

# Ordinary Council

# MINUTES

FOR THE MEETING TO BE HELD  
WEDNESDAY, 12 JUNE 2019  
IN COUNCIL CHAMBERS,  
ALLNUTT TERRACE, AUGUSTA  
COMMENCING AT 5:30PM

## Meeting Notice

Dear Councillor

I advise that an Ordinary Council Meeting of the Shire of Augusta Margaret River was held in Council Chambers, Allnutt Terrace, Augusta on Wednesday 12 June 2019, commencing at 5:30pm.

Yours faithfully



**DALE PUTLAND**  
**ACTING CHIEF EXECUTIVE OFFICER**

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Minutes of the Ordinary Council Meeting held on Wednesday 12 June 2019, in Council Chambers, 61 Allnutt Terrace, Augusta, commencing at 5.30pm

# Ordinary Council Meeting

## 1. DECLARATION OF OPENING

*The Shire President thanked all in attendance and declared the meeting open at 5.30pm*

*The Shire President gave an Acknowledgement of Country:*

*'I acknowledge and respect the traditional custodians of this land and pay our respects to elders past and present and emerging, whose lands we share.'*

## 2. ATTENDANCE

Shire President : Cr Pam Townshend

Councillors : Cr Ian Earl  
Cr Naomi Godden  
Cr Peter Lane  
Cr Pauline McLeod  
Cr Julia Meldrum  
Cr Mike Smart

Acting Chief Executive Officer : Dr Dale Putland

Acting Director Sustainable  
Development : Mr Nick Logan

Director Infrastructure Services : Mr Markus Botte

Acting Director Corporate and  
Community Services : Mr Andrew Ross

Governance Officer /  
Council Support : Ms Claire Schiller

**MEMBERS OF THE PUBLIC** : 2

**MEMBERS OF THE PRESS** : Nil

### 2.1 Apologies

Acting Manager Planning and Development. Matt Cuthbert

### 2.2. Approved Leave of Absence

Nil

## 3. DISCLOSURES OF INTEREST

Nil

**4. PUBLIC QUESTIONS**

**4.1. Response to Previous Public Questions Taken on Notice**

Nil

**4.2. Public Question Time**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**6.1 Ordinary Council Meeting held 22 May 2019**

**MOTION / COUNCIL DECISION**

**CR MELDRUM, CR EARL OM2019/95**

**That Council confirms the minutes of the Ordinary Council Meeting held on 22 May 2019 to be a true and correct record of the meeting.**

**CARRIED 7/0**

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**7. DEPUTATIONS**

**7.1 Item 11.2.1 Amendment To Licensed Premises (Increase Patron Numbers) for Small Bar – Mr Leon Carroll**

*Mr Leon Carroll of B/36 Dryandra Drive Margaret River, addressed the meeting in relation to Item 11.2.1 Amendment to Licenced Premises (Increase Patron Numbers) for Small Bar. A summary of his deputation is as follows:*

Yonder is a positive for Margaret River both socially and economically. As a finalist in the 2018 MRCCI Business Awards, ranked in the 2018 Top 50 Bars in WA and currently a finalist in the Best Regional Bar for the WA Small Bar Awards, Yonder is adding to the experiences on offer for locals and tourists. All I am asking in my submission, is for Yonder to be able to reach its potential by allowing a portion of its' patrons to enjoy a drink outside like the majority of MR licenced venues already do.

**FLOOR SPACE:**

The floor space available, inside and outside is 40.36m<sup>3</sup>. The Planning Report states that this equates to 47 patrons. No further increase in patron numbers can/will be requested.

**TOILET REQUIREMENTS:**

The fully accessible toilet is already constructed in keeping with Building, Health and RGL requirements. To increase patron numbers from 25 to 50, a second toilet is a requirement. To comply, my planning submission has a second toilet included in the plan.

**PARKING:**

From its inception Yonder has been a highly restricted venue with both operational hours and patron numbers restricted by parking red tape. In spite of the internal space always allowing for 39 patrons, it was initially limited to 15 patrons by Planning, then later to 25 by petition and Shire Councillor vote.

This Planning Report concludes '...there does not appear to be any reasons not to allow for an increase to the parking shortfall'. In support, I submit two things – first: photos of the 'required parking', unused/available, during MR's busiest period from Christmas to New Year's Day - second: a XX patron petition of which xx% state they do not drive to Yonder.

**ALFRESCO:**

The area is currently used by patrons (without drinks). The Planning Report states the outside area as 'unusual, small and lacking and cohesive relation to the rest of the small bar'. I would argue that the 1,000's of times Yonder's patrons use this area disagrees with the writer's opinion and attests to their belief the outside area has cohesion.

The area is equivalent to a small beer garden, granted to most other licenced venues in town, regardless of size or preconceived cohesiveness. This is a smaller, fully furnished and fully enclosed area for eight patrons to enjoy a drink outside.

Patrons using the alfresco area either stand or sit at the eight person table. My petition is not in the number using the space but the amenity for them to drink alcohol whilst there.

**NOISE:**

Yonder takes noise regulations seriously. We have current practises in place to minimise all unnecessary noise. This diligence has been key in Yonder receiving no complaints for noise, anti-social behaviour or Liquor Legislation breaches over the past 19 months of operation.

The outside area is used by patrons who have been drinking inside. To allow these same patrons to do so, with their drinks, should have no impact on noise. Not letting those eight people to take their drinks outside while they chat and/or have a smoke does not impact on noise levels; it merely restricts an already restricted business.

Finally, pre-empting a possible noise problem, based on a future development, when the eight-person area is within scope of all regulations, seems like a knee jerk reaction. Also an anti-alfresco stance for Yonder, seems to contradict the AMR Shire's vision for the main street development moving towards a more alfresco style of ambiance.

*The Shire President thanked Mr Carroll for his presentation.*

**8. PETITIONS**

Nil

**9. ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

**9.1 Peter Clew Awarded Queens Birthday 2019 Honours**

Cr Earl congratulated Peter Clews on receiving an Order of Australia Medal at the Queens Birthday 2019 Honours for his service to the Cowaramup community. Peter Clews has been a member of the Bush Fire Brigade for 55 years.

**9.2 Community Healing Event**

The Shire President informed the meeting of recent and upcoming community healing events held as part of an ongoing Community Healing and Resilliance Program. Two weeks ago the community joined in walking along the river. On Sunday 16 June there will be planting from 1.00pm to 3.00pm on the Cnr of Doyle Place and Kevill Rd. This is a great opportunity for the community to come together.

**10. QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11. REPORTS OF COMMITTEES AND EMPLOYEE REPORTS**

# 11.1

## Chief Executive Officer



**11.1. CHIEF EXECUTIVE OFFICER**

Nil

# 11.2

## Sustainable Development

**11.2.1 AMENDMENT TO LICENSED PREMISES (INCREASE PATRON NUMBERS) FOR SMALL BAR**

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<b>LOCATION/ADDRESS</b>	124 (Lot 3) Bussell Highway, Margaret River
<b>APPLICANT/LANDOWNER</b>	Leon Xavier Carroll/Faire Investments Pty Ltd
<b>FILE REFERENCE</b>	P219116, PTY/1250
<b>REPORT AUTHOR</b>	Lucy Gouws, Senior Planning Officer
<b>AUTHORISING OFFICER</b>	Nick Logan, Acting Director Sustainable Development

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**IN BRIEF**

- Council approved an application for a Small Bar (ref P216186) at the ordinary meeting of the 28 September 2016.
- Subsequently the Site has been developed and is known as the Yonder Bar.
- The Site is located centrally within the Town Centre, but is constrained by limited parking. No parking bays are available at the Site till after 6:00pm, with two available bays thereafter.
- Council approved the Small Bar, allowing a maximum of 25 patrons, between the hours of 5:00pm to 12:00 midnight. This application is seeking approval to increase patron numbers from 25 to 50.

**RECOMMENDATION**

That Council approves the proposal to increase the patron numbers for the Small Bar at 124 (Lot 3) Bussell, Highway, Margaret River.

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**PROPOSAL**

An application has been received to amend planning approval (ref P218186) for a 'Small Bar' by allowing an increased number of patrons from 25 to 50 at 124 (Lot 3) Bussell, Highway, Margaret River, (the Site). The proposal includes increasing the licensed area to include a portion of the entry / alfresco area that extends along the side (eastern) elevation with a floor area of 7.37m<sup>2</sup> as shown on Attachment 1.

**LOCATION PLAN**

The Site is located on the corner of Bussell Highway and Fearn Avenue, Margaret River. It currently contains two (2) real estate agents, an espresso bar, barber and small bar. The Site has been subdivided by Strata Title and the landowner of both of the two strata lots on the Site has consented to the use of the Yonder Bar, which falls within common property. The Site is identified in Figure 1 below.

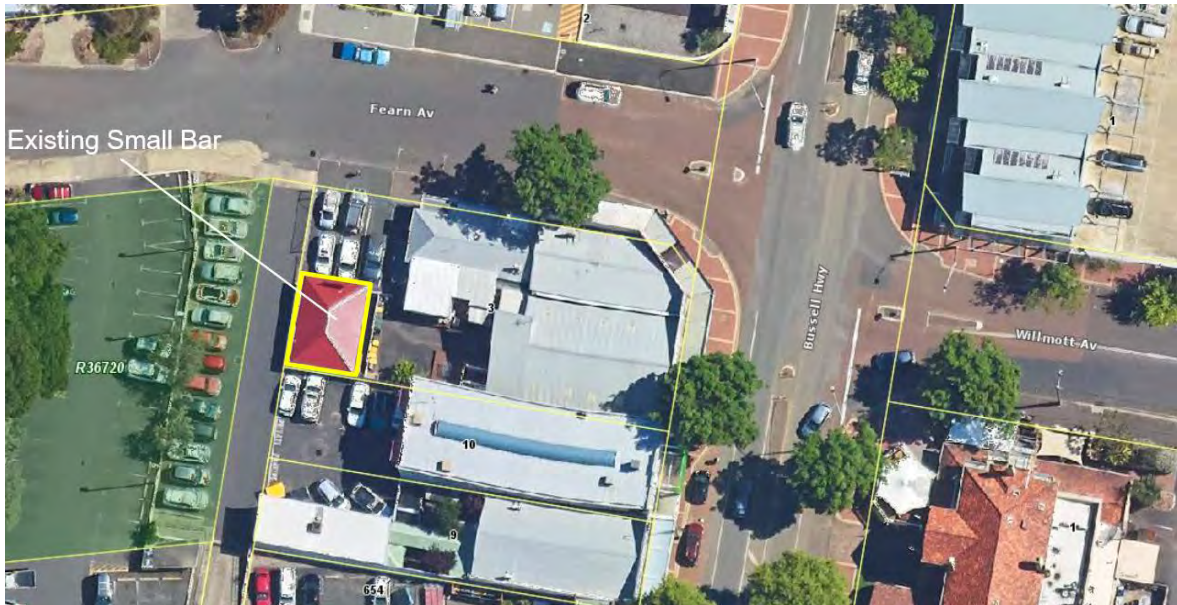


Figure 1: Location Plan

### **TABLED ITEMS**

Nil

### **BACKGROUND**

The building accommodating the Yonder Bar was originally constructed as an outbuilding and used for storage.

### **CONSULTATION AND ADVICE**

The proposal was publically advertised by way of written consultation with surrounding landowners. The Shire received one (1) submission of objection to the proposal from the owner of the business opposite the Site. Concerns were raised with the increase in patron numbers and the impact this would have on a future development proposal for the neighbouring Site, a perceived lack of toilet facilities, noise and customers parking within the submitters Site. These points are discussed in greater detail in the officer comments of this report.

### **Internal Consultation**

The proposal was referred to internal departments within the Shire. The Shires Infrastructure Section supports the application, and advised the proposal was considered to '*add to the vitality to the Festival Precinct*'.

Consultation with the Shires Environmental Health Department was required to ensure the proposal for 50 patrons was compliant with the Public Buildings assessment. Based on the licensed floor area accessible by patrons, the Public Buildings assessment allows 0.85 patrons per one (1) square metre. The Shires Environmental Health officers have calculated that the floor area of the Small Bar, which includes area shown as an entry / alfresco area to calculate to 40.36m<sup>2</sup>. This calculation allows for a maximum of 47 patrons in the Small Bar from a public buildings perspective

### **PLANNING FRAMEWORK**

#### Local Planning Scheme No. 1

The site is zoned Town Centre and the Yonder Bar is approved to be used as a 'Small Bar' use. A Small Bar is defined as:

*'means premises licensed as a small bar under the Liquor Control Act and used to sell liquor for consumption on the premises, but not including the sale of packaged liquor; and with the number of persons who may be on the licensed premises limited to a maximum of 120'*

The parking rate for a Small Bar is calculated within the Margaret River Town Centre as 1 bay per 7.5m<sup>2</sup> of bar space occupied by patrons, or 1 bay per 7.5 patrons. As with the previous application parking calculations have been based on the number of patrons.

#### **DISCUSSION / OFFICER COMMENTS**

The number of patrons which can be accommodated by the proposal is limited by three key factors. They are:

- The ability to comply with the parking requirements of LPS1;
- The number of toilets which can be provided to meet the requirements of the Building Act; and
- The floor area of the venue, as provided for by the Health (Public Buildings) Regulations 1992.

In addition to these factors, noise, as raised by the one submission received, is also a relevant factor.

#### Parking

The current approval allows for 25 patrons, with car parking required at a ratio of 1 bay per 7.5 patron, totalling 3 parking bays. There are 2 bays on Site, and Council has previously consented to the shortfall of 1 parking bay. The proposal to increase patron numbers to 50, therefore requires 3 additional parking bays.

There is no potential for the necessary bays to be accommodated on Site. The Small Bar is proposing to continue to operate outside of the predominant opening hours of neighbouring uses, restricted to the hours of 5:00pm till 12:00 midnight. It is clear that the Yonder Bar has been operating without creating parking issues to date and that there is a sufficient supply of underutilised parking in the immediate vicinity at these times. Clause 5.8.3 of LPS1 allows Council scope to reduce the number of on Site bays provided on this basis.

Use of the Site to date has not led to any car parking issues made known to the Shire other than by the submission received on this application. There are numerous bays within close proximity to the venue and all are associated with development which have alternate opening hours to the Small Bar. Because of the small size of the facility patrons also tend to be inclined to visit the Yonder Bar together with a number of food and drink venues within the town centre. Other than the submission, there does not appear to be any reasons not to allow for an increase to the parking shortfall. Whilst parking in the Town Centre occurs from patrons visiting alternate premises, the limited opening hours of the Yonder Bar will in practice significantly limit the impact of the use in creating parking supply issues for surrounding developments.

#### Toilet Facilities

As required under the Building Act an additional toilet is required to be provided to cater for the proposed increase in the number of patrons. An additional toilet is proposed as required.

#### Health (Public Buildings) Regulations 1992

The Regulations require that an area of 0.85m<sup>2</sup> be provided for each patron of a Small Bar. Based on the floor area provided of 40.36m<sup>2</sup> a maximum of 47.48 patrons are allowed.

The area used by the proponent to arrive at the floor area calculation of 40.36m<sup>2</sup> includes an outdoor entry / alfresco area with a maximum dimension of 7.37m<sup>2</sup> as shown in Attachment 1. This area of the Site is unusual, it's small, narrow and lacks any cohesive relation to the rest of the Small Bar. It would not appear to be an ideal location for patrons from an amenity point of view, and in any case, gives rise to noise concerns.

If this area is excluded from the licenced part of the premises, patron numbers are reduced to 39, this allows for an additional 14 patrons than currently allowed. It also has the effect of reducing the parking shortfall to 3 bays in total, and assists in addressing noise concerns.

It is recommended that the entry / alfresco be excluded from the licensed area and that the number of patrons be limited to 39.

#### Noise

As with the original approval for the Small Bar, the same noise regulations will apply and will be the subject of an advice note of an approval. The operation and management of the Small Bar is required to adhere to the Environmental Protection (Noise) Regulations. The manager / owner of the Small Bar has a duty to manage patrons, and to control any anti-social behaviour.

The measures outlined above which reduce the total number of patrons and confine the licensed area to that internal to the building provide practical measures to avoid potential noise conflicts and suitably address the neighbours concerns.

If Council are of a view to support the proponent's application as submitted, the use of the entry / alfresco could be included and the patrons limited to 47.

#### **STRATEGIC PLAN / POLICY IMPLICATIONS**

***Community Strategic Plan 2036 (CSP)***

***Corporate Business Plan 2018-2022***

Key Result Area 3: Managing Growth Sustainability

Community Outcome 3.1: Clearly defined area for growth and renewal

Strategic Response: Implement Local Planning Scheme No.1

Service level strategy/plan: Provide planning services

#### **FINANCIAL IMPLICATIONS**

Nil

#### **SUSTAINABILITY IMPLICATIONS**

##### **Environmental**

The proposal is unlikely to have any significant environmental impacts.

##### **Social**

The approve Small Bar was considered to introduce a diverse venue within the town centre, that offers a use to the wider community.

##### **Economic**

The Small Bar is considered to bring people into the town centre and provides for economic benefits to other businesses.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council approves the proposal to increase the patron numbers for the Small Bar at 124 (Lot 3) Bussell, Highway, Margaret River.

#### **ADVICE TO APPLICANT**

Nil

#### **ATTACHMENT**

1. Plans

#### **RECOMMENDATION**

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##### **CR GODDEN, CR MELDRUM**

**Council resolve to approve the amendment to development application P216186 for a small bar at 124 (Lot 3) Margaret River, subject to amended conditions set out below:**

1. **The development is to be carried out in compliance with the plans and documentation listed below and endorsed with Council's stamp, except where amended by other conditions of this consent.**

Plans and Specifications	P1 received at the Shire on the 22 February 2019 and P2 received on the 24 May 2019.
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- ~~2. If the development, the subject of this approval, is not substantially commenced within two (2) years from the date of this letter, the approval shall lapse and be of no further effect. Where an approval has lapsed, development is prohibited without further approval being obtained.~~
2. The number of patrons for the use hereby permitted shall not exceed 39. ~~The number may be increased to 26 subject to the approval of an active transport plan. The active transport plan must be submitted to the Shire for approval, and be implemented thereafter to the specification and satisfaction of the Shire.~~
3. The use is not permitted to operate outside the hours of 5:00pm to 12:00 midnight.
4. The doors to the small bar on the Fearn Avenue frontage shall not be opened or used for access to the facility during opening hours.

#### ADVICE NOTES

- a) You are advised of the need to comply with the requirements of the following other legislation:
  - (i) This is not a Building Permit. A Building Permit must be issued by the relevant Permit Authority before any work commences on site as per the *Building Act 2011*;
  - (ii) *Health Act 1911* and Department requirements in respect to the development and use of the premises; and
  - (iii) The *Bush Fires Act 1954* as amended, Section 33(3), Annual Bush Fires Notice applies to this property.
- ~~b) In respect to condition 3, an active transport shall comprise of details of the location and number of bike racks provided on site, as well as end of trip facilities where applicable.~~
- c) Food premises shall comply with the requirements of *Food Act 2008*, *Food Regulations 2009*, and *Australian New Zealand Food Standards Code*.
- d) The applicant shall submit to the Shire an application for 'Notification/Registration' of a food business, together with details of food premises layout, finishes, fittings and fixtures. Application form is available on Shire website.
- e) The applicants will be required to comply with the Department of Racing, Gaming and Liquor requirements for Standards of Licensed Premises.
- f) The proposed development is classified as a public building and is required to comply with the *Health Act 1911*; *Health (Public Building) Regulations 1992*; and *Building Code of Australia*.
- g) The proposed development is defined as a Public Building in accordance with the *Health (Public Building) Regulations 1992*. The enclosed Form 2 Application for Certificate of Approval - Application for Certificate of Approval shall be completed and submitted to Council for approval together with the appropriate fee, prior to use of development as a Public Building. Application forms are available on Shire website.
- h) Noise emissions resulting from the development / use of the premises for the approved purpose shall not exceed the assigned levels in the *Environmental Protection (Noise) Regulations 1997*, and shall not unreasonably interfere with the health, welfare, convenience, comfort or amenity of an occupier of any other premises.
- i) A rubbish bin storage area adequate to service the development is to be designed and constructed in accordance with the Shire of Augusta Margaret River *Health Local Laws*

1999 prior to the occupation or use of the development to the satisfaction of the Shire. Wastewater from the bin wash shall not discharge into the stormwater system.

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0/0

*Cr Godden moved the following amendment:*

**AMENDMENT / COUNCIL DECISION**

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**CR GODDEN, CR MELDRUM OM2019/96**

That in condition 2, the number of patrons '39' be omitted and replaced with '47'.

---

**CARRIED 7/0**

**REASON**

Cr Godden spoke to the amendment noting Yonder a cultural enclave and great venue for the community, increasing patronage to 47 would support the small bar.

*This then became the primary motion:*

**PRIMARY MOTION / COUNCIL DECISION**

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**CR GODDEN, CR MELDRUM OM2019/97**

Council resolve to approve the amendment to development application P216186 for a small bar at 124 (Lot 3) Margaret River, subject to amended conditions set out below:

1. The development is to be carried out in compliance with the plans and documentation listed below and endorsed with Council's stamp, except where amended by other conditions of this consent.

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Plans and Specifications	P1 received at the Shire on the 22 February 2019 and P2 received on the 24 May 2019.
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- ~~2. If the development, the subject of this approval, is not substantially commenced within two (2) years from the date of this letter, the approval shall lapse and be of no further effect. Where an approval has lapsed, development is prohibited without further approval being obtained.~~
2. The number of patrons for the use hereby permitted shall not exceed 47. ~~The number may be increased to 26 subject to the approval of an active transport plan. The active transport plan must be submitted to the Shire for approval, and be implemented thereafter to the specification and satisfaction of the Shire.~~
3. The use is not permitted to operate outside the hours of 5:00pm to 12:00 midnight.
4. The doors to the small bar on the Fearn Avenue frontage shall not be opened or used for access to the facility during opening hours.

**ADVICE NOTES**

- a) You are advised of the need to comply with the requirements of the following other legislation:
  - (i) This is not a Building Permit. A Building Permit must be issued by the relevant Permit Authority before any work commences on site as per the *Building Act 2011*;
  - (ii) *Health Act 1911* and Department requirements in respect to the development and use of the premises; and
  - (iii) The *Bush Fires Act 1954* as amended, Section 33(3), Annual Bush Fires Notice applies to this property.
- ~~b) In respect to condition 3, an active transport shall comprise of details of the location and number of bike racks provided on site, as well as end of trip facilities where applicable.~~



- c) **Food premises shall comply with the requirements of *Food Act 2008, Food Regulations 2009, and Australian New Zealand Food Standards Code.***
- d) **The applicant shall submit to the Shire an application for 'Notification/Registration' of a food business, together with details of food premises layout, finishes, fittings and fixtures. Application form is available on Shire website.**
- e) **The applicants will be required to comply with the Department of Racing, Gaming and Liquor requirements for Standards of Licensed Premises.**
- f) **The proposed development is classified as a public building and is required to comply with the *Health Act 1911; Health (Public Building) Regulations 1992; and Building Code of Australia.***
- g) **The proposed development is defined as a Public Building in accordance with the *Health (Public Building) Regulations 1992.* The enclosed Form 2 Application for Certificate of Approval - Application for Certificate of Approval shall be completed and submitted to Council for approval together with the appropriate fee, prior to use of development as a Public Building. Application forms are available on Shire website.**
- h) **Noise emissions resulting from the development / use of the premises for the approved purpose shall not exceed the assigned levels in the *Environmental Protection (Noise) Regulations 1997,* and shall not unreasonably interfere with the health, welfare, convenience, comfort or amenity of an occupier of any other premises.**
- i) **A rubbish bin storage area adequate to service the development is to be designed and constructed in accordance with the Shire of Augusta Margaret River *Health Local Laws 1999* prior to the occupation or use of the development to the satisfaction of the Shire. Wastewater from the bin wash shall not discharge into the stormwater system.**

**CARRIED 7/0**

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## 11.3. Infrastructure Services

### 11.3.1 EXCISION OF LAND FROM R47049 FOR ROAD RESERVE, 5459 BUSSELL HIGHWAY

<b>LOCATION/ADDRESS</b>	5459 (Lot 122) Bussell Hwy, Witchcliffe
<b>APPLICANT/LANDOWNER</b>	Leeuwin Parklands Pty Ltd
<b>FILE REFERENCE</b>	RES/47049 PTY/5337
<b>REPORT AUTHOR</b>	Doug Sims, Technical Officer – Assets and Land Administration
<b>AUTHORISING OFFICER</b>	Markus Botte, Director Infrastructure Services

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**IN BRIEF**

- Council previously resolved to support the excision of land from Reserve 47049 for road purposes.
- The proposed road (lot 301) was only truncated on the northwest corner. (as shown on Attachment 1).
- The Department of Planning Lands and Heritage (DPLH) have contacted the Shire and the Developer and asked for the southwest corner to also be truncated (as shown on Attachment 2).
- Under Section 51 of the *Land Administration Act 1997* (LAA) this action requires Council support.

**RECOMMENDATION**

That Council supports the excision of additional land from Lot 5459 on Deposited Plan 27434 for road reserve shown as Lot 301 on Plan 20180919 S-2 and the amalgamation of the same land into Lot 122 on Plan 401622.

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**LOCATION PLAN**



**TABLED ITEMS**

Nil

## **BACKGROUND**

Council resolved at the Ordinary Council Meeting held on the 14 November 2018, to support the excision of land from a portion of Reserve 47049 being lot 5459 on DP 27434 (Attachment 3), to be dedicated as Road Reserve.

The matter was forward to DPLH for them to action the land dealings. DPLH has since contacted the Shire and the developer in relation to the creation of lot 301, which is required for road reserve for this subdivision. They have noted the northwest corner of the proposed lot is truncated but the southwest corner is not. They have asked for the southwest corner to also be truncated, as shown on Attachment 2, being Plan 20190508 Sh-2.

Reserve 47049 is vested with the Shire for the purpose of a Heritage Trail and forms the corridor for the Wadandi Track. It comprises many individual lots. Lot 5459 on Plan 27434 is one of these lots (Attachment 3).

## **CONSULTATION AND ADVICE**

### **External Consultation**

Department of Planning, Lands and Heritage (DPLH). The applicant/owner to seek formal support from the Local Government for the excision of land required for road reserve, from Reserve R47049 by way of a Council resolution, pursuant to section 51 of the LAA.

### **Internal Consultation**

Infrastructure Services  
Planning and Development Services

## **DISCUSSION / OFFICER COMMENTS**

To take land required for road reserve from reserve 47049 will require Council support.

DPLH have assessed the previous Council resolution and are now seeking Council support to take additional land from reserve 47049 to create a truncation on the southwest corner of Lot 301, which is to become road reserve as shown on Attachment 2.

If supported by Council, the excision off land from the reserve under Sec. 51 LAA and the amalgamation of the land into Lot 122 under Sec. 87 LAA and the road dedication under Sec.168 of the *Planning and Development Act 2005* (PDA) will all appear in the 'in order for dealings' panel on the 'Freehold' Deposited Plan. What this means is the land transactions will all occur simultaneously on the lodgement of the Deposit Plan with Landgate. This gives the Shire the security the excised land from the reserve will not become freehold land (thus losing the continuity of the Wadandi Track) should the development fail to progress.

## **STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS**

Section 51 of the LAA deals the excision of land from a Crown reserve. Sec 87 of the LAA deals with the sale of Crown land for amalgamation with adjoining land.  
Sec. 168 PDA deals with the dedication of land as road reserve.

## **STRATEGIC PLAN / POLICY IMPLICATIONS**

### ***Community Strategic Plan 2036 (CSP)***

### ***Corporate Business Plan 2018-2022***

Key Result Area 5: Effective strategy, planning and asset management  
Community Outcome 5.2.3.3: Provide land administration services

## **PLANNING FRAMEWORK**

Nil

## **FINANCIAL IMPLICATIONS**

The applicant will meet all associated costs including the purchase of the land from the Crown in order for the land to be amalgamated into Lot 122.

## **SUSTAINABILITY IMPLICATIONS**

### **Environmental**

No clearing will be required as the alignment of the proposed road reserve will be across cleared farmland.

### **Social**

This proposed 41 lot subdivision will add to the social network of the Witchcliffe townsite and generate greater usage of the Wadandi Track.

### **Economic**

The proposed 41 lot subdivision will generate economic activity in relation to construction works associated with the subdivision and future residential development.

## **VOTING REQUIREMENTS**

Simple Majority

## **RECOMMENDATION**

That Council supports the excision of additional land from Lot 5459 on Deposited Plan 27434 for road reserve shown as Lot 301 on Plan 20180919 S-2 and the amalgamation of the same land into Lot 122 on Plan 401622.

## **ADVICE TO APPLICANT / PROPONENT**

Nil

## **ATTACHMENTS**

1. Plan 20180919 S-2
2. Plan 20190508 Sht-2
3. Lot 5459 on Deposited Plan 27434

## **RECOMMENDATION / COUNCIL DECISION**

### **CR MELDRUM, CR EARL OM2019/98**

**That Council supports the excision of additional land from Lot 5459 on Deposited Plan 27434 for road reserve shown as Lot 301 on Plan 20180919 S-2 and the amalgamation of the same land into Lot 122 on Plan 401622.**

**CARRIED 7/0**

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# 11.4

## Corporate and Community Services

#### 11.4.1 LIST OF PAYMENTS FOR APRIL 2019

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<b>LOCATION/ADDRESS</b>	Shire of Augusta Margaret River
<b>APPLICANT/LANDOWNER</b>	Shire of Augusta Margaret River
<b>FILE REFERENCE</b>	FIN/42
<b>REPORT AUTHOR</b>	Belinda Browning, Accounts Payable Officer
<b>AUTHORISING OFFICER</b>	Andrew Ross, Acting Director Corporate Community Services

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#### **IN BRIEF**

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that payments made under delegated authority by the CEO are reported to Council on a monthly basis showing details of each account paid since the last such list was prepared.

#### **RECOMMENDATION**

That Council notes the April 2019 List of Payments for \$3,753,288.05 as certified correct by the Chief Executive Officer.

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#### **LOCATION PLAN**

Nil

#### **TABLED ITEMS**

Nil

#### **BACKGROUND**

Where Council has delegated authority to the CEO to make payments from the Shire's bank accounts then under *Local Government (Financial Management) Regulations 1996*, Regulation 13 (1) a list of such payments is to be prepared each month for noting by Council.

#### **CONSULTATION AND ADVICE**

##### **External Consultation**

Nil

##### **Internal Consultation**

Nil

#### **DISCUSSION / OFFICER COMMENTS**

Table 1 below provides a summary of the payments made and Table 2 makes comparison between payments for the 2017-18 and 2018-19 financial years.

The List of Payments attachment provides further details as required under Regulation 13 (1). These details are as follows.

- (a) The payee's name;
- (b) The amount of the payment;
- (c) The date of the payment; and
- (d) Sufficient information to identify the transaction.

In order to improve operational efficiency and reduce costs, the Shire's Finance team continually liaise with creditors paid by cheque to encourage them to switch to EFT.

SHIRE OF AUGUSTA MARGARET RIVER  
ORDINARY COUNCIL MEETING 12 JUNE 2019

**TABLE 1 – SUMMARY OF PAYMENTS MADE IN THE MONTH APRIL 2019**

<b>MODE OF PAYMENT</b>	<b>CHEQUE / EFT NUMBERS</b>	<b>SUB-TOTAL</b>	<b>AMOUNT</b>
Cheques (includes reimbursement of credit cards)	42406-42413	\$51,672.65	\$51,672.65
EFT	69951-70435	\$2,555,020.31	
Direct Debits		\$1,146,595.09	\$3,701,615.40
<b>TOTAL</b>			<b>\$3,753,288.05</b>

**TABLE 2 – COMPARISON WITH PRIOR YEAR OF PAYMENTS**

<b>MONTH</b>	<b>CHEQUES</b>	<b>EFT/DD</b>	<b>TOTAL PMTS</b>	<b>CUMULATIVE PAYMENTS</b>	<b>CHEQUES</b>	<b>EFT/DD</b>	<b>TOTAL PMTS</b>	<b>CUMULATIVE PAYMENTS</b>
	<b>2017-18</b>	<b>2017-18</b>	<b>2017-18</b>		<b>2018-19</b>	<b>2018-19</b>	<b>2018-19</b>	
<b>JULY</b>	11,911.90	4,058,767.09	<b>4,070,678.99</b>	<b>3,693,703.78</b>	26,103.88	5,421,569.55	<b>5,447,673.43</b>	<b>5,447,673.43</b>
<b>AUGUST</b>	12,189.23	3,345,515.25	<b>3,357,704.48</b>	<b>7,417,044.16</b>	24,324.24	3,479,792.07	<b>3,504,116.31</b>	<b>8,951,789.74</b>
<b>SEPTEMBER</b>	22,462.49	9,460,770.44	<b>9,483,232.93</b>	<b>15,746,398.37</b>	12,292.40	3,829,327.80	<b>3,841,620.20</b>	<b>12,793,409.94</b>
<b>OCTOBER</b>	14,248.57	6,213,632.69	<b>6,227,881.26</b>	<b>20,776,246.78</b>	16,100.80	12,583,756.59	<b>12,599,857.39</b>	<b>25,393,267.33</b>
<b>NOVEMBER</b>	16,796.25	3,002,051.85	<b>3,018,848.10</b>	<b>23,314,937.30</b>	18,922.59	4,513,582.09	<b>4,532,504.68</b>	<b>29,925,772.01</b>
<b>DECEMBER</b>	16,784.55	3,486,311.03	<b>3,503,095.58</b>	<b>26,037,639.47</b>	26,683.06	4,637,340.93	<b>4,664,023.99</b>	<b>34,589,796.00</b>
<b>JANUARY</b>	23,253.79	3,016,860.48	<b>3,040,114.27</b>	<b>28,570,044.69</b>	39,638.36	3,969,206.46	<b>4,008,844.82</b>	<b>38,598,640.82</b>
<b>FEBRUARY</b>	8,323.20	3,158,631.14	<b>3,166,954.34</b>	<b>31,081,914.60</b>	24,695.30	3,222,690.77	<b>3,247,386.07</b>	<b>41,846,026.89</b>
<b>MARCH</b>	13,755.44	3,754,347.57	<b>3,768,103.01</b>	<b>33,900,567.24</b>	23,851.36	3,494,760.00	<b>3,518,611.36</b>	<b>45,364,638.25</b>
<b>APRIL</b>	21,948.61	3,759,184.07	<b>3,781,132.68</b>	<b>38,890,752.20</b>	51,672.65	3,701,615.40	<b>3,753,288.05</b>	<b>49,117,926.30</b>
<b>MAY</b>	12,777.70	4,065,100.21	<b>4,077,877.91</b>	<b>41,953,695.96</b>				
<b>JUNE</b>	63,421.26	7,100,844.90	<b>7,164,266.16</b>	<b>46,063,662.23</b>				
	237,872.99	54,422,016.72	<b>54,659,889.71</b>	<b>54,659,889.71</b>				



**STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS**

*Local Government Act 1995*, s 6.10, and  
*Local Government (Financial Management) Regulations 1996*, r 13

**STRATEGIC PLAN / POLICY IMPLICATIONS**

***Community Strategic Plan 2036 (CSP)***

***Corporate Business Plan 2018-2022***

Key Result Area 5: Effective leadership and governance

Community Outcome 2: Effective and integrated strategy, planning,  
financial and asset management

Strategic Response: Ensure the Shire's financial performance is well managed and leads to a strong  
financial position

Service level strategy/plan: Continue to monitor and analyse monthly, year to date and annual financial  
performance.

**PLANNING FRAMEWORK**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

**Environmental**

Nil

**Social**

Nil

**Economic**

Nil

**VOTING REQUIREMENTS**

simple MajoriTY

**RECOMMENDATION**

That Council notes the April 2019 List of Payments for \$3,753,288.05 as certified correct by the Chief  
Executive Officer.

**ADVICE TO APPLICANT / PROPONENT**

Nil

**ATTACHMENTS**

1. List of Payments for April 2019

**RECOMMENDATION / COUNCIL DECISION**

**CR EARL, CR LANE OM2019/99**

That Council notes the April 2019 List of Payments for \$3,753,288.05 as certified correct by the  
Chief Executive Officer.

**CARRIED 7/0**

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#### 11.4.2 FINANCIAL ACTIVITY STATEMENT REPORT - APRIL 2019

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<b>LOCATION/ADDRESS</b>	N/A
<b>APPLICANT/LANDOWNER</b>	Shire of Augusta Margaret River
<b>FILE REFERENCE</b>	FIN/14
<b>REPORT AUTHOR</b>	Andrew Ross, Acting Director Corporate and Community Services
<b>AUTHORISING OFFICER</b>	Dale Putland, Acting Chief Executive Officer

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#### IN BRIEF

- The monthly financial activity statement report is a standard financial reporting item prepared in accordance with the provisions of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
- Council is to consider the financial results for the period ending 30 April 2019.

#### RECOMMENDATION

That Council receives the Monthly Financial Report – April 2019 in accordance with Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

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#### LOCATION PLAN

Nil

#### TABLED ITEMS

Nil

#### BACKGROUND

In accordance with Financial Management Regulation 34, the Shire is to prepare each month a Statement of Financial Activity reporting on the sources and applications of funds, as set out in the annual budget under Financial Management Regulation 22(1), for that month with the following details:

- (a) annual budget estimates;
- (b) budget estimates to the end of the month to which the statement relates;
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) material variances between the comparable amounts referred to in (b) and (c); and
- (e) net current assets at the end of the month to which the statement relates.

Also under Financial Management Regulation 34(5) Council are to adopt each year a material variance threshold. At the Ordinary Meeting of Council on 25 July 2018 (**OM2018/186**) Council adopted a monthly variance for reporting of material variances, where financial activity is greater than 10% and \$10,000.

#### CONSULTATION AND ADVICE

##### External Consultation

Nil

##### Internal Consultation

Business unit managers were provided the draft monthly financial reports for their business units and have provided their comments on variances greater than 10% and \$10,000.

#### DISCUSSION / OFFICER COMMENTS

The commentary contained in the body of this report is in line with Financial Management Regulation (2)(b) that requires commentary on material variances to the Statement of Financial Activity at the nature/type, program or business unit level.

The Statement of Financial Activity shows a year to date actual closing position at 30 April of \$8.412 million (\$2.205 million lower than last month's result of \$10.617 million). This result was higher than the expected year to date budgeted position of a \$0.347 million deficit. The following details the main reasons for this favourable variation to Budget. However, the main cause is under budget capital expenditure which contributes \$8.160 million of the year to date variance and is primarily attributable to delays/budget profiling of major capital projects (HEART project and Margaret River main street upgrade).

Operating revenue is \$0.242 million or 0.7% above the amended budget (last month \$0.156 million or 0.5% above budget). The main contributors to this favourable result are:

- rates are \$0.037 million over the amended budget (last month they were \$0.057 million over budget);
- operating grants and contributions are \$0.099 million over the amended budget (last month \$0.074 million over budget);
- interest received on investments are \$0.083 million over the amended budget (last month \$0.067 million); and
- fees and charges are \$0.034 million over the amended budget (last month \$0.031 million under budget) with under budget income of \$0.051 million for caravan parks being offset by over budget revenue for the Waste Services area.

Operating expenditure on a year to date basis is \$1.769 million or 5.7% below the amended budget (last month \$1.562 million or 5.5% below budget). The main contributing factors are:

- employee expenses being \$0.070 million or 0.6% below the amended budget (last month \$0.086 million or 0.8% below budget);
- materials and contracts are \$1.731 million or 19.9% below the amended budget (last month \$1.556 million or 19.7% below budget);
- utilities are \$0.090 million or 10.9% below the amended budget (last month \$0.057 million or 7.9% below budget);
- other expenses are \$0.090 million or 12.8% below the amended budget (last month \$0.084 million or 12.6% below budget); and
- depreciation is \$0.232 million or 3.1% over budget (last month \$0.223 million or 3.3% over budget).

Staff vacancies, staff acting in other positions, training not being used and leave taken have contributed to employee expenses being under budget for a number of areas including CEO, Community Buildings, Customer Relations, Libraries, Caravan Parks and Parks and Gardens.

The timing of operating projects has contributed to materials and contracts being under budget. Areas with under budget variations greater than \$0.050 million include Asset Services, Augusta Recreation Centre, CEO, Community Buildings, Outside School Hours Care, Fire Prevention, Indoor Recreation Centre, Gloucester Park, Information Technology, Road Maintenance, Parks and Gardens, Rangers, Planning, Waste Services, Landcare, Caravan Parks and Community Planning and Development. Operating projects in a number of these areas will be carried forward to the 2019-20 budget. Over budget materials and contracts expenditure for the Public Works Overheads area partly offset the above.

Variation in the budget profile compared to the actual disbursement of donations, grants and subsidies is the reason other expenses is under budget for the Corporate and Community Services, Members of Council and Landcare areas.

Grants for capital works are \$1.596 million or 25.3% under budget (last month \$0.809 million or 15.2% under budget). Higher than budgeted developer contributions have offset the impact of grants not yet received from Regional Road Group for various roadwork projects, the CSRFF grant for the Lower Western Oval project and grants for the HEART project. The \$0.550 million balance of the Royalties for Region's grant of \$3.050 million for the HEART project will be claimed by the end of the financial year. However, the \$0.720 million balance of the National Stronger Regions Fund grant of \$1.800 million for the HEART project will not be paid until after the project is completed in 2019-20. This will result in capital grants being under budget at the end of this financial year.

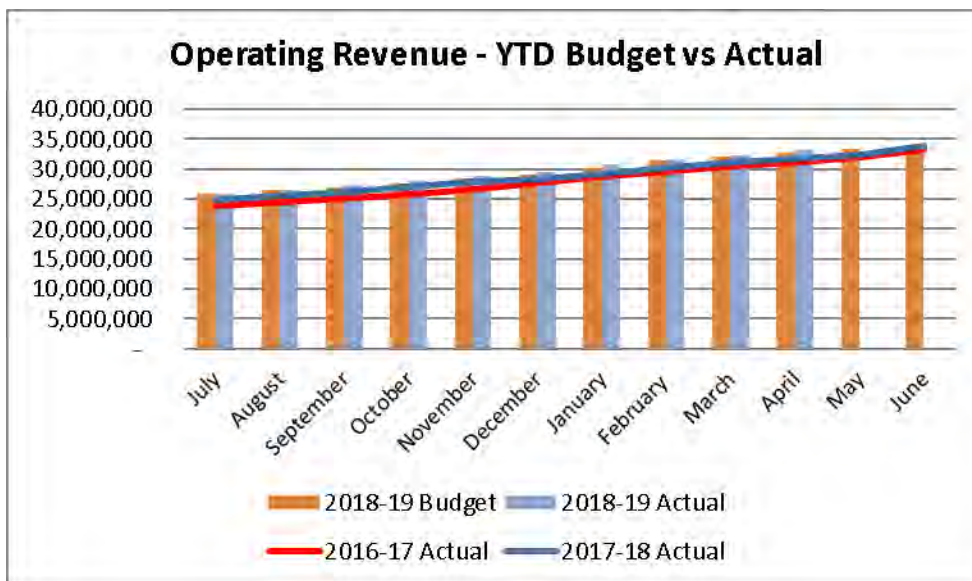
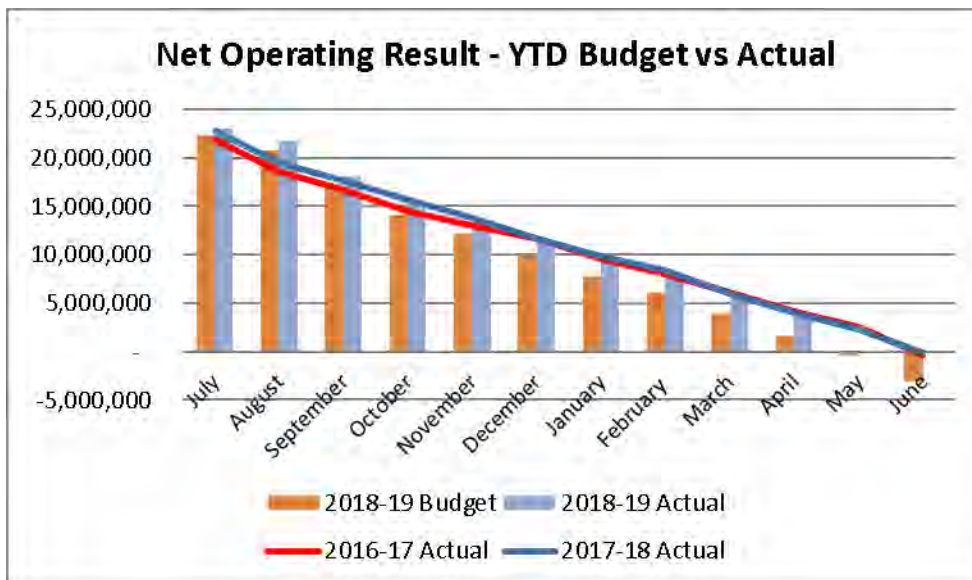
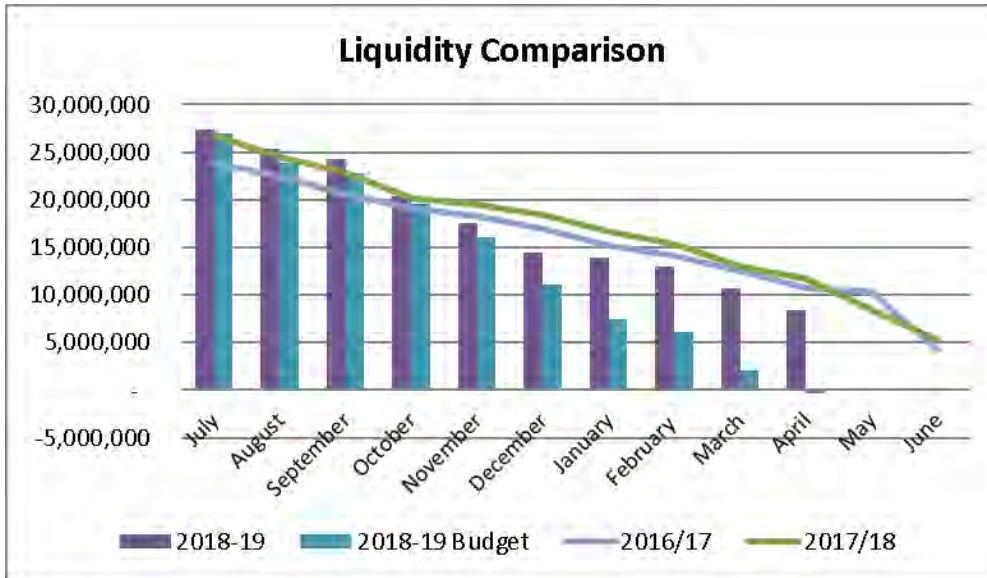
Capital expenditure of \$1.199 million during the month compared to the budget for the month of \$1.840 million. On a year to date basis capital expenditure is \$8.160 million or 38.6% under budget (last month \$7.518 million or 38.9% under budget). The major causes of this variation are:

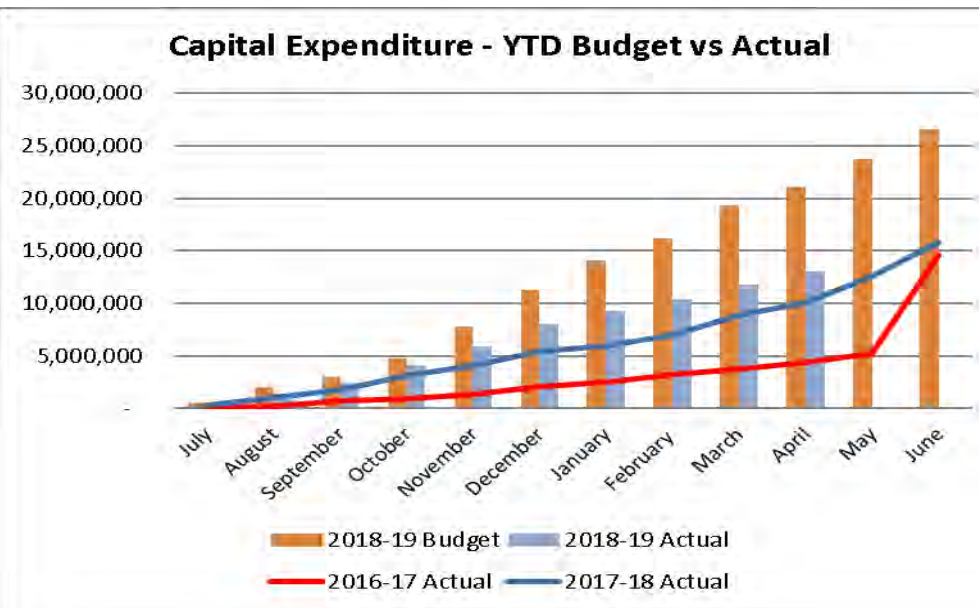
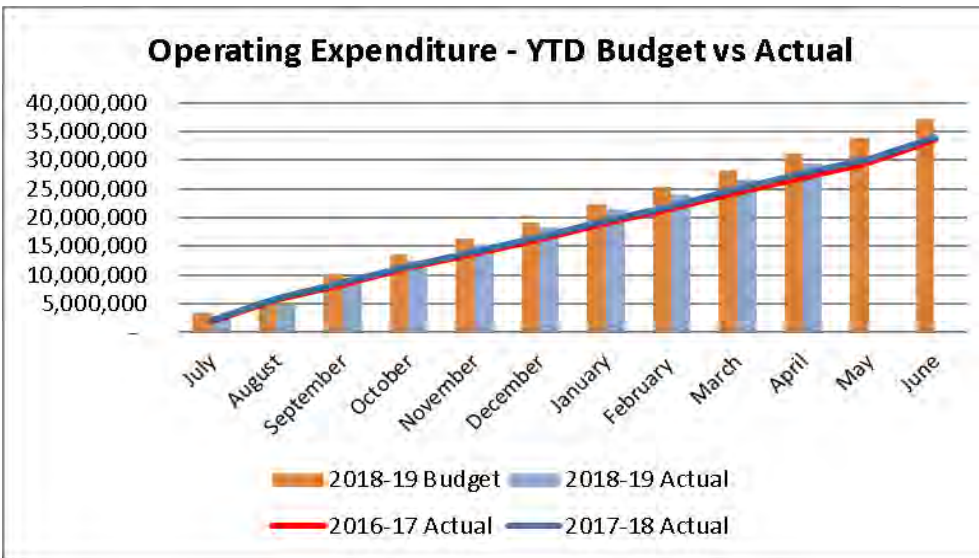
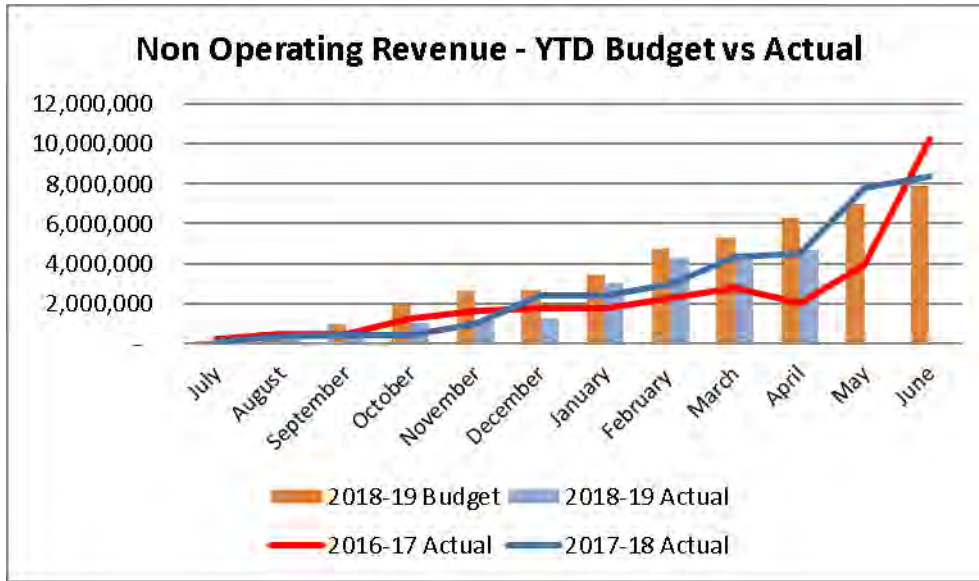
- the replacement of the production servers is expected to come in under budget and the possible purchase of a monitor for Council Chambers will be carried over to 2019-20;
- quotations for works for buildings at the Margaret River Youth Precinct closed in April with the contract to be awarded in May;
- the extension for the Wallcliffe Bushfire Brigade shed is not expected to be completed until May/June;
- various projects for the Rangers have been delayed;
- delivery of shelves for the Augusta Library is expected in May;
- a number of projects for waste services have been delayed and deferred to 2019-20 as a result of a number of issues including licence approvals;
- community buildings expenditure is \$2.916 million under budget projections with the main reasons being the works for the HEART project (\$2.551 million under budget projections) and a number of projects being deferred to 2019-20;
- some projects for the Margaret River Recreation Centre, Augusta recreation facilities and Gloucester Park have been delayed;
- purchases of kitchen equipment and furniture for the HEART building have been deferred to 2019-20;
- parks and gardens expenditure is \$0.537 million under budget with the main variations being a result of the timing of actual expenditure compared to budget for the Lower Western Oval project and the John Archibald Drive landscaping project as well as projects being delayed or possibly being completed under budget;
- expenditure for Asset Services is \$0.252 million under budget with the main causes being the land purchase process for the Margaret River trail, shelters for the Augusta interpretation plan, delays with the Gnarabup coastal erosion project and time for quotations being obtained for shelters in Augusta as part of the implementation of the interpretation plan for the town. It is likely some projects will be deferred to 2019-20;
- road and related projects are \$2.996 million under budget with the main variations occurring for drainage expansion, path expansion and road rehabilitation projects as well as the delay to the Margaret River main street upgrade project;
- plant and equipment purchases are \$0.810 million under budget with procurement completed for all items although delivery of two items has been delayed to 2019-20; and
- caravan parks expenditure is \$0.096 million under budget, however contractors have been recently engaged to undertake required works during the caravan park's off season.

Capital expenditure for the month included the following.

- \$0.030 million on various Waste Services projects;
- \$0.753 million for community building projects including \$0.632 million for the HEART project and \$0.121 million for the Cowaramup Hall;
- \$0.031 million on various Parks and Gardens projects;
- \$0.269 million on road related projects of which \$0.016 million was spent on infrastructure upgrade projects and \$0.254 million was spent on infrastructure renewal projects. Various road reconstruction projects, gravel re-sheeting, gravel re-shouldering and path projects were the main areas of expenditure; and
- \$0.109 million of caravan parks expenditure was for power upgrade works.

The following charts compare financial performance against budget.





Following is the Statement of Financial Activity for the year ending 30 April 2019.



SHIRE OF AUGUSTA MARGARET RIVER  
ORDINARY COUNCIL MEETING 12 JUNE 2019

<b>SHIRE OF AUGUSTA MARGARET RIVER STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 April 2019</b>							
<b>BUSINESS UNITS</b>	<b>2018-19 Approved Budget</b>	<b>2018-19 Amended Budget</b>	<b>2018-19 Month of Apr</b>	<b>2018-19 YTD Budget</b>	<b>2018-19 YTD Actual</b>	<b>YTD Variance &gt;10% &amp; &gt;\$10,000</b>	<b>Comments</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>		
<b>Net Current Assets at 1 July surplus/(deficit)</b>	<b>5,103,678</b>	<b>5,254,476</b>		<b>5,254,476</b>	<b>5,254,476</b>		Includes advance payment of FAGs for 2018-19
<b>Revenue from Operating Activities</b>							
Rates	21,769,660	21,777,160	12,151	21,717,410	21,803,664	0	
General Financing	1,492,719	1,636,158	84,420	1,296,543	1,373,224	0	
Members of Council	500	500	0	500	81	0	
Chief Executive Officer	0	0	0	0	3,000	0	
Director Corporate & Community	27,500	27,500	0	26,600	2,610	(23,990)	Timing/Perm: contributions for Scott River project
Director Sustainable Development	0	0	0	0	2,882	0	
Director Infrastructure	0	0	0	0	0	0	
Finance	15,941	15,941	13,369	6,200	29,782	23,582	Perm: various insurance claim payouts
Records	0	0	0	0	340	0	
Corporate Services	1,500	1,500	0	1,500	724	0	
Customer Relations	193,800	183,800	242	153,500	134,656	(18,844)	Timing: Commission payments received are delayed
Information Comm. Technology	0	0	350	0	1,264	0	
Human Resources	20,000	20,000	0	20,000	0	(20,000)	Perm: scheme dividend not expected to be received
Community Planning & Development	43,917	63,188	1,326	51,660	40,008	(11,652)	Timing: grants to be received
Emergency and Fire Services	305,449	665,942	100,620	489,542	505,673	0	
Rangers	211,700	211,700	25,485	182,150	166,941	0	
Libraries	38,700	45,700	2,939	39,500	40,726	0	
Environmental Health	123,915	129,915	3,746	120,113	126,244	0	
Outside School Hours Care	463,300	518,300	32,706	435,575	487,847	52,272	Perm: Grant income and participation fees
Waste Services	4,927,040	4,858,040	76,657	4,740,703	4,859,371	0	
Town Planning	318,360	318,360	32,358	265,300	251,785	0	
Community Buildings	0	0	214	0	6,478	0	
MR Recreation Centre	829,900	813,900	59,244	679,950	683,241	0	
Cultural Centre	1,300	1,300	0	600	3,500	0	
Augusta Recreation Centre	41,500	41,500	2,074	35,000	23,218	(11,782)	Perm: Lower memberships & pool usage
Gloucester Park	74,500	74,500	3,950	67,750	57,633	(10,117)	Timing: Fees & charges, reimbursements
Beach Lifeguards	0	0	0	0	0	0	
Parks and Gardens	4,400	4,400	0	4,400	4,338	0	
Asset Services	105,600	105,600	6,014	83,400	63,954	(19,446)	Timing: Fees & charges for subdivisions, etc
Landcare	25,000	17,807	0	17,807	22,348	0	
Construction	0	10,000	0	10,000	10,000	0	
Maintenance	0	0	0	0	139	0	
Plant Program	2,000	50,000	0	50,000	51,174	0	
Caravan Parks	2,176,194	2,176,194	274,463	2,029,070	1,978,257	0	
Building Control	248,200	248,200	16,832	207,450	183,704	(23,746)	Timing: pool inspection fees
Works Overheads	0	0	0	0	0	0	
Plant Operation Costs	0	0	0	0	2,637	0	
Other Property and Services	20,000	108,000	7,811	106,000	158,714	52,714	Perm: Workers Compensation & Gravel Income
	<b>33,482,595</b>	<b>34,125,105</b>	<b>756,970</b>	<b>32,838,223</b>	<b>33,080,155</b>	<b>241,932</b>	
<b>Expenditure from Operating Activities</b>							
Revenue	(319,444)	(309,444)	(25,894)	(249,839)	(258,889)	0	
General Financing	(604,642)	(619,642)	(89,971)	(443,780)	(444,711)	0	
Members of Council	(393,224)	(388,224)	(22,419)	(316,520)	(249,684)	66,836	Timing: donations and projects
Chief Executive Officer	(1,356,786)	(1,143,286)	(64,284)	(974,101)	(793,967)	180,134	Perm/Timing: employee costs, projects
Director Corporate & Community	(498,770)	(498,770)	(25,969)	(445,513)	(369,504)	76,009	Timing: projects (Scott River) & contributions (MRREC)
Director Sustainable Development	(686,350)	(656,350)	(100,050)	(547,006)	(541,447)	0	
Director Infrastructure	(385,540)	(385,540)	(22,251)	(326,420)	(257,070)	69,350	Perm/Timing: employee costs
Finance	(966,222)	(986,222)	(49,650)	(920,524)	(902,776)	0	
Records	(194,632)	(194,632)	(14,592)	(165,204)	(154,277)	0	
Corporate Services	(272,840)	(368,340)	(15,695)	(276,650)	(211,444)	65,206	Timing: stationery, utilities, pool vehicle costs
Customer Relations	(547,932)	(517,932)	(34,116)	(432,957)	(406,359)	0	
Information Comm. Technology	(1,158,039)	(1,158,039)	(46,579)	(1,053,673)	(877,132)	176,541	Timing: software licences, special projects
Human Resources	(665,960)	(665,960)	(51,192)	(563,902)	(515,581)	0	
Community Planning & Development	(727,906)	(727,177)	(40,184)	(592,911)	(461,520)	131,391	Timing: various projects
Emergency and Fire Services	(1,112,859)	(1,445,659)	(79,637)	(1,193,075)	(1,041,014)	152,061	Timing: contract services
Rangers	(702,644)	(702,644)	(68,020)	(609,001)	(555,933)	0	
Beach Lifeguards	(126,220)	(126,220)	(27,066)	(124,985)	(103,399)	21,586	Timing: employee costs
Libraries	(987,441)	(994,441)	(71,061)	(830,726)	(753,590)	77,136	Timing: employee costs, contract services
Environmental Health	(670,020)	(660,020)	(37,159)	(474,906)	(433,779)	0	
Outside School Hours Care	(438,968)	(494,968)	(31,111)	(438,364)	(372,478)	65,886	Timing: special projects
Waste Services	(2,811,796)	(2,591,796)	(167,451)	(2,165,217)	(1,926,952)	238,265	Timing: projects, waste collection & disposal
Town Planning	(1,087,572)	(1,082,572)	(41,818)	(885,279)	(776,545)	108,734	Perm/Timing: employee costs and projects
Landcare	(668,198)	(655,005)	(20,172)	(497,333)	(304,743)	192,590	Timing: contributions & projects
Community Buildings	(1,954,385)	(1,954,385)	(106,920)	(1,645,462)	(1,510,134)	0	
MR Recreation Centre	(2,265,198)	(2,249,198)	(136,778)	(1,896,477)	(1,767,927)	0	
Margaret River Heart	(478,307)	(519,807)	(13,718)	(469,607)	(450,403)	0	
Augusta Recreation Centre	(167,514)	(167,514)	(10,957)	(146,516)	(86,489)	60,027	Timing: maintenance works to occur later in the year
Gloucester Park	(234,304)	(239,804)	(13,698)	(208,170)	(149,787)	58,383	Timing: projects
Parks and Gardens	(2,554,964)	(2,594,964)	(207,562)	(2,189,508)	(2,177,912)	0	
Asset Services	(1,136,808)	(1,123,808)	(70,768)	(976,917)	(774,850)	202,067	Timing: projects
Construction	0	0	0	0	0	0	
Maintenance	(8,508,587)	(8,908,587)	(667,553)	(7,514,660)	(7,548,242)	0	
Plant Program	(169,042)	(89,042)	0	(69,042)	(52,290)	16,752	Timing/Perm: disposal of plant
Caravan Parks	(1,386,056)	(1,463,056)	(113,679)	(1,222,186)	(1,002,383)	219,803	Timing: employee costs, maintenance
Building Control	(175,620)	(175,620)	(13,743)	(148,562)	(148,608)	0	
Works Overheads	(75,018)	(75,018)	(70,895)	(462)	(629,831)	(629,369)	Timing: under recovery -costs to be allocated to jobs
Plant Operation Costs	209,208	209,208	6,227	210,898	110,437	(100,461)	Timing: balanced recovery, actual costs lower
Other Property and Services	(51,000)	(606,000)	(132,187)	(332,636)	(467,415)	(134,779)	
	<b>(36,231,600)</b>	<b>(37,230,478)</b>	<b>(2,698,573)</b>	<b>(31,137,193)</b>	<b>(29,368,626)</b>	<b>1,768,567</b>	

SHIRE OF AUGUSTA MARGARET RIVER  
ORDINARY COUNCIL MEETING 12 JUNE 2019

<b>SHIRE OF AUGUSTA - MARGARET RIVER</b>						
<b>STATEMENT OF FINANCIAL ACTIVITY</b>						
<b>FOR THE PERIOD ENDING 30 April 2019</b>						
BUSINESS UNITS	2018-19	2018-19	2018-19	2018-19	2018-19	YTD
	Approved	Amended	Month of	YTD	YTD	Variance
	Budget	Budget	Apr	Budget	Actual	>10% & >\$10,000
	\$	\$	\$	\$	\$	
<b>Operating activities excluded from Budget</b>						
Depreciation on assets	9,146,640	9,096,640	764,414	7,564,200	7,796,316	0
(Profit)/Loss Asset Disposal	147,042	29,042	0	(958)	(32,770)	(31,812)
	9,293,682	9,125,682	764,414	7,563,242	7,763,547	200,305
<b>Amount attributable to operating activities</b>	<b>11,648,355</b>	<b>11,274,785</b>	<b>(1,177,189)</b>	<b>14,518,748</b>	<b>16,729,551</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Non Operating Grants &amp; Contributions</b>						
Emergency and Fire Services	818,078	828,078	0	72,478	57,275	(15,203)
Waste Services	0	0	0	0	0	0
Town Planning	200,000	200,000	183,521	175,000	413,280	238,280
Community Buildings	4,155,268	4,267,268	0	3,945,268	2,480,000	(1,465,268)
Gloucester Park	0	0	0	0	0	0
Parks and Gardens	332,207	340,407	0	340,407	257,356	(83,051)
Asset Services	45,000	45,000	0	45,000	9,000	(36,000)
Construction	2,114,039	2,202,539	30,000	1,729,826	1,495,454	(234,372)
Other Property & Services	0	0	0	0	0	0
	7,664,592	7,883,292	213,521	6,307,979	4,712,365	(1,595,614)
<b>Capital Investment</b>						
Purchase Land Held for Resale	0	0	0	0	0	0
Purchase Land and Buildings	(11,279,595)	(11,480,895)	(758,807)	(9,278,133)	(6,078,169)	3,199,964
Purchase Infrastructure Assets - Other	(4,528,639)	(3,907,649)	(155,939)	(3,325,148)	(2,320,674)	1,004,474
Purchase Infrastructure Assets - Roads	(8,273,574)	(8,248,574)	(269,652)	(6,340,881)	(3,345,088)	2,995,793
Purchase Plant and Equipment	(2,204,690)	(2,614,010)	0	(1,868,410)	(1,058,122)	810,288
Purchase Furniture and Equipment	(341,500)	(357,000)	(14,555)	(334,000)	(184,980)	149,020
Proceeds from Disposal of Assets	1,457,182	1,392,182	0	1,052,182	1,036,529	0
Proceeds from Sale of Land Held for Resale	0	525,000	124,545	393,636	388,182	0
	(25,170,816)	(24,690,946)	(1,074,408)	(19,700,754)	(11,562,322)	8,159,539
<b>Amount attributable to investing activities</b>	<b>(17,506,224)</b>	<b>(16,807,654)</b>	<b>(860,887)</b>	<b>(13,392,775)</b>	<b>(6,849,957)</b>	
<b>FINANCING ACTIVITIES</b>						
Repayment of Debentures	(853,730)	(853,730)	(120,937)	(754,190)	(754,307)	0
Advances to Community Groups	0	0	0	0	0	0
Proceeds from Self-Supporting & IF Loans	11,317	11,317	0	11,317	16,815	0
Proceeds from New Loan	500,000	500,000	0	500,000	500,000	0
Unspent Loan		(172,000)				
Transfers to Cash Reserves	(3,044,815)	(3,749,815)	(46,957)	(1,230,595)	(1,230,595)	0
Transfers from Cash Reserves	9,245,097	9,727,097	0	0	0	0
<b>Amount attributable to financing activities</b>	<b>5,857,869</b>	<b>5,462,869</b>	<b>(167,894)</b>	<b>(1,473,468)</b>	<b>(1,468,087)</b>	<b>0</b>
<b>Net Current Assets Surplus (Deficit)</b>	<b>0</b>	<b>(70,000)</b>	<b>(2,205,971)</b>	<b>(347,495)</b>	<b>8,411,507</b>	

### Investments

At 30 April 2019 the Shire's cash on hand, deposits and investments totalled \$36,214,457 (a decrease of \$1,934,770 to last month's total of \$38,149,227) and total investment interest earned for the year was \$714,427 and exceeded the budget of \$654,000.

### Term Deposits – Cash Management

At the end of April the Shire had the following short-term facilities (term deposits).

Term Days	Maturity	Institution (ADI)	Principal \$	Interest Rate	Interest \$
182	2/4/20	Bendigo Bank	1,000,000	2.45%	24,567
60	20/5/19	Bankwest	2,500,000	2.50%	10,445
270	10/12/19	Bankwest	1,500,000	2.50%	27,740
365	10/4/20	National Australia Bank	2,500,000	2.45%	61,250
365	18/7/19	NAB	1,500,000	2.74%	41,100



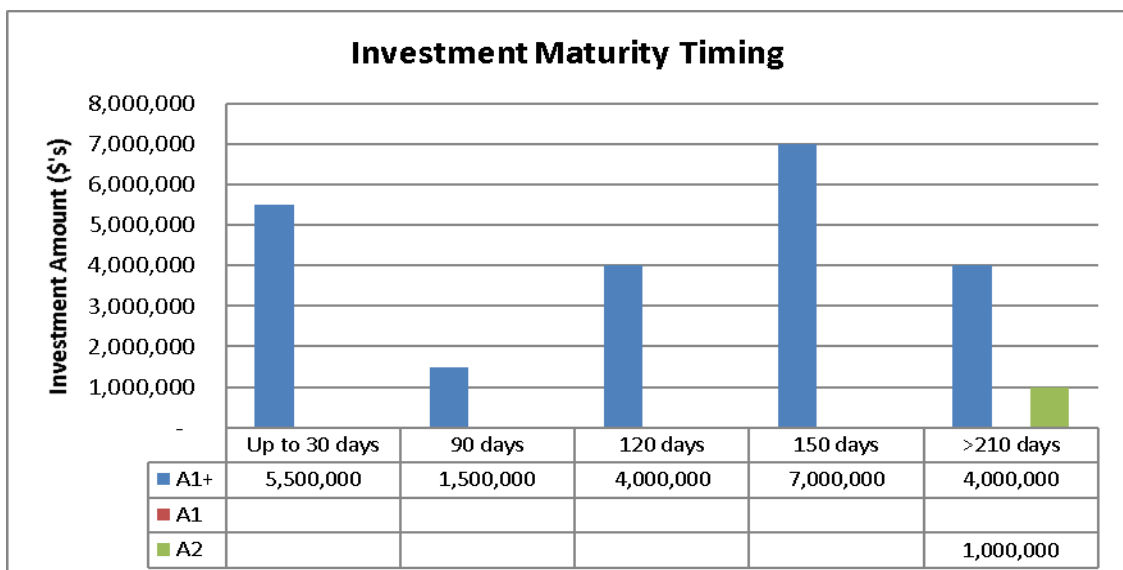
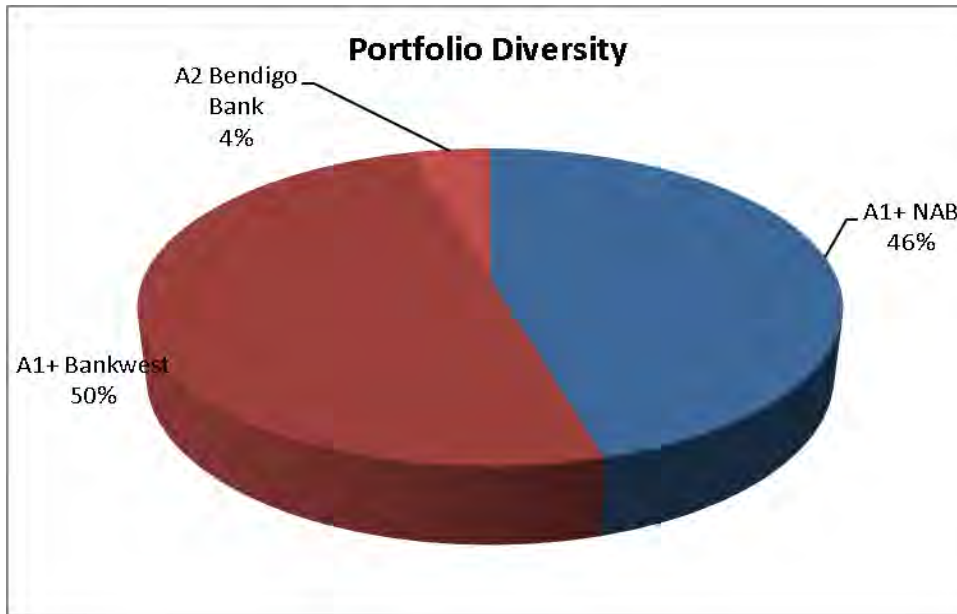
SHIRE OF AUGUSTA MARGARET RIVER  
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365	16/8/19	Bankwest	4,000,000	2.76%	110,400
365	6/9/19	Bankwest	2,000,000	2.70%	54,000
265	13/9/19	National Australia Bank	5,000,000	2.70%	135,500
90	9/5/19	National Australia Bank	1,500,000	2.68%	9,912
90	6/5/19	Bankwest	1,500,000	2.65%	9,801
			23,000,000		484,715

During the month the following changes occurred to term deposits:

- Term deposit of \$1 million with Credit Union Australia matured on 2/4/19 and was redeemed;
- Term deposit of \$1 million with Bendigo matured on 2/4/19 and was rolled over for 12 months at 2.45%;
- Term deposit of \$1 million with Bank of Queensland matured on 9/4/19 and was redeemed;
- Term deposit of \$3 million with AMP Bank matured on 9/4/19 and was redeemed; and
- Term deposit of \$2.5 million with NAB matured on 11/4/19 and was rolled over for 12 months at 2.45%.

The average rate of interest to be paid on all of the term deposits is 2.61%.



The Shire also has an Overnight Cash Deposit Facility (OCDF) with WA Treasury Corporation (WATC) which is used to hold the Royalties for Regions funds allocated for the main street redevelopment project. The South West Development Commission are a joint signatory for this facility. During the month interest of \$6,566 was earned and the current balance of the investment, including this interest, is \$5.516 million. The current rate of interest earned on this facility is 1.45% and is set at 5 basis points lower than the Reserve Bank's cash reference rate.

#### **In-Kind Support**

At 30 April 2019 fee waivers, donations and financial assistance sponsorships totalled \$13,054 and included \$4,500 of sporting sponsorships, \$8,078 of fee waivers and \$476 of donations.

#### **Reserves**

Movement to reserves represent interest earned on reserve funds. During the month no reserve transfers were processed.

#### **STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS**

Financial Management Regulation 34 requires a local government to prepare each month a Statement of Financial Activity reporting on the sources and applications of funds, as set out in the annual budget under Financial Management Regulation 22(1).

#### **STRATEGIC PLAN / POLICY IMPLICATIONS**

##### ***Community Strategic Plan 2036 (CSP)***

##### ***Corporate Business Plan 2018-2022***

Key Result Area 5: Effective leadership and governance

Outcome 6: Measure and report on success and sustainability

Strategy 1: effectively measure our success and progress to a sustainable future

Service level strategy/plan: Continue to monitor monthly, year to date and annual financial performance including preparation of the annual financial report.

#### **PLANNING FRAMEWORK**

Nil

#### **FINANCIAL IMPLICATIONS**

The overall financial performance of the Shire is as summarised in this report.

#### **SUSTAINABILITY IMPLICATIONS**

##### **Environmental**

Nil

##### **Social**

Nil

##### **Economic**

As stated in the report.

#### **VOTING REQUIREMENTS**

Simple Majority

#### **RECOMMENDATION**

That Council receives the Monthly Financial Report – April 2019 in accordance with Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

#### **ADVICE TO APPLICANT / PROPONENT**

Nil

#### **ATTACHMENTS**

1. Monthly Financial Report consisting of:
  - a. Notes to and forming part of the Statement of Financial Activity

- b. Financial Reports by Business Units

**RECOMMENDATION / COUNCIL DECISION**

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**CR MELDRUM, CR EARL OM2019/100**

**That Council receives the Monthly Financial Report – April 2019 in accordance with Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.**

**CARRIED 7/0**

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**12. MOTIONS FROM MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. MOTIONS FOR CONSIDERATION AT NEXT MEETING**

Nil

**14. NEW BUSINESS OF AN URGENT NATURE**

**14.1. Members**

Nil

**14.2. CEO**

Nil

**15. CONFIDENTIAL BUSINESS**

Nil

**16. CLOSURE OF MEETING**

*The Shire President thanked all in attendance and declared the meeting closed at 5.51pm*