

# Grant Application Form

Community Development and Events Grant  
Category 2 (Easy Grants - Under \$2,000)



2020-21 Funding Round

## 1. Organisational Details

### Applicant Contact Details

Contact person

Name of organisation

Contact number/s

Contact email

Address

Postal address

*If different to above address.*

### Applicant Organisation Details

Please circle

Is your organisation an incorporated body?

*If yes, please attach proof.*

Yes

No

If no above, have you attached a letter from a sponsoring committee?

Yes

No

Are you registered for GST?

Yes

No

Do you have "Public Liability Insurance"

*If yes, please attach a copy of "Certificate of Currency".*

Yes

No

Have you applied for Grant funding from the Shire previously?

*If yes, please attach information.*

Yes

No

Is the Shire already providing your organisation with financial assistance in this financial year?

*If yes, please attach information.*

Yes

No

Have you applied for, or are you intending to apply for, other funding sources for this project?

*If yes, please provide information under "Financial Details".*

Yes

No

GRANT APPLICATION FORM - COMMUNITY DEVELOPMENT AND EVENTS GRANT - CATEGORY 1

## 2. Proposal Summary

### Project Summary

**Project Title**

**Proposed start date**

**Proposed finish date**

*Must be before 30 June 2021*

**Location/Venue**

**Please provide a brief description of your proposal: (*who, what, why, expected outcome/s*). Please note: you will need to provide the outcomes in the acquittal form e.g. attendance for events, community benefit/s. (max 150 words)**

### Category 2 - Community Development and Events Easy Grant - Priorities

**Tick the priority that your project/event will address**

Purchase of equipment (excluding uniforms)

Access to training and professional development for volunteers

Minor events/activations that encourage people to participate, connect or buy local e.g. pop up, creative activities and temporary installations

Neighbourhood projects/events that help to build/support connections/networks

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### 3. Financial Details

In the table below detail where the money for your proposal is coming from and how it will be spent.

Income		
Funding Source	\$ (incl. GST)	Confirmed Y/N
Amount requested from the Shire of Augusta Margaret River		N/A
Amount contributed by other grants/sponsorships/fundraising		
Amount contributed by your organisation (cash)		
In-kind contributions (e.g. materials, volunteer time @ \$41.72 hour):		
		N/A
		N/A
		N/A
		N/A
<b>*TOTAL</b>		
Expenditure <i>(please specifically outline how Shire funds will be used)</i>		
Project Costs	\$ (incl. GST)	Confirmed Y/N
Shire funding (please itemise below e.g. venue, catering, materials, marketing etc.)	N/A	N/A
		N/A
		N/A
		N/A
		N/A
		N/A
		N/A
<b>*TOTAL</b>		

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### Applicant Banking Details

ABN

Name of account

BSB

Account number

## 4. Authorisation by President/Secretary/CEO

### Authorisation Details

Name of authorising officer

Position of authorising officer

I authorise this application for a 2020-21 Community Development and Events Grant to be considered for approval.

If approved, I acknowledge:

- A permit application may be required in addition to this application to ensure compliance with relevant legislation and Shire policies; and
- The project must be acquitted within 1 month of completion.

I also authorise being contacted by the Shire's Marketing and Events Officer and consent for the Shire to use images of me and quotes provided by me for promotional purposes, including but not limited to news reports, articles, media releases and the Shire of Augusta Margaret River's website.

Date

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**Please ensure that you have completed the following before submitting the application.**

*Please tick off each item when it has been completed or attached.*

<input type="checkbox"/>	Completed all questions in the application form, including the budget that indicates where Shire funds will be spent
	<i>Note: If you are unsure about how to complete the budget template please contact us</i>
<input type="checkbox"/>	Proof of Incorporation (or letter from sponsor organisation)
<input type="checkbox"/>	Public Liability Insurance (Certificate of Currency)
<input type="checkbox"/>	Additional support documents if required
<input type="checkbox"/>	A copy of this application has been retained for your records

## 5. Application Assistance

Applicants are encouraged to contact the Shire to discuss their application before submitting.

For assistance contact: Kim Rosenfeld, Community Development Officer  
Phone: (08) 9780 5233  
Email: [krosenfeld@amrshire.wa.gov.au](mailto:krosenfeld@amrshire.wa.gov.au)

**Or**

Community Development Team  
Phone: (08) 9780 5255  
Email: [communitydevelopment@amrshire.wa.gov.au](mailto:communitydevelopment@amrshire.wa.gov.au)

For permits to comply with relevant legislation and Shire policies contact:

Catherine Gardiner, Events Officer  
Phone: (08) 9780 5266  
Email: [cgardiner@amrshire.wa.gov.au](mailto:cgardiner@amrshire.wa.gov.au)

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## 6. Application Submission Options

Completed applications must be submitted to the Shire by

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Email	<a href="mailto:amrshire@amrshire.wa.gov.au">amrshire@amrshire.wa.gov.au</a>
Post	Chief Executive Officer Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285

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## 7. Closing Date

Open for the duration of 2020-21 or until all funds are allocated. Applicants will be notified of the outcome within four (4) weeks of the submitting the application.

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