



CapeROC

Capes Region Organisation of Councils

MINUTES

**16 November 2018
10:00 AM**

MINUTES OF THE CAPES REGION ORGANISATION OF COUNCILS MEETING
HELD ON 16 NOVEMBER 2018 AT 10:08 AM

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MEETING NOTICE – 16 NOVEMBER 2018

TO: MEMBERS OF CAPEROC

NOTICE is given that a meeting of the Capes Region Organisation of Councils was held in Mainbreak Meeting Room at the Shire of Augusta Margaret River Civic Administration Centre, 41 Wallcliffe Road, Margaret River on Friday 16 November 2018, commencing at 10:00am.

1. ATTENDANCE AND APOLOGIES**ATTENDANCE**

Chairperson:	Cr Pam Townshend	Shire President, Shire of Augusta Margaret River
Members:	Cr Naomi Godden Cr Mike Smart Cr Grant Henley Cr John McCallum Cr Kelly Hick	Shire of Augusta Margaret River Shire of Augusta Margaret River Mayor, City of Busselton City of Busselton City of Busselton
Officers:	Mr Dale Putland Mr Tony Nottle Ms Ruth Levett Mr Mick O'Regan Ms Megan Smith	Acting Chief Executive Officer, Shire of Augusta Margaret River Director Finance and Corporate Services, City of Busselton Manager Waste, Health and Ranger Services, Shire of Augusta Margaret River Ranger Coordinator, Shire of Augusta Margaret River Executive Assistant Shire of Augusta Margaret River (Minutes)

Anne Banks-McAllister WALGA

APOLOGIES

Mr Mike Archer	Chief Executive Officer, City of Busselton
Ms Jaylene Chambers	Economic Development Coordinator, City of Busselton
Mr Tony Brown	WALGA
Ms Tracey King	Strategic Projects Officer, City of Busselton

2. CONFIRMATION OF MINUTES

2.1 Minutes of the meeting of CapeROC 31 August 2018

RECOMMENDATION: That the minutes of the meeting of the Capes Region Organisation of Councils held 31 August 2018 be confirmed as a true and correct record.

CapeROC noted the minutes.

3. PRESENTATIONS

3.1 WALGA update – Anne Banks-McAllister

Local Government Act review.

Timeframes

- Info page next week – requesting submissions to WALGA by 21 January 2019, so there is time to take to Council meetings prior to this date.
- Update due after zone meetings.
- 30 January 2019 - state wide forum held in Perth on the future of local government – will be useful to look at what has come up so far – more to do with innovation, less prescriptive.
- Final proposal will go to February/March 2019 zone meetings
- Submission to State government - 31 March 2019
- Bill will then be prepared to go to government in mid-2019

Beneficial enterprises

There has been some interest from the ASU who have gone to the media – their concerns are around privatising essential services and loss of staff, which will not be the case.

Economic Development Framework project

- Update to this round of Zone meetings – final document to zone meetings in February and March 2019
- Economic Development policy launch forum - State Council - first meeting in December.
- Elected member survey still live - will send link through.
- Responding to queries from Cr Godden;
 - A sustainable approach has been integrated – climate change not specifically mentioned. Discussion around need to mainstream climate change in the Framework and the responsibility of state government to take action
 - More relating to issues around advocacy and policy which pose barriers to Local Government when implementing economic development initiatives, such as regulatory barriers.
 - Digital disruption ie Uber, short stay accommodation not specifically part of framework – more around the local government sector becoming more proactive and involved, and the lack of understanding within the sector of its role in economic development. More of a conceptual framework rather than details around specific issues – advocacy and policy in the first round, then marking starting point to getting into greater detail. Some LG's are very advanced, others (smaller) not so much.
 - Economic growth and economic development are different concepts – growth on its own is not necessarily positive, but development can deliver community wellbeing outcomes.
 - ABMcA advised that she will take input back

- Infrastructure and asset management critical part of economic development and contributing to local government.

WALGA CEO recruitment

Under way – applications closed at the end of November, will hold a workshop before going to state council – process well advanced.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION ITEMS			
Item	Responsible Officer	Timeframe	Progress
Shark Mitigation	RL/MoR	Ongoing	
Joint Public Health Plan	TG	2020	<ul style="list-style-type: none"> • ToR drafted, briefing from TG and Jane Cook • Long term project – proactively working towards finalising • WALGA and DoH also doing some work and may be a template that local government could work to. • EHO's are meeting and Nannup hoping to piggy back – the whole zone could do some pre-emptive work – could bring up at the next zone meeting. • Some concern that scope could move into areas which are currently state government responsibility. • Need a plan which strengthens state services to the regions, by identifying gaps and advocating to close them.

5. GENERAL UPDATES

5.1 Shire of Augusta Margaret River – current recruitment and staffing position

RESPONSIBLE OFFICERS	Dale Putland, Acting CEO, Shire of Augusta Margaret River
ATTACHMENTS:	Nil

- Dale Putland is currently acting CEO – Ian McLeod is acting as DSD until Nick Logan, Manager Planning, returns from leave in December.
- Annie Riordan has commenced as CEO at the Shire of Harvey – Andrew Ross is currently acting DCCS. Have established a supportive management group and there has been a smooth transition with little disruption
- CEO recruitment – councillor workshops have been held to look at the type of CEO, the process to be followed etc – these were facilitated by WALGA and the draft selection criteria and position description are now with the recruitment consultant who is providing guidance. May not be advertised until the end of January, beginning of February
- Recruiting for part time compliance officer to look at illegal holiday homes. Have done some work with ECU and Curtin researchers to look at these issues with a view to applying for an ARC grant in the long term

- Preparing job sizing for Sustainable Economy officer and will probably advertise in the next couple of weeks.

5.2 CapeROC Budget

RESPONSIBLE OFFICER	ALL
ATTACHMENTS:	Nil

IN BRIEF

Each year, the Shire of Augusta Margaret River and the City of Busselton allocate up to \$50,000 of their respective budgets (up to \$100,000 in total) towards CapeROC approved regional economic development initiatives. This report provides an update on financial activities for the 2018 – 2019 financial year.

COMMENT

2018-2019 Proposed Allocations

2018-2019 CapeROC Projects	In Principle Allocation \$100,000	Expenditure (AMR) \$50,000	Expenditure (BSN) \$50,000		Comments
CapeROC Calendar of Events 2018-2019 (Spring, Summer, Autumn and Winter)	\$21,700	\$10,850	\$10,850		Ongoing
Joint Trail Strategy Development	\$30,000	\$15,000	\$15,000		Ongoing
Tourism Signage Strategy	\$30,000	\$15,000	\$15,000		Ongoing – GHD working on mapping
Joint Public Health Plan	\$18,300	\$9,150	\$9,150		Ongoing – SW could carry some of this over
Potential Total Expenditure:	\$100,000	\$50,000	\$50,000		
Total Unallocated:	\$0	\$0	\$0		

RECOMMENDATION

1. That CapeROC notes the current status of the CapeROC 2018-2019 budget.

CAPEROC DECISION:

CapeROC noted the budget position

5.3 Shark Alarm and Drum Line Trials

RESPONSIBLE OFFICER	Ruth Levett, Manager Waste, Health and Ranger Services, Shire of Augusta Margaret River
ATTACHMENTS:	Nil

Drum line Trial

- Met to set up ToR for trial and possible locations. Once installed, gauge community reaction and report back to the minister, (not the media). Need statistics on number caught, relocated, tagged, as well as monitoring data.
- If trials successful, will look at the next priority locations.

Shark alarm.

- MoR demonstrated how alarm works through mobile phone
- Not a stand alone system, complements existing system set up by state government - Shark Smart – run by Department of Primary Industries and Regional Development. Alarm can only be activated if sighting or attack notified to the Water Police – signage on poles is consistent with this messaging
- Rangers currently have to go to the location of a shark sighting to alert beach users - now can remotely activate the warning message and light
- Box located on top of a pole and goes out approx. 500m, with lights and a camera so rangers can see what people are doing, and to see if they need to attend - solar powered with battery backup - lasts three days without sunshine and will still operate on a cloudy day. Is a cloud based system and the batteries last for years.
- Rangers are on duty 24/7 – shark issue no different to stock on road etc.
- Is on trial for three months from 1st November. Will then carry out evaluation in consultation with relevant organisations, then extend for three months if results positive. Management practices for both local governments will be prepared to fit in with the system
- Cost of trial is \$7.5k for six months for two stations. Will negotiate capital up front purchase rather than lease, if trial successful, as there will be other firms who can supply - would have to go out to tender at the end of the process. Signage on poles – all shark sightings, contact water police, consistent message.
- BEN signs – could put this infrastructure on these – economies of scale potential. Ideas can be pulled together as trials continue.
- DBCA land – local governments can't do trial on their land but happy to share results with them.
- Tourism – flashing red lights and alarms – could give a negative impression. The feedback has been that people feel less anxious about entering the water if there is a warning system in place. Is also able to be programmed to change options ie languages, messages.
- Spectra also understand the limitations of their own system and are also looking at drone options which may be able to identify people, whales and other species.

5.4 Waste Feasibility Study

RESPONSIBLE OFFICER	Ruth Levett, Manager Waste, Health and Ranger Services, Shire of Augusta Margaret River
ATTACHMENTS:	See attached

- A number of studies had been done by the Shire in the past but not activated – no cohesive plan. Went to market for broad range project, looking at all waste generated in the region. Successful tenderer put forward a team of ten consultants with various levels of experts. Worked toward goal of the Community Strategic Plan – a minimum of 70% of waste away from landfill.

- Currently have a two bin system, but this is not mandatory so recycling rate is low. The new model is cost effective and works for 20 years, as well as being flexible and able to incorporate changing technologies.
- Consultants took into consideration previous reports, population and property forecasts (including visitor numbers), new and existing site options, sources and types of waste, waste processing technologies, bin options, trends in other local government areas, and undertook financial analysis and modelling. Also noted that community education is a critical component.
- Looked at other site options from landfill perspective – Davis Rd still most favoured option. Also looked at all waste types generated and what sort of processing would be required. Organics are a large proportion so costed various technologies. Waste to energy – large and costly – will move to small and modular in five years time – need tried and tested system.
- Recycling – scale down C&D waste – process here or transport. Biochar – wood product – high carbon value, very cheap to make. Transport is issue – heavy product. Good for soil development. Achieve high standard and be marketable back into the region. Compost – 3-500 dollars per tonne. Carbon sequestration funding also available.
- Contamination an issue for organics from municipal waste. Waste audit identified that 70% of non-recycled waste could have been recovered ie plastic, polystyrene and oil.
- FOGO – food organics and garden organics. Community supportive of three bin system – a lot of consultation with a result of an estimated total diversion up to 75% of waste with FOGO system - 21% is current diversion rate. Could also plan to reward those who home compost which might reduce the number of bins which have to be collected. Three bin system will be implemented from July 2019.
- Financial modelling - greatest component of study. Transfer stations are a high cost for minimal value to the community.
- Education critical, therefore a waste education strategy will need to be developed.
- Also need to look at the design of a new transfer station
- Next steps
 - Develop and implement education campaign
 - Tender for new Waste Collection Contracts (FOGO & Mandatory Recycling)
 - Seek Waste Authority Better Bins program funding
 - Determine FOGO contamination management – prior to budget process
 - Incorporate changes into 2019/20 budget
 - Roll out of new systems July 2019

6. REPORTS

6.1 CapeROC meeting dates 2019

RESPONSIBLE OFFICER	Megan Smith, Executive Assistant
ATTACHMENTS:	NA

IN BRIEF

Meetings of CapeROC are held on a quarterly basis, generally held on a Friday morning in the months of February, May, August and November. Currently, meetings are scheduled to commence at 10.00am with business concluding prior to a member's lunch.

It is proposed that meetings be held on the second Friday of the months of February, May, August and November as below:

8 February 2019 – Margaret River

10 May 2019 – Margaret River

9 August 2019 – Busselton

8 November 2019 – Busselton

RECOMMENDATION

That CapeROC adopt the above meeting dates for 2018-2019.

CapeROC confirmed the above dates.

7. Major Project Updates

NA

8. GENERAL DISCUSSION ITEMS

8.1 Research project – timelines – holiday homes

- Need to set up programs to demonstrate that LG's are doing research – Shire and CoB to work together. The broader the partnership the more chance of getting significant funding to do this work. Also not funding academic research for the sake of it – need usable research results
- Australian Coastal Councils (ACC) report focused on compliance, not the impact on areas outside holiday home sector – Vic and NSW have done this work and ECU and Curtin aware and working with them.
- Need to work in parallel with State Govt Air BnB work and to make evidence based decisions – currently only have anecdotal examples.
- Timeline for State government hearing in Busselton – report due in June 2019.
- Discussion around what outcomes and support Local Government want from the State parliamentary enquiry and what issues face them ie
 - Can only take action if flagrant abuse is occurring and need to have evidence
 - Many variables – federal tax review, differential rating options, insurance
 - Risk – overseas visitors not understanding bush fire implications with non-compliant rentals
 - Complaints not just around illegality – also noise, impact on community nature of residential areas, other anti social behaviour
 - Do people still want old style accommodation options and what happens to these sites if not – could remove three month restriction and have available for rental
 - Social housing, tenancy laws, housing affordability and availability
 - Some tools available to identify illegal operations – ie AirDNA

RECOMMENDATION

That CapeROC put a joint submission to the parliamentary enquiry, with both local governments working separately and then combining results

Moved Cr Townshend, seconded Cr Henley

9. NEXT MEETING

8 February 2019 – Shire of Augusta Margaret River

10. CLOSURE

The meeting closed at 12.15