

Special Council Meeting

MINUTES

FOR THE MEETING HELD
FRIDAY 5 JULY 2019
IN COUNCIL CHAMBERS,
WALLCLIFFE ROAD, MARGARET RIVER
COMMENCING AT 9.30AM

Meeting Notice

Dear Councillor

I advise that a Special Council Meeting of the Shire of Augusta Margaret River will be held in Council Chambers, Wallcliffe Road, Margaret River on Friday 5 July 2019, commencing at 9.30 am.

The purpose of the meeting is to consider the following items:

- To amend the employment commencement date of the new CEO

Yours faithfully



DALE PUTLAND
ACTING CHIEF EXECUTIVE OFFICER

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Minutes of the Special Council Meeting held on Friday 5 July 2019, in Council Chambers, 41 Wallcliffe Road, Margaret River, commencing at 5.30pm

Special Council Meeting

1. DECLARATION OF OPENING

The Shire President thanked all in attendance and declared the meeting open at 9.30am

The Shire President gave an Acknowledgement of Country:

'I acknowledge and respect the traditional custodians of this land and pay our respects to elders past and present and emerging, whose lands we share.'

2. ATTENDANCE

Shire President : Cr Pam Townshend

Councillors : Cr Ian Earl
Cr Naomi Godden
Cr Peter Lane
Cr Pauline McLeod
Cr Julia Meldrum

Acting Director Corporate and
Community Services : Mr Andrew Ross

Governance Officer /
Council Support : Ms Claire Schiller

MEMBERS OF THE PUBLIC : 2

MEMBERS OF THE PRESS : Nil

2.1 Apologies

Cr Mike Smart

Acting CEO, Mr Dale Putland (*the Acting CEO was not in attendance as he disclosed a financial interest in Item 6.1*)

Acting Director Sustainable Development, Mr Nick Logan

Director Infrastructure Services, Mr Markus Botte

2.2. Approved Leave of Absence

Nil

3. DISCLOSURES OF INTEREST

Nil

4. PUBLIC QUESTION TIME

Nil

5. SPECIAL BUSINESS

5.1 CEO RECRUITMENT AND SELECTION

LOCATION/ADDRESS	Shire of Augusta Margaret River
APPLICANT/LANDOWNER	N/A
FILE REFERENCE	PER/359
REPORT AUTHOR	Nicolae Nitu, Coordinator Human Resources
AUTHORISING OFFICER	Andrew Ross, Acting Director Corporate and Community Services

IN BRIEF

- Stephanie Addison-Brown was selected as the CEO of AMRS, to start on Monday, 29 July 2019, by Council decision at a Special Council meeting on Friday, 5 April 2019.
- Stephanie's situation has changed and she is able to start earlier than expected, therefore she is proposing a new start date of Wednesday, 17 July 2019.

RECOMMENDATION

That Council:

1. Amends Stephanie Addison-Brown's maximum term employment contract as CEO to start on Wednesday, 17 July 2019 and conclude on Tuesday, 16 July 2024 (close of business).
 2. Authorises the Shire President to negotiate on behalf of Council with Stephanie Addison-Brown a new commencement and conclusion date to the maximum term employment contract, if the commencement date of Wednesday, 17 July 2019 and conclusion date of Tuesday, 16 July 2024 (close of business) needs to be changed.
 3. Notes all other terms and conditions in Stephanie Addison-Brown's maximum term employment contract are unchanged.
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LOCATION PLAN

Nil

TABLED ITEMS

Nil

BACKGROUND

Stephanie Addison-Brown was selected as the CEO of AMRS, to start on Monday, 29 July 2019, by Council decision at a Special Council meeting on Friday, 5 April 2019 (minute reference SM2019/02). Stephanie's situation has changed and she is able to start earlier than expected and is proposing a new start date of Wednesday 17 July 2019.

CONSULTATION AND ADVICE

External Consultation

Nil

Internal Consultation

Acting CEO

DISCUSSION / OFFICER COMMENTS

Nil

STATUTORY ENVIRONMENT / LEGAL IMPLICATIONS

Local Government Act 1995
Local Government (Rules of Conduct) Regulations 2007
Equal Opportunity Act 1984 – WA
Fair Work Act 2009

STRATEGIC PLAN / POLICY IMPLICATIONS

Community Strategic Plan 2036 (CSP)

Corporate Business Plan 2015-2019

Key Result Area 5: Effective Leadership and Governance

Community Outcome 3: Highly capable and engaged people

Strategy 1: Recruit, train and retain high achieving employees

PLANNING FRAMEWORK

Nil

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Environmental

Nil

Social

Nil

Economic

Nil

VOTING REQUIREMENTS

Absolute Majority

RECOMMENDATION

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3. Notes all other terms and conditions in Stephanie Addison-Brown's maximum term employment contract are unchanged.

ADVICE TO APPLICANT / PROPONENT

Nil

ATTACHMENTS

Nil

RECOMMENDATION / COUNCIL DECISION

CR MELDRUM, CR LANE SM2019/3

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3. Notes all other terms and conditions in Stephanie Addison-Brown's maximum term employment contract are unchanged.

CARRIED 6/0

8. CLOSURE OF MEETING

The Shire President thanked all in attendance and declared the meeting closed at 9.32am