

2020-21 Community Resilience Grant Guidelines

FIN/378



APPLICATIONS MUST BE RECEIVED BY 3:00PM FRIDAY 9 OCTOBER 2020

Purpose

As part of the Shires Community Care Package in response to the COVID -19 pandemic the Community Resilience Grants have been developed to support long-term strategic community programs and services that; enhance sustainability, build resilience and develop the local community's ability to withstand ongoing disruption and major shocks.

Initiatives that are supported must align with the Key Result Area Outcomes in the Shire's *Community Strategic Plan 2036*.

The grants are open from the 28 August 2020 and all applicants are strongly encouraged to discuss their proposal with the Shire prior to applying.

Priorities

Applications must address one or more of the following priorities:

- Long-term strategic, community-based programs and services that build resilience and capacity within the local community;
- New or improved long-term strategic community-based programs and services that enable the community to better respond in the face of disaster;
- New long-term strategic support services that respond to areas of need within the local community;
- Long-term strategic programs that improve sustainability, particularly those that address the effects of climate change within the local community.

Eligibility

Grants will be considered for:

- Incorporated community-based volunteer, not-for-profit organisations and registered businesses;
- Initiatives that take place within the boundaries of the Shire of Augusta Margaret River;
- Initiatives that invest in local services and products;
- Initiatives that respond to areas of need within the local community as a result of the impact of COVID -19 pandemic or other major disasters and, address one or more of the funding priorities;
- Applicants are encouraged to find matching funds and in-kind contributions.

2020-21COMMUNITY RESILIENCE GRANT GUIDELINES

Please note: Community groups and organisations not incorporated can apply. However, will need to be sponsored by a not-for-profit organisation that is incorporated to receive funds and sign the funding agreement on their behalf, if successful. Written confirmation from the sponsoring organisation must be submitted with your application.

Grants will NOT be considered for:

- Educational institutions;
- Recurrent operational costs (business as usual);
- Capital or ongoing maintenance works;
- Programs and services that are already funded by an existing service agreement with the Shire (applications to increase your services are eligible);
- Deficit funding for organisations experiencing a shortfall in cash, revenue or anticipated revenue;
- Applicants who have not acquitted previous grant funding by the due date; and
- Programs and services that start before 1 December 2020.

Assessment Criteria

The Shire is committed to ensuring the assessment process is fair and equitable. Applications will be assessed in a competitive environment against all completed applications received.

Funding will be allocated to the highest-ranking projects which satisfy the assessment criteria as follows:

- Meet the funding eligibility requirements (refer page 1 of this document);
- Aligns with the Key Result Area Outcomes in the Shire's *Community Strategic Plan 2036*;
- Demonstrates:
 - How your proposal addresses at least one of the funding priorities
 - How the proposal responds to the impact of the covid-19 pandemic or other major disasters
 - That your proposal is well planned, has sound objectives and is feasible
 - How your proposal is value for money and supports local investment (services and/or products)
 - How your proposal minimises environmental impacts e.g. Economic, social and environmental
 - How your organisation is supporting the initiative with your own funds and/or in-kind contributions and/or seeking funding support from other sources
 - How your organisation will acknowledge the shire in all advertising related to the grant
- Provides an evidence - based need of the proposal; and
- Identifies the proposed outcomes of the initiative i.e. who will benefit from the initiative and a description of how they will benefit.

Please note: Applications that do not address the requirements of the application form will not be assessed.

Conditions of Funding

Successful organisations will be required to:

- Only use the funds for the purpose/s indicated in the application;
- Return any unspent funds at the end of the initiative;
- Ensure that the initiative complies with relevant legislation and Shire policies;

- Acknowledge the Shire’s support in all advertising related to the grant including; newsletters, invitations, posters, flyers, banners, online content, social media, speeches, newspaper articles and radio;
- Contact the Shire for a copy of the Shire’s logo;
- Adhere to all reporting requirements stipulated by the Shire, which may include submitting six monthly written reports and/or meeting with Shire Officers;
- Submit an Acquittal Form one month after the conclusion of the funded initiative; and
- Organisations must contact the Shire if you are considering submitting multiple grant applications.

Application and Acquittal Process

Grant Assessment and Award

1. Applications will be reviewed in line with the 2020-21 Community Resilience Grant Guidelines by a Shire Grant Assessment Team.
2. All applicants will receive an email notifying them of the outcome of their application.
3. Successful applicants in will receive grant money approx. mid November 2020.

Grant Acquittal Process

- Submit an Acquittal Form within a month of completing the funded initiative.
- Demonstrate the outcomes of the funded initiative.
- Submit all invoices and receipts showing how the funds were spent.
- Submit evidence of how you have acknowledged the Shire.

Application Assistance

Applicants are encouraged to contact the Shire to discuss their application before submitting.

For assistance contact: Jessica Black, Community Development Officer
 Phone: (08) 9780 5276
 Email: jblack@amrshire.wa.gov.au

or

Community Development Team
 Phone: (08) 9780 5255
 Email: communitydevelopment@amrshire.wa.gov.au

Submitting Your Application

Applications must be submitted by completing an Application Form.

Application Forms are available in hard copy should it be required.

Completed applications must be submitted to the Shire by:

Email:	amrshire@amrshire.wa.gov.au
Post:	Chief Executive Officer Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285

Applications Close

Applications close 3pm Friday, 9 October 2020