

2020-21 Economic Stimulus Grant Guidelines

FIN/378



APPLICATIONS MUST BE RECEIVED BY 3:00PM FRIDAY 9 OCTOBER 2020

Purpose

The Economic Stimulus Grants are part of the Shire of Augusta Margaret River's (Shire) Community Care Package, initiated in response to the COVID -19 pandemic which has had considerable and serious economic impact on the local community.

The grants have been developed to support:

1. Sustainable local employment and business success.
2. Projects that align with the goals and objectives of the Community Strategic Plan.
3. Projects that demonstrate value for money.

The Economic Stimulus Grants aims to support the existing Federal and State Government measures currently in place to support businesses.

Priorities

Economic Stimulus Grants will be considered for projects/initiatives that meet one of the following priorities:

- Strategic programs and services that build resilience and capacity within the local economy;
- Generation of new or improved economic opportunities that secure or create local jobs;
- Initiatives that improve the long-term sustainability of businesses and /or the local economy;
- Transitioning to a circular economy;
- Aligns with the Key Result Area Outcomes in the Shire's *Community Strategic Plan 2036*

Eligibility

Grants will be considered for:

- Registered businesses, incorporated associations and not-for-profit organisations with an ABN;
- Applicants located within the boundaries of the Shire of Augusta Margaret River;
- Projects/initiatives that invest in local services and/or products;
- Projects that address one or more of the priorities outlined in the guidelines;
- Applicants are encouraged to find matching funds and in-kind contributions.

2020-21 ECONOMIC STIMULUS GRANT GUIDELINES – ECONOMIC STIMULUS GRANTS

Please note: Community groups and organisations not incorporated can apply, however will need to be auspiced by a not-for-profit organisation that is incorporated to receive funds and sign the funding agreement on their behalf, if successful. Written confirmation from the auspice organisation must be submitted with your application.

Grants will NOT be considered for:

- General subsidies for normal operations;
- Deficit funding for organisations/businesses experiencing a shortfall in revenue;
- Organisations/businesses who have an overdue acquittal for previous grant funding; and
- Retrospective funding for activities already undertaken.

Please note: Funding will not be available until after 1 December 2020

Assessment Criteria

The Shire is committed to ensuring the assessment process is fair and equitable.

Applications will be assessed in a competitive environment, against all completed applications received. Successful applicants will be those who are eligible, meet one or more of the funding priorities and best satisfy the following assessment criteria:

- Economic benefit
 - Secures or creates local jobs
 - Builds business/economic resilience
 - Builds capacity
 - Transitions to a circular economy
- Achievability
 - Is supported by a robust business case
 - The applicant has a demonstrated ability to deliver
- Alignment to Community Strategic Plan (CSP)
 - Sustainability
 - Project does not conflict with the CSP
- Value for money
 - Broad benefits within the Shire
 - Demonstrates collaboration
 - Co-contributions (cash and/or in-kind)
 - Local spend

Please note: Applications that do not address the requirements of the application form will not be assessed.

Conditions of Funding

Successful applicants will be required to:

- Only use the funds for the purpose/s indicated in the application;
- Return any unspent funds at the end of the initiative;
- Ensure that the initiative complies with relevant legislation and Shire policies;
- Acknowledge the Shire's support in all advertising related to the grant including; newsletters, invitations, posters, flyers, banners, online content, social media, speeches, newspaper articles and radio. Contact the Shire for a copy of the Shire's logo;

- Adhere to all reporting requirements stipulated by the Shire, which may include submitting six monthly written reports and/or meeting with Shire Officers; and
- Submit an Acquittal Form one month after the conclusion of the funded initiative.

Application and Acquittal Process

Grant Assessment and Award

1. Applications will be reviewed and assessed by the Shire Grant Assessment Team.
2. All applicants will receive an email notifying them of the outcome of their application.
3. Successful applicants in will receive grant money approx. mid November 2020.

Grant Acquittal Process

- Submit an Acquittal Form within a month of completing the funded initiative.
- Demonstrate the outcomes of the funded initiative.
- Submit all invoices and receipts showing how the funds were spent.
- Submit evidence of how you have acknowledged the Shire.

Application Assistance

Applicants are encouraged to contact the Shire to discuss their application before submitting.

For assistance contact: Saul Cresswell, Sustainable Economy Officer
 Phone: (08) 9780 5250
 Email: scresswell@amrshire.wa.gov.au

OR

Katie Biggs, Sustainability Planning Officer
 Phone: (08) 9780 5268
 Email: kbiggs@amrshire.wa.gov.au

For permits to comply with relevant legislation and Shire policies contact:

Catherine Gardiner, Events Officer
 Phone: (08) 9780 5266
 Email: cgardiner@amrshire.wa.gov.au

Submitting Your Application

Applications must be submitted by completing an Application Form.

Application Forms are available in hard copy should it be required.

Completed applications must be submitted to the Shire by:

Email:	amrshire@amrshire.wa.gov.au
Post:	Chief Executive Officer Shire of Augusta Margaret River PO Box 61 Margaret River WA 6285

Applications Close

Applications close 3pm Friday, 9 October 2020