	(35,329)	0	
	55	RPP170	Replace P29215 AWD Wagon	0	(28,000)	0	(28,000)	(32,844)	0	
	55	RPP171	Replace P29216 Sedan	0	(25,000)	0	(25,000)	(24,804)	0	
	55	RPP174	Replace P31367 Ranger vehicle written off	0	0	0	0	0	0	
			New Capital	(488,809)	(433,000)	0	(83,000)	(427,374)		
	55	RPP164	Ford Ranger Utility	0	(38,000)	0	(38,000)	(31,708)	0	
	55	RPP172	Grader (Replacement of leased Grader)	0	(350,000)	0	0	(352,480)	(352,480)	Timing: Grader delivered ahead of schedule
	55	RPP173	Vehicle or Single Cab Utility for Works	0	(45,000)	0	(45,000)	(43,187)	0	
			Minor Capital Items	(14,200)	(20,000)	0	(10,000)	0		
	55	RPPM	Asset Purchases over \$5,000	(14,200)	(20,000)	0	(10,000)	0	0	
TOTAL CAPITAL EXPENDITURE				(1,769,315)	(1,459,090)	0	(707,090)	(928,048)		
Business Unit Totals										
			Operating Income	47,511	2,000	0	2,000	28,481	26,481	
			Operating Expenses	(52,314)	(169,042)	0	(69,837)	(27,743)	42,094	
			Capital Income	283,851	197,182	0	142,182	156,881	14,699	
			Capital Expenditure	(1,769,315)	(1,459,090)	0	(707,090)	(928,048)	(220,958)	
TOTAL FOR BUSINESS UNIT				(1,490,267)	(1,428,950)	0	(632,745)	(770,430)	(137,685)	

CARAVAN PARKS - Economic Services Turner Caravan Park, Flinders Bay Caravan Park, Alexandra Bridge Campground										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
TU71	71		Turner Caravan Park Income	1,343,228	1,414,356	94,862	288,500	288,743	0	
TU82	84		Turner Caravan Park Sundry Income	14,887	16,320	970	3,250	3,102	0	
FB71	71		Flinders Bay Caravan Park Income	624,150	681,360	49,496	122,000	106,938	(15,062)	Perm: Seasonal shortfall to budget
FB82	84		Flinders Bay Caravan Park Sundry Income	6,208	7,038	177	950	651	0	
AB71	71		Alexandra Bridge Income	57,543	57,120	5,392	12,700	13,714	0	
TOTAL OPERATING INCOME				2,046,017	2,176,194	150,898	427,400	413,148		
OPERATING EXPENDITURE - ALL PARKS										
TU01	01		Salaries	(575,311)	(627,096)	(49,809)	(265,310)	(190,058)	75,252	Timing: Seasonal fluctuation
TU01	06		Accrued Leave	(36,147)	(42,666)	(3,282)	(18,051)	(18,051)	0	
TU02	02		Superannuation	(67,668)	(70,810)	(5,636)	(29,958)	(26,068)	0	
TU04	05		Training & Conferences	(2,528)	(4,252)	0	(1,488)	(2,000)	0	
TU05	03		Workers Compensation	(7,693)	(6,980)	(590)	(2,953)	(2,950)	0	
TU06	04		Protective Clothing & Uniforms	(5,378)	(3,366)	(55)	(2,000)	(486)	0	
TU07	07		Recruitment	(2,149)	0	(1,155)	0	(1,186)	0	
TU10	27		Telephone	(4,871)	(4,824)	(145)	(2,820)	(744)	0	
TU15	09		Printing & Stationery	(162)	(2,300)	0	(2,300)	(884)	0	
TU17	09		Consumables	(36,796)	(41,208)	(55)	(10,208)	(8,825)	0	
TU20	16		Equipment Repairs & Maintenance	(26,367)	(27,815)	651	(9,720)	(5,075)	0	
TU21	16		Commissions Paid - online booking agencies		0	(60)	0	(345)	0	
TU25	16		Advertising	(9,079)	(16,779)	0	(7,500)	(4,010)	0	
TU26	16		Building Operations	0	(8,000)	(818)	(2,800)	(2,871)	0	
TU28	16		Building Maintenance	(23,663)	(21,000)	110	(8,000)	(10,754)	0	
TU29	16		Contract Services	(5,331)	0	0	0	0	0	
TU35	25		Utilities - Electricity & Gas	(101,024)	(105,660)	(5,501)	(22,510)	(22,195)	0	
TU35	26		Utilities - Water Charges	(133,670)	(113,950)	0	(30,950)	(10,133)	20,817	Perm: New discount being applied
TU36	16		Landscaping Maintenance	(34,737)	(34,800)	(1,437)	(29,600)	(13,626)	15,974	Timing: Seasonal fluctuation
TU37	16		Legal	0	(5,000)	0	(2,500)	0	0	
TU40	10		Vehicle/Plant Operating Expenses	(25,588)	(21,000)	(2,336)	(6,250)	(11,829)	0	
TU50	16		Infrastructure Maintenance	(44,103)	(42,000)	(10,224)	(29,750)	(31,743)	0	
TU55	16		Waste Services	(34,518)	(41,200)	(252)	(8,750)	(3,259)	0	
TU58	09		Non-Capital Equipment	(59,512)	(37,350)	(778)	(20,350)	(4,639)	15,711	Timing: seasonal dependency
TU98	51		Depreciation	(98,160)	(108,000)	(8,055)	(45,000)	(41,078)	0	
TOTAL OPERATING EXPENDITURE				(1,392,722)	(1,386,056)	(89,428)	(558,768)	(412,811)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		

CARAVAN PARKS - Economic Services Turner Caravan Park, Flinders Bay Caravan Park, Alexandra Bridge Campground										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
CAPITAL EXPENDITURE										
TU88	16		Buildings	(657,055)	(540,000)	0	(40,000)	0		
	16	TCP63	Second stage of Chalets - TCP	0	(500,000)	0	0	0	0	
	16	TCP64	Detailed buildings design/certification - TCP	0	(40,000)	0	(40,000)	0	40,000	Timing: Dependent upon masterplan
TU89	16		Infrastructure	(228,859)	(409,490)	0	(154,490)	(25,610)	128,880	Timing: projects in progress
	16	TCP46	Internal Road Upgrades - TCP	(29,646)	(50,000)	0	0	0	0	
	16	TCP58	Western Power Upgrade - TCP	(39,078)	(109,490)	0	(109,490)	0	109,490	Timing: Awaiting invoice
	16	TCP61	Internal power infrastructure - TCP	(35,225)	(50,000)	0	0	(6,600)	0	
	16	TCP62	Water and Sewerage Infrastructure - TCP	(2,779)	(50,000)	0	0	0	0	
	16	FBA031	Utility services renewal (standpipes, electrical services) - FBCP	(60,097)	0	0	0	(19,010)	(19,010)	Perm: Completion of 2017-18 project
	16	ABR12	Water Supply upgrade - ABCG	0	(20,000)	0	(15,000)	0	15,000	Timing: Scheduled to later in fin.year
	16	TCP65	Drainage upgrades - TCP	0	(50,000)	0	0	0	0	
	16	TCP66	Detailed Design and Engineering TCP	0	(80,000)	0	(30,000)	0	30,000	Timing: Process commenced
TOTAL CAPITAL EXPENDITURE				(885,915)	(949,490)	0	(194,490)	(25,610)		
Business Unit Totals										
			Operating Income	2,046,017	2,176,194	150,898	427,400	413,148	0	
			Operating Expenses	(1,392,722)	(1,386,056)	(89,428)	(558,768)	(412,811)	0	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	(885,915)	(949,490)	0	(194,490)	(25,610)	0	
TOTAL FOR BUSINESS UNIT				(232,620)	(159,352)	61,470	(325,858)	(25,273)	300,585	

BUILDING CONTROL - Economic Services									
COA	IE	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME									
BU81	84	Fees and Charges (GST free)	258,939	239,500	16,078	95,625	89,935	0	
BU82	84	Sundry Income	1,460	0	153	0	544	0	
BU88	84	Swimming Pool Inspection Fee	0	8,700	0	8,700	0	0	
TOTAL OPERATING INCOME			260,398	248,200	16,231	104,325	90,479		
OPERATING EXPENDITURE									
BU01	01	Salaries	(112,170)	(116,846)	(9,700)	(49,435)	(51,272)	0	
BU01	06	Accrued Leave	(16,053)	(11,168)	(859)	(4,725)	(4,725)	0	
BU02	02	Superannuation	(14,188)	(12,974)	(992)	(5,489)	(6,158)	0	
BU03	17	Consultant	(3,810)	(20,000)	(7,550)	(15,000)	(11,000)	0	
BU04	05	Training & Conferences	(1,227)	(2,806)	0	(982)	(1,602)	0	
BU05	03	Workers Compensation	(1,742)	(1,326)	(113)	(561)	(565)	0	
BU06	04	Protective Clothing	0	(408)	0	(204)	0	0	
BU11	27	Mobile Telephone	(1,547)	(1,224)	(47)	(510)	(236)	0	
BU12	38	Subscriptions & Publications	(3,568)	(2,748)	0	(1,145)	(500)	0	
BU40	10	Vehicle Operating Expenses	(4,728)	(4,920)	(1,395)	(2,050)	(3,985)	0	
BU41	08	Fringe Benefits Tax	(1,493)	(1,200)	(102)	(500)	(508)	0	
BU60	16	Swimming Pool Inspections	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE			(160,526)	(175,620)	(20,757)	(80,601)	(80,550)		
CAPITAL INCOME									
TOTAL CAPITAL INCOME			0	0	0	0	0		
CAPITAL EXPENDITURE									
TOTAL CAPITAL EXPENDITURE			0	0	0	0	0		
Business Unit Totals									
		Operating Income	260,398	248,200	16,231	104,325	90,479	(13,846)	
		Operating Expenses	(160,526)	(175,620)	(20,757)	(80,601)	(80,550)	0	
		Capital Income	0	0	0	0	0	0	
		Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT			99,872	72,580	(4,526)	23,724	9,928	(13,796)	

PUBLIC WORKS OVERHEADS - Other Property and Services										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
WO82	73		Sundry Income	328	0	0	0	0	0	
TOTAL OPERATING INCOME				328	0	0	0	0		
OPERATING EXPENDITURE										
WO01	01		Salaries	(631,937)	(621,116)	(56,097)	(262,780)	(267,837)	0	
WS01	01		Salaries-Survey & Design	(130,939)	(66,300)	(11,277)	(28,050)	(59,581)	(31,531)	Perm/Timing: Coordinator hours not allocated to jobs.
WO01	06		Accrued Leave	(75,523)	(60,020)	(4,617)	(25,393)	(25,393)	0	
WO02	02		Superannuation	(80,811)	(75,164)	(6,806)	(31,800)	(36,162)	0	
WO04	05		Training	(44,365)	(49,874)	(6,086)	(17,456)	(13,651)	0	
WO05	03		Workers Compensation	(42,242)	(35,722)	(3,021)	(15,113)	(15,105)	0	
WO06	04		Protective Clothing	(31,061)	(25,000)	(1,537)	(14,000)	(8,365)	0	
WO07	07		Recruitment	(3,784)	0	0	0	0	0	
WO11	27		Mobile Telephone	(18,825)	(17,400)	(975)	(7,500)	(5,751)	0	
WO17	09		Consumables	(30,067)	(24,000)	(2,960)	(9,500)	(9,331)	0	
WO20	15		Equipment Repairs & Maintenance	(622)	(4,000)	0	(2,000)	(3,316)	0	
WO24	37		Refreshments	0	0	0	0	(378)	0	
WO25	19		Advertising	(1,120)	(4,000)	0	(2,000)	(1,633)	0	
WO29	16		Contract Services	0	(12,500)	0	(2,500)	0	0	
WO35	25		Utilities	(18,398)	(20,000)	0	(6,700)	(6,905)	0	
WO36	06		Grounds Maintenance	(93,624)	(42,000)	(5,625)	(17,500)	(16,264)	0	
WO40	98		Vehicle Operating Expenses	(179,873)	(165,000)	(15,873)	(80,000)	(89,721)	0	
WO41	08		Fringe Benefits Tax	(23,838)	(21,180)	(1,764)	(8,825)	(8,820)	0	
WO58	12		Non-capital equipment	0	0	(3,703)	0	(5,591)	0	
WO59	01		Unallocated Works Payroll	(262,193)	(230,110)	(11,645)	(97,355)	(79,388)	17,967	Timing of projects
WO59	06		Accrued Leave	(310,084)	(260,140)	(20,584)	(110,059)	(111,217)	0	
WO60	02		Other - Superannuation	(287,785)	(308,282)	(23,068)	(130,427)	(126,359)	0	
WO98	51		Depreciation	(37,998)	(39,000)	(3,299)	(16,250)	(16,824)	0	
WO99	99		Less: WOH Allocated	2,146,196	2,005,790	143,935	727,252	620,095	(107,157)	Timing of projects
TOTAL OPERATING EXPENDITURE				(158,890)	(75,018)	(35,002)	(157,956)	(287,499)		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
WO97	55		Furniture & Equipment	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	328	0	0	0	0	0	
			Operating Expenses	(158,890)	(75,018)	(35,002)	(157,956)	(287,499)	(129,543)	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				(158,562)	(75,018)	(35,002)	(157,956)	(287,499)	(129,543)	

PLANT OPERATING COSTS - Other Property and Services										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
OC82	73		Sundry Income	9,081	0	820	0	820	0	
TOTAL OPERATING INCOME				9,081	0	820	0	820		
OPERATING EXPENDITURE										
OC02	02		Superannuation	(18,411)	(22,424)	(1,496)	(9,487)	(8,081)	0	
OC03	17		Consultant	0	(20,000)	0	(5,000)	0	0	
OC04	05		Training	0	(3,000)	0	(1,050)	0	0	
OC05	03		Workers Compensation	(2,494)	(2,380)	(201)	(1,007)	(1,005)	0	
OC11	27		Mobile Phone	(422)	(480)	(40)	(200)	(157)	0	
OC13	30		Insurances & Licences	(64,077)	(66,000)	0	(66,000)	(66,682)	0	
OC17	10		Fuel & Oils	(401,996)	(384,000)	(36,987)	(150,000)	(184,793)	(34,793)	Timing: Seasonal variation
OC18	20		Leased Plant	(239,356)	(189,954)	(19,439)	(82,395)	(98,781)	(16,386)	Timing/Perm: Excess charges for Grader
OC20	01		Repairs & Parts - Labour	(151,934)	(209,950)	(12,728)	(88,825)	(59,964)	28,861	Timing: No major breakdowns
OC20	11		Repairs & Parts - Materials	(320,245)	(300,000)	(40,390)	(125,000)	(131,288)	0	
OC20	99		Repairs & Parts - Overhead	(36,320)	(83,980)	(2,840)	(35,530)	(13,766)	21,764	Timing: No major breakdowns
OC40	98		Plant Operating Costs	(3,885)	(4,800)	(345)	(2,000)	(1,848)	0	
OC58	12		Non-Capital Equipment	(3,051)	(5,000)	0	(2,000)	(1,244)	0	
OC59	06		Other Labour Costs	(35,852)	(18,954)	(1,762)	(8,019)	(12,526)	0	
OC98	51		Plant Depreciation	(630,458)	(609,996)	(66,078)	(254,165)	(315,696)	(61,531)	Perm: Offset by Plant recoveries
OC99	98		Less: POC Allocated	2,058,344	2,130,126	209,786	820,348	911,564	91,216	Timing: Over recovery to budget and to actual costs due to higher plant utilisation
TOTAL OPERATING EXPENDITURE				149,843	209,208	27,480	(10,330)	15,734		
CAPITAL INCOME										
TOTAL CAPITAL INCOME				0	0	0	0	0		
CAPITAL EXPENDITURE										
TOTAL CAPITAL EXPENDITURE				0	0	0	0	0		
Business Unit Totals										
			Operating Income	9,081	0	820	0	820	0	
			Operating Expenses	149,843	209,208	27,480	(10,330)	15,734	26,064	
			Capital Income	0	0	0	0	0	0	
			Capital Expenditure	0	0	0	0	0	0	
TOTAL FOR BUSINESS UNIT				158,924	209,208	28,300	(10,330)	16,554	26,884	

OTHER PROPERTY & SERVICES - Other Property and Services										
COA	IE	Job	DESCRIPTION	2017-18 Last Year Actual	2018-19 Approved Budget	Month of Nov	YTD BUDGET	YTD ACTUAL	>10% & > \$10,000	COMMENTS
OPERATING INCOME										
SW60	63		Income - Gravel Pit Wallis Rd	77,071	0	3,172	0	17,935	17,935	Perm: Recognition of notional income from gravel
SW61	63		Income - Grit Pit Kudardup (1 Bussell Hwy)	5,266	0	0	0	1,269	0	
SW62	63		Income - Gravel Pit Davis Rd	0	0	200	0	200	0	
SW63	63		Income - Mulch	0	0	0	0	0	0	
SW64	93		Land Held for Resale - Write Up	0	0	0	0	0	0	
SW82	63		Sundry Income	26,826	0	0	0	36,709	36,709	Perm: Lime sand pit royalties
SW83	63		Income - Lime Pit - Redgate	0	0	0	0	0	0	
SW86	73		Workers Compensation Recovered	18,603	20,000	0	8,000	0	0	
SW80	94		Profit on Disposal of Assets	0	0	0	0	25,000	25,000	Perm: Profit on sale of 95 Bussell Hwy
TOTAL OPERATING INCOME				127,766	20,000	3,372	8,000	81,112		
OPERATING EXPENDITURE										
SW35	16		Expenses - Lime Pit - East Augusta	0	(20,000)	0	(10,000)	0	0	
SW38	16		Expense - Gravel Pit Wallis Rd	(854)	(1,000)	0	0	0	0	
SW50	01		Workers Compensation Paid	(19,848)	(20,000)	(136)	(8,000)	(136)	0	
SW51			RDO Control Account	4,816	0	1,587	0	890	0	
SW37	17		Land sale costs	(1,200)	(10,000)	0	(5,000)	(27,201)	(22,201)	Perm: Sale costs for Churchill Ave & Lloyd Loop
SW49	93		Land Held for Resale write down	(61,000)	0	0	0	(127,273)	(127,273)	Perm: Recognise sale of land inventory
SW90	50		Loss on Disposal of Assets	0	0	0	0	0	0	
TOTAL OPERATING EXPENDITURE				(78,087)	(51,000)	1,451	(23,000)	(153,719)		
CAPITAL INCOME										
SW91	95		Proceeds from Sale of Assets	65,700	1,260,000	0	700,000	725,000	0	
SW95	74		Proceeds from sale of Land Held for Resale	0	0	0	0	127,273	127,273	Perm: Proceeds from sale of Lloyd Loop
TOTAL CAPITAL INCOME				65,700	1,260,000	0	700,000	852,273		
CAPITAL EXPENDITURE										
SW88	55		Land	0	0	0	0	(7,500)	0	
		SWA001	Purchase Lot 472 Stirling St Augusta	0	0	(7,500)		(7,500)		
SW89	55		Buildings	0	0	0	0	0	0	
TOTAL CAPITAL EXPENDITURE				0	0	(7,500)	0	(7,500)		
Business Unit Totals										
			Operating Income	127,766	20,000	3,372	8,000	81,112	73,112	
			Operating Expenses	(78,087)	(51,000)	1,451	(23,000)	(153,719)	(130,719)	
			Capital Income	65,700	1,260,000	0	700,000	852,273	152,273	
			Capital Expenditure	0	0	(7,500)	0	(7,500)	0	
TOTAL FOR BUSINESS UNIT				115,380	1,229,000	(2,678)	685,000	772,165	87,165	

Local Emergency Management Committee Meeting

MINUTES

FOR THE MEETING HELD

13 NOVEMBER 2018

COUNCIL CHAMBERS - 41 WALLCLIFFE ROAD, MARGARET RIVER

COMMENCING AT 4:30PM

Notice of Meeting

Please be advised that a meeting of the Local Emergency Management Committee will be held on 13 November 2018 in the Margaret River Council Chambers, commencing at 4.30pm.

This meeting is open to members of the public.

If you are unable to attend the meeting, please contact Katie Taylor, Community Development Officer.

Contact Number: 9780 5233

Email Address: ktaylor@amrshire.wa.gov.au

(LEMC)
LOCAL EMERGENCY MANAGEMENT COMMITTEE
A G E N D A

Please be advised that a Local Emergency Management Committee meeting will be held on **Tuesday, 13 November 2018 in the Margaret River Council Chambers**, commencing at **4.30pm**.

ORDER OF BUSINESS

1.0 DECLARATION OF OPENING

2.0 ATTENDANCE / APOLOGIES

- 2.1 Attendance**
- 2.2 Apologies**
- 2.3 Non-attendance**
- 2.4 Welcome to new members**

3.0 PUBLIC QUESTION TIME

4.0 DISCLOSURE OF INTEREST

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- 5.1 Confirmation of Minutes: 14 August 2018**

6.0 MATTERS ARISING FROM PREVIOUS MINUTES

7.0 SHIRE OFFICERS AND DELEGATE REPORTS

8.0 GENERAL BUSINESS

- 8.1 Desktop Exercise Power Outage – Nathan Hall, DFES**
- 8.2 Margaret River Evacuation Welfare Centre location – Chris Lloyd, AMR Shire**
- 8.3 Local Draft Risk Assessment Summary Report (DFES State Risk Project) - Chris Lloyd, AMR Shire**
- 8.4 Natural Disaster Resilience Program 2018-19 Grants – Chris Lloyd, AMR Shire**

9.0 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL ITEMS)

10.0 CLOSE

(LEMC)
LOCAL EMERGENCY MANAGEMENT COMMITTEE
MINUTES

The Local Emergency Management Committee meeting was held on **Tuesday, 13 November 2018** in the **Margaret River Council Chambers**, commencing at **4.30pm**.

ORDER OF BUSINESS

1.0 DECLARATION OF OPENING

Pam Townshend, LEMC chairperson opened the meeting at 4.30pm.

2.0 ATTENDANCE / APOLOGIES

2.1 Attendance

Roma Boucher	:	Department of Communities
David Holland	:	Chief Bush Fire Control Officer
David Wall	:	Augusta Police
Luke Fowler	:	Margaret River Police
Brendan Jordan	:	St John Ambulance Augusta
Adrian Yates	:	State Emergency Service
Nathan Hall	:	Department of Fire and Emergency Services
Matt Davey	:	Western Power
Josh Jackson	:	Water Corporation
Hal Snyder	:	Department of Communities
Chris Davy	:	WACHS - SW
Gordon Temby	:	Bushfire Ready Coordinator

Council Staff Members

Pam Townshend	:	Shire President
Nigel Anderson	:	Local Recovery Coordinator
Chris Lloyd	:	Community Emergency Services Manager
Jason Cleary	:	Coordinator Community Planning & Development
Katie Taylor	:	Minute Secretary

2.2 Non-attendance

Jeff Bushby	:	MR Volunteer Fire and Rescue
Jeremy Friend	:	DPaW
Keith MacAulay	:	Augusta Volunteer Marine Rescue
Nick Pavy	:	Surf Life Saving
Alex Bernhagen	:	Augusta Volunteer Fire & Rescue

2.3 Apologies

Tim Stevens	:	Dept. Primary Industries and Regional Dev
Patricia MacShane	:	MR Volunteer Marine Rescue
Marie Tweedie	:	WACHS –SW
Vik Cheema	:	SEMC

Gary Yates	:	Water Corporation
Dane Hendry	:	MR Ambulance Service
Steph De Bruin	:	Department of Fire and Emergency Services
Dale Putland	:	Acting CEO

2.4 Welcome to new members

Pam Townshend, LEMC Chairperson welcomed the following new members and guests:

Luke Fowler, MR Police
Hal Snyder, Dept. Communities
Matt Davey, Western Power
Josh Jackson, Water Corp
Chris Davey, Dept. Health

3.0 PUBLIC QUESTION TIME

Nil

4.0 DISCLOSURE OF INTEREST

Nil

5.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Confirmation of Minutes: 14 August 2018

Moved – David Wall

Seconded – David Holland

All carried

6.0 MATTERS ARISING FROM PREVIOUS MINUTES

6.1 Please refer to the attached Action List.

7.0 SHIRE OFFICERS AND DELEGATE REPORTS

7.1 David Wall - Augusta Police

- Nothing arising

7.2 Luke Fowler - MR Police

- Nothing arising

7.3 David Holland – Chief Bush Fire Control Officer

- Operational Incidents/issues:
 - 16 primary responses – 8 Landscape fires, 8 false calls good intent
 - First fire of the season requiring shifts occurred at Sebbes Rd Boranup over the weekend.
- Training Courses conducted:
 - Introduction to Fire Fighting completed on 15 September 2018. 12 participants (City of Busselton and Shire of Augusta Margaret River)
 - Bush Fire Fighting course completed on 13 & 14 October 2018. 10 participants (City of Busselton and Shire of Augusta Margaret River)

- Shire of AMR BFB Leaders Forum at Witchcliffe Fire Station on 6 October. 38 people attended the afternoon where DFES's Brad Delavale (Chief Super. Operational Fleet Project Director) and John Landwehr (Air Operations) shared some great info
- 30 BFB volunteers have completed First Aid courses with St John's in Margaret River
- Procedures:
 - The Shire's Bushfire Services Policy and Procedures have been reviewed. The Policy was endorsed by Council on 10 October 2018.
 - The August BFAC passed a recommendation "That the Bush Fire Advisory Committee request that Council make a recommendation to the Commissioner for the Department of Fire and Emergency Services (DFES) that the Superintendent LSW position be made permanent."
- Appliances / Facilities:
 - Shed Extensions to Rosa Brook, Kudardup and Cowaramup now all completed;
 - The DFES Commissioner and Hon. Adele Farina MLC visited the Shire on 10 November 2018 to officially open the new station additions with representatives from the Shire Councillors as well as Brigades.
- Bush Fire Risk Planning / Mitigation
 - Round 2 MAF funding received (\$322,800)
 - Implementation of the MAF is underway around the Shire
 - A number of burns have been completed with the largest one taking place on Molloy Island.
 - Information Session held with Councillors on 24 October 2018
- Other:
 - Brigades participated in an exercise and street meet with the RUI conducted in Augusta on Sunday November 11th 2018
 - The Shire was pleased to host the DFES Commissioner Darren Klemm, along with staff from DFES Lower South West to help celebrate 70 years of service by Bush Fire Service Volunteers in the Shire of Augusta Margaret River

7.4 Adrian Yates - State Emergency Service

- CALLOUTS:
 - Storm season saw 8 call-outs: 11th – 12th August, 29th August at MREC, Cowaramup, Rosa Brook, Vasse Felix winery, 1st September, 18th October.
 - Increasing number of 4WD Vehicle recoveries from beaches: two from call-outs (8th September at Boranup, 14th October at Augusta), and another four while on training activities (19th August, 8th September.)
 - Temporary roof repairs after house fire: 1st September.
- MAJOR TRAINING:
 - Two combined emergency service exercises: Jewel Cave with ambulance / VFRS / SES on 19th September, and Donnybrook combined scenario on 13th October.
 - Vertical Rescue training at Bunbury Harbour ship loaders on 16th September, and Lake Cave clean-up on 28th October.

- Water Bomber refill annual training 27th October.
- Regular training: urban search & rescue, 4WD recovery, general rescue, navigation and radio communications, trailer reversing.
- OTHER EVENTS & NOTES:
 - Fireworks at M/R Agricultural Show on 12th October.
 - Scout's visit for training 10th September.
 - Annual General Meeting held on Monday 3rd September. Executive Committee re-elected.
 - Special General Meeting scheduled for Monday 3rd December to adopt a new unit constitution.
 - Ongoing discussion with VMR and DFES about radio channels for inter-agency communications at incidents. SES handhelds are UHF only, vehicle and base radios are UHF/VHF.
 - Ongoing work to consolidate Telstra services and transfer to NBN. Instigated by over 100 scam calls to our main phone number over three days.
 - Open day planned for March 2019 – partially funded through AMR Shire community grant.
 - LSW SES Leader's Forum attended by three members 20-21 October. SimCen level 2 incident, metro unit tours, SWORD.
 - AFAC Conference attended.

7.5 Roma Boucher - Child Protection and Family Support, Department of Communities

- I am currently updating the contact details in the Local Welfare Plans, including potential welfare centre contact details and will forward Katie the latest version when complete.
- On Tuesday 23rd October I held an Emergency Welfare Coordination Group meeting, this group is a welfare sub-committee of the LEMC. The meeting was held at the Margaret River Recreation Centre/Fitness Room and was attended by 9 staff and partnering agencies,
- Whilst at the centre, we did a walk-thru to familiarise ourselves with the building and surrounds whilst the re-building of the Cultural Centre and Court 3 occurs. We also discussed:
 - this Department's updates
 - Agency roles and responsibilities
 - Agency updates
 - Future arrangements re the MR Cultural Centre
- I was in Perth for most of last week attending our own Emergency Services Unit Conference and as a Unit we looked at:
 - Fremantle Port Authority - tour and discussion on issues that may arise for DC, including for ports in our districts
 - Fremantle Passenger Terminal – tour of the facility as a potential State Evacuation Centre
 - Rottnest Island – walking tour of the Thompson Bay precinct and overview of the Island's Emergency Welfare Plan; Island tour by bus and explanation of emergency management issues by Brendon McLaughlin, Fire and Emergency Services Manager for Rottnest Island Authority.

- Discussion exercise on DC welfare services during and after an emergency event for remote communities – strategies, previous experiences, opportunities.

7.6 Hal Snyder – Department for Communities

- Hal is the new team leader at the Busselton Office.
- Hal has had 4 years of experience in Evacuation Welfare Centres in Carnarvan.

7.7 Matt Davey – Western Power

- Nothing to report.
- *Chris Lloyd thanked Western Power for attending the power line down in Cowaramup recently.*

7.8 Josh Jackson – Water Corporation

- Nothing to report

7.9 Nathan Hall - Department of Fire and Emergency Services LSW

- RE-APPOINTMENT OF COMMISSIONER DARREN KLEMM AFSM
 - The Minister for Emergency Services Francis Logan MLA has announced the re-appointment of Mr Darren Klemm AFSM as the Fire and Emergency Services Commissioner.
 - Mr Klemm's re-appointment will be for five years beginning on 20 March 2019, and it will provide important continuity in the work he is undertaking with the public sector reform, including the best outcomes for DFES whilst delivering the necessary efficiencies.
- 2018/19 BUSHFIRE CAMPAIGN
 - October was Bushfire Action Month with brigades, Bushfire Ready Groups and local governments preparing for the season ahead.
 - Throughout October, community events including street meets and community information sessions were held across the State to assist residents in preparing their family and property for the coming bushfire season. This year an exciting new bushfire awareness campaign will be launched by the State Government and DFES in December. The new campaign will complement Fire Chat and drive people to the website.
 - Thank you to all who were involved in helping prepare their local communities for the upcoming bushfire season.
- STATE AERIAL FIREFIGHTING OPERATIONS 2018-2019
 - The following information outlines state aerial firefighting aircraft types for the Lower South West Region and their nominated service periods during the 2018-2019 southern bush fire season;
 - Commencing 15 December 2018
 - 2 x Bell 214B Type 2 Helitaks for aerial fire suppression at Busselton
 - Commencement Dates TBA, (0600hrs-1800hrs)
 - 2 x Air Tractor 802 Single Engine Air Tankers (SEATs) at Manjimup
 - 1 x Champion Scout AAS platform at Manjimup
- NEW DFES REGION – UPPER GREAT SOUTHERN
 A new DFES region, namely the "Upper Great Southern" has been established. This was achieved by dividing the 28 Local Governments currently in the Great Southern region as follows:

GREAT SOUTHERN REGION (11 LG's)

- Albany • Broomehill-Tambellup • Cranbrook • Denmark • Esperance • Gnowangerup
- Jerramungup • Katanning • Kojonup • Plantagenet • Ravensthorpe

UPPER GREAT SOUTHERN REGION (17 LG'S)

- Boddington • Brookton • Corrigin • Cuballing • Dumbleyung • Kent • Kondinin • Kulin
- Lake Grace • Narrogin • Pingelly • Wagin • Wandering • West Arthur • Wickepin • Williams
- Woodanilling

• WA STRATEGIC INTELLIGENCE OUTLOOK (OCTOBER TO DECEMBER 2018)

- The DFES Intelligence and Hazard Planning Branch (IHPB) in partnership with key stakeholders including the Bureau of Meteorology (BoM), Main Roads WA and the Department of Water and Environmental Regulation have developed the Strategic Intelligence Outlook for the months of October to December 2018.
- The Strategic Intelligence Outlook will be issued quarterly to support prevention, preparedness, response and recovery decision making in emergency management within DFES and throughout our stakeholder network.
- The BoM is forecasting in their 2018/19 Severe Weather Outlook:
 - An increased risk of heatwaves;
 - Elevated Bushfire potential particularly in the south east of Australia;
 - A below average tropical cyclone season;
 - Lower likelihood of widespread flooding; and
 - Normal risk of severe thunderstorms.

• INTRODUCTION OF \$1,000 TOTAL FIRE BAN INFRINGEMENT

- During the 2017/18 bush fire season, the Regulation and Compliance Branch (R&C Branch) introduced a process to investigate Total Fire Ban breaches and exemption breaches (TFB breaches).
- There were twenty-six TFB days declared from 1 October 2017 to 31 March 2018 and sixty-two breaches. Twenty-five breaches which resulted in landscape fires.
- DFES, Police, DBCA and Local Governments can now issue a \$1,000 infringement notice for a TFB breach. This will bring Western Australia in line with New South Wales who has an on-the-spot fine for TFB breaches.

• LSW STAFF MOVEMENTS

- I am pleased to announce that the previous Superintendent for the Lower South West Region John Tillman has been promoted to the position of Chief Superintendent of the newly formed Rural Fire Division. Also leaving the region District Officer Danny Mosconi has moved back to Perth to be with family and follow potential career opportunities.
- We currently have Phil Brandrett as the Acting Superintendent for the LSW region and Peter Thomas as the Acting District Officer Capes. It is hoped that appointment to these two positions will be finalised prior to December.pete

• RURAL-URBAN INTERFACE EXERCISE AND STREET MEET

- On Sunday 11 November there will be a Rural-Urban Interface Exercise and Street Meet held in Augusta. The exercise will allow volunteer BFB and VFRS members to review and practice inspecting properties for bushfire defence. The following Street Meet is aimed at providing the local community with bushfire safety and preparedness information so they can better prepare themselves for the fire season.

7.10 Chris Davey - WACHS-SW

- The recent Cape to Cape Race resulted in high presentations at MR Hospital.
- Generally been a 120% increase in presentations from last year to this year at this time.
- Bushfire response table top exercise to be held on 27 Nov, will give a report to LEMC following this.
- Increase leavers in SW due to Rottnest being shutdown and kids not going to Bali. Concerns with driving to Dunsborough. There are 300 kids registered in this area at the moment.
- Police are aware; they have been discussing potential use of buses to take them to Dunsborough. There is no parking at the Zone. Police are rostering for an increase at this time.
- Any questions refer to Chris Davey as Health control at the Zone is her role.

7.11 Brendan Jordan – St Johns Ambulance

- Multi agency exercise at Jewel cave.
- Busy period cape to cape mountain (4 days) then Augusta adventure race (2 days).
- Royal flying doctor building has been decommissioned. Have applied for RADS (Regional Airport Development Scheme) funding through the Shire. Thanks to Angela at the Shire. Maybe able to bring funding forward if successful.
- Leavers is coming up. 3 members of the Augusta sub-centre will be involved.

7.12 Nigel Anderson – Shire Recovery Coordinator

- Currently preparing for the Recreation Centre as the new Evacuation Centre for this season.
- The WestBay fires highlighted the need for an emergency kit for the Augusta Office, which Roma has kindly provided.
- The Caravan Parks have been reviewing the Turner Caravan Park Bushfire Management Plan. This is going to Council shortly.
- DFES recognized the Shire in recent Volunteer Employer Recognition Award (VERA) for our efforts in supporting Shire employees who are also volunteers to local fire brigades.

7.13 Chris Lloyd – Community Emergency Services Manager

- Bushfire Risk Management Plan – Mitigation Activity Funding

- \$322,800 of Round 2 Mitigation Activity Funding has been received and works have commenced around the Shire as per the Bushfire Risk Management Plan 2017-2022.
- Recovery and Local Emergency Management Arrangements
 - Waste and Emergency Management Arrangements workshop held with key stakeholders on 22 August 2018. Shire to develop guideline for dealing with waste from emergencies using the framework developed by WALGA.
 - The Recreation Centre is the evacuation centre for Margaret River as per previous temporary notification until further notice while the cultural centre redevelopment is underway.
- Rural Urban Interface and street meet in Augusta held on November 10, 2018
 - This preparedness event was held by DFES which was attended by Shire brigades, rangers and CESM who assisted with the community information session as well as the Fire Response exercise held prior. It was a successful event and several community members attended. This will assist everyone involved in being better prepared for this fire season.
- Shire has purchased a third Electronic Fire Danger Rating Sign
 - The third sign will be installed at Karridale or further south. The location needs to be approved by stakeholders prior to installation, hopefully over the next two weeks.

7.14 Delegate Reports not submitted

- MR Volunteer Fire and Rescue
- DPaW
- Augusta Volunteer Marine Rescue
- Surf Life Saving
- Augusta Volunteer Fire & Rescue

8. GENERAL BUSINESS

8.1 Desktop Exercise Power Outage – Nathan Hall, DFES

- Exercise to discuss capabilities if power outage situation takes place. How does business continuity work within this scenario?
- **Action: Please complete the Scenario forms in the next few days and forward back to Katie / Chris.**
- If there are any questions or considerations needing follow up please touch base with Nathan, DFES.

8.2 Margaret River Evacuation Welfare Centre location – Chris Lloyd, AMR Shire

- Courts 1 & 2 at the MR Recreation Centre is the Evacuation Centre for Margaret River as per previous temporary notification until further notice while the Cultural Centre redevelopment is underway.
- Waiting on confirmation that the Football Club could be the community briefing area. They have all the tech to set up properly, and it's away from the courts where evacuees are congregating.
- Rear access to Footy Club, BGC will clear access to the site.

8.3 Local Draft Risk Assessment Summary Report (DFES State Risk Project)

- Chris Lloyd, AMR Shire

- Print out on table.
- Report from workshops that some may have been involved in.

- Results are in the summary report and scenarios for your review
- Need everyone to Identify risk priorities (1&2) identify possible treatments or those that may already exist
- Can use funds from grants discussed in Item 8.4 below

8.4 Natural Disaster Resilience Program 2018-19 Grants – Chris Lloyd, AMR Shire

- *Chris read out the following information regarding the grants:*
- Applications are being sought from eligible organisations with projects that will reduce identified risks and close capability gaps, in an effort to reduce future post-disaster funding needs.
- Funds allocated to projects in the competitive grants round must be addressing at least one Commonwealth priority as outlined in the [National Strategy for Disaster Resilience](#), with projects to be evidence-based.
- Applications must also be requesting funds for projects that address the direct and indirect costs of disasters in an effort to reduce the future response and/or recovery spend. These projects should:
 - address extreme, high and medium risks identified as part of the SEMC's [State Risk Project](#) and/or
 - address capability gaps identified through the SEMC's [Emergency Preparedness reporting](#) and/or
 - build resilience by delivering projects that are informed by other objective, scientifically validated and documented analysis.
- Applicants can request NDRP funding between \$10,000 and \$250,000 (no GST applied), with NDRP to account for no more than 50% total project cost. All other eligibility criteria can be found in the [Quick Eligibility Check](#) on the SEMC website.
- For further information please refer to the [Guidelines for Applicants](#) and other documentation on the SEMC website: www.semc.wa.gov.au/funding, or email ndrp@dfes.wa.gov.au.
- There is an opportunity for the Shire to have access to these funds in order to address some of the identified risks resulting from the State Risk Project workshops.
- **ACTION: Please send ideas, treatment options or projects that may qualify for this funding to Chris by COB 18 January 2018.**
- It was decided to organize an extraordinary meeting to workshop these ideas in December.
- **ACTION: Chris send out an email and plan a date for the workshop**
- Chris will get in touch with Vik Cheema, as he is hoping he can assist.
- We are in the first pool of people that have completed all 5 risks.
- There is a draft manual about treatments so will send this out once completed.
- Shire will apply for the grant through the LEMC.
- Need to check eligibility items, as capital items are not eligible.

9 MATTERS FOR WHICH THE MEETING MAY BE CLOSED (CONFIDENTIAL ITEMS)

10 CLOSE 5.40 pm

ACTION LIST

ACTION DATED	ACTION ITEM	ACTION UPDATE	STATUS	ACTIONING OFFICER
07/11/17:	Chris to determine if this is a Shire role regarding what signage is needed at Mainbreak regarding emergency contacts and whose responsibility this is.	<p>13/2/18: Statewide Beach Emergency Numbers (BEN) program underway. Shire collecting feedback to put on the signs.</p> <p>Please see email for information sent 13/02/2018 by Chris Lloyd.</p> <p>Margaret River Volunteer Marine Rescue Group would like to be involved with the placement of signage at Mainbreak. It has also been noticed that our call sign on the newly installed signage is incorrect. We are VMR 628.</p> <p>Chris is following up.</p> <p>08/05/18: A desktop assessment of all beach access points in the Shire has been undertaken by Hilary. She identified 31 access points on Shire land and 35 on DBCA managed lands. We have sent the desktop assessment to DBCA for review. Mick and Hilary are currently undertaking field review for sign locations to refine and prioritise locations. The DPIRD guidelines are very prescriptive as to the sign type, size, wording (including beach name) and location, so although we can provide a map to VMRS there</p>	In progress	Chris Lloyd

		<p>probably isn't much they can input into. Once Hilary and Mick have refined the draft locations, we will have a meeting where we can show maps etc.</p> <p>DPIRD then review the proposed locations and provide feedback. We will then seek submit grant application to DPIRD and install signage in the new financial year.</p> <p>Query regarding number of signs and effectiveness of messages. The Shire is currently looking into this.</p> <p>14/8/18: BEN (Beach Emergency Numbering) project – State wide initiative. Approx 22 locations. The Shire has participated with State to determine appropriate locations. The LG will participate and update the LEMC when signs are installed, this should be before Christmas.</p> <p>13/11: BEN have been ordered, to be installed in early Dec.</p>		
13/02/18:	Request for delegates to review Emergency Contacts and Resource Directory and send updates through to Chris prior to the next LEMC.	<p>Send out pages to group to double check.</p> <p>14/8/18: Have only received a small amount of updated information. Will contact individuals as a final check before publishing.</p>	In progress	ALL

		13/11: Updates have been sent through to Katie. This will be sent out ready for this fire season.		
13/11/18:	Request for delegates to complete the Scenario forms in the next few days and forward back to Katie / Chris.			ALL
13/11/18:	Request for delegates to send ideas, treatment options or projects that may qualify for the Natural Disaster Resilience Program 2018-19 Grants to Chris by COB 18 January 2018.			ALL
13/11/18:	Chris send out an email and plan a date for the extraordinary meeting in December to workshop ideas for the Natural Disaster Resilience Program 2018-19 Grants.			Chris Lloyd



Local Risk Register

Shire of Augusta Margaret River
Local Emergency Management Committee

November 2018

Local Risk Register

Local Government name:	Shire of Augusta Margaret River
-------------------------------	---------------------------------

Hazard(s) assessed:**Date of risk assessment workshop(s):**

Fire	13/02/2018
Flood	29/08/2017
Storm	29/08/2017
Electricity supply disruption	3/10/2017
Human epidemic	3/10/2017

Risk assessment workshop coordinator:	Chris Lloyd, Vikram Cheema
Risk assessment workshop facilitator:	Vikram Cheema

Other persons who aided in workshop development (including scenario development):

Name:	Task/responsibility:
Nathan Hall	Bushfire Scenario
Katie Taylor	Bushfire Risk Workshop Planning
Lisa Garstone	Administration

Tailored Risk Criteria elements used in the risk assessment workshops:

Population:	14,114
Gross Area Product:	\$848,000,000.00

Executive Summary

This report provides a summary of the State Risk Project's Risk Workshops that were undertaken by the Shire of Augusta Margaret River over 2017 and 2018. The Shire's top five hazards were determined by the Local Emergency Management Committee (LEMC) as being Fire, Flood, Storm, Electricity Power Disruption and Human Epidemic. This process has been undertaken in accordance with State Emergency Management Policy Statement 3.2.6, and with reference to the *Western Australian Emergency Risk Management Guide 2015*. Emergency Risk Management (ERM) plans are to be developed, led and administered by local government (LG) and LEMC (State EM Prevention Procedure 1 – Emergency Risk Management Planning).

The results of the risk workshops and subsequent risk assessments are detailed in this document. The risk priorities have been identified in order to better inform the LEMC for decision making in emergency risk management as per **(AS/NZS 31000:2009)** Risk Management Principles and Guidelines.

The report finds that Fire is the Shire's biggest hazard with over 50% of risk statements being rated at 'High' or 'Extreme' levels of risk. Over the five hazards a total of 184 risk statements were completed; 103 do not require immediate action, 48 require consideration and 33 require action/treatment. Storm hazard was second to fire with regard to frequency of event and potential for impact on the community.

The Risk Assessments used in regards to these hazards is limited by the Shire knowledge and opinion of the Community in which the assessments were held. This can result in data that can be abnormally skewed either high or low on the As Low as Reasonably Practicable (ALARP) scale, it should be noted however that field experts were used where possible during this process.

Funding may be made available from State Government to address these risks however, local government, through the LEMC should determine appropriate treatment options and implement necessary control measures where possible.

Fire Scenario Summary

It has been a hot summer period during 2019 following the end of a strong El Nino cycle that has resulted in increased maximum temperatures, the frequency of high fire danger ratings and the risk of a significant fire danger season that has kept fire fighters very busy with a higher than average number of responses to bushfires in the southwest.

The weather forecast for Friday 1 March 2019 has identified that a deepening easterly trough southwest of Western Australia is expected to start crossing the lower south-west land division by 1200hrs triggering Total Fire Bans from Perth to Albany. As a result of this trough movement temperatures have spiked to an expected 34 degrees with the Relative Humidity dropping to 9% and winds coming from a north-westerly direction at 30 -35km/hr

As predicted at 1200hrs the trough started to cross the south-west land division in a line from Lancelin to Bremer Bay bringing with it a series of fast moving thunderstorms and wind gusts up to 50km/hr. Scattered showers of less than 5mm were recorded amongst the belt of thunderstorms that passed through the region, however of most significant note was the 300+ cloud-to-ground lightning bolt lightning strikes recorded between Perth and Augusta that also resulted in power outages across the region.

At 1230hrs the first 000 call is received with a report of smoke in the Bramley National Park approximately 1.5km east of the Margaret River town site with three more smoke sightings following shortly after.

- 1km north-west of Old Ellen Brook Rd south of Gracetown in private property.
- 2.5 Km south-west of Warner Glen in the Forest Grove National Park.
- 1km north of the Augusta golf course Deepdene in the Leeuwin Naturaliste National Park.

Local crews from LG, Fire and Rescue and Parks and Wildlife are dispatched to attend these four fires.

At 1400hrs local fire services have been divided up to attack the fires however with inaccessible terrain, high fuel loads, limited air & regional ground support and unstable weather conditions they are not able to make significant progress on any of the fires, with the fires south of Gracetown and north of the Augusta spreading rapidly in the coastal heath vegetation.

Meetings are held between Parks & Wildlife, DFES and Local Government to discuss the management of the four fires in the Shire of Augusta Margaret River but also other bushfires that have started up across the south west as a result of the recent lightning activity. Given power outages communications are difficult especially with the reduced capacity to provide timely and accurate information to the public which is causing panic and confusion across the Shire, especially with a high number of tourists in the area due to the public holiday.

A spot weather forecast has identified that at approximately 1700hrs a south west wind change is forecast with the easterly movement of the trough. Winds will then move to the south-east during the late evening as the trough breaks down and begins to reform to the west of the state bringing more north west winds and an increasingly unstable atmosphere.

Rough details on the fire development at 1400hrs for the four fires have been provided by air attack which shows;

- **Fire one (Bramley National Park) 67 Ha** – possible impact on water treatment plant at 10 Mile Brook Dam.
- **Fire two (South of Gracetown) 232 Ha** – jumped Caves Rd, impacting on Sunflowers Animal Farm & unknown damage to residential properties in Ellen Brook Estate.
- **Fire three (Warner Glen) 114 Ha** – will shortly impact on farming properties.
- **Fire four (Augusta) 222 Ha** – impacting on the Calkarri Estate and heavily impacted on the Augusta golf course.

At 1630hrs the predicted south-west wind change arrives turning the western flanks of all four fires into head fires and dramatically increasing the size and intensity of the fires. The fires have been grouped together and identified as a level 3 Incident known as the Augusta Margaret River Complex under the control of DFES.

Information from the DFES Regional Duty Coordinator confirms that two level 2 fires are burning in both the Westralia Conservation Park impacting on the Collie town site and the Jarrahdale state forest east of Keysbrook with a number of level one fires scattered across the South West and into the Great Southern Regions as a result of the easterly movement of the storm belts. This has significantly reduced firefighting capacity across the state.

Reports from the fire grounds now identifies that,

- **Fire one (Bramley National Park) 200 Ha** – This fire has continued to burn through the Bramley National Park generally unabated due to low resourcing available to attack the fire. The fire has impacted the water treatment plant creating a Hazmat exclusion zone due to chlorine and other chemicals located on the site. The 10 Mile Brook Dam will slow some of the north-east spread of the fire which will start to impact on farming properties. The main concern with this fire is the south-east wind change in the early hours of the following morning will push the fire back towards the south-eastern parts of the Margaret River town site. This fire has great potential to increase over the next 24-48hrs.
- **Fire two (South of Gracetown) 844 Ha** – This bushfire has continued to spread quickly and has burnt through rural residential properties south of Burnside jumping the Margaret River and is likely to reach Wallcliffe Rd and the numerous residential properties north of Wallcliffe Rd before the fire heads in a north-easterly direction through the north-western section of Margaret River, where it will effectively cut Margaret River off from the Bussell Hwy as the fire burns through long unburnt fuels in State Forest and private property.

Reports advise that there are damaged or destroyed properties in the Ellen Brook Estate with more houses being impacted south of the Margaret River. Tourists who were at the Sunflowers Animal Farm have been rushed to the Margaret River hospital with a range of serious burns and two burnt out vehicles have been found destroyed the side of Caves road with no passengers found in the vehicles.

Water pressure has been obstructed due to the demand from fire appliances and the impact on the water treatment plant making it extremely difficult for fire fighters.

- **Fire three (Warner Glen) 395 Ha** – This fire similar to the fire in the Bramley National Park and has been burning in thick southern jarrah forest but has now broken out into farming pasture either side of the Blackwood River. The fire is now starting to rapidly escalate to the north-east and is expected to push back up into the Blackwood National Park. There are concerns for the Alexandra Bridge community for the following day with the north-west winds expected to push the fire back in a south-east direction towards Alexandra Bridge.

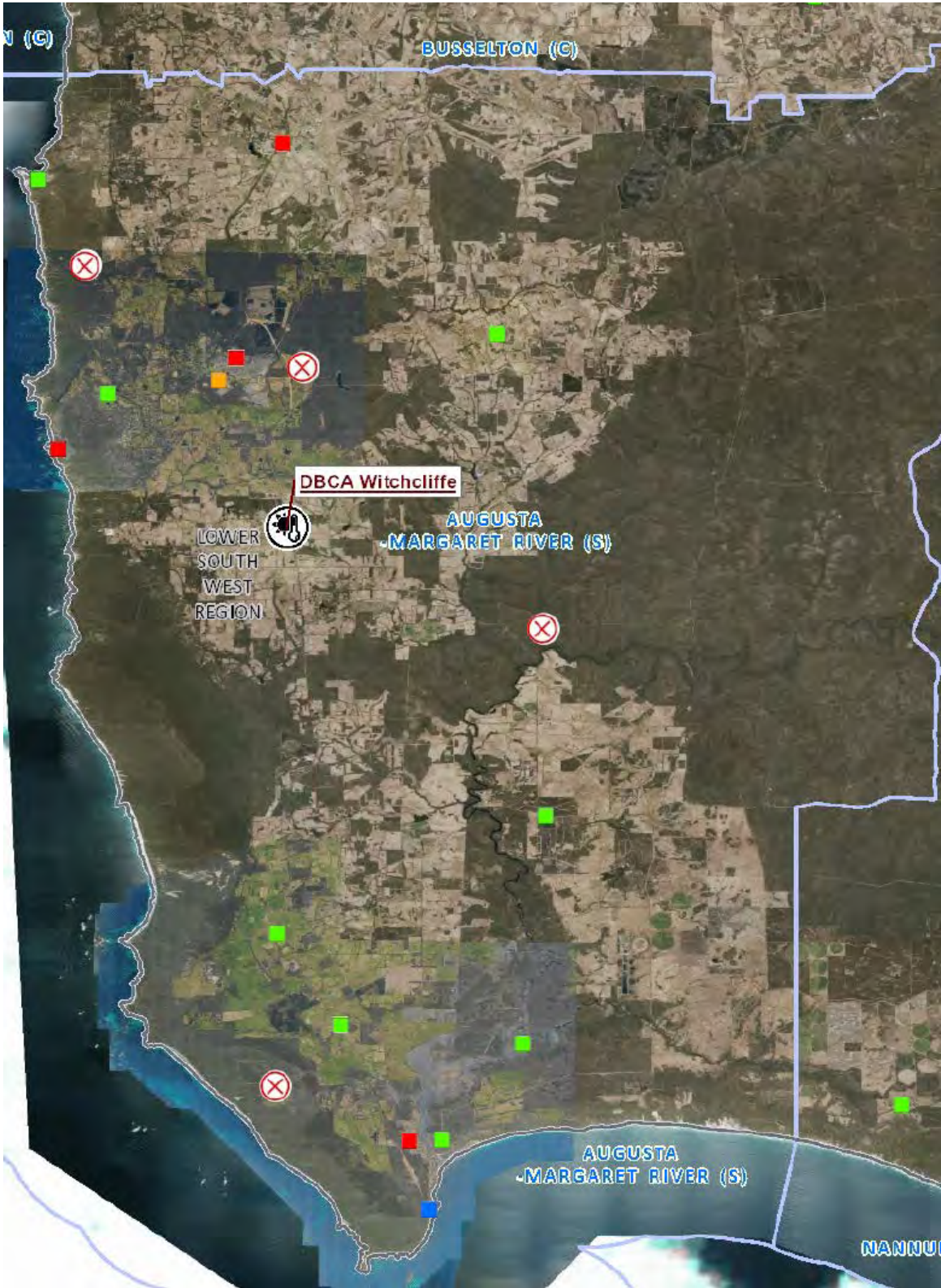
Fire crews have been caught up in the south-west wind change with communications trying to be established with three appliances whose AVL systems have been activated.

- **Fire four (Augusta) 809 Ha** – This fire has extensively impacted upon properties in the Calkarri and Mathews Rd estates with properties identified as damaged/destroyed with further reports pending. Two tourists are unaccounted for at the Augusta Golf Course from the rapidly moving fire burning through coastal heathland. The two tourists have not yet been able to be identified with police and SES resources unable to reach the site. The eastern most part of the fire has impacted on the light industrial area to the west of Augusta with several explosions reported from the intense fire activity.

The fire is now expected to push north-east and will have a significant impact on rural residential properties around Jane Rd and residential properties to the north of the Augusta town site. Augusta will be cut off from the Bussell Hwy in the next hour trapping residents and tourists within Augusta. Spotting from the fire may travel far enough to cross the narrower parts of the Blackwood River which will result in East Augusta being impacted with the north-west winds on the following day.

Given the limited communications due to power failures many residents and a lot of tourists were caught off guard and were unable to evacuate from the Augusta and Margaret River town sites and have headed to the Augusta Centennial Hall and Margaret River Recreation Centre for shelter. Due to both of these areas being in an Emergency Warning Area and that it is a long weekend these makeshift evacuation centre's are being operated by minimal Shire staffing who are quickly becoming over whelmed with little support being able to reach their location.

Figure 1 – Locations of scenario bushfire's in Shire of Augusta Margaret River



Fire Priority Risks Identified:

Hazard	Risk	Risk Priority	Preliminary treatment suggestions
Fire	will cause emergency services (including ambulance and medical transport services such as RFD SWA) to be overwhelmed, resulting in further deaths directly attributable to the hazard event.	1	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign (PPRR)</i>
Fire	will impact the health of people and cause death(s).	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact the health of people and cause injury and/or serious illness.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact private buildings and contents, resulting in financial losses.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact commercial buildings, contents and services resulting in financial losses.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact on crops/cropping/plantations in the local government district (and consequently on the expected harvest), resulting in financial losses.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will result in reduction/loss of potable water, resulting in reduced services. (e.g. due to power outages)	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact sewerage systems, impacting the ability to maintain core services. (e.g. due to power outages)	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will close main road transport routes for a period of time resulting in financial losses to the local government district.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>

Fire	will impact bridges, or approaches to bridges, such that sections of roads will be closed, resulting in recovery costs and financial losses.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact aspects that support the tourism industry (such as access routes, facilities, caravan parks, wineries, orchards, camp sites, motels, food, places of interest and fuel outlets) resulting in costs to the local government district and financial losses.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact horticultural industry infrastructure, (including impact to buildings, fences, shade houses, bird netting and irrigation equipment) resulting in financial losses.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will cause contamination to the surrounding environment from the release of toxic substances (e.g. of non-natural materials).	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will require recovery works to be undertaken by Local Governments, impacting on their ability to maintain core services.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact power infrastructure, causing power outages which will impact the ability to maintain core services.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact mobile and landline communication infrastructure, causing communications failures which will impact on the ability to maintain core services.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact transport infrastructure preventing or delaying emergency services from providing assistance.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact arterial road networks, resulting in a disruption to the supply of essential goods and services.	2	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will result in recovery activities, resulting in costs to the local government district.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>

Fire	will impact on livestock (e.g. through death/injury/lack of pasture), resulting in financial losses.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact on native vegetation and result in degradation of aesthetics in the area.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact the health of wildlife	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact flora in the local government district.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will cause a surge in the population of non-native flora and fauna which will result in negative impacts on native flora and fauna.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact the health of residents in the area and cause death or serious injury/illness, impacting the wellbeing of the community.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will result in isolation of towns in the local government district, leading to re supply efforts of basic needs, food, water, medical and fuel, affecting the ability to function as a community.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will cause power outages and communication failures resulting in lack of timely public information, warnings and general communication which will impact on the wellbeing of the community.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact heritage buildings, resulting in a loss of cultural significance.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>
Fire	will impact the aesthetics of the area, resulting in a loss of community identity and wellbeing.	3	Implement treatment strategies identified through Bushfire Risk Management Plan 2017-2022. <i>*Develop Community Education Campaign</i>

Fire	will impact emergency service response buildings and facilities, impacting the ability to maintain core services.	4	
Fire	will affect the day to day functionality of educational facilities.	4	
Fire	will affect day to day functionality of facilities for vulnerable people (aged, childcare, disability)	4	
Fire	will impact Art Galleries, Museums, Libraries, LG Buildings, resulting in loss of objects of cultural significance.	4	
Fire	will result in the breakdown of community social networks.	4	
Fire	will cause displacement, death or injury to domestic animals, impacting the wellbeing of the community.	5	

Flood Scenario Summary

Southwest Western Australia typically has hot summers with very low rainfall. The region as a whole averages just 50.4 mm over December to February during the 1961–1990 climatological baseline period. For February, the climatological average is just 18.7 mm, with only five instances of rainfall above 50 mm for the month, and one instance of rainfall over 100 mm (172.17 mm in 1955).

A low that formed off the west Kimberley coast developed as it moved to the west reaching cyclone intensity on 20 January (TC Bianca) well north of the Pilbara coast. Bianca intensified reaching category 4 intensity early on 24 January well to the west northwest of Exmouth. On 28 January, Bianca weakened to tropical low owing to increasing wind shear as it moved southwards. Between 30 January and 4 February, a cloud band associated with the TC Bianca, brought significant rainfall to western and central areas of the South West Land Division, including parts of the Central West, and South West including Perth. During this period, the BOM issued number of flood watch and flood warnings for the South West Land Division.

Daily falls between 50 mm and 100 mm were recorded between 30 January and 4 February, with the highest daily total being 140.2 mm at Collie East in the South West on the 2 February.

Four-day rainfall totals from 30 January to 2 February 2017 were between 150 mm and 200 mm in the southwest with Collie East recording the highest official total of 195.5 mm.

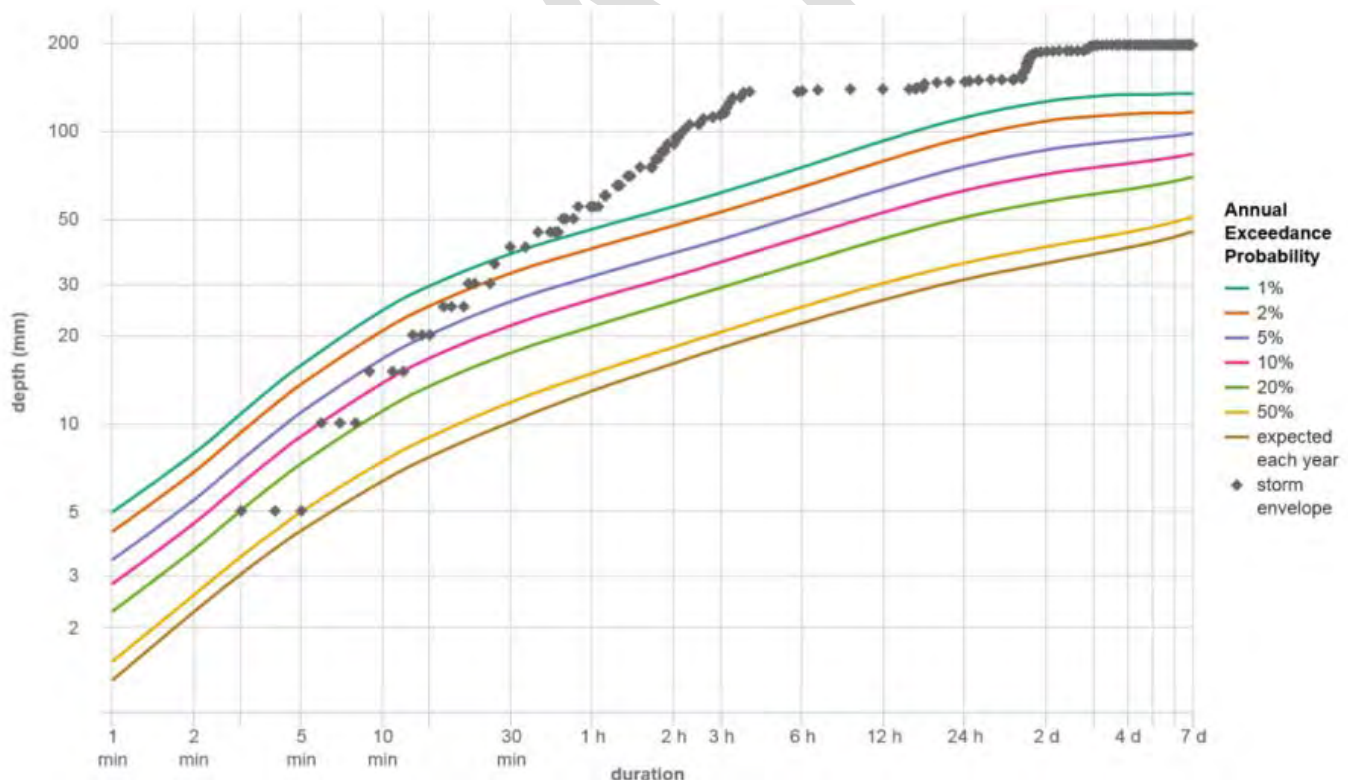


Figure 2. Rainfall Intensity–Frequency–Duration diagram for Collie East TBRG, comparing the highest rainfall intensities during the event (grey diamonds) to annual exceedance probabilities.

SITE	RIVER	STATION NAME	TIME/DATE	RIVER LEVEL	MAX REC LEVEL	DATE
612002	Collie River	Mungalup Tower	30/01/2018 10:00	TBA	14.625	23-Jan-82
612022	Brunswick River	Sandalwood	30/01/2018 10:00	TBA	11.668	22JAN198
611004	Preston River	Boyanup Bridge	30/01/2018 10:00	TBA	13.865	29-Aug-14
610219	Capel River	Yates Bridge	30/01/2018 10:00	TBA	14.334	15-Jul-67
610001	Margaret River	Willmots Farm	30/01/2018 10:00	TBA	12.113	25-Jun-88
610029	Cowaramup Brook	Gracetown	30/01/2018 10:00	TBA	11.389	16-Jul-16
610014	Vasse Diversion Drain	D/S Hill Rd	30/01/2018 10:00	TBA	14.18	3-Jul-99
611006	Preston River	Donnybrook	30/01/2018 10:00	TBA	14.273	22-Aug-11

Figure 3. River Monitoring Stations data on 30 January 2018

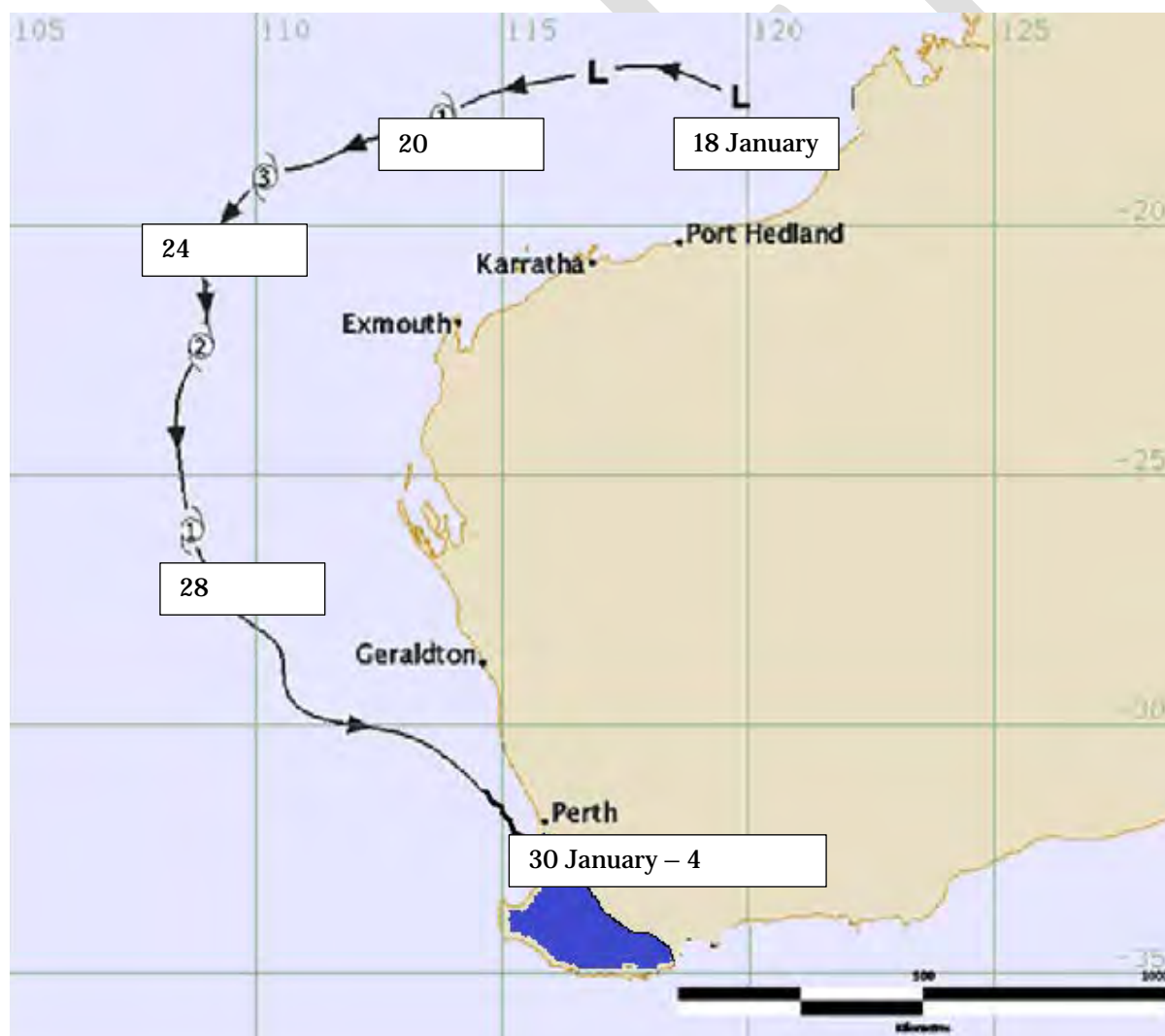


Figure 4. TC Bianca track and rain impact (blue) in the SW with a 50-100mm daily average rainfall

Priority Risks Identified:

Hazard	Risk	Risk Priority	Preliminary treatment suggestions
Flood	will impact crops/cropping/harvest (including viticulture) resulting in financial losses.	3	
Flood	will impact the health of people and cause injury and/or serious illness.	3	
Flood	will damage/inundate commercial buildings, contents and services, resulting in financial losses.	3	
Flood	will impact agricultural and horticultural industry infrastructure (including dams, fencing, machinery, grain storage bins, shedding etc.), resulting in financial losses.	3	
Flood	will impact the health of people and cause death(s).	4	
Flood	will damage/inundate private buildings and contents, resulting in financial losses.	4	
Flood	will damage transport infrastructure such as bridges, road and rail, resulting in costs to the local government district.	4	
Flood	will impact livestock (e.g. through death/injury), resulting in financial losses.	4	
Flood	will impact the dairy industry, resulting in financial losses.	4	

Flood	will impact sewerage systems, resulting in recovery costs and financial losses.	5	
Flood	will cause soil erosion in river catchment areas in the local government district.	5	
Flood	will cause debris and pollutants to flow into marine and/or estuarine/riverine environments, causing contamination and/or impacting ecosystems.	5	
Flood	will require recovery works to be undertaken by Local Governments, impacting their ability to deliver core services.	5	
Flood	will cause an increased demand (surge) on emergency services (fire, police, ambulance), impacting their ability to deliver core services.	5	
Flood	will impact sewerage systems, impacting their ability to deliver core services.	5	
Flood	will impact emergency services (including ambulance and medical transport services such as RFDSWA) due to lack of access, resulting in further deaths directly attributable to the hazard event.	5	
Flood	will impact the health of people due to stagnant water and water-borne diseases.	5	
Flood	will impact communications infrastructure, resulting in recovery costs and financial losses.	5	
Flood	will impact power infrastructure, resulting in recovery costs and financial losses.	5	

Flood	will impact infrastructure required for potable water supply (e.g. dams, piping, bores, pump stations), resulting in financial losses.	5	
Flood	will impact tourism in the local government district, resulting in financial losses.	5	
Flood	will impact flora and fauna in the local government district.	5	
Flood	will impact protected flora and fauna in National Parks.	5	
Flood	will cause an increased demand on CPFS, impacting their ability to deliver core services.	5	
Flood	will cause an increased demand (surge) on WA health services, impacting their ability to deliver core services.	5	
Flood	will impact emergency service response buildings and facilities, impacting their ability to deliver core services.	5	
Flood	will cause an increased demand (surge) on public facilities, impacting the ability to provide welfare services.	5	
Flood	will impact power infrastructure, impacting their ability to deliver core services.	5	
Flood	will impact mobile and landline communication infrastructure, impacting their ability to deliver core services.	5	

Flood	will impact potable water supply, impacting their ability to deliver core services.	5	
Flood	will impact on home-based services and service providers (such as NGOs, meals on wheels, silver chain, WACHS, home care provisions), impacting their ability to deliver core services.	5	
Flood	will impact the health of residents and cause death or serious injury/illness, impacting the wellbeing of the district community.	5	
Flood	will cause damage to residential dwellings and contents, impacting the wellbeing of the district community.	5	
Flood	will result in damage to commercial retail outlets and service providers, impacting the availability of basic commercial products and services.	5	
Flood	will result in short term (< 14 days) displacement due to evacuation away from people's homes and work places which will result in dispersal of the district community.	5	

Storm Scenario Summary

A series of low pressure systems and cold fronts crossed southwest Western Australia from 11 to 12 August 2017 resulting in significant damage in the region.

Four tornadoes were observed with affecting various locations causing extensive localised damage. Significant wind gusts that were some of the highest on record for the region caused an unprecedented number of power outages to mainly western parts of the Southwest Land Division (SWLD), and unusually high sea levels as a result of storm surges caused localised coastal and estuarine inundation.

Tornado events on 11 August

A trough off the west coast of the SWLD associated with a quasi-stationary low to the southwest of the state gradually moved eastward over land during the morning of 11 August. Severe thunderstorms developed on the trough and moved over the Lower West and neighbouring districts in the late morning and early afternoon, and a number of tornadoes were reported just after midday. These tornadoes caused Significant damage to properties including business, infrastructure including electricity distribution, local and state roads etc. Western Power reported up to 30,000 homes lost power as a result of the storm/tornado event.

Tornadoes are a regular feature of winter weather in southwest Western Australia with an average of approximately six reported each year; however, these tornadoes are normally associated with the passage of cold fronts. In this instance, the tornadoes were not associated with a cold front, which is highly unusual in winter in southwest Western Australia.

Wind and storm surge event on 12 August

A rapidly deepening tropical low off the northwest coast of Western Australia moved south-southeastward close to the west coast during the morning on 12 August before the centre of the low crossed the Southwest district during the afternoon. Very windy conditions were observed in the Lower West, Southwest, and South Coastal districts with numerous sites observing wind gusts in excess of 90 km/h (Table 1). The highest recorded wind gust during the event was 146 km/h at Cape Naturaliste at 1345 WST, which is the strongest wind gust observed at the site in almost 10 years of recording (daily maximum wind gust records commenced in 2003), and the 4th strongest wind gust on record in Western Australia in the May to August ("winter") period (noting higher wind gusts are common in the north in summer associated with tropical cyclones). Widespread property damage was reported in western parts of the SWLD with a significant number of trees downed. Western Power reported that unprecedented damage occurred to the electricity supply grid southwest of a line from Geraldton to Ravensthorpe where the network of more than 90,000 kilometres of power lines was significantly affected. In the south west, more than 50,000 homes lost power after 500 power lines were brought down due to the storm. Widespread rain was reported through western parts of Western Australia as result of the cloudband associated with the low pressure system. A significant storm surge was reported along the SWLD west coast on the 12th as sea levels up to approximately 0.8 m above the Highest Astronomical Tide (HAT) were recorded (Table 2).

Busselton recorded a sea level of 0.83 m above the HAT, but despite the unusually high sea levels, impacts were generally minor with localised inundation reported at the Port Geographe marina near Busselton. For comparison, the passage of tropical cyclone Alby in April 1978 caused a storm surge 1 m above the HAT at Busselton with significant coastal inundation and resultant damage.

Table 1.

Site Number	Station Name	District	Maximum wind gust (km/h)	Maximum wind gust direction	Time of gust (WST)
009519	Cape Naturaliste	Southwest	146	SW	1345
009937	Busselton Jetty	Southwest	135	WSW	1415
009193	Rottne Island	Lower West	119	WNW	1334
009977	Mandurah	Lower West	119	W	1404
009256	Garden Island	Lower West	117	W	1356
010916	Katanning	Great Southern	117	NW	1610
009965	Bunbury	Southwest	111	WSW	1434
009538	Dwellingup Forestry	Lower West	107	W	1434
009603	Busselton Aero	Southwest	106	SW	1420

Table 2

Location	Residual tide (storm surge) (m)	Time of highest residual tide (WST)	Tide peak (m)	HAT (m)	Height above HAT (m)
Harvey Estuary	0.70	2300	n/a	n/a	n/a
Peel Inlet	0.60	2330	n/a	n/a	n/a
Bunbury	1.21	1455	2.00	1.23	0.77
Busselton	1.28	1425	2.27	1.44	0.83

Priority Risks Identified:

Hazard	Risk	Risk Priority	Preliminary treatment suggestions
Storm	will cause damage to power infrastructure resulting in recovery costs and financial losses.	3	
Storm	will cause damage to vessels, marinas, marine infrastructure, boat ramps and/or major ports, resulting in recovery costs and/or financial losses.	3	
Storm	will cause significant soil erosion.	3	
Storm	will require recovery works to be undertaken by Local Governments which will impact on their ability to maintain core services.	3	
Storm	will cause an increased demand (surge) on WA health services (such as nursing posts and smaller hospitals/clinics) across the affected area, affecting their service provision.	3	
Storm	will cause business interruptions to health care and home based services sector (GP services, home care provisions, silver chain etc...), affecting their ability to maintain core services.	3	
Storm	will cause damage to mobile and landline communication infrastructure, impacting service delivery.	3	
Storm	will cause damage to residential dwellings and contents, impacting the wellbeing of the community.	3	
Storm	will result in short term (< 14 days) displacement due to evacuation away from people's homes and work places which will result in a diffusion of the community.	3	

Storm	will result in long term (≥ 14 days) displacement due to evacuation away from people's homes and work places which will result in a diffusion of the community.	3	
Storm	will affect the day to day functionality of educational facilities.	3	
Storm	will affect day to day functionality of facilities for vulnerable people (aged, childcare, disability)	3	
Storm	will damage/disrupt social service providers (NGOs, Lions, Rotary, Salvation Army, CWA etc.) in the district which will in turn impact on the community's wellbeing.	3	
Storm	will cause damage to churches and places of worship which will result in a loss of cultural significance.	3	
Storm	will cause damage to heritage buildings which will result in a loss of cultural significance.	3	
Storm	will produce loss of income which may lead to a loss in community morale.	3	
Storm	will damage crops resulting in financial losses.	3	
Storm	will impact the health of people and cause death(s).	4	
Storm	will impact the health of people and cause injury and/or serious illness.	4	

Storm	will damage transport infrastructure such as roads, resulting in recovery costs.	4	
Storm	will cause disruption to major freight routes, resulting in financial losses.	4	
Storm	will cause damage to sewerage systems, resulting in recovery costs.	4	
Storm	will result in loss of potable water supply due to damage to infrastructure (dams, piping, bores) resulting in financial costs.	4	
Storm	will impact flora and fauna in the district.	4	
Storm	will destroy or harm protected flora and fauna in National Parks.	4	
Storm	will cause damage to Emergency service response buildings and facilities which in turn will affect their service provisions and/or service delivery.	4	
Storm	will cause damage or limited access/capacity issues to transport infrastructure which will prevent or delay emergency services from providing assistance.	4	
Storm	will cause damage to port and marina zones, impacting their service delivery.	4	
Storm	will impact the health of residents in the area and cause death or serious injury/illness, impacting the wellbeing of the community.	4	

Storm	will result in damage to commercial retail outlets and service providers, which will have impact on the availability of basic commercial products and services and consequently impact to the wellbeing of the community.	4	
Storm	will lead to towns becoming isolated with limited services and supplies for an extended period of time, affecting their ability to function as a community.	4	
Storm	will cause debris and pollutants to flow into marine and/or estuarine/riverine environments, causing contamination and/or impacting ecosystems.	4	
Storm	will cause the spread of vegetative diseases.	4	
Storm	will cause widespread displacement, death or injury to domestic animals, impacting the wellbeing of the community.	5	

Electricity Supply Disruption Scenario Summary

Context

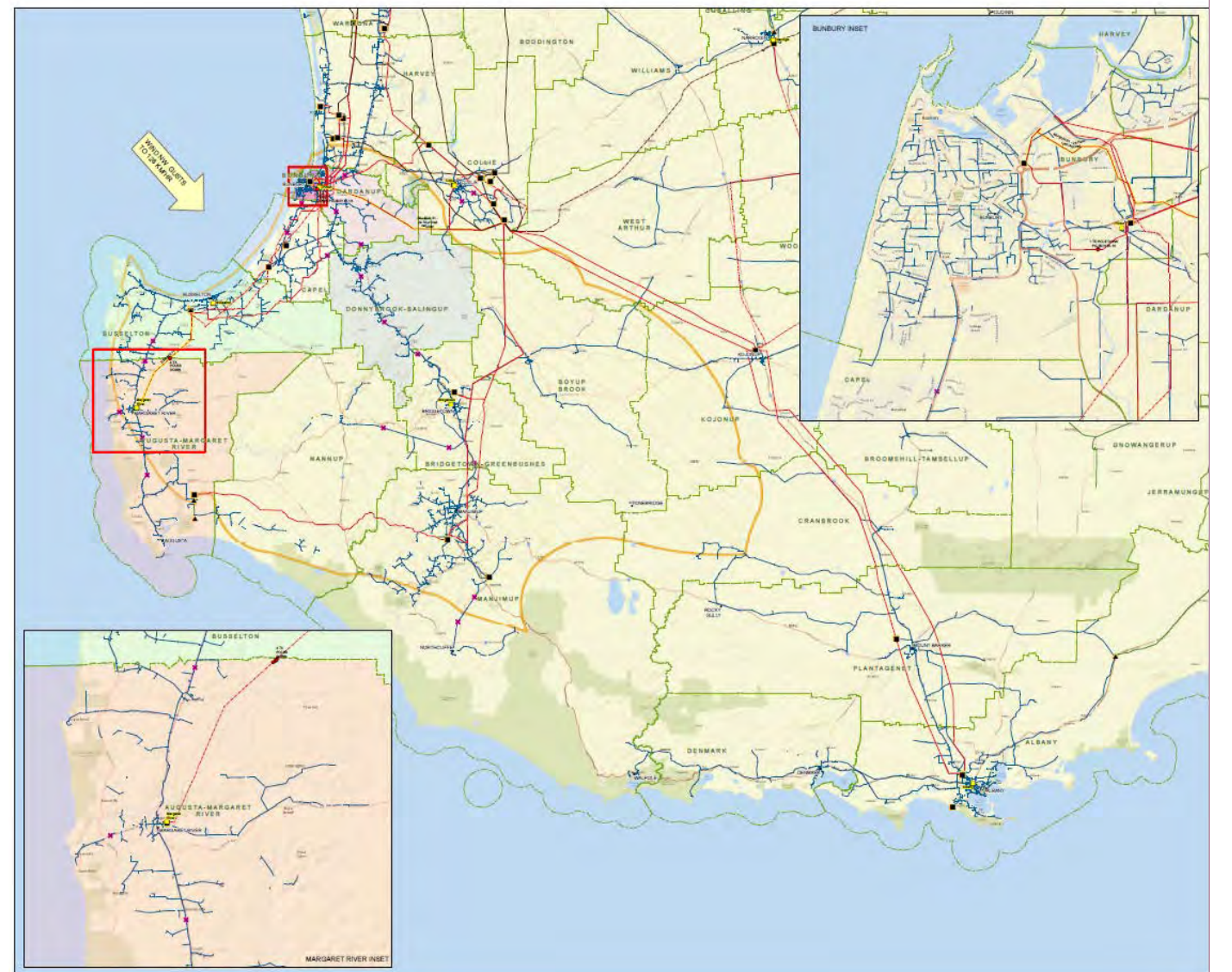
- ❖ Two significant cold fronts over a 4 day period
- ❖ Major impact on the distribution and transmission network
- ❖ Electricity supply disruption from 4-10 days across the South West
- ❖ Storm headed towards Albany

Storm Day 1 – 24 August 2017

- ❖ Approximately 12:00pm, a cold front passes through the South West Coast
- ❖ Winds of over 125km/h recorded
- ❖ Rainfall >100ml
- ❖ Western Power commences to make the area safe and attend hazards (only some restorations will occur)

Figure 5 – Impacted Area





- Approximately 1:00am, a second cold front passes through the South West following a similar path
- Winds recorded over 120km/hour
- Another 100ml rainfall recorded
- Western Power continues to attend hazards and make safe before commencing repair work/restoration

- ❖ Extensive transmission feeder line damage (4 transmission poles down)
- ❖ Wide spread damage to Western Power assets across the area
- ❖ Margaret River town site without power supply for up to 10 days (approximately 9000 customers including sensitive customers and life support equipment impacted)
- ❖ Area surrounding Margaret River without power supply for potentially 4-8 days

Electricity Supply Disruption Priority Risks Identified:

Hazard	Risk	Risk Priority	Preliminary treatment suggestions
Electricity Supply Disruption	will affect Human Services (e.g. Medicare, Centre Link), impacting their ability to maintain cores services.	3	
Electricity Supply Disruption	will impact the health of people and cause injury and/or serious illness.	3	
Electricity Supply Disruption	will impact tourism in the district, resulting in financial losses.	3	
Electricity Supply Disruption	will affect power companies (Western Power), impacting their ability to deliver core services.	3	
Electricity Supply Disruption	will affect Water Corp, impacting their ability to deliver core services.	3	
Electricity Supply Disruption	will affect sewerage systems, impacting their ability to deliver core services.	3	
Electricity Supply Disruption	will affect Local Governments, impacting their ability to deliver core services.	3	
Electricity Supply Disruption	will impact emergency services (police, fire, ambulance, hospitals, clinics, ICU), impacting their ability to deliver core services	3	
Electricity Supply Disruption	will impact the health of people and cause death(s).	4	

Electricity Supply Disruption	will impact power infrastructure, resulting in disruption and financial losses for electricity provider.	4	
Electricity Supply Disruption	will impact infrastructure required for potable water supply (e.g. treatment facilities, bores, pump stations), resulting in financial losses.	4	
Electricity Supply Disruption	will impact sewerage systems, resulting in disruption and financial losses.	4	
Electricity Supply Disruption	will impact communications infrastructure, resulting in disruption and financial losses.	4	
Electricity Supply Disruption	will affect other state agencies with offices in the district, impacting their ability to deliver core services.	4	
Electricity Supply Disruption	will impact emergency services (police, fire, ambulance) due to loss of electricity, resulting in further deaths directly attributable to the hazard event.	4	
Electricity Supply Disruption	will impact health services, resulting in further deaths directly attributable to the hazard event.	5	
Electricity Supply Disruption	will disrupt supply chains into and within the district, resulting in financial losses.	5	
Electricity Supply Disruption	will cause food in supermarkets and storage warehouses to spoil, resulting in financial losses.	5	
Electricity Supply Disruption	will impact agricultural (e.g. dairy, crops, vineyards, cattle, etc.) industry, resulting in financial losses.	5	

Electricity Supply Disruption	will disrupt sewerage systems causing sewage to spill into the environment causing contamination.	5	
Electricity Supply Disruption	will require response and recovery works to be undertaken by state agencies (not mentioned above e.g. DAFWA, Education etc.), impacting their ability to deliver core services.	5	
Electricity Supply Disruption	will require public information management, impacting on the governing body's ability to maintain core services.	5	
Electricity Supply Disruption	will impact the health of residents and cause death or serious injury/illness, impacting the wellbeing of the district community.	5	
Electricity Supply Disruption	will impact the availability of basic commercial products and services (e.g. food, water, etc.).	5	
Electricity Supply Disruption	will result in loss of income/employment, impacting the district community.	5	
Electricity Supply Disruption	will affect the day to day functionality of educational facilities.	5	
Electricity Supply Disruption	will affect the day to day functionality of facilities for vulnerable people (aged, childcare, disability).	5	
Electricity Supply Disruption	will impact existing social service providers (NGOs, Lions, Rotary, Salvation Army, CWA, Red Cross, other volunteer organisations).	5	
Electricity Supply Disruption	will cause power outages and communication failures resulting in lack of timely public information, warnings and general communication which will impact on the wellbeing of the district community.	5	

Human Epidemic Scenario Summary

Friday 29 September 2017, 0800hrs, you are listening to ABC radio on your way to work:

Pandemic flu (H5N1) declared in SE Asia by WHO and 50 people died. Several cases of influenza like illness backpackers from China in Perth. A few of them have travelled to Bunbury and Collie.

A local newspaper published an article that there is someone who may have bird flu at Bunbury hospital another person is in critical condition with one death.

Situation already has deteriorated interstate – a few deaths are reported from Sydney

A few persons are reported to be in ICU in Perth hospitals with 2 deaths over the last couple of days.

Additional Information:

- ❖ Local public southwest health unit reported 2 confirmed cases Bunbury and Collie last Friday with one hospitalisation
- ❖ The hospitalised case has been transferred to ICU Bunbury Hospital
- ❖ There has been a large black out because of severe storm – thousands of dollars' worth of vaccine wasted
- ❖ A large music festival is planned in 2 weeks' time in Busselton
- ❖ There are plenty of information (true and rumours) in the social media
- ❖ People in general are very stressed

Impacts

- ❖ Stretched health services
- ❖ Lawlessness may break out related to a lack of access to basic services and resources
- ❖ Cities may be particularly hard hit if food resources become limited
- ❖ Banking and financial services may be restricted or cease to function
- ❖ People with many non-influenza-related health conditions may find it difficult to obtain medical care or medications.

Pandemic– health sector (Public health) response

Control of the Pandemic

- ❖ Epidemiologic surveillance and updating.
- ❖ Institution of prevention: social distancing, quarantine, isolation (who takes care of these people?).
- ❖ Distribution of vaccines and meds (how to distribute and to whom?).
- ❖ Surge/overflow: where, and with what health care workers?
- ❖ Communication - keeping community up to date.

Challenges for the health Sector:

- ❖ Meeting routine care and normal emergency care needs when hospitals are overflowing, and health care workers are absent?
- ❖ Surge/overflow management
- ❖ Encouraging health care workers to return to work
- ❖ Keeping supplies available
- ❖ Communication - keeping everyone up to date

Human Epidemic Priority Risks Identified:

Hazard	Risk	Risk Priority	Preliminary treatment suggestions
Human Epidemic	will impact the health of people and cause death(s).	3	
Human Epidemic	will impact the health of people and cause injury and/or serious illness.	3	
Human Epidemic	will impact health services, impacting their ability to deliver core services.	3	
Human Epidemic	will impact ambulance services, impacting their ability to maintain core services.	3	
Human Epidemic	will impact private GP services, impacting their ability to deliver core services.	3	
Human Epidemic	will impact the health of people with other medical conditions due to the demand placed on health services by the epidemic.	4	
Human Epidemic	will impact workforce attendance leading to productivity loss and consequently financial loss.	4	
Human Epidemic	will impact major events, impacting the revenue of the local government district.	4	
Human Epidemic	will impact pathological and diagnostic imaging services, impacting their ability to deliver core services.	4	

Human Epidemic	will impact suppliers of health service goods (linens, meals, masks etc.) impacting their ability to deliver core services.	4	
Human Epidemic	will impact workforce attendance within WA Police, impacting their ability to deliver core services.	4	
Human Epidemic	will impact other agencies, not mentioned above (e.g. DFES, DAFWA, P&W), impacting their ability to deliver core services.	4	
Human Epidemic	will impact the day to day functionality of support systems for the vulnerable (e.g. childcare, aged, disability).	4	
Human Epidemic	will impact community service providers within the district (such as NGOs, meals on wheels, silver chain).	4	
Human Epidemic	will impact workforce attendance in the local government services sector, impacting their ability to deliver core services.	5	
Human Epidemic	will impact emergency services (e.g. medical transport services such as RFDSWA) across the local government district, resulting in deaths, injuries or illness directly attributable to the hazard event.	5	
Human Epidemic	will impact commercial spending in the retail sector, resulting in financial losses or impact to the industry.	5	
Human Epidemic	will impact the tourism, hospitality and entertainment industries resulting in financial losses.	5	
Human Epidemic	will impact the performance of agencies involved in issuing public information.	5	

Human Epidemic	will impact RFDS services, impacting their ability to deliver core services.	5	
Human Epidemic	will impact educational services, impacting their ability to deliver core services.	5	
Human Epidemic	will impact the health of people and cause deaths, injuries or illness impacting district community wellbeing.	5	
Human Epidemic	will produce symptoms associated with the disease/infection impacting local government district community wellbeing.	5	
Human Epidemic	will impact the supply chain, due to absenteeism, which will impact the availability of basic needs such as food, fuel and essential goods.	5	
Human Epidemic	will impact workforce attendance at commercial retail outlets and service providers, which will impact on the availability of basic commercial products and services.	5	
Human Epidemic	will result in persons remaining isolated in their homes, or quarantined areas, for extended periods of time, impacting local government district community wellbeing.	5	
Human Epidemic	will impact the day to day functionality of educational institutions.	5	
Human Epidemic	will lead to reluctance to attend workplaces, resulting in a loss of income, impacting district community wellbeing.	5	
Human Epidemic	will result in the breakdown of existing family and support networks.	5	

Risk assessment workshop attendance

Name:	Organisation/Agency:	Risk assessment workshop(s) attended:
Matthew Davey	Western Power	FIRE, FLOOD, STORM, HE, EPD
Peter Thomas	DFES	FIRE
David Holland	BFB	FIRE
Lewis Hawkins	SES	FIRE
Adrian Yates	SES	FIRE
Brendan Jordan	SJA	FIRE
Nathan Hall	DFES	FIRE, FLOOD, STORM
Roma Boucher	CPFS	FIRE
Dane Hendry	SJA	FIRE
Danny Mosconi	DFES	FIRE
Mark Delane	MRBTA	FIRE
Marion Hutton	CPFS	FIRE
Mark Norris	DFES	FIRE
Steph De Bruin	DFES	FIRE
Steve Collins	Water Corp	FIRE
Shane Bacskai	AMR Shire	FIRE
Peter J Brown	AMR Shire	FIRE
Dale Putland	AMR Shire	FIRE
Matt Slocomb	AMR Shire	FIRE
Rachel Runco	AMR Shire	FIRE
Garth Baxter	AMR Shire	FIRE
Markus Botte	AMR Shire	FIRE
Nigel Anderson	AMR Shire	FIRE
John McKinney	AMR Shire	FIRE
Stacey Hutt	AMR Shire	FIRE
Brett Cassidy	WAPOL	FIRE

Augusta Margaret River Bush Fire Advisory Committee

Minutes

For the meeting held
Wednesday, 21 November 2018
Council Chambers
41 Wallcliffe Road, Margaret River
Commencing at 6.00pm

Notice of Meeting

Please be advised that the next meeting of the Augusta Margaret River Bush Fire Advisory Committee will be held on 21 February 2019, commencing at 6.00pm

Margaret River Council Chambers
41 Wallcliffe Road
Margaret River

This meeting is open to members of the public.

If you are unable to attend the meeting, please contact Lisa Garstone, Executive Assistant to Director Corporate and Community Services.

Contact Number: 9780 5639

Email Address: lgarstone@amrshire.wa.gov.au

Table of Contents

Agenda Listing	Subject
-----------------------	----------------

Notice of meeting

Order of business

1.0 Declaration of opening

2.0 Attendance / Apologies / Non-attendance

2.1 Attendance

2.2 Apologies

2.3 Non-attendance

3.0 Question time for the public

4.0 Disclosure of members' interests

5.0 Confirmation of minutes of previous meeting

5.1 Bush Fire Advisory Committee Minutes: 16 May 2018

6.0 Business arising from previous minutes

6.1 Action List

7.0 Reports from Shire Officers and Delegates

7.1 Chief Bush Fire Control Officer

7.2 Deputy Chief Bush Fire Control Officer

7.3 Shire Fire Control Officers

7.4 Community Emergency Services Manager / Shire Training Officer

7.5 Shire Executive Officer / Representative

7.6 Department of Fire and Emergency Services

7.7 Volunteer Fire and Rescue Service

7.8 Bush Fire Ready Facilitators Report

7.9 Department of Biodiversity Conservation and Attractions

7.10 State Emergency Services

8.0 General business

8.1 2019 BFAC Meeting Dates – Chris Lloyd, CESM

8.2 Update on the Distribution of the Shire of Augusta Margaret River 2018/19 Bush Fire Management Notice – Michael O'Regan, Coordinator Ranger Services

8.3 Report from Chief Bush Fire Control Officer as requested by Council re Transition of BFB to DFES – David Holland, CBFCO

8.4 Shire of Augusta Margaret River Bush Fire Mitigation Officer – Chris Lloyd, CESM

8.5 Update on Firebreaks in the Prevelly/Gnarabup area – Ed Hatherley, DBCA

8.6 Power Outage Hypothetical – David Holland, CBFCO

8.7 Mental Health and Well Being Research Augusta Margaret River – Chris Lloyd, CESM

9.0 Matters for which the meeting may be closed (Confidential Items)

10.0 Closure of meeting

1.0 Declaration of opening

The meeting was declared open at 6.01pm.

2.0 Attendance / Apologies / Non-attendance

2.1 Attendance

Committee Members

David Holland	:	Chief Bush Fire Control Officer (CBFCO)
Brett Trunfull	:	Deputy Chief Bush Fire Control Officer (DCBFCO)
Tony Mostert	:	Alexandra Bridge Bush Fire Brigade
Tim Garstone	:	Cowaramup Bush Fire Brigade
Frank Bartoll	:	East Augusta Bush Fire Brigade
Paul Manners	:	Gracetown Bush Fire Brigade (Rep)
Simon Hanson	:	Karridale Bush Fire Brigade
Matthew Nield	:	Kudardup Bush Fire Brigade
John Matten	:	Molloy Island Volunteer Bush Fire Brigade
Keith Scott	:	Rosa Brook Bush Fire Brigade
Robert Barnett	:	Wallcliffe Bush Fire Brigade
Diane Holland	:	Witchcliffe Bush Fire Brigade
Julia Meldrum	:	Shire Councillor
Ian Earl	:	Shire Councillor

Shire Staff Members

Andrew Ross	:	Shire Acting Director Corporate and Community Services
Chris Lloyd	:	Community Emergency Services Manager (CESM)
Lisa Garstone	:	Minute Secretary

Observers

Gordon Temby	:	Bush Fire Ready Coordinator (North)
Ed Hatherley	:	Department of Biodiversity Conservation and Attractions (DBCA)
Matt Cooper	:	Department of Biodiversity Conservation and Attractions (DBCA)
Peter Thomas	:	Department of Fire and Emergency Services (DFES)

2.2 Apologies

Dale Putland	:	Shire Acting Chief Executive Officer
Alex Bernhagen	:	Augusta Volunteer Fire and Rescue Service
Adrian Yates	:	Augusta Margaret River State Emergency Service (SES)
Georgina Thiele	:	Bush Fire Ready Coordinator (South)
Peter Brindley	:	East Augusta Bush Fire Brigade
Peter Delfs	:	Gracetown Bush Fire Brigade
Michael O'Regan	:	Coordinator Ranger Services

2.3 Non Attendance

Nil

3.0 Question time for the public

Nil

4.0 Disclosure of members' interest

Nil

5.0 Confirmation of minutes of previous meeting

5.1 Bush Fire Advisory Committee Meeting Minutes: 15 August 2018

RECOMMENDATION

That the unconfirmed minutes of the Bush Fire Advisory Committee Meeting held 15 August 2018 be confirmed as a true and correct record of the meeting.

Moved: Frank Bartoll, East Augusta BFB

Seconded: Simon Hanson, Karridale BFB

Carried: ALL

6.0 Matters arising from previous minutes

6.1 Action List

Date	Action Item	Action Update	Status	Actioning Officer
21/2/18	Rosa Brook Brigade request: Is it possible for the CESM and or the CBFCO to write to the Wine Association to encourage vineyard owners and contractors, to have firefighting resources available when using machinery in the vineyard during the "Prohibited Burning Period" that could potentially start a fire, e.g. slashers, vine trimmers, etc.	16/5/18: We have opened discussions with the Wine Associations about this and other issues however; no formal letter has been sent at this time. The Shire is working on a much larger marketing strategy for 2018-19 where this will be addressed. 21/11/18: CESM – Marketing Strategy has been delayed. Will have to target the WIA directly.	Ongoing	CESM and CBFCO
21/2/18	Rosa Brook Brigade request: Ask ComCen to better interrogate 000 callers that report a "grass fire" to determine if a vineyard is involved. This will allow brigades to activate Light Tankers as a priority over Heavy Appliances as Light Tankers are more appropriate for fires in vineyards.	16/5/18: DFES AO Leeuwin is following up internally with DFES. 21/11/18: DFES – DFES AO Leeuwin has been dealing with it, will follow up. Group Calls as normal, will need to remind ComCen that fires in vineyards require a different approach.	Ongoing	CESM and DFES AO Leeuwin
21/2/18	Bush Fire Ready Facilitator North to advise brigades on the outcome of negotiations with Rotary relating to donation of helmets and PPE to East Timor.	16/5/18: Negotiations continue. 21/11/18: BFRF (North) - Rotary currently in East Timor, back in the next couple of weeks. PPE sent over to Commissioner of ES. Feedback upon return.	Ongoing	Gordon Temby
16/5/18	Cowaramup Brigade Enquiry: Who is responsible for fire mitigation along the Wadandi Track? CESM: Due to the length of the Trail, the surrounding land is vested and managed by multiple owners/agencies, all who would be responsible for their section. The risk is also assessed differently to highly populated areas. I will collate some maps and information on how this is being managed.	21/11/18: CESM - Shire is mostly responsible. BRMP is addressing all of the Wadandi Trail risk, negotiated lots of work to be conducted from Cowaramup through to Augusta. Mitigation Activity Fund to address risk. Action can be closed due to a strategy in place. Wallcliffe BFB Captain – Recent firebreaks installed in some areas are inadequate in a	Completed (with further future action)	CESM

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 21 November 2018

		few months' time and will need to be re-assessed.		
16/5/18	Following a discussion about blue gum trash burns brigades were asked to forward their comments and feedback surrounding recent blue gum burns and potential special conditions to permits that can be considered through to the CESM.	21/11/18: CESM - No feedback received. New permits can be developed with the additions based around this topic if need be or FCOs can add to permit at time of issue. CBFCO – Action can be closed with the understanding that this issue needs to be addressed as permits arise.	Complete	Brigades
16/5/18	The brigades requested the CESM investigate requirements for harvesting contractors to seek permits through the Shire as opposed to the landowners in an effort to ensure greater compliance to the permit conditions.	21/11/18: CESM – This action is tied in with the above. Permit holder needs to be clear regarding their responsibilities and in bringing all parties together to discuss and make sure all are aware of the risk and conditions. Alexandra Bridge BFB Captain – It seems that the conditions on the Fire Plans are out of date. CBFCO - Conditions imposed with plantations have been approved. The general approval plan states size of cells and firebreaks between those cells, however, you would generally use the Shire Firebreak Notice.	Complete	CESM
16/5/18	The brigades requested that Rangers/CESM follow up with blue gum plantation owners and managers to ensure compliance with trash pile, fuel load and fire management conditions under their with Fire Management Plans.	21/11/18: CESM - Ranger Coordinator is aware of the issue and will be targeting that particular area.	Complete	CESM/Coordinator Ranger Services
16/5/18	Rosa Brook Brigade to forward CESM letter received from the Department of Water and Environmental Regulation in relation to fuel load management.	21/11/18: Rosa Brook BFB FCO – Action no longer required.	Remove	Rosa Brook Brigade
16/5/18	Brigades to advise CESM of any overgrown water points that they come across so it can be crossed	21/11/18: CESM – Have had a couple through from Brigades, however, have	Complete	Brigades

Shire of Augusta Margaret River
Bush Fire Advisory Committee Meeting Minutes: 21 November 2018

	referenced against the Shire's register for remedial action or notification to land owner.	organised a contractor to inspect all water tanks anyway.		
16/5/18	Committee members to contact CESM if they would like to nominate to join the Permit to Burn Subcommittee.	21/11/18: CESM - No response received. Will take any feedback and develop for distribution.	Complete	Committee
21/11/18	New Membership stats for 2018	Seems to have been a record year for new BFB memberships. Lisa will retrieve the statistics for the next BFAC.		CESM Admin

7.0 Reports from Shire Officers and Delegates

7.1 Chief Bush Fire Control Officer

- The past three months have been very busy with training, planned burning as well as a number of events. We have had the first fire for the season requiring shifts in the Boranup area and this was attended by a number of crews from our Shire, the City of Busselton, DBCA and DFES. It was good to see support from WAPRES to the Boranup fire in the shape of a bulldozer! We have also had several smaller fires which were attended to by the local Brigades.
- At our last BFAC meeting, we passed a recommendation that supported the position of Superintendent for the Lower South West Region being made a permanent position. I have had the opportunity to pass on these wishes to the DFES Commissioner directly at the AFAC conference held in September. I have been advised that a number of Chiefs in our region are also in support of this proposal, so we will see how we go!
- The LSW ROAC meeting was held in Bridgetown last month which I attended with Chris and Brett.
- I was invited to participate in a workshop that was held in Kalamunda and designed to provide input into the new Bushfire Centre of Excellence. This is an exciting new project that is still in its infancy but has great potential to be the World's leading centre for research into all things to do with bush fire. I have since been invited to represent our region at another workshop to be held in Belmont to further discuss this project.
- I have also been nominated to represent the LSW region on a new committee called the Bush Fire Operations Committee. It is designed to be a pathway to report directly to DFES any issues relating to bush fire.
- DFES is in the process of re-writing the course material for several of the training courses that are available for volunteers to attend. These include the basic courses that are required to be undertaken as part of our procedure for fire fighters in this Shire. A number of Trainer/Assessors from our Shire and I have been assisting with developing these courses to reflect current practices as well as using more modern terminology and procedure. So far we have been reviewing courses such as Crew Leader, Structural Fire Fighting, Introduction to Fire Fighting and Basic Fire Fighting.
- As previously mentioned I attended this year's AFAC conference which was held in Perth in September. There was a strong focus on bush fire prevention with several presenters delivering high level discussion papers on topics such as climate change, how to deal with the new normal, how to build resilient communities and why are we seeing more and more extreme emergency events.
- We held our annual Captains/FCO meeting again at Witchcliffe Station. The presentations by John Landwher and Brad Delevale from DFES were highlights of our meeting and both of these gentlemen were very impressed by the level of interest from participants.
- I attended a workshop held with Shire Councillors to explain the program for mitigation that has been financed by the State Government through Mitigation Activity Funds. It is a very comprehensive program that will continue the implementation of the work of the Bushfire Risk Mitigation Officers.
- I took part in the RUI drill organised in Augusta on November 11 which was followed by a street meet held near the Augusta hospital. Both events were well run by DFES with assistance from Chris Lloyd and were also well attended.
- I attended the recent station extension openings at Kudardup, Rosa Brook and Cowaramup Brigades. These stations were opened by the DFES Commissioner, Darren Klemm and the Hon. Adele Farina MLC. All of these brigades made a significant impression on both the Commissioner and Hon. Adele Farina. The Commissioner asked that his admiration for the work being done by the people of this Shire and in particular he made mention of the passion that our volunteers showed in their willingness to protect their community.
- Please keep yourselves safe and thank you for your dedication and support.

7.2 Deputy Chief Bush Fire Control Officer

- In the last 3 months I have attended the AFAC conference, a 'Bushfire Centre of Excellence' workshop in Kalamunda and a ROAC meeting in Bridgetown. It's always good to talk to other people from other shires and brigades and realise how well off we are in our own shire and brigades. The AFAC conference also presented some very interesting ideas and discussions to think about.
- It's good to note that David has been asked to represent our region at another workshop on the Bushfire Centre of Excellence and on the Bush Fire Operations Committee. It's great that David gets to represent what we stand for, which hasn't always been that way in the past. Well done to David for giving up the considerable amount of time that these things take.
- It's good to see that all the brigades are doing a considerable amount of burning while the season lasts. We've had one multi-brigade fire and several small fires that the brigades have dealt with without any dramas. We've also had a number of false alarms which seem to be par for the course nowadays. Well done for everyone's effort.
- I recently attended the station openings at Cowaramup and Rosa Brook (apologies to Kudardup, I didn't get to bed till 4.30am because of the fire at Sebbes Road). I think that all who attended were very impressed with the dedication and passion shown by the brigades. These new facilities can only enhance the way these brigades operate.
- Hope we all have a quiet fire season and above all else, everyone keep safe.

Julia Meldrum, Councillor: Who makes up the LSW Bush Fire Operations Committee?

David Holland, CBFCO: The Commissioner has asked for expressions of interest for the Bushfire Operations Committee. One person had to be nominated for our region and I have nominated myself.

Brett Trunfull, DCBFCO: It is interesting to note that this area has not had any local representation before.

7.3 Shire Fire Control Officers

Alexandra Bridge

- Been quiet.
- 6 permits issued.
- Nothing else to report.

Cowaramup

- Had the shed opening on the 10th of November with great success, had close to 40 members and their respected families show up to have a look at the new extensions and renovations which were completed, cutting it very fine to the opening.
- Started bringing in members to start with the Annual Burnover Refresher and pre-season talks getting everyone ready for the bushfire season.
- Started the pre-season controlled burns, with a few so far completed.
- Had a couple of new members join up who are very keen to get into it doing plenty of courses and wanting to get into the burns.
- Chris Lloyd should be praised for his efforts regarding mitigation.

East Augusta

- A controlled burn has been carried out on Reserve 39434 to the south side of the quarry.
- The Transition Steering Committee delegate for East Augusta is Frank Bartoll, proxy is Georgina Thiele.
- The Captain, Frank Bartoll, and Lieutenant, Jarrod Brindley, attended the Leader's Forum.
- The 1.4 pump continues to back fire though at a lesser degree, the platform radio is now operating though audibly at a very low level and the driver's emergency beacon requires a globe replacement.

- The green waste site continues to be managed by the community and burns are currently being carried out by brigade members.
- Training continues on a fortnightly basis and fortnightly maintenance runs for the 1.4.
- It is hoped that we will acquire an HSV for this year's fire season.
- Have burnt 6.5ha of bush to protect area.

Gracetown

- Training is regular, each Monday fortnight at the moment, with good turnout usually of 8-10 members.
- Regular local burn offs at the Brush Site in Gracetown as part of our Bushfire Ready Community Program.

Karridale

- Have resumed fortnightly training with good attendance.
- No new members yet, lots of interest though.
- Concerns regarding number of conferlink calls regarding smoke sightings out of restricted season. These calls need to be more thoroughly investigated by operator before calling on conferlink.
- Interesting damage to our 2.4 deluge protection during a callout fire with many pipes exposed and damage to main line which we discovered a few weeks later at training. System was u/s!

Kudardup

- Shed and training room extensions now complete just in time for the opening of the Extension by the dignitaries on the weekend.
- Training has continued fortnightly through winter, with good attendance from new members.
- Have 7 new members awaiting to do initial courses.
- 1 call out on Grand Final day.
- The crew we sent to the Sebbes Rd fire used our new TIC, they found it very useful for finding hot spots on the containment lines.
- Kudardup have assisted with several local burns with Augusta and Molloy.
- Some of the call out texts seem to be confusing, a list of interpretations for the abbreviations comms are using, some times less is more.

Molloy Island

- Great attendance at training nights, getting ready for the season.
- Chris Lloyd designed a prescription burn for 4.5 acres in the middle of the island. Went off perfectly. Many thanks to Karridale and Kudardup for their assistance.
- On a sour note, a resident made a false and misleading phone call stating that they were camped in the fire zone as a protest against the burn. Many phone calls later, a search and an unwanted delay the burn was under way. If the delay was any longer the burn would have been cancelled.

Rosa Brook

- Our 13 new recruits have been regularly turning up for training, some have finished inductions and some still to get there.
- Our beginning of fire season compulsory attendance meeting was well attended with only 4 members putting in an apology.
- We have carried out several small burns around the town site with a few more planned.
- The Brigade seems to be moving ahead into the new shed mode with regular use of the training room and office.
- Thank you to all who attended the grand opening.

Wallcliffe

- Our program to protect the southern side of Margaret River is continuing with controlled burns beside the Pony Club and the Speedway and have just about secured this side over the last three years.
- Following our annual training run in the land above Prevelly near the water tank, crews reported that firebreaks were overgrown and they would not feel safe fighting a fire in this area.

Witchcliffe

- The BFB has not been called out since the last BFAC Meeting. The VFRS has assisted Margaret River with four calls since August. Three of these were fires caused by electrical faults.
- We have conducted 5 hazard reduction burns so far this spring.
- The station hosted the recent FCO and Captains Pre-Season Forum as well as the Intro to Fire Fighting course.
- We held a Brigade Open Day on the 20th October with a focus on connecting with the landowners in the new subdivisions. We were looking to engage some new volunteers as well as provide the preparedness message through the 5 Minute Fire Chat campaign.
- We are scheduled to attend the Gourmet Escape Village at Leeuwin Estate on the weekend of the 17th/18th November.
- Thanks to all for the assistance with the Sebbes Road Forest Grove fire. 7 out of 10 Brigades joined along with MRVFRS, City of Busselton and DBCA and the job was closed on Monday night (10 days).

7.4 Community Emergency Services Manager / Shire Training Officer

Prevention

Mitigation Works

Mitigation Activity Funding of \$322,800 approved by State Government. Works are currently underway. An information session was held with Councillors and Shire staff to go through the scope of works and plans. Some disruption to community members to be expected. Have advertised Expression of Interest for Casual Fire Mitigation Employees to assist with implementation of the works.

Spring Burns Completed on Shire and/or Road Reserves:

- Molloy Island – 4.5ha
- Margaret River Pony Club/Speedway – <4ha
- East Augusta – 1ha
- Augusta (Turners Caravan Park) – 1ha road reserve
- Cowaramup Wadandi Trail, Ellen Brook Rd – 1.2ha
- Rosa Brook Darnell Rd – 1.5ha

Restricted Burning Period - Permits commences on 9 November 2018. Several private property burns completed.

Preparedness

Bush Fire Volunteer Services Policy endorsed by Council

Training

- Introduction to Fire Fighting Course at Witchcliffe Fire Station completed on Saturday, 15 September 2018 with 12 members.
- Bush Fire Fighting Course at Wallcliffe Fire Station completed on 13/14 October 2018 with 5 members.
- Additional Intro to Fire Fighting and Bush Fire Fighting courses being held on 24 November and 1-2 December 2018.
- Rural Urban Interface exercise and street meet held on 11 November 2018 in Augusta. Great turn out of around 30 residents.
- Record year for new memberships. Lisa to retrieve statistics.

Vehicle Maintenance

Ongoing and issues being dealt with as they arise.

PPE Orders

Ongoing and additional orders for new members completing the courses will continue.

Local Government Grant Scheme (LGGS) and Shire Budget

Confirmation received for the following through LGGS:

- Rosa Brook 3.4 Urban replacement of old truck.
- Witchcliffe LT replacement of old LT (TBC what this will actually be).
- Wallcliffe Fire Shed addition (Communications Room).
- Plus an additional \$40,000 for various Brigade requests (furniture for training rooms, televisions, carpets, air compressors, racking and more).

Shire Budget includes money for the following equipment/activities planned for 18/19:

- Fire Danger Rating sign (Karridale Area) – **To be installed over next week or so.**
- Samsung tablet mounts, recharges, data and Apps.
- Garage Door upgrades to motorised (2-3 per year) – **Karridale completed.**
- Fire Station driveway/apron maintenance and upgrades (including bitumen if required) – **Quotes for Wallcliffe currently being developed.**
- Community Education & Preparedness Communications (Social media, videos, campaigns, etc.).

Pre-season forum

Conducted with 38 attendees at Witchcliffe Fire Station on 6 October 2018. Was a great day and well attended. Thank you to everyone for coming and to the guest speakers, Brad Delavale and John Landwher from DFES for taking the time to come along.

Response

Since the August BFAC meeting the Shire's brigades received a total of 24 calls with response to 14 incidents.

- Out of the 14 responses, 11 were landscape fires with 3 false calls of good intent.
- There are currently 10 investigations by the Shire FCOs.
- The recent Fire at Sebbes Road in Forest Grove was 13ha attended by several brigades, PAWs Blackwood, City of Busselton (on the Saturday to assist during shed openings). It was a good initial fire to iron out some bugs.
- Several were due to property owners losing control of fire and requested assistance – most early on which is great.

Thank you to the brigades who have promptly provided their incident reports. Can I please encourage all Brigades to submit their reports as soon as possible following an incident to assist with:

- Local Government Grant Scheme (LGGS) applications
- Insurance and incident reporting
- Suspicious fire /Arsonist reporting

Recovery

Exercise/workshop conducted for the Shire's Emergency Waste Management arrangements was held at the Shire. This will inform response arrangements for dealing with waste following an emergency event.

Recovery workshops have been held by Shire Internal team as well as with external agencies in preparation for this fire season.

General

Three Shed Openings for Kudardup, Rosa Brook and Cowaramup were conducted on Saturday, 10 November 2018. The day was well attended and with special thanks to the Honourable Adele Farina MLC for South West Region and FES Commissioner Darren Klemm (AFSM) as well as Acting Superintendent Phil Brandrett LSW DFES, Brigade Captains, FCO's and everyone who assisted. The day ran well and was great fun!

Merry Christmas and Happy New Year to all and best wishes for a safe and quiet fire season!

Following the report Chris Lloyd, CESM, introduced Andrew Ross, Acting Director Corporate and Community Services, who will be the new liaison between the Shire, Emergency Services and the Brigades, taking over from Annie Riordan who has recently left the Shire to become the CEO of Harvey.

In addition, the Casual Mitigation Officer roles have been advertised. The roles are non-permanent casual positions and we will hopefully be able to build a pool of recruits with candidates to be utilised on an as required basis. Please forward the position details to your Brigades.

Robert Barnett, Wallcliffe BFB Captain: Why is an HR licence required?

Chris Lloyd, CESM: For burning purposes as the officers may be required to drive appliances such as 2.4, 3.4 or 4.4.

Robert Barnett, Wallcliffe Captain: Most members may not have HR but have MR instead. Can they still apply if they do not have their HR licence?

Chris Lloyd, CESM: Yes. The HR licence requirement should have been listed as a Position Desirable. I will follow up and rectify if it has been listed as an Essential Criteria.

7.5 Shire Executive Officer/Representative

- Nil

7.6 Department of Fire and Emergency Services Re-Appointment of Commissioner Darren Klemm AFSM

The Minister for Emergency Services Francis Logan MLA has announced the re-appointment of Mr Darren Klemm AFSM as the Fire and Emergency Services Commissioner. Mr Klemm's re-appointment will be for five years beginning on 20 March 2019, and it will provide important continuity in the work he is undertaking with the public sector reform, including the best outcomes for DFES whilst delivering the necessary efficiencies.

State Aerial Firefighting Operations 2018-2019

The following information outlines state aerial firefighting aircraft types for the Lower South West Region and their nominated service periods during the 2018-2019 southern bush fire season;

Commencing 15 December 2018

- 2 x Bell 214B Type 2 Helitaks for aerial fire suppression at Busselton
- #### **Commencement Dates TBA**
- 2 x Air Tractor 802 Single Engine Air Tankers (SEATs) at Manjimup
 - 1 x Champion Scout AAS platform at Manjimup

New Bush Fire Brigade Medal

DFES has implemented a new ten year Bush Fire Brigade Medal and five year clasp. This is an important initiative to bring Bush Fire Brigades in line with the other volunteer services who receive a ten year medal. The Medal will replace the ten year Bush Fire Medallion, recipients of the ten year medal must be a registered and active or support member of a Bush Fire Brigade.

Introduction of \$1,000 Total Fire Ban Infringement

During the 2017/18 bush fire season, the Regulation and Compliance Branch (R&C Branch) introduced a process to investigate Total Fire Ban breaches and exemption breaches (TFB breaches).

There were:

- Twenty-six TFB days declared from 1 October 2017 to 31 March 2018 and sixty-two breaches.
- Twenty-five breaches which resulted in landscape fires.

DFES, Police, DBCA and Local Governments can now issue a \$1,000 infringement notice for a TFB breach. This will bring Western Australia in line with New South Wales who has an on-the-spot fine for TFB breaches.

LSW Staff Movements

I am pleased to announce that the previous Superintendent for the Lower South West Region John Tillman has been promoted to the position of Chief Superintendent of the newly formed Rural Fire Division. Also leaving the region District Officer Danny Mosconi has moved back to Perth to be with family and follow potential career opportunities.

We currently have Phil Brandrett as the Acting Superintendent for the LSW region. Peter Thomas has been promoted to District Officer Capes as of the 19th of October 2018.

WA Strategic Intelligence Outlook (October to December 2018)

The DFES Intelligence and Hazard Planning Branch (IHPB) in partnership with key stakeholders including the Bureau of Meteorology (BoM), Main Roads WA and the Department of Water and Environmental Regulation have developed the Strategic Intelligence Outlook for the months of October to December 2018.

The Strategic Intelligence Outlook will be issued quarterly to support prevention, preparedness, response and recovery decision making in emergency management within DFES and throughout our stakeholder network.

The BoM is forecasting in their 2018/19 Severe Weather Outlook:

- An increased risk of heatwaves;
- Elevated Bushfire potential particularly in the south east of Australia;
- A below average tropical cyclone season;
- Lower likelihood of widespread flooding; and
- Normal risk of severe thunderstorms.

Following the DFES report, Peter Thomas, DFES DO Capes, thanked everyone involved in the recent Fire Station Grand Openings. It was amazing and interesting to see the history of the Brigades. The Commissioner was very impressed.

In addition, DFES, in particular, Nathan Hall, AO Leeuwin, would also like to express their thanks for the assistance with the recent RUI exercise in Augusta.

David Holland, CBFCO: Are the fixed wing aircraft available now?

Peter Thomas, DFES DO Capes: They will be available from Bunbury tomorrow. Manjimup date still TBC.

A brief discussion was then held regarding some issues with the new conferlink numbers and texts. Peter Thomas, DO Capes responded saying that they were aware of the issues and were working on them.

The group then discussed a few examples of texts received, their content and tips on how to read and understand them.

Robert Barnett, Wallcliffe BFB Captain: In regards to the two VLO positions, do they apply to the BFBs/VFRS?

David Holland, CBFCO: They have used the same name for what we call a Volunteer Liaison Officer which is the link between the Task Force and Incident Control. What they are advertising for is someone to link all Volunteers and DFES. Will be a paid position based in Cockburn and their role will be quite technical. One position will be for staff and another for volunteer.

7.7 Volunteer Fire and Rescue Service

- Nil

7.8 Bush Fire Ready Facilitators Reports Bush Fire Ready Facilitator (North)

- I attended 3 Bush Fire Preparedness Meetings last month using the new 5-Minute Chat program with its associated toolkit. The Boranup Chalets owners (12) were very supportive of the program and hopefully the information will help them better prepare for the forthcoming fire season.
- A meeting in the Margaret River town site (Brookfield) was deferred until a later date as only 4 people turned up. This was after a very extensive letter drop and social media program. This could indicate the lack of concern by people living in town sites with the idea that they are safe from bush fires. Recent fire activities over east and overseas proves that this is not the case. Hopefully the rescheduled meeting will be more successful.
- The last meeting was held at the new Wallcliffe Rise subdivision off Caves Road. This was a very successful meeting with 12 attendees and much discussion about the Shire's new bush fire requirements and their Fire Management Plan. I would like to thank Shire Ranger Peter Fagan for helping out at that meeting.
- Brigades are reminded that I am available to attend and organise meetings in their areas if requested, but don't leave it too late in the season.
- Concern about lack of interest in some town sites regarding the 5 minute chat.

Bush Fire Ready Facilitator (South)

- Nil

7.9 Department of Biodiversity Conservation and Attractions

Ed Hatherley of DBCA gave a presentation on their recent and future burn program (*refer Attachment 7.9.1*).

After the presentation, Ed Hatherley gave the following update:

- Thank you to Kudardup and Karridale BFBs for holding the fort on Grand Final day, much appreciated.
- We are now packed up for the season.
- Had a pretty ordinary spring for burning with constant drizzle and only small windows of opportunity.
- Completed nearly 8,000ha of burns all up along with a number of smaller pockets.
- Comparison to last year with spring seeing 30,000ha completed and 10,000ha in autumn.
- Now planning for autumn.

7.10 State Emergency Services

- Nil

8.0 General business

8.1 2019 BFAC Meeting Dates – Chris Lloyd, CESM

The brigades were asked to note the following BFAC meeting dates, times and locations for 2019:

Date	Time and Location
Wednesday, 20 February 2019	6.00pm Margaret River Council Chambers
Wednesday, 15 May 2019	6.00pm Augusta Council Chambers
Wednesday, 21 August 2019	6.00pm Margaret River Council Chambers
Wednesday, 20 November 2019	6.00pm Margaret River Council Chambers

8.2 Update on the Distribution of the Shire of Augusta Margaret River 2018/19 Bush Fire Management Notice – Michael O'Regan, Coordinator Ranger Services

- The 2018/19 Bush Fire Management Notice was printed and then lodged with Australia Post for distribution to Shire of Augusta Margaret River owner-occupiers on Wednesday, 24 October 2018.
- The Notice was uploaded onto the Shire website on Friday, 12 October 2018 and Brigades were then sent a link to the Notice on the Shire website.
- The Notice was also advertised on page 10 of the Augusta Margaret River Times, edition Friday, 19 October 2018.
- Bundles of the Notice have also been distributed via other avenues such as the local Real Estate Agents, Bunnings, Home Timber and Hardware and other businesses that have a large traffic flow of locals coming through.

David Holland, CBFCO: I have been informed that if you purchase a pre-formed fire pit from Bunnings that you will also receive a copy of the Shire Firebreak Notice (2018/19 Bush Fire Management Information Booklet) which is a great effort by Michael O'Regan, Coordinator Ranger Services and Bunnings.

8.3 Report from Chief Bush Fire Control Officer as requested by Council re Transition of BFB to DFES – David Holland, CBFCO

"Council resolution Requests that the CBFCO restarts the DFES transition committee, as a matter of urgency and brings an interim report to the November BFAC with the view to having a final report for the February BFAC meeting."

- I have been requested to provide a report to this BFAC meeting to advise of progress on re-starting the steering committee. I have requested that Brigades advise me of their representatives for this committee, giving them the opportunity to ensure that current committee members are still available to be involved. Most Brigades have done this. The CBFCO, the DCBFCO and the CESM have had a meeting with the Lower South West Acting Superintendent to confirm what the current status is within DFES concerning our proposal. My next task will be to collate all of the information into order so that it can be presented to brigades for their consideration and feedback. I had intended to have a meeting in mid-November to be able to present this information but, unfortunately, time has not been available.
- I have also been requested to provide a final report to the February BFAC. I will endeavour to fulfil this request.
- I will work through the background information to get better understanding and will then bring all my findings to the Steering Committee to discuss issues and items.

8.4 Shire of Augusta Margaret River Casual Bush Fire Mitigation Officers – Chris Lloyd, CESM

- Information as per my report above.
- Encourage everyone to apply if they meet the criteria.
- I will follow up on the HR versus MR and may need to redistribute job advertisement with HR as a position desirable.
- Positions will be funded by the Mitigation Activity Fund to implement those works only with no administration involved.
- Position will involve on ground work only including contractor supervision/laising, interaction with local community, pegging out, sensitive area assessment, scope of works, pre-burn preparation, site inspections, documentation of hazards/risks and manual labour such as raking up around stags, etc.
- Pre and post-burn work very important.
- Roles are non-permanent, on a casual as needed basis.
- Funding available until 30 June 2019.

8.5 Update on Firebreaks in the Prevelly/Gnarabup area – Ed Hatherley, DBCA

- Met with Chris Lloyd, David Holland and Robert Barnett to have a look at the firebreak requirements at the back of Gnarabup. This meeting was initiated by Robert and the contact made from a resident on Terry Drive who was concerned about the state of the firebreaks that abut the National Park and Wilderness area.
- Matt Cooper of DBCA has taken over the work of Jeremy Friend. He is a hands on man on the ground with extensive experience in the coastal firebreak network. Matt has already commenced planning/mitigation with positrack and other works underway soon.

Julia Meldrum, Councillor: Will all works carried out be mechanical?

Ed Hatherley, DBCA: Some existing firebreaks are just overgrown so we will just reinstate the width and give a larger buffer. Push back will be on the Brigades through local expectations from the community and the landowners should take care of their responsibilities as part of a team effort. There will be ongoing maintenance and Chris Lloyd will circulate a map of what strategic firebreaks DBCA is maintaining on an annual basis (*refer Attachment 8.5.1*).

8.6 Power Outage Hypothetical – David Holland, CBFCO

- What alternate power arrangements does the Shire or Brigades have available to function during a prolonged power outage?
 - Wallcliffe BFB: Generator to power station.
 - Molloy Island BFB: Generator to power station.
 - Alexandra Bridge BFB: Generator to power station.
 - East Augusta BFB: Would require fuel storage/containers to supply generators for 2-3 days. How do we buy/store, etc.?
 - Karridale BFB: The Karridale Tavern and Roadhouse now has a stand-by generator which can run the fuel pumps and with the added bonus of drinks and food!
- What resources do Brigades have that could be included in the Local Emergency Management Arrangements contact/resource list?
 - Wallcliffe BFB: Small generator, welfare trailer, power source.
- If the power is out for an extended period (2 days +) how will this affect your normal Brigade activities?
 - CBFCO: Mobile phones won't work so how do we deal with callouts? NBN will go down, no internet, no landlines. Is radio an option? Boranup is solar powered. Manjimup should hopefully still have power and phone lines.
 - Wallcliffe BFB: Two scenarios – Already deployed and power goes down OR power goes down and then deployed.
 - Alexandra Bridge BFB: Need more radios
 - CESM: Radio issue has already reached capacity.

- What could be considered in the LEMA's to assist in mitigating these issues?
 - CBFCO: Get more licenses.
 - DCBFCO: Generator backup on phone towers (battery backup but then has facility to add generator backup)
 - CBFCO: Need to advise Telstra to look into it and sort it out.
 - Kudardup BFB: Extra towers for big events.
 - CBFCO: Satellite phones to be connected to group call.
 - CESM: Currently moving away from individual satellite phones, now can insert normal mobile phone into a sleeve and use as a satellite phone.
 - DCBFCO: Most landlines should stay on if main exchange is still up.
 - Karridale BFB: We have 10 satellite phones to lend out.
 - Gracetown BFB: Use ABC radio for distribution of information.
 - CBFCO: Go through DFES to get info out there through ABC radio.

8.7 Mental Health and Wellbeing Research Augusta Margaret River – Chris Lloyd, CESM

- An email containing information regarding the Mental Health and Wellbeing Community Sessions, to be held in the Augusta Margaret River area in late November/early December, was distributed by the Shire CESM on Monday, 19 November 2018 to all Brigades, CBFCO, DCBFCO and relevant DFES staff.
- This information has also been provided as attachments to these Minutes (*refer Attachment 8.7.1*).
- Would be great to get a few Brigade representatives to attend in their local area.

9.0 Matters for which the meeting may be closed (Confidential Items)

Nil

10.0 Closure of meeting

Before the official closure of the meeting, the Committee discussed a number of items as follows:

Redirection of calls to the Shire regarding permits and which FCO to contact

- Alexandra Bridge BFB: What is the procedure when someone rings the Shire office for a permit?
- CBFCO: Calls go to Shire Reception and the calls are patched through to the relevant FCO or Ranger. In addition, we need to ensure that the person who is taking the details for the permit reminds the applicant that they must agree to all the conditions of the permit.
- Wallcliffe BFB: When people ring the Shire there seems to be confusion about which FCO to contact.
- CBFCO: I believe Reception has a map and use that to ascertain which FCO to contact.
- CESM: The map used is reviewed annually before the Firebreak Notice is finalised.
- CBFCO: I have a meeting next week with DFES, to run through the parameters. It has not fallen off the radar, there is a great deal of information to make sense of for all.

Misleading and confusing directions in comms messaging

- Kudardup BFB: Directions given in comms text during Sebbes Road fire were misleading followed by confusing phone calls and corrections.
- CBFCO: We are not the only Shire having issues.
- Karridale BFB: Similar situation with the fire on Grand Final day. Part of the reason crew didn't get there is because they had no clear idea of where to go.

Light bars instead of spotlights on appliances

- Witchcliffe BFB: Richard Nash, FCO Redgate, had an idea of installing light bars to trucks instead of spotlights. Idea put to Chris Lloyd, David Holland and Nathan Hall and is now with Fleet Services.

BAL Assessments and authorised sign off

- Witchcliffe BFB: Richard Nash, FCO Redgate, was recently asked to attend a landowner's property and assess the roads for access by fire trucks as part of their BAL Assessment. Is this normal practice? What is the liability for FCOs if they sign off on these assessments?
- CESM: BAL Assessors are a Level 1 Accreditor only with no access to the BMP so they do not have that knowledge. The consultant should be organising that for the landowners, with direction coming from the Shire planners and the consultant. It is not the FCO's job and may only happen if the Shire CESM requires assistance. CESM can provide advice and documentation but not sign off.
- CBFCO: BAL Assessors would like comment from our FCOs but it seems that now they are asking the FCOs to sign off which is not appropriate.
- Julia Meldrum, Councillor: This is concerning as the Shire puts faith in the BAL Assessors, BMPs and Consultants to do their jobs.
- CESM: The FCO is acting on behalf of the Shire but the planning team are unaware and therefore it creates confusion.

Facebook posts/comments regarding signs of smoke

- Ian Earl, Councillor: Letters in local papers and posts on Facebook regarding smoke. We as Councillors and FCOs continue to push back against the 'keyboard warriors' about the job that needs to be done to keep people safe. We must not allow this vocal minority to push against our controlled burns which in turn then puts the majority at risk. We need to provide the correct information and show where past benefits have been and will be in the future following these planned burns.
- CBFCO: I understand the frustration, but all comments should be redirected back through to the Shire. The Wallcliffe BFB and other Brigade Facebook posts are informative stating what and why with most community members being on board and supportive.
- Julia Meldrum, Councillor: Just shift the response on to the Shire. There is no need for Brigade members to have to defend their valuable services to help keep our community safe.

Implementation of legal compliance date to install firebreaks and reduce fuel loading

- Cowaramup BFB: People are going to get caught out by the change of implementation date of legal compliance from 23 December to 1 December.
- CBFCO: The 1 December date has been in force for a number of years now and is enforced by the Shire Rangers.

As they were no further items to discuss, the meeting was closed at 7.31pm.

Augusta Margaret River LGA.



Corporate approved burns 2018/19

Indicative Annual Prescribed Burn Program - 2018/19

South West Region - Blackwood District

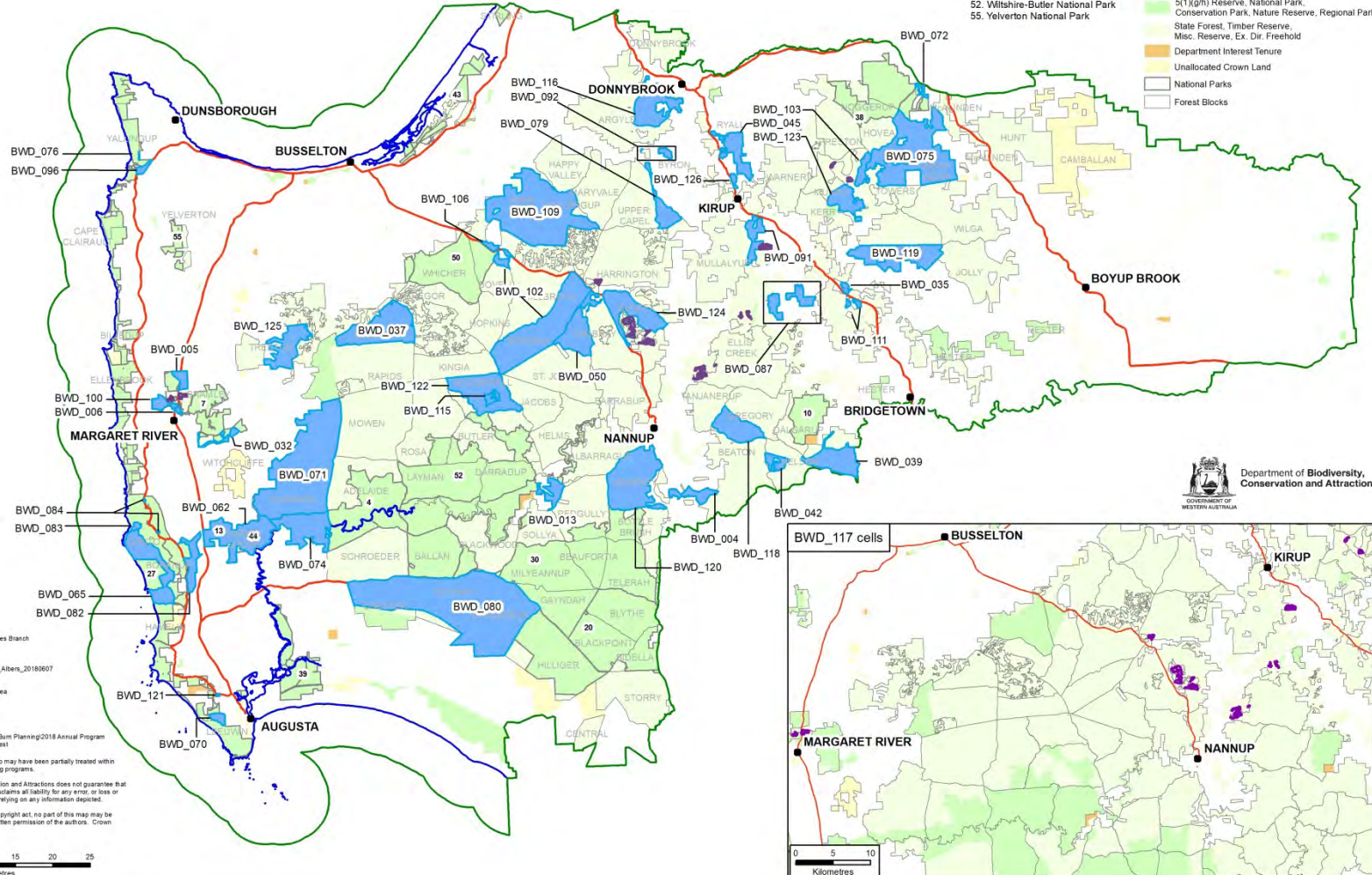
Burn program is subject to change

National Park Index

- 4. Blackwood River National Park
- 7. Bramley National Park
- 10. Dalgarpur National Park
- 13. Forest Grove National Park
- 20. Hillier National Park
- 27. Leeuwin-Naturaliste National Park
- 30. Milyeannup National Park
- 38. Preston National Park
- 39. Scott National Park
- 43. Tuart Forest National Park
- 44. Unnamed Parks
- 50. Wilcher National Park
- 52. Wiltshire-Butler National Park
- 55. Yelverton National Park

Legend

- Townsites
- Major Roads
- Coastline
- Regional Boundary
- District Boundary
- Single cell prescriptions
- BWD_117 Blackwood Pine Heaps 2018
- Department Managed Tenure**
 - 5(1)(gh) Reserve, National Park, Conservation Park, Nature Reserve, Regional Park
 - State Forest, Timber Reserve
 - Misc. Reserve, Ex. Dir. Freehold
 - Department Interest Tenure
 - Unallocated Crown Land
 - National Parks
 - Forest Blocks

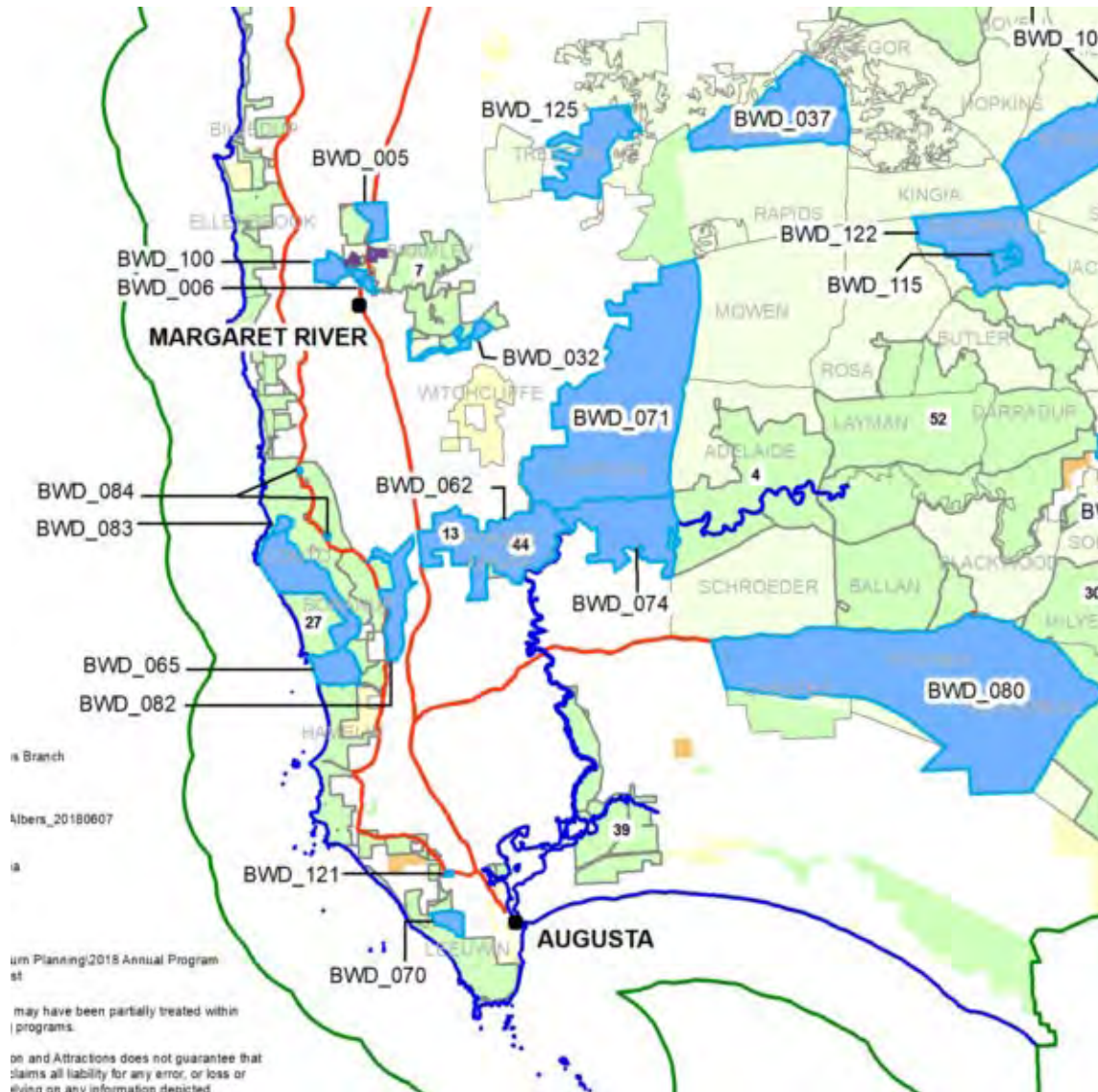


Produced By: Fire Management Services Branch
 Date: 26 June 2019
 Data Sources: BPP_AN_18_Statewide_Aburn_20180607
 Corporate Data 2018
 Datum: GDA 94, Aburn Equal Area
 Projection: Transverse Mercator
 Print Size: A3
 Path: K:\gms\Corporate\Master Burn Planning\2018 Annual Program
 Maps\Region\South West

Note that some burns depicted on this map may have been partially treated with previous financial years' prescribed burning programs.
 The Department of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any error, or loss or other consequence which may arise from relying on any information depicted.
 Apart from any use permitted under the copyright act, no part of this map may be reproduced by any process without the written permission of the authors. Crown copyright reserved.

 Department of Biodiversity,
 Conservation and Attractions
 GOVERNMENT OF WESTERN AUSTRALIA

Planned burns around Margaret River



**BWD_037
MOLLOY
2018/2019**

Legend

TGDB Roads - All

Main road sealed

Minor road sealed

Burn Boundary Spring 2018

Completed Burns Spring 2017

Completed Burns Autumn 2017

Completed Burns Spring 2016

Completed Burns Autumn 2016

Burnt Spring 2015

Burnt Autumn 2015

Burnt Autumn 2015

Local Govt. Authorities (LGA)



1:80,000
(A4)

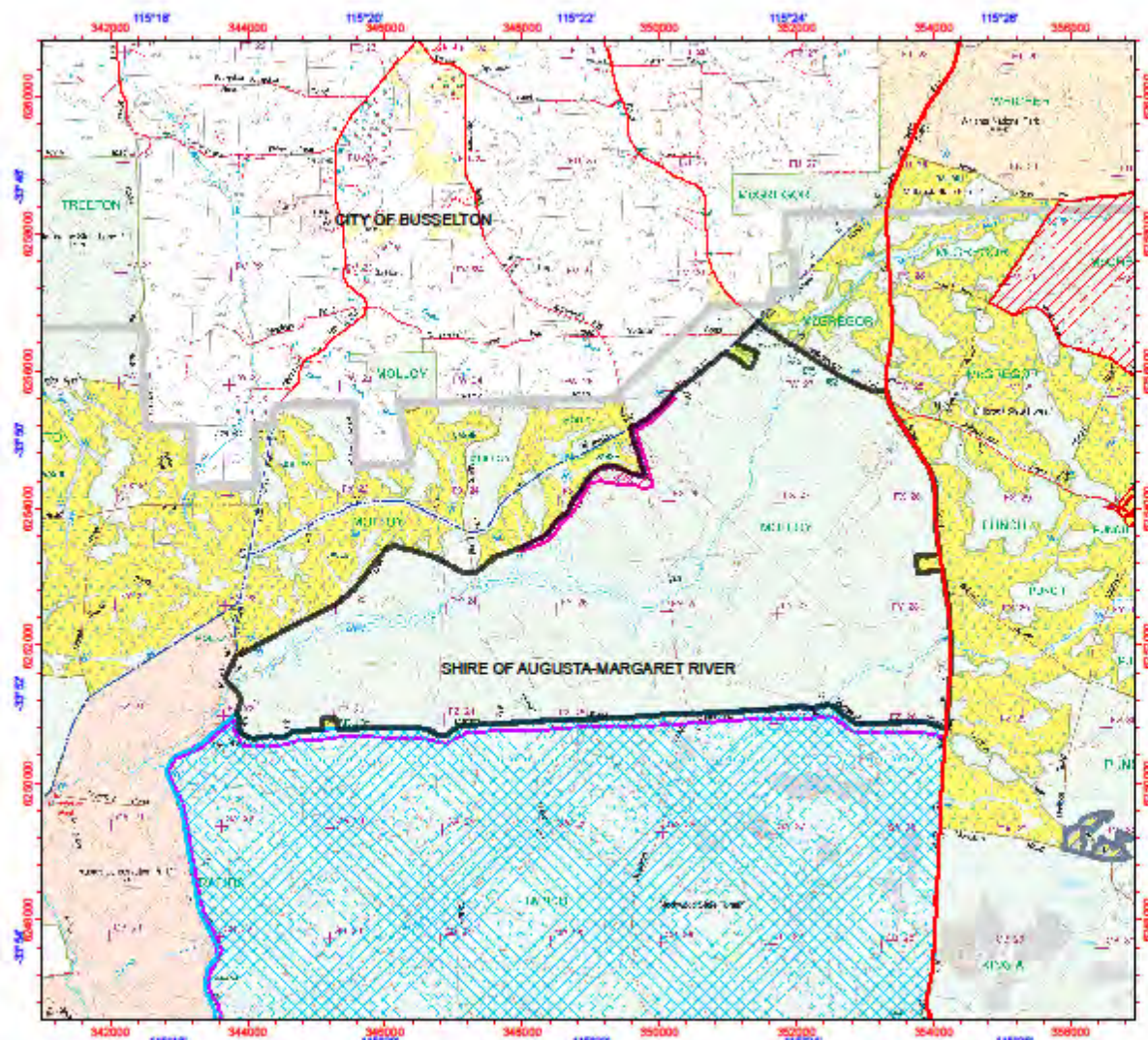
0 500 1,000 2,000 3,000 4,000 5,000
Metres

Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA94



Produced by the
Department of
Biodiversity, Conservation
and Attractions

Produced July 2018



Graticule shown at 2 minutes intervals
Grid shown at 2000 metre intervals

The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

BWD_071 CHAPMAN 2018/2019

Legend

TGDB Roads - All

— Highway, Freeway

— Main road sealed

— Minor road sealed

■ Burn Boundary Spring 2018

■ Completed Burns Autumn 2018

■ Completed Burns Spring 2017

■ Completed Burns Spring 2016

■ Completed Burns Autumn 2016

■ WA Townsite Boundaries

■ Local Govt. Authorities (LGA)



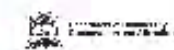
1:135,000
(A4)

0 500 000 2,000 3,000 4,000 5,000 6,000 7,000 8,000
Metres

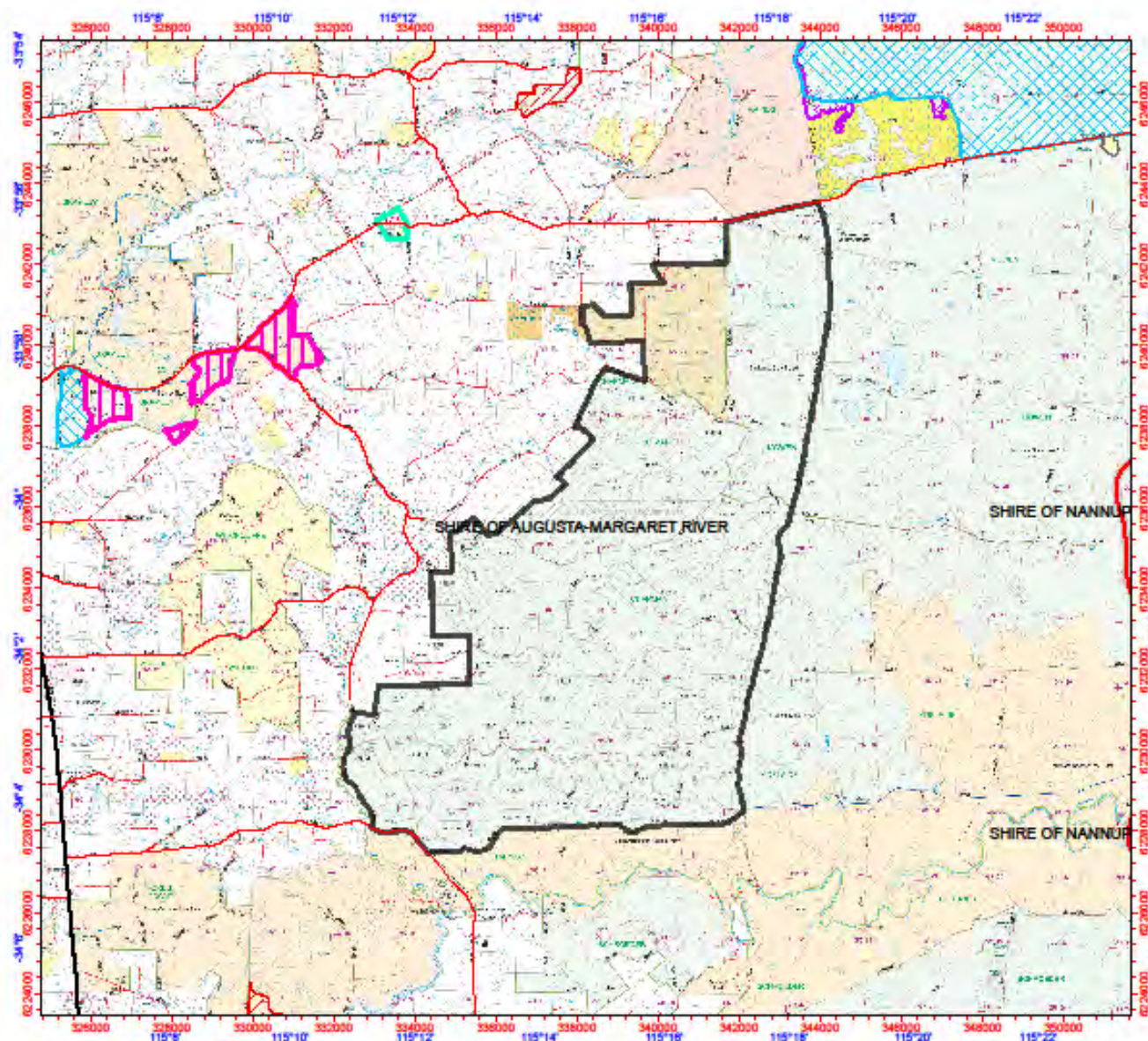
Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA84



Produced by the
Department of
Biodiversity, Conservation
and Attractions



Produced July 2018



Graticule shown at 2 minutes intervals

Grid shown at 2000 metre intervals

The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

**BWD_102
McGREGOR MILLBROOK
2018/2019**

Legend

TGDB Roads - All

Main road sealed

Minor road sealed

Burn Boundary Spring 2018

DPaW Managed Shelters

Munda Biddi Trail

Walk Trail

Completed Burns Spring 2017

Completed Burns Autumn 2017

Completed Burns Autumn 2017

Completed Burns Spring 2018

Completed Burns Autumn 2018

Burnt Autumn 2015

Burnt Autumn 2015

Burnt Spring 2014

WA Townships boundaries

Local Govt. Authorities (LGA)

0 500 000 2,000 3,000 4,000 5,000 6,000 7,000 8,000 9,000

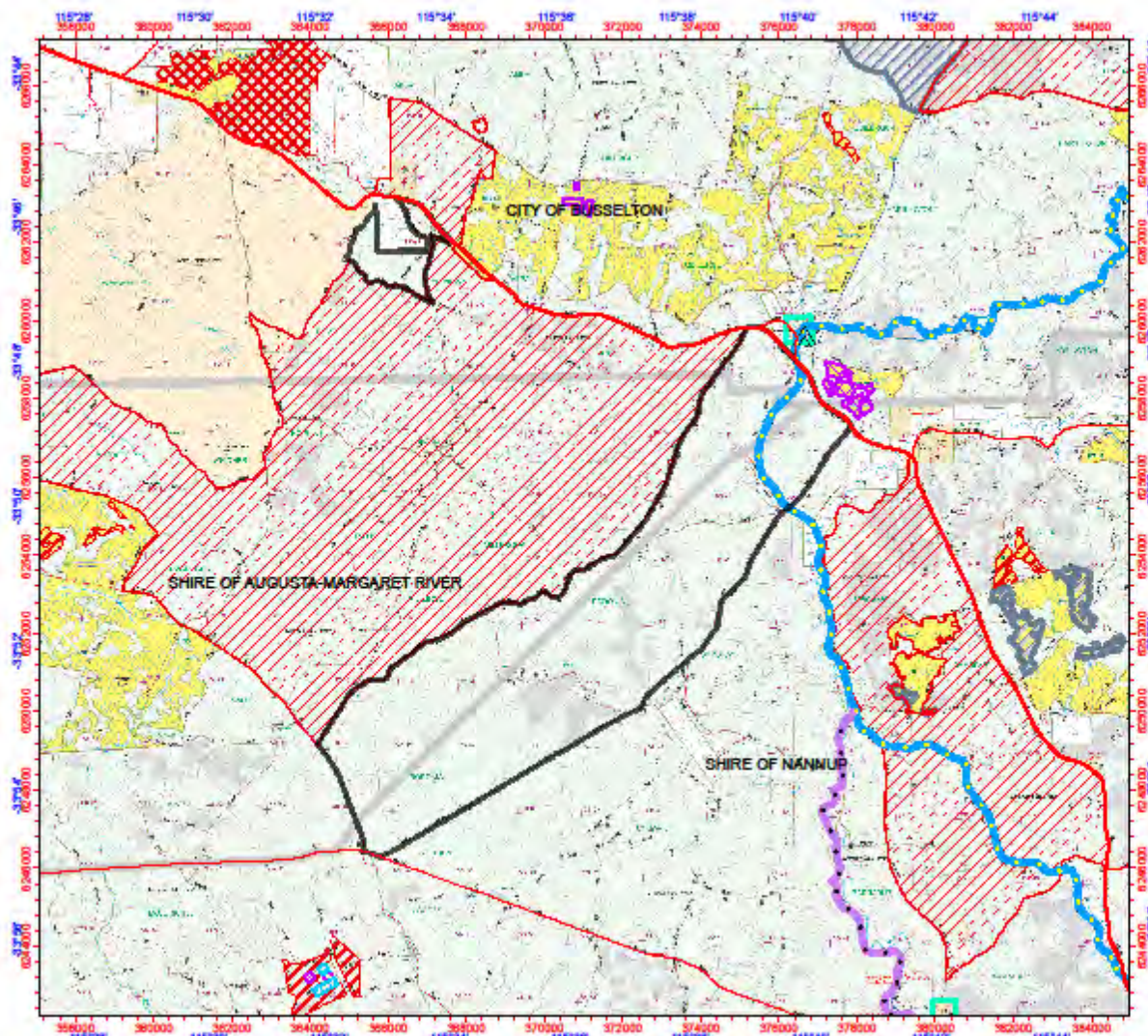
Metres

Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA94



Produced by the
Department of
Biodiversity, Conservation
and Attractions

Produced July 2018



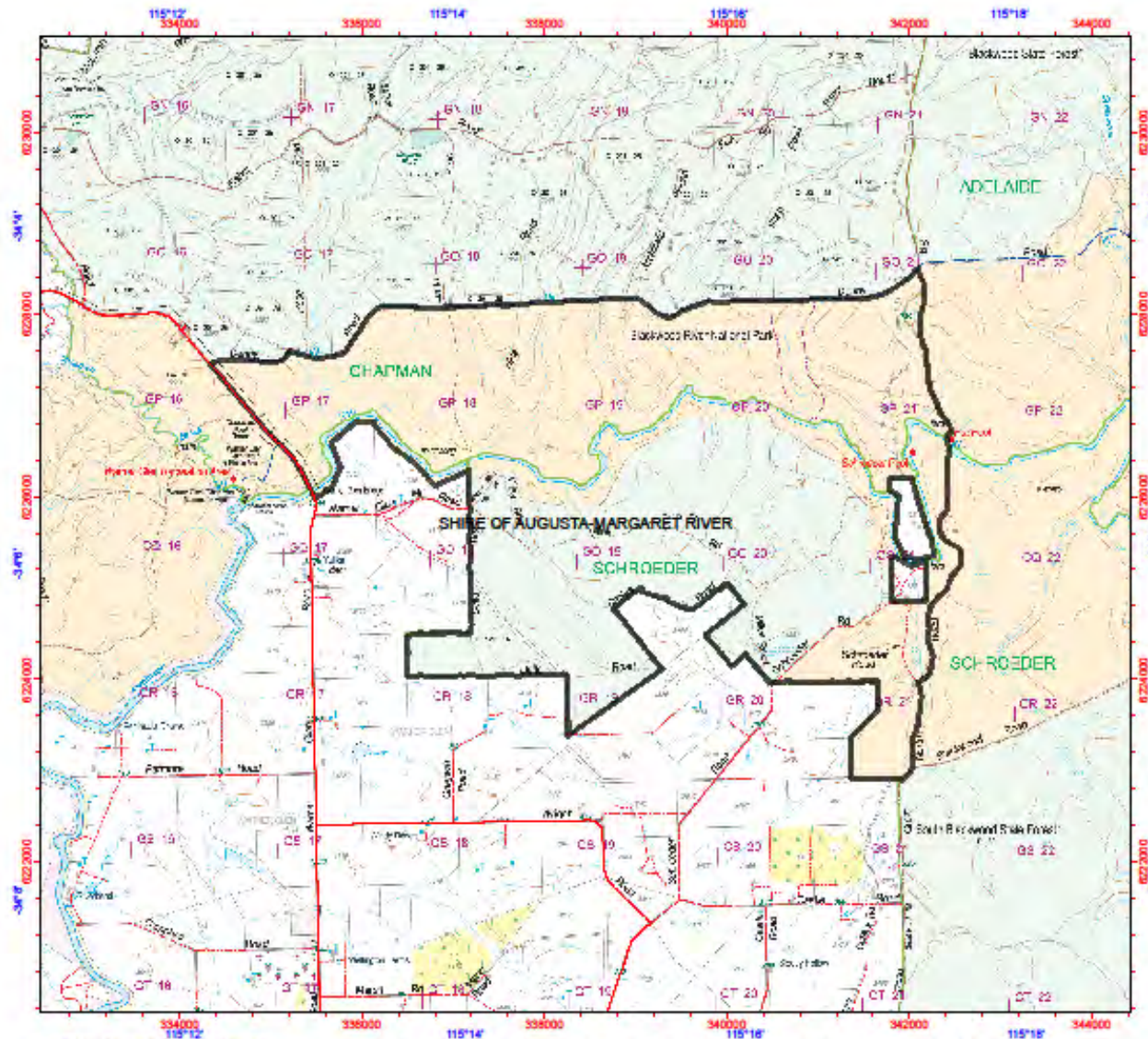
Grid shown at 2 minutes intervals

Grid shown at 2000 metre intervals

The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

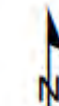
Autumn 2019



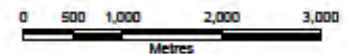
**BWD_074
SCHROEDER 513
2018/2019**

Legend

- TGDB Roads - All
- Minor road sealed
- Burn Boundary Spring 2018
- Local Govt. Authorities (LGA)



1:60,000
(A4)



Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA94



Produced by the
Department of
Biodiversity, Conservation
and Attractions

Graticule shown at 2 minutes intervals
Grid shown at 2000 metre intervals

The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

Produced July 2018

Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

**BWD_080
CHESTER MOONAH
2018/2019**

Legend

- TGDB Roads - All
 - Main road sealed
 - Minor road sealed
- Burn Boundary Spring 2018
- Completed Burns Autumn 2018
- Completed Burns Spring 2016
- Completed Burns Autumn 2016
- Burnt Spring 2015
- Local Govt. Authorities (LGA)



1:190,000
(A4)

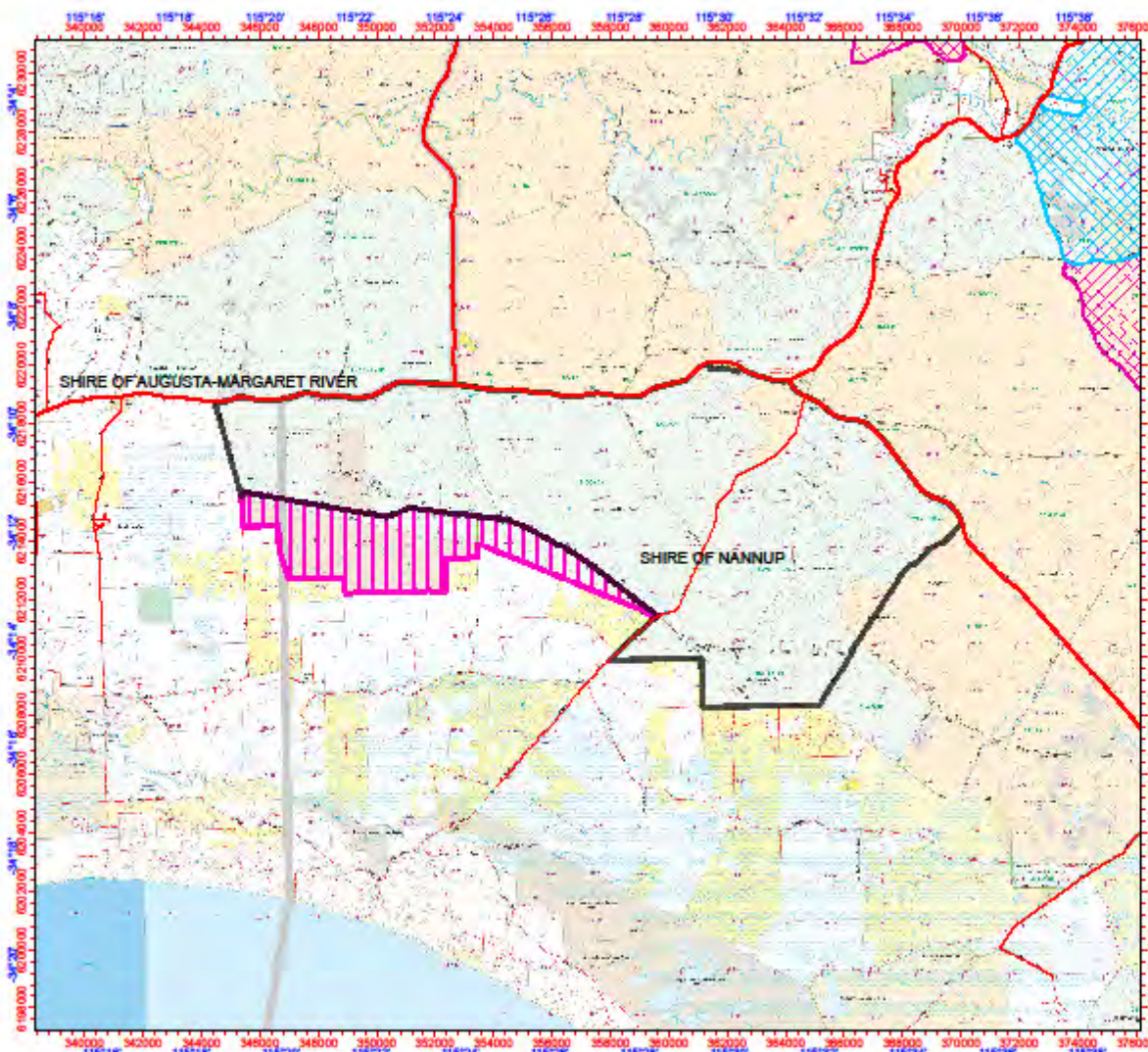
0500000 0000000 0050000 0050000 0050000 0050000 0050000 0050000 0050000 0050000
Metres

Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA94



Produced by the
Department of
Biodiversity, Conservation
and Attractions

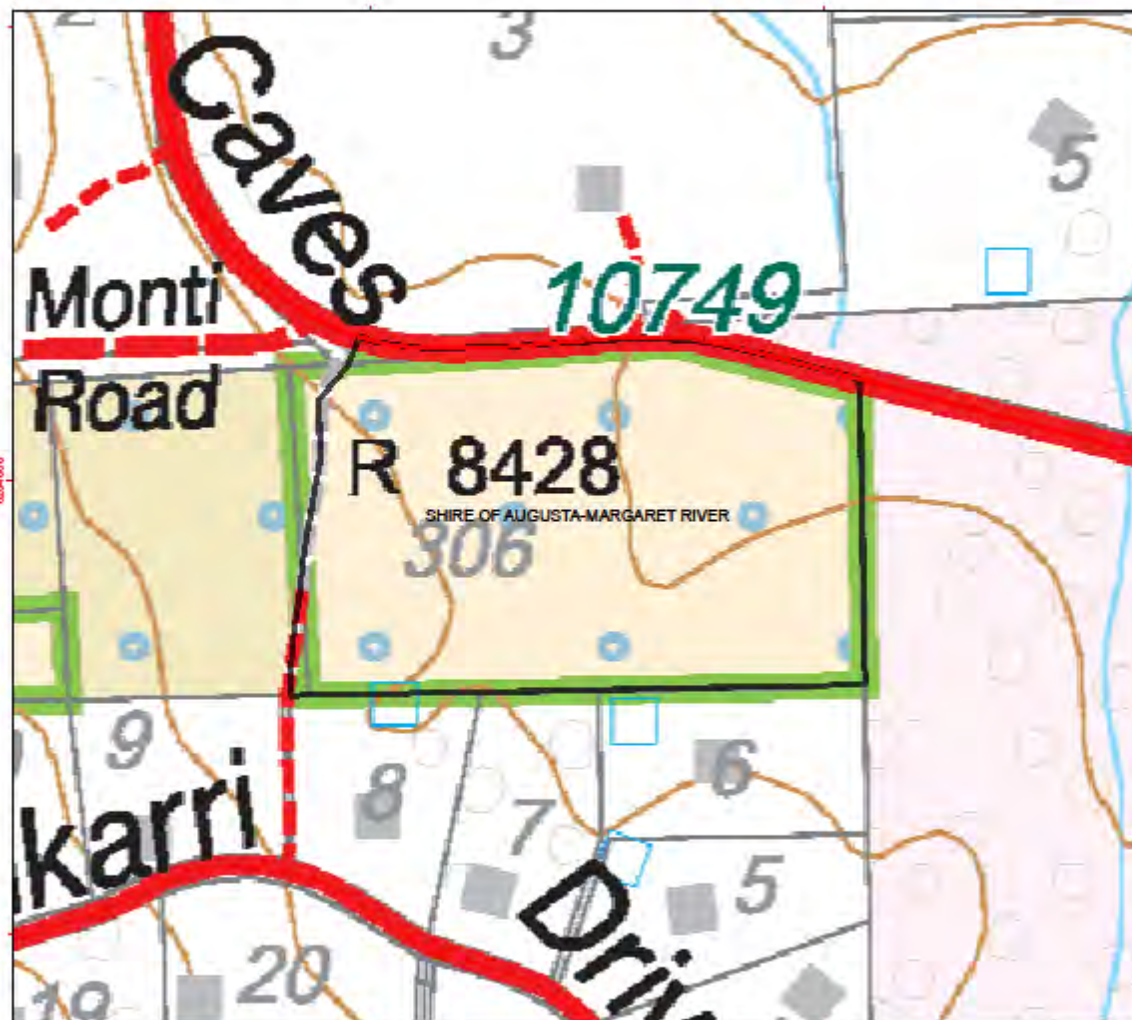
Produced July 2018



Grid shown at 2 minutes intervals
Grid shown at 2000 metre intervals





The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

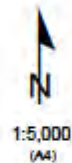
Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.



BWD_121
LEEÜWIN
2018/2019

Legend


- TGDB Roads - All
 Main road sealed
 Minor road sealed
 Burn Boundary Spring 2018
 Local Govt. Authorities (LGA)



Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA94



Produced by the
Department of
Biodiversity, Conservation
and Attractions



AMERICAN SOCIETY OF TROPICAL MEDICINE AND HYGIENE
 1200 16th Street, N.W., Washington, D.C. 20036
 Telephone: (202) 638-2000

Produced July 2018

Graticule shown at 2 minutes intervals
Grid shown at 2000 metre intervals

The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

BWD_062 **FOREST GROVE 504** **2018/2019**

Legend

TGDB Roads - All

— Highway, Freeway

— Main road sealed

— Minor road sealed

■ Burn Boundary Spring 2018

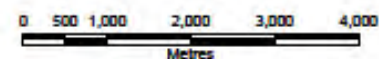
— Bridle Trail

■ Completed Burns Autumn 2018

■ Completed Burns Spring 2017

■ Completed Burns Spring 2016

■ Local Govt. Authorities (LGA)

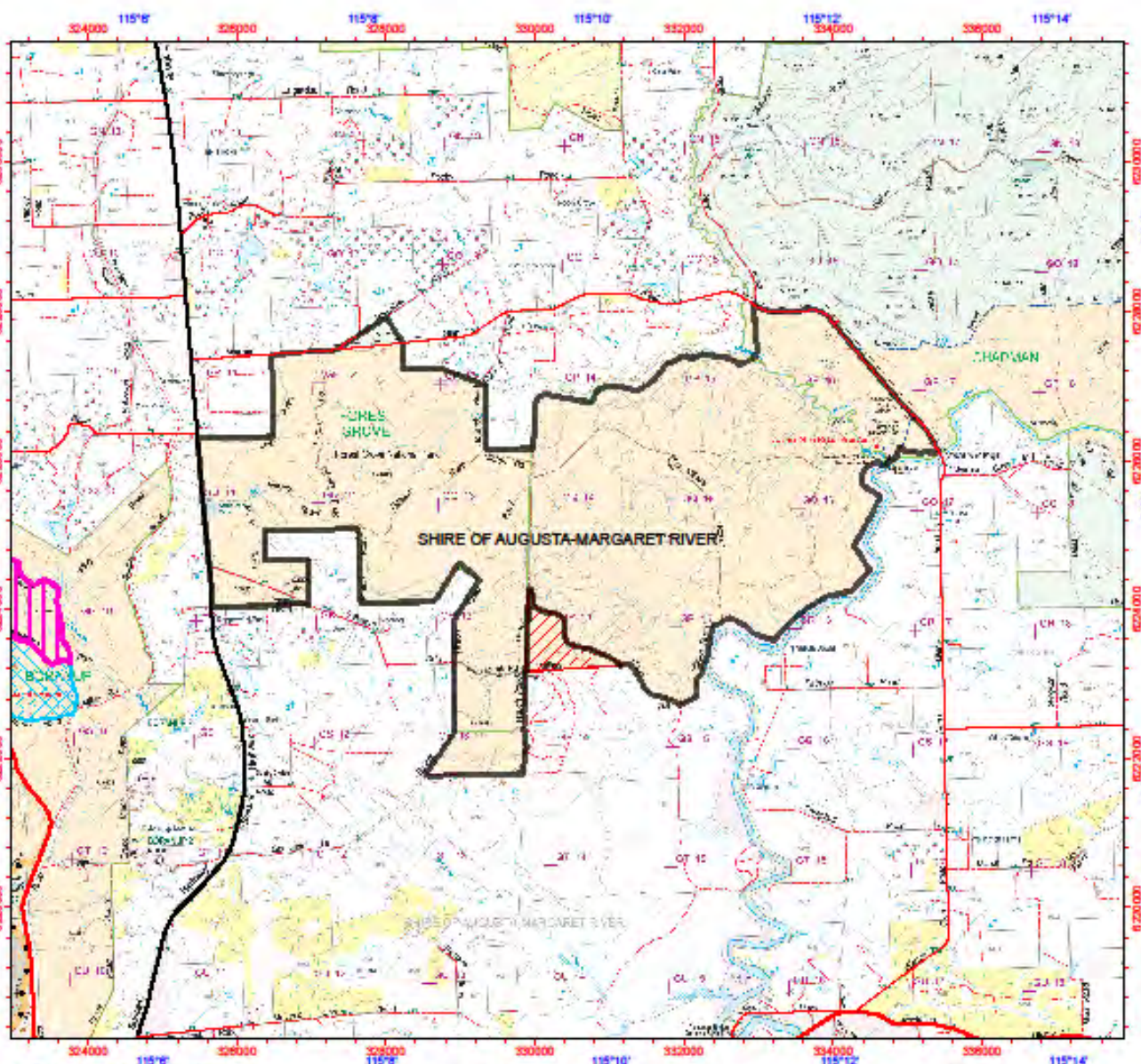


Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA84



Produced by the
Department of
Biodiversity, Conservation
and Attractions

© Department of Biodiversity, Conservation and Attractions
2018



Graticule shown at 2 minutes intervals
Grid shown at 2000 metre intervals

The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted.

Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

Produced July 2018

BWD_100 BRAMLEY 2018/2019

Legend

- TGDB Roads - All
 - Highway, Freeway
 - Minor road sealed
- Burn Boundary Spring 2018
- Completed Burns Autumn 2018
- Completed Burns Autumn 2016
- WA Townsite Boundaries
- Local Govt. Authorities (LGA)



0 500 1,000
Metres

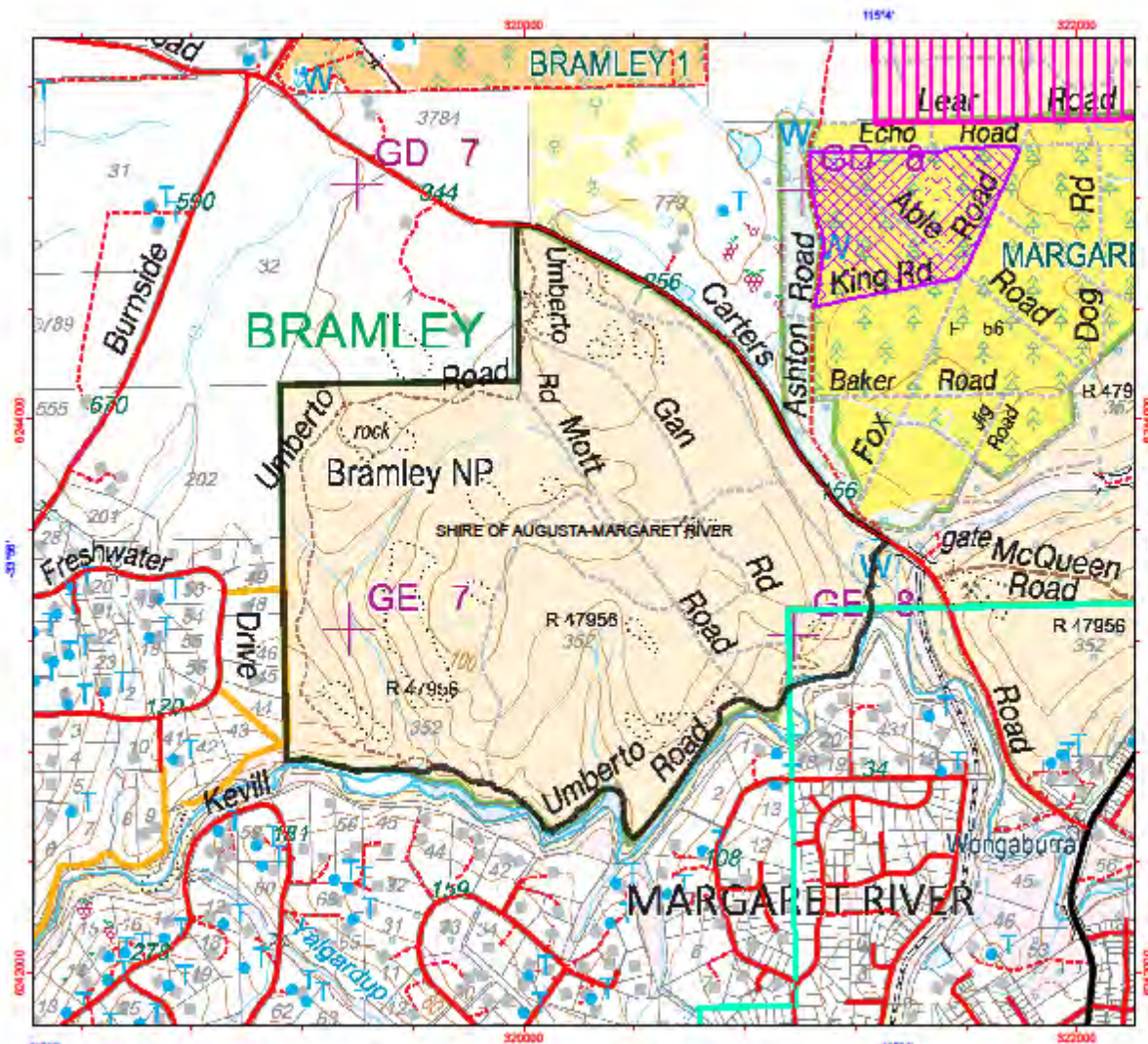
Projection: Universal Transverse Mercator
MGA Zone 50. Datum: GDA94



Produced by the
Department of
Biodiversity, Conservation
and Attractions

*Produced by the
Department of
Biodiversity, Conservation
and Attractions*

Produced July 2018



115°2'
Graticule shown at 2 minutes intervals
Grid shown at 2000 metre intervals

The Dept. of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequences which may arise from relying on any information depicted.

Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

Questions from FCO's?





Community and Service Provider Consultation:

Promoting Mental Health and Wellbeing in the Augusta Margaret River Area

Background

The Lishman Health Foundation is working in conjunction with communities in the Shire of Augusta Margaret River to explore approaches to promoting mental health and wellbeing in the area. We have engaged the Centre for Rural and Remote Mental Health (CRRMH) to undertake this project.

What do we know about mental health and wellbeing in rural areas?

The latest research indicates that a coordinated community approach, across all sectors of the community, supports mental health and wellbeing. The CRRMH will identify opportunities for prevention, and for promotion of positive mental health and wellbeing in the local area.

What is involved in the consultations?

A significant part of this project is consultation with local community members and service providers to identify these opportunities and understand factors associated with mental illness and suicide in the local community.

Robyn Considine, an Associate with the CRRMH, will undertake this consultation component of the project. This will involve consultation with consumers, carers, community members and a broad range of service providers. Interviews will be conducted to determine their understanding of the mental health needs of the community, to identify strategies and resources that can promote mental health and wellbeing across the community and, their perceptions of factors associated with mental health and wellbeing.

What will happen after the consultations?

The results of all the consultations will be analysed to identify potential community based actions which may promote mental health and wellbeing across the Shire of Augusta Margaret River. A report will be provided to the Lishman Health Foundation which will be shared with the community.

When are the consultations happening?

Robyn will be in the Shire of Augusta Margaret River at the end of November and early December this year. She will also seek your advice about other people who may also be interested in participating in the project. If you are interested in participating please email Robyn Considine at robyn.considine@newcastle.edu.au.

If you do not wish to be contacted you can provide a written submission to CRRMH and email it to crrmh@newcastle.edu.au.





16 November 2018

The Lishman Health Foundation funds, facilitates and promotes health research that has significant health gain for individuals, families and communities living in south-west Western Australia and more broadly regional Australia.

The Foundation is working in conjunction with communities in the Shire of Augusta Margaret River to explore approaches to promoting mental health and well-being in the area. We are working on this important initiative with the support of the Shire of Augusta Margaret River, local health services, the South West Development Commission and local health practitioners. The Lishman Health Foundation has engaged the Centre for Rural and Remote Mental Health (CRRMH) to undertake this project. The Centre has expertise in evidence-based approaches to mental health and well-being, in particular in regional, rural and remote areas of Australia.

The latest research indicates that a coordinated community approach, across all sectors of the community, supports mental health and well-being. The CRRMH will identify opportunities for prevention, and for promotion of positive mental health and well-being in the local area. A significant part of this project is consultation with local community members and service providers to identify these opportunities and understand factors associated with mental illness and suicide in the local community.

Robyn Considine, an Associate with the CRRMH will undertake this consultation component of the project. This will involve consultation with consumers, carers, employers, community members and a broad range of service providers. Interviews will be conducted to determine the understanding of the mental health needs of the community and perceptions of factors



associated with mental health and well-being, and to identify strategies and resources that can promote mental health and well-being across the community.

The results of all the consultations will be analysed to identify potential community-based actions which may promote mental health and well-being across the Shire of Augusta Margaret River. A report will be provided to the Lishman Health Foundation which will be shared with the community.

Robyn will be in the Shire of Augusta Margaret River at the end of November and early December. We have provided her the contact details of people in the local community who have expressed an interest in supporting this important community initiative. Robyn may contact you to arrange a time to speak when she is in the area. Alternatively Robyn can be contacted at robyn.considine@newcastle.edu.au or you can provide a written submission directly to crrmh@newcastle.edu.au.

We look forward to your participation in this project for our community.

Yours sincerely,



Dianne Ritson
Chief Executive Officer
Lishman Health Foundation



Centre for
Rural & Remote
Mental Health



THE UNIVERSITY OF
NEWCASTLE
AUSTRALIA



Mental health and wellbeing in Augusta Margaret River

Have your say

The Lishman Health Foundation has engaged the Centre for Rural and Remote Mental Health from the University of Newcastle to explore mental health and wellbeing approaches in Augusta Margaret River.

Please attend one of the sessions below to participate and provide your views about mental health and wellbeing in your local area. **RSVPs are not required.**

If you wish to participate but cannot attend one of these forums please email robyn.considine@newcastle.edu.au

Community Sessions:

5.30pm Tuesday, 27 November 2018
Margaret River Community Centre Old Church

5.30pm Thursday, 29 November 2018
Margaret River Library

10.00am Friday, 30 November 2018
Augusta Community Resource Centre

5.30pm Monday, 3 December 2018
Cowaramup Duggan Pavillion

For more information on this project please visit
www.lishmanhealthfoundation.org.au



This project is supported by the Shire of Augusta Margaret River, the South West Development Commission, WA Primary Health Alliance, local health and community services.

Sports and Recreation Advisory Committee Meeting

Minutes

For the meeting held
Wednesday 6 December 2018
Margret River Council Chambers
41 Wallcliffe Road, Margaret River
Commencing at 7.00pm

Notice of Meeting

Please be advised that the next meeting of the Augusta Margaret River Sport and Recreation Advisory Committee will be held on 6 February 2019 in Margaret River Council Chambers, 41 Wallcliffe Road, Margaret River commencing at 7.00pm

This meeting is open to members of the public.

If you are unable to attend the meeting, please contact Hannah Waters, Executive Assistant Corporate and Community Services.

Contact Number: 9780 5638

Email Address: hwaters@amrshire.wa.gov.au

TABLE OF CONTENTS

AGENDA LISTING

SUBJECT

	Notice of meeting
	Order of business
1.0	Declaration of opening
2.0	Attendance / Apologies / Non-attendance
2.1	Attendance
2.2	Apologies
2.3	Non-attendance
3.0	Question time for the public
4.0	Disclosure of members' interests
5.0	Confirmation of minutes of previous meeting
5.1	Sports and Recreation Advisory Committee Minutes: 17 October 2018
6.0	Business arising from previous minutes
6.1	Live Action List
7.0	Reports from Shire Officers and Delegates
7.1	Recreation Operations Manager Update – Dylan Brown
8.0	General business
8.1	Lishman Health Foundation Mental Health Study Please see Attachment 8.1.1 for information
8.2	Socially Inclusive Communities Western Australia Dylan to provide update at the meeting
8.3	Meeting dates for 2019
8.4	Updates from the clubs
9.0	Matters for which the meeting may be closed (Confidential Items)
10.0	Closure of meeting

1.0 Declaration of opening

The meeting was declared open at 7.02pm.

2.0 Attendance/Apologies/Non-attendance

2.1 Attendance

Committee Members – 9 for a quorum

Nick Dornan	:	Augusta Golf Club and proxy for Margaret River Tennis Club - Eligible for one vote per Motion/Recommendation
Graeme Lance	:	Margaret River Bowling Club
Christie Proctor	:	Margaret River Roller Derby
Brian Warbey	:	Chairperson/Margaret River and Districts Agricultural Society
Ian Earl	:	Councillor
Martin Keen	:	Margaret River Senior High School
Steffen Schulz	:	Margaret River Underwater Hockey Club Inc.
Carly Scott	:	Margaret River Netball Association
Ian Newton	:	Margaret River Gropers Rugby Club
Jeanette Smith	:	Margaret River Hockey Club
Campbell Chalmers	:	Margaret River Recreational Surfers
Paul Creaney	:	Margaret River Karate
Andy Longmore	:	Football Margaret River

Council Staff Members

Dylan Brown	:	Chairperson/Recreation Operations Manager (ROM)
Seb Miller	:	Coordinator Recreation Services
Hannah Waters	:	Executive Assistant Corporate and Community Services - Minutes
Shane Bacskai	:	Senior Technical Officer - Parks and Gardens

Observers

Sarah Hall	:	Cowaramup BMX
------------	---	---------------

2.2 Apologies

Julia Meldrum	:	Councillor
Colin Clarke	:	Margaret River Tennis Club
Mignon Birch	:	Arts Margaret River
Sharon Schaafsma	:	Margaret River Pony Club

2.3 Non Attendance

Gary (Fred) Yates	:	Augusta Margaret River Football Club (Hawks)
Matt Jarvis	:	Margaret River Little Athletics
Mark Barrett-Lennard	:	Augusta Margaret River Junior Football Association
Steven Lord	:	Margaret River Basketball Association
Michael Sorensen	:	Hawks Cricket Club
Miles Mottershead	:	Margaret River Junior Cricket Club
Leith Gregory	:	Cowaramup Tennis Club
Dean Campbell	:	Margaret River BMX

3.0 Question time for the public

Nil

4.0 Disclosure of members' interest

Nil

5.0 Confirmation of minutes of previous meeting

5.1 Sports and Recreation Advisory Committee Minutes: 17 October 2018

RECOMMENDATION

That the unconfirmed minutes of the Sports and Recreation Advisory Committee Meeting 17 October 2018 be confirmed as a true and correct record of the meeting.

Moved: Paul Creaney

Seconded: Martin Keen

Carried: All

6.0 Matters arising from previous minutes

6.1 Live Action List

210	1 August 2018	All clubs and associations to forward a copy of their current insurance policies through the Shire. They can be emailed to the minute secretary: hwaters@amrshire.wa.gov.au 17/10/18: Minute Secretary to follow up and distribute a list of clubs who still have records outstanding.	Clubs and associations	
212	1 August 2018	Minutes Secretary to contact clubs and associations requesting the contact details for club and association Presidents and Secretaries. 17/10/18: Minute Secretary to follow up and distribute a list of clubs who still have records outstanding.	Minute Secretary	
213	1 August 2018	Minutes Secretary to contact clubs and associations requesting the SRAC contact list be updated with current delegate and proxy details. 17/10/18: Minute Secretary to follow up and distribute a list of clubs who still have records outstanding.	Minute Secretary	
214	17 October 2018	Margaret River Karate Club to lodge a Customer Service Request with the Shire via phone, 9780 5255, website: www.amrshire.wa.gov.au or in person. Requesting the transition of the graded road within Gloucester Park from the bitumen to the dirt outside water tank heading towards Karate Club be looked at as it is quite a drop for anything other than a 4WD. 6/12/18: Completed	Margaret River Karate Club	
215	17 October 2018	Deputy Chairperson raised some safety concerns surrounding the building on Nippers Oval. Deputy Chairperson to lodge a Customer Service Request with the Shire via phone, 9780 5255, website: www.amrshire.wa.gov.au or in person notifying the Shire of the safety issues. 6/12/18: Follow up required	Deputy Chairperson	
216	17 October 2018	Augusta Margaret River Junior Football Association to discuss cricket pitch levels with Senior Technical Officer - Parks and Gardens 6/12/18: Follow up required	Augusta Margaret River Junior Football Association	
217	6 December 2018	Notice to be placed in the local paper advising the anticipated date the Lower Western Playing Field will be available for use.	Recreation Operations Manager	
218	6 December 2018	Minute Secretary to distribute Interest Free Loan Guidelines and Application Forms to committee members.	Minute Secretary	

7.0 Reports from Shire Officers and Delegates

7.1 Recreation Operations Manager Update – Dylan Brown

Seb and I would like to thank all clubs for their patience in working with us during the Margaret River HEART upgrade. Car parking, fencing and traffic management plans have been working well to date. Any feedback from clubs in relation to impacts resulting from the upgrade can be forwarded through to me.

Aquatic Centre

- We now have an Aquatic Officer who can provide training and assessment for Bronze Medallions and Senior First Aid course. Course offerings available to the public will be advertised once dates have been confirmed
- A new, 19 metre long inflatable run has been purchased for summer activities since the old one was damaged beyond repair after a five year life. The new run should provide some exciting challenges for patrons this season
- The Centre will be implementing the Watch Around Water campaign again this year to ensure parents are supervising their own children while they are in the pool

Fitness

- The new group fitness timetable for summer has been relaunched with increased classes as well as offering more Les Mills classes
- Jessica and Helen have joined the fitness team allowing the Centre more time to develop future programs
- The Self-Service Kiosk has been enthusiastically accepted reducing congestion and stress for everyone at the front counter
- A new lease has been signed for upgraded cardio equipment at the Augusta Recreation Centre and we anticipated arrival over the next 6 weeks

Outside School Hours Care

- All staff are completing the Senior First Aid refresher course here at the Centre
- The Vacation Care program for the school holidays is already in high demand with some days already fully booked

Gloucester Park / Augusta

- Civil works including reticulation, drainage and laying the surface have now been complete on the Lower Western Sports Playing Field. The fence has been installed and the gates are now locked. We have noticed increased people jumping the fence with dogs to use as an exercise area. We would like to remind the community this is not a playing surface
- The quotation for lighting is now complete and under review. Install is expected to be completed in February 2019
- Player boxes, bins and other small infrastructure also to be completed late February, early March 2019
- The Dressage event, Margaret River Show and the Moscow Circus were all successful and the oval has come up very well following the heavy use
- Little Athletics are now the only major user of Gloucester Park until March next year
- The Cowaramup BMX Club should hear if their CSRFF grant application was successful in the next week or two.
Note funding has now been confirmed by the Department of Local Government, Sport and Cultural Industries

Sports Stadium

- Margaret River Senior High School used the Centre last week for their valedictory night. It was well run and a great event
- The courts will be resurfaced during the December school holidays

Beach Lifeguard Season

- Jed Mattinson and Dave Alp will be re-joining the team for the coming season
- Interviews are currently under way for the third and four positions to be filled
- The River Mouth Toilet block has been repainted on the shade shelter and pressure cleaned ready for a busy summer ahead

Recreation Operations Manager: Congratulations to Colin Fox on receiving the Volunteer of the Year Award at the Thank a Volunteer Celebration at the Shire last night.

8.0 General Business

8.1 Lishman Health Foundation Mental Health Study

Please see Attachment 8.1.1 for information

8.2 Socially Inclusive Communities Western Australia

Community Planning and Development successfully received a grant from Socially Inclusive Communities WA. The grant provides the opportunity for four clubs to participate in one on one mentoring sessions over twelve months. Emails have been sent to clubs with two already indicating interest in the program. Once an additional two clubs have been confirmed the facilitator will be notified and arrange site meetings. Please contact the ROM by tomorrow (Friday, 7 December) if your club would like to be involved.

8.3 Meeting dates for 2019

At the Ordinary Council Meeting held 14 November 2018, Council adopted the following meeting schedule for the 2019 Sports and Recreation Advisory Committee meetings.

DATE	VENUE	TIME
Wednesday 6 February	Margaret River Council Chambers	7.00pm
Wednesday 3 April	Margaret River Council Chambers	7.00pm
Wednesday 5 June	Margaret River Council Chambers	7.00pm
Wednesday 7 August	Margaret River Council Chambers	7.00pm
Wednesday 16 October	Margaret River Council Chambers	7.00pm
Wednesday 4 December	Margaret River Council Chambers	7.00pm

Please note the date change in October as no meetings will be held during the school holidays.

The Chairperson suspended Standing Orders and introduced two late items to general business to be addressed prior to the updates from the clubs.

8.4 Arts MR

The Shire has received written notification from the Arts Margaret River delegate that they have been absent from the past four meetings due to a series of eye surgeries and would like to retain membership on the committee. Under the Standing Orders, the notification received from the delegate covers the requirements of notice for absence. The committee agreed that Arts Margaret River should retain their membership on the Sports and Recreation Advisory Committee.

RECOMMENDATION

That the Sports and Recreation Advisory Committee accept the formal notice of absence from the Arts Margaret River delegate and endorse the retention of their membership on the committee.

Moved: Paul Creaney

Seconded: Ian Newton

Carried: All

8.5 Interest Free Loan request from the Margaret River Bowling Club

The Margaret River Bowling Club advised the committee that they were interested in seeking an interest free loan through the Shire to assist with clubhouse maintenance. The estimated figure for maintenance is around \$45,000. The delegate was advised that under the terms of the current Financial Assistance Policy interest free loans are capped at \$20,000. Any requests over and above \$20,000 would need to be considered and approved by Council. The committee discussed providing support for the clubs interest free loan application.

RECOMMENDATION

That the Sports and Recreation Advisory Committee support the Margaret River Bowling Club's submission of an interest free loan to the Shire.

Moved: Nick Dornan

Seconded: Jeanette Smith

Carried: All

The Chairperson reinstated Standing Orders to address the newly numbered item 8.6 Updates from the clubs.

8.6 Updates from the clubs

8.6.1 Senior Technical Officer – Parks and Gardens

Gloucester Park Sports Fields and Ovals

- The oval held up well following the Circus with minimal damage from truck movements and structures
- A round of turf aeration has been completed
- Beetle, soil wetter, fish and kelp have been applied – good timing with this week's rain

Augusta Oval

- Beetle, soil wetter and fish and kelp have been applied – ready for summer

Cowaramup Oval

- Beetle, soil wetter and fish and kelp have been applied

Rapids Landing Oval

- Rapids Oval landscaping is almost finished, will be able to access the site and get the oval to a playable standard

Parkwater Oval

- Working on preparing a drainage design so we can call for quotations to undertake the works
- It will be long term process due to underlying rock being brought back to the surface that will need removal

8.6.2 Margaret River Tennis Club – Nick Dornan

- We are well into the season
- Achieving great numbers for pennants
- The Junior SW Zone tournament held about a month ago attracted 60 children
- Junior membership is the strongest ever
- The club coach is making a significant difference to numbers and performance
- The Championships held last weekend
- Thanks to Shire mowing grass between facilities it is looking great
- Overall the club is having a great season

8.6.3 Augusta Golf Club – Nick Dornan

- It has been a very busy but great season

- The course is in an amazing condition due to hard work of volunteers

8.6.4 Cr Earl

- I would like to wish you all the best for Christmas and the New Year
- There are great numbers out in the community utilising sport facilities
- There has been a great amount of work going on to keep the ovals up to standard
- It will be wonderful to have delivery of the new fields/ovals in the new year to support current numbers and growth in sport

8.6.5 Margaret River Gropers Rugby Club

- We have held our AGM and forwarded the minutes through to the Shire notifying them of our committee
- The committee members from last year have been retained
- Looking forward to promoting junior rugby this year
- We have money in bank and are looking forward to the season

8.6.6 Margaret River Roller Derby

- We are currently in the off season
- We are struggling for court time and need to work out a schedule for training days
- The club has lost a few members so the core club is quite small at the moment
- We are building interest, recruiting and teaching new skaters
- The season fixtures have changed for next year, with tournaments being held bimonthly and we are slated to hosted a bout in July 2019

8.6.7 Margaret River Bowling Club

- We are midway through pennants season and doing fairly well
- The men won last year so we are hoping for the same result this year
- Corporate bowls are going well although we would benefit from some warmer weather and no rain
- The greens are running fantastically and we are well supported

8.6.8 Margaret River Underwater Hockey

- The club is very busy
- We had a big turn out to our Friday Junior Session with up to 14 kids
- Two new senior members have joined the club and we are also achieving a big turn out to the seniors sessions held Monday and Wednesday
- There is a big event coming up on the weekend, the WA State Championships in Bunbury
- We are sending three teams, one junior and two mixed senior teams to compete against clubs from Busselton, Bunbury, Collie and Perth
- Five junior club members have been selected to play at the 2019 National in Cairns in the under 15's division
- The club celebrated the successful season with a Family Club Camping Weekend at Hamelin Bay last weekend which was great fun

8.6.9 Margaret River Netball Association

- The club is still in the off season
- We will look at holding our AGM in late January
- The club has already rewritten the constitution

8.6.10 Football Margaret River

- We have just held our AGM and still need to fill some committee positions
- Summer soccer is being held on Nippers Oval and Wednesday is attracting 120 – 150 players. The surface is holding up well
- The Football Academy is successful attracting 45 kids every Wednesday
- The Lower Western Playing Field is looking good
- I would like to wish everyone a very Merry Christmas

8.6.11 Recreational Surfers

- The Surf Classic ran over three days and was a well-run event
- The shark-warning tower at the Point has been installed. So far it hasn't been set off yet which is great

8.6.12 Margaret River High School

- The high school is currently a building site
- We are approximately 12 months away from completion and everything looks like it is on track
- Due to construction the facilities around town will get hit hard to meet the schools needs

8.6.13 Margaret River Hockey Club Inc.

- We were very excited that Colin Fox received the Volunteer of the Year award. He has been an amazing force in the club and for suicide prevention
- Thank you to committee for giving the go-ahead at last meeting for us to pursue the turf project
- To give you an update the area has been surveyed by the Shire. Following the survey, we have a number of drainage and electrical queries. We are still waiting for a response from the Shire. Timing is getting tight, as we need to complete and submit the funding applications by the end of January 2019

Recreation Operations Manager: The Shire has been working with the club to progress the project and the Shire Engineer was on site this week. Questions raised by the consultant will require some headwork to rectify. The Shire Engineer is on leave for six weeks as of tomorrow and there are a long list of projects that have already commenced that need to be progressed or completed prior to the commencement of a new development. Perhaps the club could approach a consultant to assist with some of the drainage and electrical queries raised.

8.6.14 Margaret River Karate Club

- Apologies for not submitting my report prior to the meeting
- We are lining up the final grading for the year for next Saturday
- The Christmas party will follow
- It has been a very busy but very successful year

8.6.15 Cowaramup BMX

- Our grant application has been approved by the Department Local Government, Sport and Cultural Industries
- A sub-committee has been set up for project
- The season is about five weeks in
- We are averaging 75 riders on Friday nights
- The wind up for Christmas will be held next Friday
- Following the shut down over Christmas we will start up again in mid January

8.6.16 Margaret River and Districts Historical Society

- The Show went fairly well and the weather was quite well behaved
- I hope everyone got through the year ok

8.6.17 Recreation Operations Manager

Tennis Club

- During winter one of the roof sheets flew off on the Nippers Oval side and the posts do not have legs on them anymore
- The Coordinator Building Assets and Maintenance is working with an engineer to re-engineer the roof. Once completed it will square off the tennis roof area, increasing the size providing more shade and neatening up the area

Margaret River Karate Club

- Discussions about the floor replacement at the club have begun
- An engineer has completed a structural review
- The next step in process will be talking with club in New Year

Chairperson: Thank you all for your attendance this year. Merry Christmas and Happy New Year. I would like to say thank you to Hannah, Seb and Dylan for their work and support over the year. Take care and see you all next year.

8.0 Matters for which the meeting may be closed (Confidential Items)

Nil

9.0 Closure of meeting

The meeting was closed at 7.45pm.